

**CASTLE PINES NORTH METROPOLITAN DISTRICT
REGULAR MEETING MINUTES
MARCH 15, 2021 – 6:00 p.m.**

HELD: Monday, March 15, 2021 at 6:00 p.m. at the Castle Pines North Community Center, 7404 Yorkshire Drive, Castle Pines, Colorado.

ATTENDEES: Directors David McEntire and Charles Lowen were present. Director Chris Lewis was present virtually. Also present virtually were District Legal Counsel, Kim J. Seter, Esq.; District Finance Director, Eric Harris; Craig Miller, District Parks and Open Space Manager; Deborah Mulvey, Castle Pines City Council's Designated Liaison to CPNMD. Approximately five members of the public were present virtually. District Manager, Jim Worley; Ken Smith, Director of Communications; Corby Wise and Terrence Lovett of the Communications Team were physically present.

All virtual participants were present via Zoom.

CONFLICTS: None.

QUORUM: Present.

CONSIDERATION OF AGENDA OF THE MARCH 15, 2021 SPECIAL MEETING OF THE BOARD OF DIRECTORS AND THE MINUTES OF SPECIAL MEETING OF FEBRUARY 22, 2021:

Upon motion by Director Lowen and second by Director Lewis, the agenda of the March 15, 2021 special meeting and the minutes of the February 22, 2021 special meeting was approved as presented.

PUBLIC COMMENT: District Resident, Belinda King, noted that she was present to listen regarding the inclusion effort.

PROJECT UPDATES AND INSIGHTS FROM THE CITY OF CASTLE PINES:

Councilwoman Mulvey discussed the right of way reclamation project, noting that the City Council has determined to use asphalt versus concrete. Asphalt is more cost effective because it can be installed most quickly.

OPEN SPACE MANAGER'S REPORT: District open space manager, Craig Miller, presented his report. He discussed his efforts regarding irrigation in light of his intent to conserve water. He noted the irrigation efficiency is likely 90%, which is very high in the industry. He also discussed the difficulty with snow removal from the recent blizzard. He noted that the damage incurred to the Daniels Gate monument is being reviewed by the insurance company.

Mr. Miller noted that he wishes to schedule a meeting with Tom Crane of the Esperanza HOA to prioritize maintenance to be completed on that entryway area first.

LEGAL COUNSEL'S REPORT:

Legal Counsel, Kim Seter, presented the legal status report. He outlined important dates and information concerning the inclusion election and how to vote in the mail ballot election. Director Lowen noted the importance of voting in the inclusion election, regardless of whether the votes are for or against the inclusion.

Mr. Seter explained that PWSD is aware of the District's outstanding legal matters and has had input regarding certain items that may affect PWSD if the inclusion proceeds. Director McEntire discussed that the inclusion concerns water and sewer only and no other district services or facilities will be provided by PWSD. Director McEntire noted the positive progress made concerning the replacement of the lift station pump in the Lagae development.

FINANCE DIRECTOR'S REPORT:

District Finance Director, Eric Harris, presented the financial report. The Board reviewed and discussed the District financial report for the period ending February 28, 2021. He noted that Winter uses are trending in a normal range. He noted that if the inclusion is approved a budget amendment will be necessary to appropriate funds associated with inclusion. Upon discussion, a motion was made by Director McEntire to accept the financial report as presented. The motion was seconded by Director Lowen and was approved 3-0.

The Board considered checks numbered 25866-25929 for approval/ratification. Pursuant to discussion amongst the Board, a motion was made by Director McEntire to approve/ratify the current payables through the month of February 2021 as presented. The motion was seconded by Director Lowen and was approved 3-0.

DISTRICT MANAGER'S REPORT:

The District Manager, Jim Worley, presented his report. He discussed that starting next week, the pilot program to remediate the odor issue in the Forest Park neighborhood will commence. He also noted that any customers having an issue with making payments due to the weather situation in Dallas where the District lock box is temporarily located should call the District office. He also noted that Castle Pines clean-up day is postponed due to the blizzard.

DIRECTORS' MATTERS: Director McEntire thanked his fellow directors for their grace and kindness throughout the PWSD unification effort. He discussed the former renewable water plan and noted positive outcomes to the District's renewable water efforts through the inclusion option.

PUBLIC COMMENT: District resident, Belinda King, inquired regarding the broken irrigation line near Daniels Gate recreation association. The HOA completed the repair at their cost and are requesting reimbursement from the District and/or its insurance company. Mr. Worley requested that Ms. King submit the bill for the repair work to him for consideration. Director McEntire requested that Mr. Worley include a status update regarding the right of way reclamation project and the Daniels Gate project in his monthly report.

ADJOURN: With all other business to come before the Board having been addressed, Director Lewis moved that the meeting be adjourned at 7:36 p.m. The motion was seconded by Director Lowen and was approved 3-0.