

**CASTLE PINES NORTH METROPOLITAN DISTRICT
REGULAR MEETING MINUTES
May 22, 2023 – 6:00 p.m.**

HELD: Monday, May 22, 2023 at 6:00 p.m. at the Castle Pines North Community Center, 7404 Yorkshire Drive, Castle Pines, Colorado.

ATTENDEES: Directors Chuck Lowen, Tera Radloff, Jason Blanckaert, Denise Crew and Chris Lewis were present. Nathan Travis, District Manager was present as well as Kim Seter, Legal Counsel; Corby Wise, videographer; and Terrence Lovett, live stream technician.

CONFLICTS: None.

QUORUM: Present.

CONSIDERATION OF AGENDA OF THE MEETING OF THE BOARD OF DIRECTORS AND THE MINUTES OF THE MARCH 27 BOARD MEETING: Upon motion by Director Radloff the agenda was approved as presented. The March 27, 2023 Meeting minutes were likewise approved with addition to the record of attendance of Denise Crew.

Director Radloff moved to approve the Minutes of the April 24, 2023 board meeting with the addition of Denise Crew in the list of attendees. Director Radloff also recommended a change to the minutes on page 3, under Director Matters to remove the third paragraph as inaccurate and replace the language to reflect that there was a discussion of the Colorado Sunshine Law. The Board reviewed the paragraph and discussed the proposed change. Director Radloff noted that the issue was not one of notice but a concern over “daisy-chaining” and/or serial meetings under the Sunshine Law.

The attorney was directed to review the video and consider striking this paragraph and bringing back new language for review.

PUBLIC COMMENT: None.

FINANCE DIRECTOR’S REPORT: Phyllis Brown did not attend. The Report was delivered by Sadie Whitworth. Ms. Whitworth read aloud the claims for approval and ratification listed in the Agenda. Upon motion made by Director Lowen, seconded by Director Crew the claims were approved and ratified. This included ratification of checks numbered 27828-27898 and all electronic payments.

Director Crew questions the size of the electronic payments and it was explained that the initial Stormwater IGA and Parks & Recreation payments were made to the City.

Ms. Whitworth also reported on the status of the Audit. The work is continuing the 2021 audit. CRS is prepared to have Ruben Brown immediately start the 2022 audit upon completion of 2021.

CRS will close all books for 2021 once the audit is completed.

LEGAL COUNSEL'S REPORT: Legal Counsel, Kim Seter, presented the legal status report. The only action item is the Denver Parks Extraterritorial Water Service Agreement. All changes have been made and Denver had no additional comments.

Upon motion made by Director Lewis and seconded by Director Crew, Denver Parks IGA for Extraterritorial Water Service was approved.

Director Radloff questioned the provision concerning charging extraterritorial service rates and was advised that the rates are the same as those for other extraterritorial service customers and can be changed over time.

Mr. Seter asked for questions regarding the remainder of the status report. In response to questions, he explained the Lagae lift station matter is resolved pursuant to our executive session discussions. Per Mr. Travis, we have no outstanding issues or conflicts with the developer.

Director Lewis enquired regarding any update on discussions with the City regarding transfer of water and sewer services. Mr. Travis did have discussions and the City is not now ready to have discussions. They want to wait for some time and deal with any new board for continuity.

DISTRICT MANAGER REPORT: District Manager Travis presented his written report.

A new employee has accepted a position to help in the office.

Lift Station 3 handles flows for the majority of the District and handles flows from 3 other lift stations. There are matters that must be addressed. The pits that are pumped from are corroding and the project is being expanded to address this. The ductile iron pipe feeding into the station is also corroded. Replaced about 140' of line out of the lift station. This will not require an increase in the budget.

Water treatment plant renovations were submitted to AWWA and will be part of a presentation to the Rocky Mountain Section. The Board congratulated Mr. Travis on this opportunity.

Director Radloff enquired about delay in the City assuming ownership of the stormwater system. That reference is in the Kennedy Jenks report and is likely incorrect. City is collecting fees in July and they are well on their way to completing all deeding and ownership.

Director Lewis enquiries about Coyote Park updates. We are still waiting on a 5 day of 50+ degrees to allow paving.

DIRECTORS MATTERS: President Lowen congratulated the new board members. Director Crew thanked Directors Lowen and Lewis and noted that she enjoyed Director McEntire and thanked the consultants and staff that have made the team work. Their judgement and incites are appreciated. In May of 2020 90% of the voters approved an inclusion that didn't happen but she trusts the new board will continue the effort to provide clean renewable drinking water at the lowest cost. We reduced executive sessions, dissolved the Master IGA, transferred \$780,000 for parks and recreation, worked with the city on the road improvements and water line, saved property taxes and eliminated the renewable water fee. We paid off all debt and with Nathan's leadership we are on a path to improve and bring everything up to a good state.

Director Lewis stated that the effort five years ago was to eliminate excessive government and prevent effort to incur \$350,000,000 in debt for a small portion of renewable water. We came in to reduce government and lower costs and that is what we have done. We nurtured the relationship with the City and, after Parker Water pulled out of the inclusion, we hired Nathan Travis and have saved a lot of money over completing the inclusion. It turned out to be a good thing. We have since reached out to other districts and considered how else we could reduce government: the stormwater and parks and recreation IGAs with the City were the result. Since then, we have approached the City to eliminate the water and sanitation services and he would like to see that effort continue to allow the dissolution of the District. Director Lewis thanked the staff, consultants, and other Directors.

Director Lowen stated it was a true pleasure serving on the Board, is done with serving and is going on vacation with his wife. He thanked Director Crew and Director Lewis for their friendship and service. He also stated appreciation for the service of Director Radloff and Blanckaert. David Anderson was thanked for his service and efforts and his new position with the City. The accounts were personally thanked for their important service. Director Lowen thanked Susan in the office who takes all the calls and is the front line for everything in the District. We were fortunate to have Nathan Travis as the District Manager. We can sleep at night because Nathan has improved everything and has it all well in hand. Director Lowen noted that he has never thanked an attorney but stated that Mr. Seter kept us on the right track and he appreciates the friendship, humor and knowledge. This has all been a learning experience and very different from the private sector. Transparency is critical and it is a service and that is what he wanted to do. Working with the City had been a problem, but over the last two years we have become closer and share more information. The District should be part of the City or be dissolved to find some more sustainable source of water. We have plenty now but someday we could run out. That search for renewable water is critical and must continue. Thank you for allowing us to do what we did. He is proud to be leaving the District very functional and debt free.

SEATING OF NEW DIRECTORS: Newly elected Directors Jana Krell, Leah Enquist and James Mulvey came forward to take the oath of office and were sworn in. The new Director then took their seats at the Director table.

ELECTION OF OFFICERS: Mr. Seter advised the Board that they must select new officers and described the appointment process.

Director Blanckaert moved to appoint Tara Radloff as President and Director Radloff provided the second. Director Krell enquired about postponing the decision. The motion was defeated on a 3 to 2 vote.

Director Radloff moved to take the item up at the June meeting and Director Krell seconded. The motion passed unanimously.

BOARD ORIENTATION: Mr. Travis advised the Board that he will arrange Board training sessions. After discussion it was determined to dedicate the June 19 and subsequent study sessions for this purpose and discuss other meetings if necessary.

ADJOURN: With all other business to come before the Board having been addressed, the meeting was adjourned at 7:39 p.m.