

# Castle Pines North Metropolitan District Work Session- January 2026

Castle Pines North Metropolitan District  
7404 Yorkshire Drive, Castle Pines, CO 80108  
2026-01-19 17:30 - 19:00 MST

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### I. Call Work Session to order

#### A. Roll call & disclosure of potential conflicts

### II. On Board Navigation

Opportunity to ensure the Board is signed up for and signed in to OnBoard. Opportunity to ask questions.

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# CASTLE PINES NORTH



## METROPOLITAN DISTRICT

**TO:** Board of Directors – Castle Pines North Metropolitan District  
**FROM:** Eric Harris, Elevated Clarity (EC)  
**DATE:** January 19, 2026  
**RE:** Work Session Report – January 2026

### **Claims Submitted for Review**

District Finance is submitting \$2,665,662.73 in payment claims for review at the work session.

This includes the District's December 1, 2025 Debt Service Payment.

### **Updated CPNMD Chart of Accounts for 2026**

As Attached.

### **Financial Overview**

A comprehensive financial report will be provided at the January 26<sup>th</sup> Board Meeting, which will include an analysis of financial activity through November 20<sup>th</sup>, 2025

### **Anticipated Upcoming Schedule (subject to change)**

**January 26<sup>th</sup>, 2026** – Monthly Board Meeting  
**January 31<sup>st</sup>, 2026** – State Filing Deadline for the 2026 Budget  
**February 16<sup>th</sup>, 2026** – Monthly Board Work Session  
**February 23<sup>rd</sup>, 2026** – Monthly Board Meeting

**Castle Pines North Metropolitan District  
Disbursements Summary  
For the Period November 14, 2025 - January 13, 2026  
PRESENTED FOR REVIEW**

**CHECKS - 29450 through 29523**

**Amount**

Voucher Checks - November 14, 2025 - January 13, 2026	\$ 2,087,051.00
One-Time Checks - November 14, 2025 - January 13, 2026	713.20
<b>TOTAL CHECKS PRESENTED FOR REVIEW</b>	<b><u>\$ 2,087,764.20</u></b>

**ELECTRONIC PAYMENTS**

November 14, 2025 - January 13, 2026	\$ 577,898.53
<b>TOTAL ELECTRONIC PAYMENTS PRESENTED FOR REVIEW</b>	<b><u>\$ 577,898.53</u></b>

<b>Total Payments Presented for Review</b>	<b><u><u>\$2,665,662.73</u></u></b>
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**Castle Pines North Metropolitan District  
Electronic Payments Report  
For the Period November 14, 2025 - January 13, 2026  
PRESENTED FOR REVIEW**

	<b>Amount</b>
<b><u>Electronic Payments</u></b>	
Centennial Water and Sanitation	\$ 111.27
Chargeback Items	1,970.30
CenturyLink	327.72
Chase Bank - Wastewater Debt Payment	306,422.15
Citywide and UMB Visa Credit Card Payment	5,553.77
Colorado Special Districts Pool - 2026 Workers' Compensation Insurance	2,701.00
Core Electric	124,968.15
Greystone Technology	4,467.62
Home Depot	134.36
HBS Monthly Trash Service	730.92
JAN-PRO Cleaning Systems	1,624.00
Konica Minolta Lease Payment	940.00
Payroll Billing Fees	520.00
Payroll and Payroll-Related Items	107,303.70
Pitney Bowes Postage Machine	593.54
Bank and Credit Card Fees	2,477.20
Verizon	604.68
Xcel	15,693.20
<b>Total Electronic Payments</b>	<b>\$ 577,143.58</b>
 <b><u>Castle Pines North Board of Directors</u></b>	
J. Blanckaert - District Compensation for Meeting Attendance	\$ 215.70
T. Radloff - District Compensation for Meeting Attendance	215.70
J. Krell - District Compensation for Meeting Attendance	107.85
L. Enquist - District Compensation for Meeting Attendance	215.70
J. Mulvey - No Payment	-
<b>Total District Compensation for Board of Directors</b>	<b>\$ 754.95</b>
 <b>Total Electronic Payments Presented for Review - All Funds</b>	<b>\$ 577,898.53</b>

## Castle Pines North Metro. District Bank Register Report - UMB Bank

Transaction Number	Source	Transaction Type	Transaction Date	Reference	Deposits	Payments	Total	Post Date	Status
29450	Accounts Payable	Computer Check	11/26/2025	Backflow Secure; Management Secure LLC	\$0.00	\$18,750.00	(\$18,750.00)	11/26/2025	Outstanding
29451	Accounts Payable	Computer Check	11/26/2025	Bartle Wells Associates	\$0.00	\$15,885.00	(\$34,635.00)	11/26/2025	Outstanding
29452	Accounts Payable	Computer Check	11/26/2025	Castle Pines Connection	\$0.00	\$2,200.00	(\$36,835.00)	11/26/2025	Outstanding
29453	Accounts Payable	Computer Check	11/26/2025	CGRS Inc	\$0.00	\$138,047.68	(\$174,882.68)	11/26/2025	Outstanding
29454	Accounts Payable	Computer Check	11/26/2025	Comcast Business	\$0.00	\$783.10	(\$175,665.78)	11/26/2025	Outstanding
29455	Accounts Payable	Computer Check	11/26/2025	COMCAST	\$0.00	\$642.30	(\$176,308.08)	11/26/2025	Outstanding
29456	Accounts Payable	Computer Check	11/26/2025	Community Resource Services of CO Inc	\$0.00	\$8,990.00	(\$185,298.08)	11/26/2025	Outstanding
29457	Accounts Payable	Computer Check	11/26/2025	Distribution System Resources dba DSR	\$0.00	\$18,983.54	(\$204,281.62)	11/26/2025	Outstanding
29458	Accounts Payable	Computer Check	11/26/2025	Dominion Water and Sanitation District	\$0.00	\$2,281.84	(\$206,563.46)	11/26/2025	Outstanding
29459	Accounts Payable	Computer Check	11/26/2025	Elevated Clarity LLC	\$0.00	\$22,426.13	(\$228,989.59)	11/26/2025	Outstanding
29460	Accounts Payable	Computer Check	11/26/2025	ENLIVE tv Services LLC	\$0.00	\$2,395.00	(\$231,384.59)	11/26/2025	Outstanding
29461	Accounts Payable	Computer Check	11/26/2025	EPR	\$0.00	\$92,880.02	(\$324,264.61)	11/26/2025	Outstanding
29462	Accounts Payable	Computer Check	11/26/2025	First Rate Fence & Access Control LLC	\$0.00	\$7,783.00	(\$332,047.61)	11/26/2025	Outstanding
29463	Accounts Payable	Computer Check	11/26/2025	Hamre Rodriguez Ostrander et al	\$0.00	\$7,947.00	(\$339,994.61)	11/26/2025	Outstanding
29464	Accounts Payable	Computer Check	11/26/2025	Highlands Ranch Water	\$0.00	\$11,304.78	(\$351,299.39)	11/26/2025	Outstanding
29465	Accounts Payable	Computer Check	11/26/2025	JAN PRO Cleaning Systems of CO	\$0.00	\$837.00	(\$352,136.39)	11/26/2025	Outstanding
29466	Accounts Payable	Computer Check	11/26/2025	Jehn Water Consultants Inc.	\$0.00	\$2,789.68	(\$354,926.07)	11/26/2025	Outstanding
29467	Accounts Payable	Computer Check	11/26/2025	Kennedy Jenks Consultants Inc.	\$0.00	\$75,461.22	(\$430,387.29)	11/26/2025	Outstanding
29468	Accounts Payable	Computer Check	11/26/2025	Layne Christensen Company	\$0.00	\$52,500.00	(\$482,887.29)	11/26/2025	Outstanding
29469	Accounts Payable	Computer Check	11/26/2025	Letters Plus	\$0.00	\$7,500.00	(\$490,387.29)	11/26/2025	Outstanding
29470	Accounts Payable	Computer Check	11/26/2025	Level Engineering and Inspection	\$0.00	\$16,622.50	(\$507,009.79)	11/26/2025	Outstanding
29471	Accounts Payable	Computer Check	11/26/2025	Mountain Peak Controls Inc.	\$0.00	\$2,340.00	(\$509,349.79)	11/26/2025	Outstanding
29472	Accounts Payable	Computer Check	11/26/2025	Plum Creek Water Reclamation Auth.	\$0.00	\$63,797.06	(\$573,146.85)	11/26/2025	Outstanding
29473	Accounts Payable	Computer Check	11/26/2025	QP Services LLC	\$0.00	\$3,860.00	(\$577,006.85)	11/26/2025	Outstanding
29474	Accounts Payable	Computer Check	11/26/2025	Richards Well Calibrations	\$0.00	\$1,308.73	(\$578,315.58)	11/26/2025	Outstanding
29475	Accounts Payable	Computer Check	11/26/2025	Security Central Inc.	\$0.00	\$38.60	(\$578,354.18)	11/26/2025	Outstanding
29476	Accounts Payable	Computer Check	11/26/2025	Semacor Inc	\$0.00	\$46,116.66	(\$624,470.84)	11/26/2025	Outstanding
29477	Accounts Payable	Computer Check	11/26/2025	Seter, Vander Wall & Mielke, P.C.	\$0.00	\$8,070.70	(\$632,541.54)	11/26/2025	Outstanding
29478	Accounts Payable	Computer Check	11/26/2025	Sigler Communications Inc.	\$0.00	\$5,247.50	(\$637,789.04)	11/26/2025	Outstanding
29479	Accounts Payable	Computer Check	11/26/2025	USA Blue Book	\$0.00	\$653.73	(\$638,442.77)	11/26/2025	Outstanding
29480	Accounts Payable	Computer Check	11/26/2025	Utility Notification Ctr CO	\$0.00	\$234.89	(\$638,677.66)	11/26/2025	Outstanding
29481	Accounts Payable	Computer Check	11/26/2025	Utilo LLC	\$0.00	\$1,725.00	(\$640,402.66)	11/26/2025	Outstanding
29482	Accounts Payable	Computer Check	11/26/2025	VIP Video Productions	\$0.00	\$4,500.00	(\$644,902.66)	11/26/2025	Outstanding
29483	Accounts Payable	One-Time Check	11/26/2025	Zachary & Brittany Knigge	\$0.00	\$325.09	(\$645,227.75)	11/26/2025	Outstanding
29484	Accounts Payable	One-Time Check	11/26/2025	Curtis & Awilda Hughes	\$0.00	\$129.83	(\$645,357.58)	11/26/2025	Outstanding
29485	Accounts Payable	One-Time Check	11/26/2025	Joseph & Anne Lynch	\$0.00	\$145.88	(\$645,503.46)	11/26/2025	Outstanding
29486	Accounts Payable	Computer Check	12/19/2025	American Security Professionals Inc	\$0.00	\$5,434.00	(\$650,937.46)	12/19/2025	Outstanding
29487	Accounts Payable	Computer Check	12/19/2025	American Water Works	\$0.00	\$285.00	(\$651,222.46)	12/19/2025	Outstanding
29488	Accounts Payable	Computer Check	12/19/2025	Backflow Secure; Management Secure LLC	\$0.00	\$9,000.00	(\$660,222.46)	12/19/2025	Outstanding
29489	Accounts Payable	Computer Check	12/19/2025	Broken Arrow Landscape & Design Inc	\$0.00	\$3,100.00	(\$663,322.46)	12/19/2025	Outstanding
29490	Accounts Payable	Computer Check	12/19/2025	Castle Pines Connection	\$0.00	\$2,200.00	(\$665,522.46)	12/19/2025	Outstanding
29491	Accounts Payable	Computer Check	12/19/2025	City of Castle Pines	\$0.00	\$518,786.09	(\$1,184,308.55)	12/19/2025	Outstanding
29492	Accounts Payable	Computer Check	12/19/2025	Colorado Mechanical Systems LLC	\$0.00	\$6,662.50	(\$1,190,971.05)	12/19/2025	Outstanding
29493	Accounts Payable	Computer Check	12/19/2025	Colorado Special Districts	\$0.00	\$125,755.00	(\$1,316,726.05)	12/19/2025	Outstanding
29494	Accounts Payable	Computer Check	12/19/2025	Comcast Business	\$0.00	\$810.50	(\$1,317,536.55)	12/19/2025	Outstanding
29495	Accounts Payable	Computer Check	12/19/2025	COMCAST	\$0.00	\$642.47	(\$1,318,179.02)	12/19/2025	Outstanding
29496	Accounts Payable	Computer Check	12/19/2025	Core & Main LP	\$0.00	\$2,578.45	(\$1,320,757.47)	12/19/2025	Outstanding
29497	Accounts Payable	Computer Check	12/19/2025	Distribution System Resources dba DSR	\$0.00	\$24,929.26	(\$1,345,686.73)	12/19/2025	Outstanding
29498	Accounts Payable	Computer Check	12/19/2025	Dominion Water and Sanitation District	\$0.00	\$7,170.76	(\$1,352,857.49)	12/19/2025	Outstanding
29499	Accounts Payable	Computer Check	12/19/2025	DTC Print Brokers	\$0.00	\$3,015.00	(\$1,355,872.49)	12/19/2025	Outstanding
29500	Accounts Payable	Computer Check	12/19/2025	Elevated Clarity LLC	\$0.00	\$18,466.85	(\$1,374,339.34)	12/19/2025	Outstanding

## Castle Pines North Metro. District Bank Register Report - UMB Bank (Continued)

Transaction Number	Source	Transaction Type	Transaction Date	Reference	Deposits	Payments	Total Post Date	Status
29501	Accounts Payable	Computer Check	12/19/2025	ENLIVE tv Services LLC	\$0.00	\$1,530.00	(\$1,375,869.34) 12/19/2025	Outstanding
29502	Accounts Payable	Computer Check	12/19/2025	EPR	\$0.00	\$46,270.35	(\$1,422,139.69) 12/19/2025	Outstanding
29503	Accounts Payable	Computer Check	12/19/2025	Flash Fire Protection Inc.	\$0.00	\$834.00	(\$1,422,973.69) 12/19/2025	Outstanding
29504	Accounts Payable	Computer Check	12/19/2025	Hamre Rodriguez Ostrander et al	\$0.00	\$7,909.94	(\$1,430,883.63) 12/19/2025	Outstanding
29505	Accounts Payable	Computer Check	12/19/2025	Jehn Water Consultants Inc.	\$0.00	\$7,437.19	(\$1,438,320.82) 12/19/2025	Outstanding
29506	Accounts Payable	Computer Check	12/19/2025	Level Engineering and Inspection	\$0.00	\$14,927.50	(\$1,453,248.32) 12/19/2025	Outstanding
29507	Accounts Payable	Computer Check	12/19/2025	Mountain Peak Controls Inc.	\$0.00	\$4,050.00	(\$1,457,298.32) 12/19/2025	Outstanding
29508	Accounts Payable	Computer Check	12/19/2025	Myers & Sons Construction LLC	\$0.00	\$27,700.00	(\$1,484,998.32) 12/19/2025	Outstanding
29509	Accounts Payable	Computer Check	12/19/2025	Nevada Tap Master Inc dba Colorado Tap Master	\$0.00	\$63,161.00	(\$1,548,159.32) 12/19/2025	Outstanding
29510	Accounts Payable	Computer Check	12/19/2025	Passageways Inc dba OnBoard	\$0.00	\$5,500.00	(\$1,553,659.32) 12/19/2025	Outstanding
29511	Accounts Payable	Computer Check	12/19/2025	Plum Creek Water Reclamation Auth.	\$0.00	\$62,374.16	(\$1,616,033.48) 12/19/2025	Outstanding
29512	Accounts Payable	Computer Check	12/19/2025	Power Systems West Colorado	\$0.00	\$8,050.89	(\$1,624,084.37) 12/19/2025	Outstanding
29513	Accounts Payable	Computer Check	12/19/2025	Quality of Colorado Inc	\$0.00	\$78.13	(\$1,624,162.50) 12/19/2025	Outstanding
29514	Accounts Payable	Computer Check	12/19/2025	Richards Well Calibrations	\$0.00	\$1,297.75	(\$1,625,460.25) 12/19/2025	Outstanding
29515	Accounts Payable	Computer Check	12/19/2025	Semocor Inc	\$0.00	\$34,139.37	(\$1,659,599.62) 12/19/2025	Outstanding
29516	Accounts Payable	Computer Check	12/19/2025	Setzer, Vander Wall & Mielke, P.C.	\$0.00	\$8,444.30	(\$1,668,043.92) 12/19/2025	Outstanding
29517	Accounts Payable	Computer Check	12/19/2025	Sigler Communications Inc.	\$0.00	\$10,842.50	(\$1,678,886.42) 12/19/2025	Outstanding
29518	Accounts Payable	Computer Check	12/19/2025	Streamline	\$0.00	\$441.00	(\$1,679,327.42) 12/19/2025	Outstanding
29519	Accounts Payable	Computer Check	12/19/2025	T Lowell Construction Inc	\$0.00	\$405,455.39	(\$2,084,782.81) 12/19/2025	Outstanding
29520	Accounts Payable	Computer Check	12/19/2025	United States Geological Survey	\$0.00	\$1,688.75	(\$2,086,471.56) 12/19/2025	Outstanding
29521	Accounts Payable	Computer Check	12/19/2025	Utility Notification Ctr CO	\$0.00	\$230.24	(\$2,086,701.80) 12/19/2025	Outstanding
29522	Accounts Payable	Computer Check	12/19/2025	Utilo LLC	\$0.00	\$950.00	(\$2,087,651.80) 12/19/2025	Outstanding
29523	Accounts Payable	One-Time Check	12/19/2025	Patricia & Kerry Jones	\$0.00	\$112.40	(\$2,087,764.20) 12/19/2025	Outstanding

### Summary by Transaction Type

<b>Total Deposits:</b>	<b>\$0.00</b>
Less Payments by Transaction Type:	
Computer Check	(\$2,087,051.00)
One-Time Check	(\$713.20)
<b>Total Payments:</b>	<b>(\$2,087,764.20)</b>
Adjustments:	
Payment Adjustments	\$0.00
Deposit Adjustments	\$0.00
<b>Total Adjustments:</b>	<b>\$0.00</b>
<b>Total Change in Register Balance:</b>	<b>(\$2,087,764.20)</b>

**Castle Pines North Metro. District**  
**Cash Disbursement Journals**

November 14, 2025 - January 13, 2026

Financial Control Matrix										
Financial Control 2.a	Financial Control 2.b	Financial Control 2.c	Financial Control 2.d	Financial Control 2.d	Financial Control 3.a	Financial Control 3.b	Financial Control 2.d	Financial Control 3.a	Financial Control 3.a	Financial Control 3.a
Contracting & Billpay Controls										
Operations & Maintenance					Capital Projects					
Expenses/Obligations <= \$20k	Expenses/Obligations between \$20k & <= \$50k	Expenses/Obligations > \$50k	Emergency Maintenance	Any Amount (Under Budget) pertaining to IGA/Debt Payment Expenditures	Expenses/Obligations < \$120k, pertaining to CP	Expenses/Obligations > = \$120k, pertaining to CP	Project Contract Materials	Change Orders <= \$50,000	Change Orders > 10% of the Total Project Costs	
District Manager is Authorized to Approve	District Manager shall notify BOD	District Manager shall obtain prior approval	District Manager shall notify within 48 hours	District Manager is Authorized to Approve	District Manager is Authorized to Execute	District Manager shall obtain prior approval, including Bidding	District Manager is Authorized to Execute	District Manager is Authorized to Execute	District Manager is Authorized to Execute	District Manager shall obtain prior approval
Service Contracts (Non-Capital Project)	X	X	X							
Material Purchase Contracts	X	X	X							
ORM - Invoices / Claims for Payment	X	X	X							
OSM - Contracts	X	X	X							
Emergency Contracts				X						
Emergency Repairs				X						
Project Materials, Labor, Chemicals							X			
Firm Commitments - Utilities					X					
Firm Commitments - IGA Payments					X					
Firm Commitments - Debt Service					X					
Firm Commitments - Payroll					X					
Capital - Invoices / Claims for Payment						X	X	X		
Capital - Contracts						X	X	X		
Change Orders (> = \$500k Projects)									X	X
Change Orders (< \$500k Projects)									X	X
Pay Applications					X	X	X			

Payee	Trans. Type	Trans. No.	Trans. Date	Post Status	Amount	Account Number	Description	Debit Amount	Credit Amount
American Security Professionals In-	Computer Check	29486	12/19/2025	12/19/2025	\$5,434.00	60-00-00-1127	Citywide Bank	\$0.00	\$5,434.00
				Posted			Accounts Payable Control	\$5,434.00	\$0.00
<b>Invoice #</b>	<b>Invoice Date</b>	<b>Description</b>	<b>Invoice Amount</b>	<b>Amount Paid</b>	<b>Account Number</b>	<b>Account Description</b>	<b>Amount</b>		
2037	12/01/2025	Alarm Monitoring & Service Call	\$1,160.00	\$1,160.00	60-60-00-5201	Telephone/Alarms	\$1,160.00		
2128	12/01/2025	Alarm Monitoring & Service Call	\$875.00	\$875.00	60-60-00-5201	Telephone/Alarms	\$875.00		
2140	12/01/2025	Alarm Monitoring & Service Call	\$330.00	\$330.00	60-60-00-5201	Telephone/Alarms	\$330.00		
2170	12/01/2025	Alarm Monitoring & Service Call	\$290.00	\$290.00	60-60-00-5201	Telephone/Alarms	\$290.00		
2171	12/01/2025	Alarm Monitoring	\$165.00	\$165.00	60-60-00-5201	Telephone/Alarms	\$165.00		
2172	12/01/2025	Alarm Monitoring	\$165.00	\$165.00	60-61-00-5201	Telephone/Alarms	\$165.00		
2193	12/19/2025	CCTV Service Call- Replace NVR	\$2,449.00	\$2,449.00	60-60-00-5201	Telephone/Alarms	\$2,449.00		
						Totals:	\$2,449.00		
American Water Works	Computer Check	29487	12/19/2025	12/19/2025	\$285.00	10-00-00-2100	Accounts Payable Control	\$285.00	\$0.00
				Posted			Category Cash	\$0.00	\$285.00
							Citywide Bank	\$0.00	\$285.00
							Cash Allocation	\$285.00	\$0.00
<b>Invoice #</b>	<b>Invoice Date</b>	<b>Description</b>	<b>Invoice Amount</b>	<b>Amount Paid</b>	<b>Account Number</b>	<b>Account Description</b>	<b>Amount</b>		
SO267570	11/30/2025	AWWA Membership-2/1/26 to 1/31/27	\$285.00	\$285.00	10-00-00-1400	Prepaid Expenses	\$285.00		
						Totals:	\$285.00		
Backflow Secure: Managemet Sec	Computer Check	29450	11/26/2025	11/26/2025	\$18,750.00	60-00-00-1127	Citywide Bank	\$0.00	\$18,750.00
				Posted			Accounts Payable Control	\$18,750.00	\$0.00
<b>Invoice #</b>	<b>Invoice Date</b>	<b>Description</b>	<b>Invoice Amount</b>	<b>Amount Paid</b>	<b>Account Number</b>	<b>Account Description</b>	<b>Amount</b>		
868	10/31/2025	Backflow Svcs Program- October	\$9,000.00	\$9,000.00	60-60-00-5417	Professional Svcs - Backflow Program	\$9,000.00		
870	11/22/2025	Backflow Svcs Program-Nov & Fire Insepection Svcs Ce	\$9,750.00	\$9,750.00	60-60-00-5360	Water Distribution Repairs	\$750.00		
870	11/22/2025	Backflow Svcs Program-Nov & Fire Insepection Svcs Ce	\$9,750.00	\$9,750.00	60-60-00-5417	Professional Svcs - Backflow Program	\$9,000.00		
						Totals:	\$9,750.00		
Backflow Secure: Managemet Sec	Computer Check	29488	12/19/2025	12/19/2025	\$9,000.00	60-00-00-1127	Citywide Bank	\$0.00	\$9,000.00
				Posted			Accounts Payable Control	\$9,000.00	\$0.00
<b>Invoice #</b>	<b>Invoice Date</b>	<b>Description</b>	<b>Invoice Amount</b>	<b>Amount Paid</b>	<b>Account Number</b>	<b>Account Description</b>	<b>Amount</b>		
872	12/01/2025	Backflow Svcs Program-December	\$9,000.00	\$9,000.00	60-60-00-5417	Professional Svcs - Backflow Program	\$9,000.00		
						Totals:	\$9,000.00		
Bartle Wells Associates	Computer Check	29451	11/26/2025	11/26/2025	\$15,885.00	60-00-00-1127	Citywide Bank	\$0.00	\$15,885.00
				Posted			Accounts Payable Control	\$15,885.00	\$0.00
<b>Invoice #</b>	<b>Invoice Date</b>	<b>Description</b>	<b>Invoice Amount</b>	<b>Amount Paid</b>	<b>Account Number</b>	<b>Account Description</b>	<b>Amount</b>		
559D-1002	09/30/2025	Rate Study- BWA Job #559D	\$15,885.00	\$15,885.00	60-60-00-5419	Professional Svcs- Rates and Fees Study	\$10,325.25		
559D-1002	09/30/2025	Rate Study- BWA Job #559D	\$15,885.00	\$15,885.00	60-61-00-5419	Professional Svcs- Rates and Fees Study	\$5,559.75		
						Totals:	\$15,885.00		
Broken Arrow Landscape & Design	Computer Check	29489	12/19/2025	12/19/2025	\$3,100.00	60-00-00-1127	Citywide Bank	\$0.00	\$3,100.00
				Posted			Accounts Payable Control	\$3,100.00	\$0.00
<b>Invoice #</b>	<b>Invoice Date</b>	<b>Description</b>	<b>Invoice Amount</b>	<b>Amount Paid</b>	<b>Account Number</b>	<b>Account Description</b>	<b>Amount</b>		
0011-2025	11/12/2025	WTP & HP Lift Station- Landscape Maintenance	\$3,100.00	\$3,100.00	60-60-00-5330	Water Treatment Plant Repairs	\$1,100.00		
0011-2025	11/12/2025	WTP & HP Lift Station- Landscape Maintenance	\$3,100.00	\$3,100.00	60-61-00-5370	Collection - Repair and Maintenance	\$2,000.00		
						Totals:	\$3,100.00		
Castle Pines Connection	Computer Check	29452	11/26/2025	11/26/2025	\$2,200.00	60-00-00-1127	Citywide Bank	\$0.00	\$2,200.00
				Posted			Accounts Payable Control	\$2,200.00	\$0.00
<b>Invoice #</b>	<b>Invoice Date</b>	<b>Description</b>	<b>Invoice Amount</b>	<b>Amount Paid</b>	<b>Account Number</b>	<b>Account Description</b>	<b>Amount</b>		
15330	11/01/2025	Full Page Ad	\$2,200.00	\$2,200.00	60-60-00-5169	Communications - Public Outreach	\$1,430.00		
15330	11/01/2025	Full Page Ad	\$2,200.00	\$2,200.00	60-61-00-5169	Communications - Public Outreach	\$770.00		
						Totals:	\$2,200.00		
Castle Pines Connection	Computer Check	29490	12/19/2025	12/19/2025	\$2,200.00	10-00-00-2100	Accounts Payable Control	\$2,200.00	\$0.00
				Posted			Category Cash	\$0.00	\$2,200.00
							Citywide Bank	\$0.00	\$2,200.00
							Cash Allocation	\$2,200.00	\$0.00
<b>Invoice #</b>	<b>Invoice Date</b>	<b>Description</b>	<b>Invoice Amount</b>	<b>Amount Paid</b>	<b>Account Number</b>	<b>Account Description</b>	<b>Amount</b>		
15396	12/01/2025	Full Page Ad	\$2,200.00	\$2,200.00	10-00-00-5169	Consulting Svcs - Communications	\$2,200.00		
						Totals:	\$2,200.00		

**Castle Pines North Metro. District**  
**Cash Disbursement Journals**

November 14, 2025 - January 13, 2026 (Continued)

Payee	Trans. Type	Trans. No.	Trans. Date	Post Status	Amount	Account Number	Description	Debit Amount	Credit Amount
<b>CGRS Inc</b>	Computer Check	29453	11/26/2025	11/26/2025	\$138,047.68	60-00-00-1127	Citywide Bank	\$0.00	\$138,047.68
<b>Invoice #</b>	<b>Invoice Date</b>	<b>Description</b>	<b>Invoice Amount</b>	<b>Amount Paid</b>	<b>Account Number</b>	<b>Account Description</b>	<b>Amount</b>		
Pav Aoo 6 R 09/30/2025		LAS Improvements Project-Job 2246054-6 Rev	\$8,982.90	\$8,982.90	60-60-00-7769	WTP Liquid Ammonia Sulfate	\$8,982.90		
Pav Aoo 7 09/30/2025		LAS Improvements Project-Job 2246054-Pav Aoo 7	\$9,616.23	\$9,616.23	60-60-00-7769	WTP Liquid Ammonia Sulfate	\$9,616.23		
Pav Aoo 3 R 11/26/2025		LAS Improvements Project- Job 2246054- 3 Rev 2	\$39,263.50	\$39,263.50	60-60-00-7769	WTP Liquid Ammonia Sulfate	\$39,263.50		
Pav Aoo 4 R 11/26/2025		LAS Improvement Project-Job 2246054- 4 Rev	\$37,582.00	\$37,582.00	60-60-00-7769	WTP Liquid Ammonia Sulfate	\$37,582.00		
Pav Aoo 5 R 11/26/2025		LAS Improvement Project- Job 2246054-5	\$34,252.55	\$34,252.55	60-60-00-7769	WTP Liquid Ammonia Sulfate	\$34,252.55		
Pav Aoo 2 R 11/26/2025		LAS Improvement Project-Job 2246054-2 Rev	\$8,350.50	\$8,350.50	60-60-00-7769	WTP Liquid Ammonia Sulfate	\$8,350.50		
<b>City of Castle Pines</b>	Computer Check	29491	12/19/2025	12/19/2025	\$518,786.09	60-00-00-2100	Citywide Bank	\$0.00	\$518,786.09
<b>Invoice #</b>	<b>Invoice Date</b>	<b>Description</b>	<b>Invoice Amount</b>	<b>Amount Paid</b>	<b>Account Number</b>	<b>Account Description</b>	<b>Amount</b>		
23309	11/30/2025	Monarch Project-Pav Aoo 5 & Pav Aoo 6	\$511,023.16	\$511,023.16	60-60-00-7767	Monarch Waterline Replacement Project	\$511,023.16		
Pav Aoo #3- 12/12/2025		Monarch Project-Pav Aoo #3-Sch B-Retainaae	\$7,762.93	\$7,762.93	60-00-00-2110	Misc. Accounts Payable	\$7,762.93		
<b>Colorado Mechanical Systems LLC</b>	Computer Check	29492	12/19/2025	12/19/2025	\$6,662.50	60-00-00-2100	Citywide Bank	\$0.00	\$6,662.50
<b>Invoice #</b>	<b>Invoice Date</b>	<b>Description</b>	<b>Invoice Amount</b>	<b>Amount Paid</b>	<b>Account Number</b>	<b>Account Description</b>	<b>Amount</b>		
6506	12/15/2025	Quarterly Billino-7404 Yorkshire. IPS. BPS & WTP	\$5,736.00	\$5,736.00	60-60-00-5330	Water Treatment Plant Repairs	\$5,736.00		
6507	12/15/2025	Preventative Maintenance-LS Sites-Quarterly Billino	\$414.00	\$414.00	60-61-00-5370	Collection - Repair and Maintenance	\$414.00		
TM16127	12/18/2025	7404 Yorkshire- Heatino/AC Repair	\$512.50	\$512.50	60-60-00-5310	Buildino Repair & Maint	\$512.50		
<b>Colorado Special Districts</b>	Computer Check	29493	12/19/2025	12/19/2025	\$125,755.00	60-00-00-1127	Citywide Bank	\$0.00	\$125,755.00
<b>Invoice #</b>	<b>Invoice Date</b>	<b>Description</b>	<b>Invoice Amount</b>	<b>Amount Paid</b>	<b>Account Number</b>	<b>Account Description</b>	<b>Amount</b>		
26PL-60576 11/25/2025		Properly & Liability Coverage- 1/1/26 to 12/31/26	\$125,755.00	\$125,755.00	60-60-00-5220	Property & Liability Insurance	\$125,755.00		
26PL-60576 11/25/2025		Property & Liability Coverage- 1/1/26 to 12/31/26	\$125,755.00	\$125,755.00	60-61-00-5220	Property & Liability Insurance	\$125,755.00		
<b>Comcast Business</b>	Computer Check	29454	11/26/2025	11/26/2025	\$783.10	10-00-00-2100	Accounts Payable Control	\$783.10	\$0.00
<b>Invoice #</b>	<b>Invoice Date</b>	<b>Description</b>	<b>Invoice Amount</b>	<b>Amount Paid</b>	<b>Account Number</b>	<b>Account Description</b>	<b>Amount</b>		
0010028801 11/03/2025		Ethemet Internet-7404 Yorkshire Drive	\$783.10	\$783.10	10-00-60-1990	Cateoovr Cash	\$0.00		\$783.10
					60-00-00-1127	Citywide Bank	\$0.00		\$783.10
					60-00-10-1990	Cash Allocation	\$783.10		\$0.00
					10-00-00-5201	Telephone	\$783.10		
<b>Comcast Business</b>	Computer Check	29494	12/19/2025	12/19/2025	\$810.50	10-00-00-2100	Accounts Payable Control	\$810.50	\$0.00
<b>Invoice #</b>	<b>Invoice Date</b>	<b>Description</b>	<b>Invoice Amount</b>	<b>Amount Paid</b>	<b>Account Number</b>	<b>Account Description</b>	<b>Amount</b>		
0010030748 12/01/2025		Ethemet Internet-7404 Yorkshire Drive	\$810.50	\$810.50	10-00-60-1990	Cateoovr Cash	\$0.00		\$810.50
					60-00-00-1127	Citywide Bank	\$0.00		\$810.50
					60-00-10-1990	Cash Allocation	\$810.50		\$0.00
					10-00-00-5201	Telephone	\$810.50		
<b>COMCAST</b>	Computer Check	29455	11/26/2025	11/26/2025	\$642.30	60-00-00-1127	Citywide Bank	\$0.00	\$642.30
<b>Invoice #</b>	<b>Invoice Date</b>	<b>Description</b>	<b>Invoice Amount</b>	<b>Amount Paid</b>	<b>Account Number</b>	<b>Account Description</b>	<b>Amount</b>		
8497202420 11/19/2025		HS Internet-WTP	\$642.30	\$642.30	60-60-00-5201	Telephone/Alarms	\$642.30		\$0.00
<b>COMCAST</b>	Computer Check	29495	12/19/2025	12/19/2025	\$642.47	60-00-00-1127	Citywide Bank	\$0.00	\$642.47
<b>Invoice #</b>	<b>Invoice Date</b>	<b>Description</b>	<b>Invoice Amount</b>	<b>Amount Paid</b>	<b>Account Number</b>	<b>Account Description</b>	<b>Amount</b>		
8497202420 12/18/2025		HS Internet- WTP	\$642.47	\$642.47	60-60-00-5201	Telephone/Alarms	\$642.47		\$0.00

	Financial Control Matrix									
	Financial Control 2.a	Financial Control 2.b	Financial Control 2.c	Financial Control 2.d	Financial Control 2.d	Financial Control 3.a	Financial Control 3.b	Financial Control 2.d	Financial Control 3.a	Financial Control 3.a
	Contracting & Billpay Controls									
	Operations & Maintenance					Capital Projects				
Expenses/Obligations <= \$20k	Expenses/Obligations between \$20k & <= \$50k	Expenses/Obligations > \$50k	Emergency Maintenance	Any Amount (Under Budget) pertaining to IGA/Debt Payment Expenditures	Expenses/Obligations < \$120k pertaining to CIP	Expenses/Obligations > = \$120k, pertaining to CIP	Project Contract Materials	Change Orders <= \$50,000	Change Orders > 10% of the Total Project Costs	
District Manager is Authorized to Approve	District Manager shall notify BOD	District Manager shall obtain prior approval	District Manager shall notify within 48 hours	District Manager is Authorized to Approve	District Manager is Authorized to Execute	District Manager shall obtain prior approval, including Bidding	District Manager is Authorized to Execute	District Manager is Authorized to Execute	District Manager shall obtain prior approval	
Service Contracts (Non-Capital Project)	X	X	X							
Material Purchase Contracts	X	X	X							
ORM - Invoices / Claims for Payment	X	X	X							
ORM - Contracts	X	X	X							
Emergency Contracts				X						
Emergency Repairs				X						
Project Materials, Labor, Chemicals							X			
Firm Commitments - Utilities					X					
Firm Commitments - IGA Payments					X					
Firm Commitments - Debt Service					X					
Firm Commitments - Payroll					X					
Capital - Invoices / Claims for Payment						X	X	X		
Capital - Contracts						X	X	X		
Change Orders (> = \$500k Projects)									X	X
Change Orders (< \$500k Projects)									X	X
Pay Applications						X	X	X		



**Castle Pines North Metro. District**  
**Cash Disbursement Journals**

November 14, 2025 - January 13, 2026 (Continued)

Payee	Trans. Type	Trans. No.	Trans. Date	Post Status	Amount	Account Number	Description	Debit Amount	Credit Amount
Elevated Clarity LLC	Computer Check	29500	12/19/2025	12/19/2025 Posted	\$18,466.85	10-00-00-2100	Accounts Payable Control	\$18,466.85	\$0.00
						10-00-60-1990	Category Cash	\$0.00	\$18,466.85
						60-00-00-1127	Citywide Bank	\$0.00	\$18,466.85
						60-00-10-1990	Cash Allocation	\$18,466.85	\$0.00
<b>Invoice #</b>	<b>Invoice Date</b>	<b>Description</b>	<b>Invoice Amount</b>	<b>Amount Paid</b>	<b>Account Number</b>	<b>Account Description</b>	<b>Amount</b>		
501025	11/30/2025	Finance & Accounting-November	\$18,466.85	\$18,466.85	10-00-00-5145	Accounting and Payroll	\$18,466.85		
							<b>Totals:</b>	\$18,466.85	\$0.00
EPR	Computer Check	29461	11/26/2025	11/26/2025 Posted	\$92,880.02	60-00-00-1127	Citywide Bank	\$0.00	\$92,880.02
						60-00-00-2100	Accounts Payable Control	\$92,880.02	\$0.00
						60-00-60-5332	Valve, Hydrant & PRV Maintenance	\$8,004.27	\$8,004.27
						60-60-00-5360	Water Distribution Repairs	\$21,836.66	\$21,836.66
						60-60-00-5360	Water Distribution Repairs	\$13,260.61	\$13,260.61
						60-60-00-5360	Water Distribution Repairs	\$26,472.00	\$26,472.00
						60-60-00-5360	Water Distribution Repairs	\$14,423.61	\$14,423.61
						60-60-00-5360	Water Distribution Repairs	\$3,264.63	\$3,264.63
						60-60-00-5360	Water Distribution Repairs	\$1,314.24	\$1,314.24
						60-60-00-5360	Water Distribution Repairs	\$4,304.00	\$4,304.00
							<b>Totals:</b>	\$0.00	\$92,880.02
EPR	Computer Check	29502	12/19/2025	12/19/2025 Posted	\$46,270.35	60-00-00-1127	Citywide Bank	\$0.00	\$46,270.35
						60-00-00-2100	Accounts Payable Control	\$46,270.35	\$0.00
						60-60-00-5360	Water Distribution Repairs	\$39,432.02	\$39,432.02
						60-60-00-5226	Water Meters	\$4,185.58	\$4,185.58
						60-60-00-5360	Water Distribution Repairs	\$2,652.75	\$2,652.75
							<b>Totals:</b>	\$46,270.35	\$0.00
ENLIVE tv Services LLC	Computer Check	29460	11/26/2025	11/26/2025 Posted	\$2,395.00	60-00-00-1127	Citywide Bank	\$0.00	\$2,395.00
						60-00-00-2100	Accounts Payable Control	\$2,395.00	\$0.00
						60-60-00-5169	Communications - Public Outreach	\$1,556.75	\$1,556.75
						60-61-00-5169	Communications - Public Outreach	\$838.25	\$838.25
							<b>Totals:</b>	\$2,395.00	\$0.00
ENLIVE tv Services LLC	Computer Check	29501	12/19/2025	12/19/2025 Posted	\$1,530.00	10-00-00-2100	Accounts Payable Control	\$1,530.00	\$0.00
						10-00-60-1990	Category Cash	\$0.00	\$1,530.00
						60-00-00-1127	Citywide Bank	\$0.00	\$1,530.00
						60-00-10-1990	Cash Allocation	\$1,530.00	\$0.00
						10-00-00-5169	Consulting Svcs - Communications	\$1,530.00	\$1,530.00
							<b>Totals:</b>	\$1,530.00	\$0.00
First Rate Fence & Access Control	Computer Check	29462	11/26/2025	11/26/2025 Posted	\$7,783.00	60-00-00-1127	Citywide Bank	\$0.00	\$7,783.00
						60-00-00-2100	Accounts Payable Control	\$7,783.00	\$0.00
						60-60-00-5330	Water Treatment Plant Repairs	\$7,783.00	\$7,783.00
							<b>Totals:</b>	\$7,783.00	\$0.00
Flash Fire Protection Inc.	Computer Check	29503	12/19/2025	12/19/2025 Posted	\$834.00	10-00-00-2100	Accounts Payable Control	\$834.00	\$0.00
						10-00-60-1990	Category Cash	\$0.00	\$834.00
						60-00-00-1127	Citywide Bank	\$0.00	\$834.00
						60-00-10-1990	Cash Allocation	\$834.00	\$0.00
						10-00-00-5312	Building Expenses/Supplies	\$834.00	\$834.00
							<b>Totals:</b>	\$834.00	\$0.00
Hamre, Rodriguez, Ostrander et a	Computer Check	29463	11/26/2025	11/26/2025 Posted	\$7,947.00	60-00-00-1127	Citywide Bank	\$0.00	\$7,947.00
						60-00-00-2100	Accounts Payable Control	\$7,947.00	\$0.00
						60-60-00-5400	Professional Svcs - Water Rights Hamre, Rodriguez e	\$7,947.00	\$7,947.00
							<b>Totals:</b>	\$7,947.00	\$0.00

	Financial Control Matrix									
	Financial Control 2.a	Financial Control 2.b	Financial Control 2.c	Financial Control 2.d	Financial Control 2.d	Financial Control 3.a	Financial Control 3.b	Financial Control 2.d	Financial Control 3.a	Financial Control 3.a
	Contracting & Billpay Controls									
	Operations & Maintenance					Capital Projects				
Expenses/Obligations <= \$20k	Expenses/Obligations between \$20k & = < \$50k	Expenses/Obligations > \$50k	Emergency Maintenance	Any Amount (Under Budget) pertaining to IGA/Debt Payment Expenditures	Expenses/Obligations < \$120k pertaining to CP	Expenses/Obligations > = \$120k, pertaining to CP	Project Contract Materials	Change Orders <= \$50,000	Change Orders > 10% of the Total Project Costs	
District Manager is Authorized to Approve	District Manager shall notify BOD	District Manager shall obtain prior approval	District Manager shall notify within 48 hours	District Manager is Authorized to Approve	District Manager is Authorized to Execute	District Manager shall obtain prior approval including Bidding	District Manager is Authorized to Execute	District Manager is Authorized to Execute	District Manager shall obtain prior approval	
Service Contracts (Non-Capital Project)	X	X	X							
Material Purchase Contracts	X	X	X							
ORM - Invoices / Claims for Payment	X	X	X							
OSM - Contracts	X	X	X							
Emergency Contracts				X						
Emergency Repairs				X						
Project Materials, Labor, Chemicals							X			
Firm Commitments - Utilities					X					
Firm Commitments - IGA Payments					X					
Firm Commitments - Debt Service					X					
Firm Commitments - Payroll					X					
Capital - Invoices / Claims for Payment						X	X	X		
Capital - Contracts						X	X	X		
Change Orders (> = \$500k Projects)									X	X
Change Orders (< \$500k Projects)									X	X
Pay Applications						X	X	X		

**Castle Pines North Metro. District**  
**Cash Disbursement Journals**

November 14, 2025 - January 13, 2026 (Continued)

Payee	Trans. Type	Post Date	Amount	Account Number	Description	Debit Amount	Credit Amount
Trans. No.	Trans. Date	Post Status					
Hamre, Rodriguez, Ostrander et al	Computer Check	12/19/2025	12/19/2025	\$7,909.94	60-00-00-1127	Citywide Bank	\$0.00
29504		Posted		60-00-00-2100	Accounts Payable Control	\$7,909.94	\$0.00
<b>Invoice #</b>	<b>Invoice Date</b>	<b>Description</b>	<b>Invoice Amount</b>	<b>Amount Paid</b>	<b>Account Number</b>	<b>Account Description</b>	<b>Amount</b>
4494	11/30/2025	Local Service-Water Rights-November	\$7,909.94	\$7,909.94	60-60-00-5400	Professional Svcs - Water Rights Hamre, Rodriguez et al	\$7,909.94
							\$7,909.94
							\$7,909.94
Highlands Ranch Water	Computer Check	11/26/2025	11/26/2025	\$11,304.78	60-00-00-1127	Citywide Bank	\$0.00
29464		Posted		60-00-00-2100	Accounts Payable Control	\$11,304.78	\$0.00
<b>Invoice #</b>	<b>Invoice Date</b>	<b>Description</b>	<b>Invoice Amount</b>	<b>Amount Paid</b>	<b>Account Number</b>	<b>Account Description</b>	<b>Amount</b>
111780443	10/31/2025	Water Deliverv- October 2025	\$11,304.78	\$11,304.78	60-60-00-5374	Centennial Delivery Charges	\$11,304.78
							\$11,304.78
							\$11,304.78
JAN PRO Cleaning Systems of CO	Computer Check	11/26/2025	11/26/2025	\$837.00	60-00-00-1127	Citywide Bank	\$0.00
29465		Posted		60-00-00-2100	Accounts Payable Control	\$837.00	\$0.00
<b>Invoice #</b>	<b>Invoice Date</b>	<b>Description</b>	<b>Invoice Amount</b>	<b>Amount Paid</b>	<b>Account Number</b>	<b>Account Description</b>	<b>Amount</b>
315085	11/01/2025	Janitorial Service-November	\$812.00	\$812.00	60-60-00-5229	Building Cleanina Expenses	\$527.80
315085	11/01/2025	Janitorial Service-November	\$812.00	\$812.00	60-61-00-5229	Buildina Cleanina Expenses	\$284.20
							\$812.00
316595	11/21/2025	Return Payment Fee	\$25.00	\$25.00	60-60-00-5229	Buildina Cleanina Expenses	\$16.25
316595	11/21/2025	Return Payment Fee	\$25.00	\$25.00	60-61-00-5229	Buildina Cleanina Expenses	\$8.75
							\$25.00
							\$25.00
Jehn Water Consultants, Inc.	Computer Check	11/26/2025	11/26/2025	\$2,789.68	60-00-00-1127	Citywide Bank	\$0.00
29466		Posted		60-00-00-2100	Accounts Payable Control	\$2,789.68	\$0.00
<b>Invoice #</b>	<b>Invoice Date</b>	<b>Description</b>	<b>Invoice Amount</b>	<b>Amount Paid</b>	<b>Account Number</b>	<b>Account Description</b>	<b>Amount</b>
125.1/11-25	10/31/2025	General Water Rights-October	\$1,395.75	\$1,395.75	60-60-00-5167	Professional Services - Water Rights	\$1,395.75
							\$1,395.75
871.1/11-25	10/31/2025	Hock Hockina Share-October	\$1,393.93	\$1,393.93	60-60-00-5316	Ditch/Land Rights Oeratina Expenses	\$1,393.93
							\$1,393.93
							\$1,393.93
Jehn Water Consultants, Inc.	Computer Check	12/19/2025	12/19/2025	\$7,437.19	60-00-00-1127	Citywide Bank	\$0.00
29505		Posted		60-00-00-2100	Accounts Payable Control	\$7,437.19	\$0.00
<b>Invoice #</b>	<b>Invoice Date</b>	<b>Description</b>	<b>Invoice Amount</b>	<b>Amount Paid</b>	<b>Account Number</b>	<b>Account Description</b>	<b>Amount</b>
125.1/12-25	11/30/2025	General Water Rights-November	\$6,095.00	\$6,095.00	60-60-00-5167	Professional Services - Water Rights	\$6,095.00
							\$6,095.00
125.6/12-25	11/30/2025	Resume Review	\$122.50	\$122.50	60-60-00-5167	Professional Services - Water Rights	\$122.50
							\$122.50
871.1/12-25	11/30/2025	Hock Hockina Share-November	\$1,219.69	\$1,219.69	60-60-00-5316	Ditch/Land Rights Oeratina Expenses	\$1,219.69
							\$1,219.69
							\$1,219.69
Joseph & Anne Lynch	One-Time Check	11/26/2025	11/26/2025	\$145.88	60-00-00-1127	Citywide Bank	\$0.00
29485		Posted		60-60-00-4409	Refunds	\$145.88	\$0.00
<b>Invoice #</b>	<b>Invoice Date</b>	<b>Description</b>	<b>Invoice Amount</b>	<b>Amount Paid</b>	<b>Account Number</b>	<b>Account Description</b>	<b>Amount</b>
	11/26/2025		\$0.00	\$0.00	60-60-00-4409	Refunds	\$145.88
							\$145.88
							\$145.88

	Financial Control Matrix									
	Financial Control 2.a	Financial Control 2.b	Financial Control 2.c	Financial Control 2.d	Financial Control 2.d	Financial Control 3.a	Financial Control 3.b	Financial Control 2.d	Financial Control 3.a	Financial Control 3.a
	Contracting & Billpay Controls									
	Operations & Maintenance					Capital Projects				
Expenses/Obligations <= \$20k	Expenses/Obligations between \$20k & <= \$50k	Expenses/Obligations > \$50k	Emergency Maintenance	Any Amount (Under Budget) pertaining to IGA/Debt Payment Expenditures	Expenses/Obligations < \$120k pertaining to CIP	Expenses/Obligations >= \$120k, pertaining to CIP	Project Contract Materials	Change Orders <= \$50,000	Change Orders >= 10% of the Total Project Costs	
District Manager is Authorized to Approve	District Manager shall notify BOD	District Manager shall obtain prior approval	District Manager shall notify within 48 hours	District Manager is Authorized to Approve	District Manager is Authorized to Execute	District Manager shall obtain prior approval including Bidding	District Manager is Authorized to Execute	District Manager is Authorized to Execute	District Manager shall obtain prior approval	
Service Contracts (Non-Capital Project)	X	X	X							
Material Purchase Contracts	X	X	X							
ORM - Invoices / Claims for Payment	X	X	X							
OSM - Contracts	X	X	X							
Emergency Contracts				X						
Emergency Repairs				X						
Project Materials, Labor, Chemicals							X			
Firm Commitments - Utilities					X					
Firm Commitments - IGA Payments					X					
Firm Commitments - Debt Service					X					
Firm Commitments - Payroll					X					
Capital - Invoices / Claims for Payment						X	X	X		
Capital - Contracts						X	X	X		
Change Orders (>= \$500k Projects)									X	X
Change Orders (< \$500k Projects)									X	X
Pay Applications						X	X	X		

**Castle Pines North Metro. District**  
**Cash Disbursement Journals**

November 14, 2025 - January 13, 2026 (Continued)

Payee	Trans. Type	Trans. No.	Trans. Date	Post Status	Amount	Account Number	Description	Debit Amount	Credit Amount
Kennedy Jenks Consultants Inc.	Computer Check	29467	11/26/2025	11/26/2025	\$75,461.22	60-00-00-1127	Citywide Bank	\$0.00	\$75,461.22
<b>Invoice #</b>	<b>Invoice Date</b>	<b>Description</b>	<b>Invoice Amount</b>	<b>Amount Paid</b>	<b>Account Number</b>	<b>Account Description</b>	<b>Amount</b>		
184359	10/31/2025	Laaae PA-7	\$1,005.28	\$1,005.28	60-60-00-5165	Engineerino Services Reimbursable	\$1,005.28		
184360	10/31/2025	Laaae Famly Parcel	\$2,916.92	\$2,916.92	60-60-00-5165	Engineerino Services Reimbursable	\$2,916.92		
184361	10/31/2025	Lift Stations Permittio & Uborades	\$14,155.69	\$14,155.69	60-61-00-7766	Waste Water - Lift Station Renovations	\$14,155.69		
184362	10/31/2025	Tank Rehabilitation Program	\$4,161.20	\$4,161.20	60-60-00-7757	WTP Process Tank Rehab	\$4,161.20		
184363	10/31/2025	Facility Documentation Program	\$4,072.11	\$4,072.11	60-60-00-7755	WTP Site Plan / O&M Manual Development	\$4,072.11		
184364	10/31/2025	Wastewater Cease & Desist Order	\$61.80	\$61.80	60-61-00-5400	Collection - Emeraency Response	\$61.80		
184365	10/31/2025	Monarch Water Line Reel PH2	\$2,877.82	\$2,877.82	60-60-00-7767	Monarch Waterline Replacement Project	\$2,877.82		
184366	10/31/2025	Filter Beds Rehab	\$33,441.96	\$33,441.96	60-60-00-7756	WTP Filter Rehabilitation Program	\$33,441.96		
184367	10/31/2025	General Engineerino	\$1,761.30	\$1,761.30	60-60-00-5164	Engineerino Services	\$1,761.30		
184367	10/31/2025	General Engineerino	\$1,761.30	\$1,761.30	60-61-00-5164	Engineerino Services	\$1,761.30		
184368	10/31/2025	WL Relocations for CP Metro Tank	\$6,346.65	\$6,346.65	60-60-00-5165	Engineerino Services Reimbursable	\$6,346.65		
184369	10/31/2025	CP Plkwy Waterline Replacement PH 2	\$3,986.87	\$3,986.87	60-60-00-7767	Monarch Waterline Replacement Project	\$3,986.87		
184370	10/31/2025	Foundrv Church	\$673.62	\$673.62	60-60-00-5165	Engineerino Services Reimbursable	\$673.62		
Lavne Christensen Company	Computer Check	29468	11/26/2025	11/26/2025	\$52,500.00	60-00-00-1127	Citywide Bank	\$0.00	\$52,500.00
<b>Invoice #</b>	<b>Invoice Date</b>	<b>Description</b>	<b>Invoice Amount</b>	<b>Amount Paid</b>	<b>Account Number</b>	<b>Account Description</b>	<b>Amount</b>		
3076165	09/30/2025	Pump Removal & Video Log of Well	\$52,500.00	\$52,500.00	60-60-00-5320	Wells R&M	\$52,500.00		
Letters Plus	Computer Check	29469	11/26/2025	11/26/2025	\$7,500.00	10-00-00-2100	Accounts Payable Control	\$7,500.00	\$0.00
<b>Invoice #</b>	<b>Invoice Date</b>	<b>Description</b>	<b>Invoice Amount</b>	<b>Amount Paid</b>	<b>Account Number</b>	<b>Account Description</b>	<b>Amount</b>		
	11/06/2025	Mallino & Postaae Fund	\$7,500.00	\$7,500.00	10-00-00-5221	Postaae & Freight	\$6,451.61		
	11/06/2025	Mallino & Postaae Fund	\$7,500.00	\$7,500.00	10-00-00-5222	Printino & Coovino	\$1,048.39		
Level Engineerino and Inspektion	Computer Check	29470	11/26/2025	11/26/2025	\$16,622.50	60-00-00-1127	Citywide Bank	\$0.00	\$16,622.50
<b>Invoice #</b>	<b>Invoice Date</b>	<b>Description</b>	<b>Invoice Amount</b>	<b>Amount Paid</b>	<b>Account Number</b>	<b>Account Description</b>	<b>Amount</b>		
2025-10	10/31/2025	Contract 17571-Gen Consult. Pd Trf. Soil Stdy & Tank	\$16,622.50	\$16,622.50	60-60-00-5164	Engineerino Services	\$773.50		
2025-10	10/31/2025	Contract 17571-Gen Consult. Pd Trf. Soil Stdy & Tank	\$16,622.50	\$16,622.50	60-60-00-5999	Parks, Trails and Open Space - IGA expenses	\$7,613.94		
2025-10	10/31/2025	Contract 17571-Gen Consult. Pd Trf. Soil Stdy & Tank	\$16,622.50	\$16,622.50	60-60-00-7763	Water Loss/PCAP	\$3,001.25		
2025-10	10/31/2025	Contract 17571-Gen Consult. Pd Trf. Soil Stdy & Tank	\$16,622.50	\$16,622.50	60-61-00-5164	Engineerino Services	\$416.50		
2025-10	10/31/2025	Contract 17571-Gen Consult. Pd Trf. Soil Stdy & Tank	\$16,622.50	\$16,622.50	60-61-00-5400	Collection - Emeraency Response	\$717.50		
2025-10	10/31/2025	Contract 17571-Gen Consult. Pd Trf. Soil Stdy & Tank	\$16,622.50	\$16,622.50	60-61-00-5999	Parks, Trails and Open Space - IGA expenses	\$1,009.81		
Level Engineerino and Inspektion	Computer Check	29506	12/19/2025	12/19/2025	\$14,927.50	10-00-00-2100	Accounts Payable Control	\$10,761.25	\$0.00
<b>Invoice #</b>	<b>Invoice Date</b>	<b>Description</b>	<b>Invoice Amount</b>	<b>Amount Paid</b>	<b>Account Number</b>	<b>Account Description</b>	<b>Amount</b>		
2025-11	11/30/2025	Contract 17571-Gen Consult. Pd Trf. Soil Stdy & Tank	\$14,927.50	\$14,927.50	10-00-00-5164	Engineerino Services	\$2,133.75		
2025-11	11/30/2025	Contract 17571-Gen Consult. Pd Trf. Soil Stdy & Tank	\$14,927.50	\$14,927.50	10-00-00-5999	IGA - City of Castle Pines	\$8,627.50		
2025-11	11/30/2025	Contract 17571-Gen Consult. Pd Trf. Soil Stdy & Tank	\$14,927.50	\$14,927.50	60-60-00-7763	Water Loss/PCAP	\$3,807.50		
2025-11	11/30/2025	Contract 17571-Gen Consult. Pd Trf. Soil Stdy & Tank	\$14,927.50	\$14,927.50	60-61-00-5400	Collection - Emeraency Response	\$338.75		

Financial Control Matrix										
	Financial Control 2.a	Financial Control 2.b	Financial Control 2.c	Financial Control 2.d	Financial Control 2.d	Financial Control 3.a	Financial Control 3.b	Financial Control 2.d	Financial Control 3.a	Financial Control 3.a
Contracting & Billpay Controls										
Operations & Maintenance					Capital Projects					
Expenses/Obligations <=\$20k	Expenses/Obligations between \$20k & <=\$50k	Expenses/Obligations > \$50k	Emergency Maintenance	Any Amount (Under Budget) pertaining to IGA/Debt Payment Expenditures	Expenses/Obligations < \$120k, pertaining to CP	Expenses/Obligations > = \$120k, pertaining to CP	Project Contract Materials	Change Orders <= \$50,000	Change Orders > 10% of the Total Project Costs	
District Manager is Authorized to Approve	District Manager shall notify BOD	District Manager shall obtain prior approval	District Manager shall obtain within 48 hours	District Manager is Authorized to Approve	District Manager is Authorized to Execute	District Manager shall obtain prior approval including Bidding	District Manager is Authorized to Execute	District Manager is Authorized to Execute	District Manager is Authorized to Execute	District Manager shall obtain prior approval
Service Contracts (Non-Capital Project)	X	X	X							
Material Purchase Contracts	X	X	X							
O&M - Invoices / Claims for Payment	X	X	X							
O&M - Contracts	X	X	X							
Emergency Contracts				X						
Emergency Repairs				X						
Project Materials, Labor, Chemicals							X			
Firm Commitments - Utilities					X					
Firm Commitments - IGA Payments					X					
Firm Commitments - Debt Service					X					
Firm Commitments - Payroll					X					
Capital - Invoices / Claims for Payment						X	X	X		
Capital - Contracts						X	X	X		
Change Orders (> = \$500k Projects)									X	X
Change Orders (< \$500k Projects)									X	X
Pay Applications						X	X	X		

**Castle Pines North Metro. District**  
**Cash Disbursement Journals**

November 14, 2025 - January 13, 2026 (Continued)

Payee	Trans. Type	Post Date	Amount	Account Number	Description	Debit Amount	Credit Amount
Mountain Peak Controls Inc.	Computer Check	11/26/2025	\$2,340.00	10-00-00-2100	Accounts Payable Control	\$540.00	\$0.00
	29471	Posted		10-00-60-1990	Category Cash	\$0.00	\$540.00
				60-00-00-1127	Citywide Bank	\$0.00	\$2,340.00
				60-00-00-2100	Accounts Payable Control	\$1,800.00	\$0.00
				60-00-10-1990	Cash Allocation	\$540.00	\$0.00
<b>Invoice #</b>	<b>Invoice Date</b>	<b>Description</b>	<b>Invoice Amount</b>	<b>Amount Paid</b>	<b>Account Number</b>	<b>Account Description</b>	<b>Amount</b>
31262	10/28/2025	SCADA Computer Swap	\$540.00	\$540.00	10-00-00-5346	SCADA	\$540.00
						<b>Totals:</b>	\$540.00
31283	11/11/2025	Effluent Valve Troubleshooting	\$360.00	\$360.00	60-60-00-5346	SCADA	\$360.00
						<b>Totals:</b>	\$360.00
31287	11/14/2025	Network Troubleshoot- Replaced switch	\$720.00	\$720.00	60-60-00-5346	SCADA	\$720.00
						<b>Totals:</b>	\$720.00
31302	11/21/2025	LS2- Alarms & Laase Flowmeter Repair	\$720.00	\$720.00	60-61-00-5346	SCADA	\$720.00
						<b>Totals:</b>	\$720.00
Mountain Peak Controls Inc.	Computer Check	12/19/2025	\$4,050.00	10-00-00-2100	Accounts Payable Control	\$720.00	\$0.00
	29507	Posted		10-00-60-1990	Category Cash	\$0.00	\$720.00
				60-00-00-1127	Citywide Bank	\$0.00	\$4,050.00
				60-00-00-2100	Accounts Payable Control	\$3,330.00	\$0.00
				60-00-10-1990	Cash Allocation	\$720.00	\$0.00
<b>Invoice #</b>	<b>Invoice Date</b>	<b>Description</b>	<b>Invoice Amount</b>	<b>Amount Paid</b>	<b>Account Number</b>	<b>Account Description</b>	<b>Amount</b>
31317	11/30/2025	SCADA Repair	\$720.00	\$720.00	10-00-00-5346	SCADA	\$720.00
						<b>Totals:</b>	\$720.00
31318	12/05/2025	SCADA Troubleshoot-F4 Effluent Valve	\$900.00	\$900.00	60-60-00-5346	SCADA	\$900.00
						<b>Totals:</b>	\$900.00
31325	12/12/2025	Computer Repairs- WTP	\$2,430.00	\$2,430.00	60-60-00-5346	SCADA	\$2,430.00
						<b>Totals:</b>	\$2,430.00
Myers & Sons Construction LLC	Computer Check	12/19/2025	\$27,700.00	60-00-00-1127	Citywide Bank	\$0.00	\$27,700.00
	29508	Posted		60-00-00-2100	Accounts Payable Control	\$27,700.00	\$0.00
<b>Invoice #</b>	<b>Invoice Date</b>	<b>Description</b>	<b>Invoice Amount</b>	<b>Amount Paid</b>	<b>Account Number</b>	<b>Account Description</b>	<b>Amount</b>
0471-03	11/30/2025	Filter Beds Rehab-10/1/25 to 11/30/25	\$27,700.00	\$27,700.00	60-60-00-7756	WTP Filter Rehabilitation Program	\$27,700.00
						<b>Totals:</b>	\$27,700.00
Nevada Tap Master Inc dba Colora	Computer Check	12/19/2025	\$63,161.00	60-00-00-1127	Citywide Bank	\$0.00	\$63,161.00
	29509	Posted		60-00-00-2100	Accounts Payable Control	\$63,161.00	\$0.00
<b>Invoice #</b>	<b>Invoice Date</b>	<b>Description</b>	<b>Invoice Amount</b>	<b>Amount Paid</b>	<b>Account Number</b>	<b>Account Description</b>	<b>Amount</b>
1225-06	11/30/2025	Tank Line Valve Install- 7125 Monarch	\$63,161.00	\$63,161.00	60-60-00-5360	Water Distribution Repairs	\$63,161.00
						<b>Totals:</b>	\$63,161.00
Passaeoavvs Inc dba OnBoard	Computer Check	12/19/2025	\$5,500.00	10-00-00-2100	Accounts Payable Control	\$5,500.00	\$0.00
	29510	Posted		10-00-60-1990	Category Cash	\$0.00	\$5,500.00
				60-00-00-1127	Citywide Bank	\$0.00	\$5,500.00
				60-00-10-1990	Cash Allocation	\$5,500.00	\$0.00
<b>Invoice #</b>	<b>Invoice Date</b>	<b>Description</b>	<b>Invoice Amount</b>	<b>Amount Paid</b>	<b>Account Number</b>	<b>Account Description</b>	<b>Amount</b>
19798	12/01/2025	Subscription-Premium & Minutes AI-12/1/25 to 11/30	\$5,500.00	\$5,500.00	10-00-00-1400	Presal Expenses	\$5,041.67
19798	12/01/2025	Subscription-Premium & Minutes AI-12/1/25 to 11/30	\$5,500.00	\$5,500.00	10-00-00-5166	Software Support	\$458.33
						<b>Totals:</b>	\$5,500.00
Patricia & Kern Jones	One-Time Check	12/19/2025	\$112.40	60-00-00-1127	Citywide Bank	\$0.00	\$112.40
	29523	Posted		60-60-00-4409	Refunds	\$112.40	\$0.00
<b>Invoice #</b>	<b>Invoice Date</b>	<b>Description</b>	<b>Invoice Amount</b>	<b>Amount Paid</b>	<b>Account Number</b>	<b>Account Description</b>	<b>Amount</b>
	12/19/2025		\$0.00	\$0.00	60-60-00-4409	Refunds	\$112.40
						<b>Totals:</b>	\$112.40
Plum Creek Water Reclamation Au	Computer Check	11/26/2025	\$63,797.06	60-00-00-1127	Citywide Bank	\$0.00	\$63,797.06
	29472	Posted		60-00-00-2100	Accounts Payable Control	\$63,797.06	\$0.00
<b>Invoice #</b>	<b>Invoice Date</b>	<b>Description</b>	<b>Invoice Amount</b>	<b>Amount Paid</b>	<b>Account Number</b>	<b>Account Description</b>	<b>Amount</b>
RCPN1025	10/31/2025	Pond 16- October	\$3,506.23	\$3,506.23	60-60-00-5205	Reuse Pumpina	\$3,506.23
						<b>Totals:</b>	\$3,506.23
CPNMD102	10/31/2025	Wastewater Treatment-October	\$60,290.83	\$60,290.83	60-61-00-5180	PCWRA Sewer Fees	\$60,290.83
						<b>Totals:</b>	\$60,290.83
Plum Creek Water Reclamation Au	Computer Check	12/19/2025	\$62,374.16	60-00-00-1127	Citywide Bank	\$0.00	\$62,374.16
	29511	Posted		60-00-00-2100	Accounts Payable Control	\$62,374.16	\$0.00
<b>Invoice #</b>	<b>Invoice Date</b>	<b>Description</b>	<b>Invoice Amount</b>	<b>Amount Paid</b>	<b>Account Number</b>	<b>Account Description</b>	<b>Amount</b>
CPNMD1125	11/30/2025	Wastewater Treatment-November	\$60,290.83	\$60,290.83	60-61-00-5180	PCWRA Sewer Fees	\$60,290.83
						<b>Totals:</b>	\$60,290.83
RCPN1125	11/30/2025	Pond 16-November	\$2,083.33	\$2,083.33	60-60-00-5205	Reuse Pumpina	\$2,083.33
						<b>Totals:</b>	\$2,083.33

	Financial Control Matrix									
	Financial Control 2.a	Financial Control 2.b	Financial Control 2.c	Financial Control 2.d	Financial Control 2.d	Financial Control 3.a	Financial Control 3.b	Financial Control 2.d	Financial Control 3.a	Financial Control 3.a
	Contracting & Billpay Controls									
	Operations & Maintenance					Capital Projects				
Expenses/Obligations <= \$20k	Expenses/Obligations between \$20k & <= \$50k	Expenses/Obligations > \$50k	Emergency Maintenance	Any Amount (Under Budget) pertaining to IGA/Debt Payment Expenditures	Expenses/Obligations < \$120k pertaining to CIP	Expenses/Obligations > = \$120k, pertaining to CIP	Project Contract Materials	Change Orders <= \$50,000	Change Orders > 10% of the Total Project Costs	
District Manager is Authorized to Approve	District Manager shall notify BOD	District Manager shall obtain prior approval	District Manager shall notify within 48 hours	District Manager is Authorized to Approve	District Manager is Authorized to Execute	District Manager shall obtain prior approval, including Bidding	District Manager is Authorized to Execute	District Manager is Authorized to Execute	District Manager shall obtain prior approval	
Service Contracts (Non-Capital Project)	X	X	X							
Material Purchase Contracts	X	X	X							
ORM - Invoices / Claims for Payment	X	X	X							
ORM - Contracts	X	X	X							
Emergency Contracts				X						
Emergency Repairs				X						
Project Materials, Labor, Chemicals							X			
Firm Commitments - Utilities					X					
Firm Commitments - IGA Payments					X					
Firm Commitments - Debt Service					X					
Firm Commitments - Payroll					X					
Capital - Invoices / Claims for Payment						X	X	X		
Capital - Contracts						X	X	X		
Change Orders (> = \$500k Projects)									X	X
Change Orders (< \$500k Projects)									X	X
Pay Applications						X	X	X		

**Castle Pines North Metro. District**  
**Cash Disbursement Journals**

November 14, 2025 - January 13, 2026 (Continued)

Payee	Trans. Type	Trans. No.	Trans. Date	Post Status	Amount	Account Number	Description	Debit Amount	Credit Amount
Power Systems West Colorado	Computer Check	29512	12/19/2025	12/19/2025	\$8,050.89	60-00-00-1127	Citywide Bank	\$0.00	\$8,050.89
<b>Invoice #</b>	<b>Invoice Date</b>	<b>Description</b>	<b>Invoice Amount</b>	<b>Amount Paid</b>	<b>Account Number</b>	<b>Account Description</b>	<b>Amount</b>		
SI25600381	12/11/2025	LS- Generator Service	\$1,331.00	\$1,331.00	60-61-00-5340	Lift Station - Repairs and Maintenance	\$1,331.00		
SI25600381	12/11/2025	LS3- Generator Service	\$645.65	\$645.65	60-61-00-5340	Lift Station - Repairs and Maintenance	\$645.65		
SI25600381	12/11/2025	LS7- Generator Service	\$508.80	\$508.80	60-61-00-5340	Lift Station - Repairs and Maintenance	\$508.80		
SI25600381	12/11/2025	LS7- Generator Service	\$508.80	\$508.80	60-61-00-5340	Lift Station - Repairs and Maintenance	\$508.80		
SI25600381	12/11/2025	LS6- Generator Maintenance	\$508.80	\$508.80	60-61-00-5340	Lift Station - Repairs and Maintenance	\$508.80		
SI25600382	12/11/2025	LS- Generator Maintenance	\$1,331.00	\$1,331.00	60-61-00-5340	Lift Station - Repairs and Maintenance	\$1,331.00		
SI25600388	12/11/2025	LS2- Generator Maintenance	\$1,331.00	\$1,331.00	60-61-00-5340	Lift Station - Repairs and Maintenance	\$1,331.00		
SI25600382	12/11/2025	LS- Generator Maintenance	\$1,885.84	\$1,885.84	60-61-00-5340	Lift Station - Repairs and Maintenance	\$1,885.84		
<b>OP Services LLC</b>	<b>Computer Check</b>	<b>29473</b>	<b>11/26/2025</b>	<b>11/26/2025</b>	<b>\$3,860.00</b>	<b>60-00-00-1127</b>	<b>Citywide Bank</b>	<b>\$0.00</b>	<b>\$3,860.00</b>
<b>Invoice #</b>	<b>Invoice Date</b>	<b>Description</b>	<b>Invoice Amount</b>	<b>Amount Paid</b>	<b>Account Number</b>	<b>Account Description</b>	<b>Amount</b>		
PJINV00299	10/31/2025	Wet Well MVMs	\$2,190.00	\$2,190.00	60-61-00-5350	Collection - Well Cleaning	\$2,190.00		
PJINV00300	10/31/2025	Leak Detection	\$1,670.00	\$1,670.00	60-61-00-5350	Collection - Well Cleaning	\$1,670.00		
<b>Quality of Colorado Inc</b>	<b>Computer Check</b>	<b>29513</b>	<b>12/19/2025</b>	<b>12/19/2025</b>	<b>\$78.13</b>	<b>10-00-00-2100</b>	<b>Accounts Payable Control</b>	<b>\$78.13</b>	<b>\$0.00</b>
<b>Invoice #</b>	<b>Invoice Date</b>	<b>Description</b>	<b>Invoice Amount</b>	<b>Amount Paid</b>	<b>Account Number</b>	<b>Account Description</b>	<b>Amount</b>		
JC08817	12/18/2025	First Aid Kit Refills	\$78.13	\$78.13	10-00-00-5223	Office Supplies	\$78.13		
<b>Richards Well Calibrations</b>	<b>Computer Check</b>	<b>29474</b>	<b>11/26/2025</b>	<b>11/26/2025</b>	<b>\$1,308.73</b>	<b>60-00-00-1127</b>	<b>Citywide Bank</b>	<b>\$0.00</b>	<b>\$1,308.73</b>
<b>Invoice #</b>	<b>Invoice Date</b>	<b>Description</b>	<b>Invoice Amount</b>	<b>Amount Paid</b>	<b>Account Number</b>	<b>Account Description</b>	<b>Amount</b>		
25-1256	10/31/2025	Meter Testing	\$1,308.73	\$1,308.73	60-60-00-5226	Water Meters	\$1,308.73		
<b>Richards Well Calibrations</b>	<b>Computer Check</b>	<b>29514</b>	<b>12/19/2025</b>	<b>12/19/2025</b>	<b>\$1,297.75</b>	<b>60-00-00-1127</b>	<b>Citywide Bank</b>	<b>\$0.00</b>	<b>\$1,297.75</b>
<b>Invoice #</b>	<b>Invoice Date</b>	<b>Description</b>	<b>Invoice Amount</b>	<b>Amount Paid</b>	<b>Account Number</b>	<b>Account Description</b>	<b>Amount</b>		
25-1276	11/30/2025	Meter Testing	\$1,297.75	\$1,297.75	60-60-00-5226	Water Meters	\$1,297.75		
<b>Security Central Inc.</b>	<b>Computer Check</b>	<b>29475</b>	<b>11/26/2025</b>	<b>11/26/2025</b>	<b>\$38.60</b>	<b>60-00-00-1127</b>	<b>Citywide Bank</b>	<b>\$0.00</b>	<b>\$38.60</b>
<b>Invoice #</b>	<b>Invoice Date</b>	<b>Description</b>	<b>Invoice Amount</b>	<b>Amount Paid</b>	<b>Account Number</b>	<b>Account Description</b>	<b>Amount</b>		
1012677	10/31/2025	Fire Alarm Monitoring Inspection Fee-7125 Monarch	\$38.60	\$38.60	60-60-00-5201	Telephone/Alarms	\$38.60		
<b>Senecor Inc</b>	<b>Computer Check</b>	<b>29476</b>	<b>11/26/2025</b>	<b>11/26/2025</b>	<b>\$46,116.66</b>	<b>60-00-00-1127</b>	<b>Citywide Bank</b>	<b>\$0.00</b>	<b>\$46,116.66</b>
<b>Invoice #</b>	<b>Invoice Date</b>	<b>Description</b>	<b>Invoice Amount</b>	<b>Amount Paid</b>	<b>Account Number</b>	<b>Account Description</b>	<b>Amount</b>		
7433	10/31/2025	ORC. WTP & Ls Oas-October	\$46,116.66	\$46,116.66	60-60-00-5147	Operations Staffing Contract	\$19,426.00		
7433	10/31/2025	ORC. WTP & Ls Oas-October	\$46,116.66	\$46,116.66	60-60-00-5330	Water Treatment Plant Repairs	\$88.85		
7433	10/31/2025	ORC. WTP & Ls Oas-October	\$46,116.66	\$46,116.66	60-60-00-5345	Chemicals	\$14,045.31		
7433	10/31/2025	ORC. WTP & Ls Ops-October	\$46,116.66	\$46,116.66	60-60-00-5347	Water Quality Testing	\$2,137.50		
7433	10/31/2025	ORC. WTP & Ls Oas-October	\$46,116.66	\$46,116.66	60-61-00-5147	Operations Staffing Contract	\$10,419.00		

	Financial Control Matrix									
	Financial Control 2.a	Financial Control 2.b	Financial Control 2.c	Financial Control 2.d	Financial Control 2.d	Financial Control 3.a	Financial Control 3.b	Financial Control 2.d	Financial Control 3.a	Financial Control 3.a
	Contracting & Billpay Controls									
	Operations & Maintenance					Capital Projects				
Expenses/Obligations <= \$20k	Expenses/Obligations between \$20k & <= \$50k	Expenses/Obligations > \$50k	Emergency Maintenance	Any Amount (Under Budget) pertaining to IGA/Debt Payment Expenditures	Expenses/Obligations < \$120k, pertaining to CP	Expenses/Obligations > \$120k, pertaining to CP	Project Contract Materials	Change Orders <= \$50,000	Change Orders > 10% of the Total Project Costs	
District Manager is Authorized to Approve	District Manager shall notify BOD	District Manager shall obtain prior approval	District Manager shall notify within 48 hours	District Manager is Authorized to Approve	District Manager is Authorized to Execute	District Manager shall obtain prior approval including Bidding	District Manager is Authorized to Execute	District Manager is Authorized to Execute	District Manager is Authorized to Execute	District Manager shall obtain prior approval
Service Contracts (Non-Capital Project)	X	X	X							
Material Purchase Contracts	X	X	X							
ORM - Invoices / Claims for Payment	X	X	X							
OSM - Contracts	X	X	X							
Emergency Contracts				X						
Emergency Repairs				X						
Project Materials, Labor, Chemicals							X			
Firm Commitments - Utilities					X					
Firm Commitments - IGA Payments					X					
Firm Commitments - Debt Service					X					
Firm Commitments - Payroll					X					
Capital - Invoices / Claims for Payment						X	X	X		
Capital - Contracts						X	X	X		
Change Orders (> = \$500k Projects)									X	X
Change Orders (< \$500k Projects)									X	X
Pay Applications						X	X	X		

**Castle Pines North Metro. District**  
**Cash Disbursement Journals**

November 14, 2025 - January 13, 2026 (Continued)

Payee	Trans. Type	Trans. No.	Trans. Date	Post Status	Amount	Account Number	Description	Debit Amount	Credit Amount
Semcor Inc	Computer Check	29515	12/19/2025	12/19/2025	\$34,139.37	60-00-00-1127	Citywide Bank	\$0.00	\$34,139.37
	<b>Invoice #</b>	<b>Invoice Date</b>	<b>Description</b>	<b>Invoice Amount</b>	<b>Amount Paid</b>	<b>Account Number</b>	<b>Account Description</b>	<b>Amount</b>	<b>Amount</b>
	7474	11/30/2025	ORC. WTP & Ls Ops-November	\$34,139.37	\$34,139.37	60-60-00-5147	Operations Staffing Contract	\$19,558.50	
	7474	11/30/2025	ORC. WTP & Ls Ops-November	\$34,139.37	\$34,139.37	60-60-00-5330	Water Treatment Plant Repairs	\$250.16	
	7474	11/30/2025	ORC. WTP & Ls Ops-November	\$34,139.37	\$34,139.37	60-60-00-5345	Chemicals	\$1,561.73	
	7474	11/30/2025	ORC. WTP & Ls Ops-November	\$34,139.37	\$34,139.37	60-60-00-5347	Water Quality Testina	\$2,182.50	
	7474	11/30/2025	ORC. WTP & Ls Ops-November	\$34,139.37	\$34,139.37	60-60-00-5360	Water Distribution Repairs	\$59.83	
	7474	11/30/2025	ORC. WTP & Ls Ops-November	\$34,139.37	\$34,139.37	60-61-00-5147	Operations Staffing Contract	\$10,094.00	
	7474	11/30/2025	ORC. WTP & Ls Ops-November	\$34,139.37	\$34,139.37	60-61-00-5370	Collection - Repair and Maintenance	\$432.65	
							<b>Totals:</b>	\$34,139.37	
Seter, Vander Wall & Mielke, P.C.	Computer Check	29477	11/26/2025	11/26/2025	\$8,070.70	10-00-00-2100	Accounts Payable Control	\$8,070.70	\$0.00
	<b>Invoice #</b>	<b>Invoice Date</b>	<b>Description</b>	<b>Invoice Amount</b>	<b>Amount Paid</b>	<b>Account Number</b>	<b>Account Description</b>	<b>Amount</b>	<b>Amount</b>
	88883	10/31/2025	Leal Service-October	\$8,070.70	\$8,070.70	10-00-00-5163	Leal Services	\$8,070.70	
							<b>Totals:</b>	\$8,070.70	
Seter, Vander Wall & Mielke, P.C.	Computer Check	29516	12/19/2025	12/19/2025	\$8,444.30	10-00-00-2100	Accounts Payable Control	\$8,444.30	\$0.00
	<b>Invoice #</b>	<b>Invoice Date</b>	<b>Description</b>	<b>Invoice Amount</b>	<b>Amount Paid</b>	<b>Account Number</b>	<b>Account Description</b>	<b>Amount</b>	<b>Amount</b>
	88978	11/30/2025	Leal Service-November	\$8,444.30	\$8,444.30	10-00-00-5163	Leal Services	\$8,444.30	
							<b>Totals:</b>	\$8,444.30	
Sioler Communications Inc.	Computer Check	29478	11/26/2025	11/26/2025	\$5,247.50	60-00-00-1127	Citywide Bank	\$0.00	\$5,247.50
	<b>Invoice #</b>	<b>Invoice Date</b>	<b>Description</b>	<b>Invoice Amount</b>	<b>Amount Paid</b>	<b>Account Number</b>	<b>Account Description</b>	<b>Amount</b>	<b>Amount</b>
	4004	10/31/2025	Communications Support-October	\$5,247.50	\$5,247.50	60-60-00-5169	Communications - Public Outreach	\$3,410.88	
	4004	10/31/2025	Communications Support-October	\$5,247.50	\$5,247.50	60-61-00-5169	Communications - Public Outreach	\$1,836.62	
							<b>Totals:</b>	\$5,247.50	
Sioler Communications Inc.	Computer Check	29517	12/19/2025	12/19/2025	\$10,842.50	10-00-00-2100	Accounts Payable Control	\$10,842.50	\$0.00
	<b>Invoice #</b>	<b>Invoice Date</b>	<b>Description</b>	<b>Invoice Amount</b>	<b>Amount Paid</b>	<b>Account Number</b>	<b>Account Description</b>	<b>Amount</b>	<b>Amount</b>
	4022	11/30/2025	Communications Support-November	\$10,842.50	\$10,842.50	10-00-00-5169	Consulting Svcs - Communications	\$10,842.50	
							<b>Totals:</b>	\$10,842.50	
Streamline	Computer Check	29518	12/19/2025	12/19/2025	\$441.00	10-00-00-2100	Accounts Payable Control	\$0.00	\$441.00
	<b>Invoice #</b>	<b>Invoice Date</b>	<b>Description</b>	<b>Invoice Amount</b>	<b>Amount Paid</b>	<b>Account Number</b>	<b>Account Description</b>	<b>Amount</b>	<b>Amount</b>
	4D448180-C	11/30/2025	PDF Remediation	\$441.00	\$441.00	10-00-00-5169	Consulting Svcs - Communications	\$441.00	
							<b>Totals:</b>	\$441.00	
T Lowell Construction Inc	Computer Check	29519	12/19/2025	12/19/2025	\$405,455.39	60-00-00-1127	Citywide Bank	\$0.00	\$405,455.39
	<b>Invoice #</b>	<b>Invoice Date</b>	<b>Description</b>	<b>Invoice Amount</b>	<b>Amount Paid</b>	<b>Account Number</b>	<b>Account Description</b>	<b>Amount</b>	<b>Amount</b>
	Pav Aoo 1	11/30/2025	Lift Stations Upgrades. Scooe A- Job #2246035*00	\$405,455.39	\$405,455.39	60-61-00-7766	Waste Water - Lift Station Renovations	\$405,455.39	
							<b>Totals:</b>	\$405,455.39	
United States Geological Survey	Computer Check	29520	12/19/2025	12/19/2025	\$1,688.75	60-00-00-1127	Citywide Bank	\$0.00	\$1,688.75
	<b>Invoice #</b>	<b>Invoice Date</b>	<b>Description</b>	<b>Invoice Amount</b>	<b>Amount Paid</b>	<b>Account Number</b>	<b>Account Description</b>	<b>Amount</b>	<b>Amount</b>
	90148343	12/11/2025	33.3% Ous & Maintenance at Titan Rd-Semi Annual	\$1,688.75	\$1,688.75	60-60-00-5311	Ditch Operatina Assessments	\$1,688.75	
							<b>Totals:</b>	\$1,688.75	
USA Blue Book	Computer Check	29479	11/26/2025	11/26/2025	\$653.73	60-00-00-1127	Citywide Bank	\$0.00	\$653.73
	<b>Invoice #</b>	<b>Invoice Date</b>	<b>Description</b>	<b>Invoice Amount</b>	<b>Amount Paid</b>	<b>Account Number</b>	<b>Account Description</b>	<b>Amount</b>	<b>Amount</b>
	INV0089237	11/21/2025	Water Quality Testing Supplies	\$653.73	\$653.73	60-60-00-5347	Water Quality Testina	\$653.73	
							<b>Totals:</b>	\$653.73	

	Financial Control Matrix									
	Financial Control 2.a	Financial Control 2.b	Financial Control 2.c	Financial Control 2.d	Financial Control 2.d	Financial Control 3.a	Financial Control 3.b	Financial Control 2.d	Financial Control 3.a	Financial Control 3.a
	Contracting & Billpay Controls									
	Operations & Maintenance					Capital Projects				
Expenses/Obligations <= \$20k	Expenses/Obligations between \$20k & <= \$50k	Expenses/Obligations > \$50k	Emergency Maintenance	Any Amount (Under Budget) pertaining to IGA/Debt Payment Expenditures	Expenses/Obligations < \$120k, pertaining to CIP	Expenses/Obligations >= \$120k, pertaining to CIP	Project Contract Materials	Change Orders <= \$50,000	Change Orders >= \$50,000	Change Orders > 10% of the Total Project Costs
District Manager is Authorized to Approve	District Manager shall notify BOD	District Manager shall obtain prior approval	District Manager shall notify within 48 hours	District Manager is Authorized to Approve	District Manager is Authorized to Execute	District Manager shall obtain prior approval, including Bidding	District Manager is Authorized to Execute	District Manager is Authorized to Execute	District Manager is Authorized to Execute	District Manager shall obtain prior approval
Service Contracts (Non-Capital Project)	X	X	X							
Material Purchase Contracts	X	X	X							
ORM - Invoices / Claims for Payment	X	X	X							
ORM - Contracts	X	X	X							
Emergency Contracts				X						
Emergency Repairs				X						
Project Materials, Labor, Chemicals							X			
Firm Commitments - Utilities					X					
Firm Commitments - IGA Payments					X					
Firm Commitments - Debt Service					X					
Firm Commitments - Payroll					X					
Capital - Invoices / Claims for Payment						X	X	X		
Capital - Contracts						X	X	X		
Change Orders (>= \$500k Projects)									X	X
Change Orders (< \$500k Projects)									X	X
Pay Applications						X	X	X		



General Fund				
2025 CHART OF ACCOUNTS	2026 CHART OF ACCOUNTS	DESCRIPTION	2026 ADOPTED BUDGET	COMMENTS
		<b>Revenues</b>		
10-00-00-4260	10-01-00-4260	Cell Phone Lease Revenues	\$ 70,000	Expected to Transfer to City in 2026 - Placeholder
10-00-00-4220	10-01-00-4220	City of Castle Pines IGA Reimbursable Costs	\$ 50,000	50% of IGA Parcel Transfer Costs
10-00-00-4200	10-01-00-4200	CORE Electric Cooperative Rebate	\$ 25,000	Estimated
10-00-00-4230	10-01-00-4230	Farm Lease Revenues	\$ 42,600	Estimated Based on Current Lease
10-00-00-4110	10-01-00-4110	General Property Taxes	\$ 970,577	3.500 mills, Certified AV \$277,307,858
10-00-00-4246	10-01-00-4246	Indirect Cost Revenue - Wastewater Fund	\$ 267,036	15% Wastewater Fund Direct Costs
10-00-00-4245	10-01-00-4245	Indirect Cost Revenue - Water Fund	\$ 791,598	15% Water Fund Direct Costs
10-00-00-4210	10-01-00-4210	Interest Earnings	\$ 5,000	Investment Revenue - Estimated
10-00-00-4235	10-01-00-4235	Oil Royalty Revenues	\$ 266,500	Oil Royalty Revenue - Based on NSAI Study
10-00-00-4120	10-01-00-4120	Specific Ownership Taxes	\$ 67,961	Est. 7% of General Property Taxes
		<b>Expenditures</b>		
		<b>Firm Commitments</b>		
10-00-00-5226	10-23-00-5226	County Treasurer Collection Fees	\$ 14,559	1.5% of General Property Taxes
10-00-00-5995	10-23-00-5995	IGA - City of Castle Pines - Cell Phone Lease Revenues	\$ 70,000	Expected to Transfer to City in 2026 - Placeholder
10-00-00-5999	10-23-00-5999	IGA - City of Castle Pines - Parcel Transfer Costs	\$ 100,000	Estimated - Continue Work in 2026
		<b>Insurance</b>		
10-00-00-5220	10-29-00-5220	Property and Liability Insurance	\$ 85,000	Estimated - No Insuring of District Governmental Assets (e.g. Building)
		<b>Office &amp; Other</b>		
10-00-00-5159	10-35-00-5159	Bank and Credit Card Fees	\$ 15,708	Citywide Analysis (Lockbox etc.) and Vanco Fees - Est Inc of 4%
10-00-00-5229	10-35-00-5229	Building Cleaning	\$ 10,100	Jan Pro - Janitorial Services - Est Inc of 4%
10-00-00-5312	10-35-00-5312	Building Costs/Supplies	\$ 25,446	Various Vendors - Est Inc of 4% + Annual Maintenance Program HVAC (\$24,600)
10-00-00-5310	10-35-00-5310	Building Repairs and Maintenance	\$ 4,000	Various Vendors - Estimated Cost
10-00-00-5202	10-35-00-5202	Building Utilities	\$ 12,562	CORE Electric, CPNMD Water & Sewer, Xcel - Est Inc of 5%
10-00-00-5230	10-35-00-5230	Miscellaneous	\$ 1,000	Estimated Cost
10-00-00-5235	10-35-00-5235	Office Furniture/Equipment	\$ 5,000	Remodeled Offices in 2025 - Decrease in Estimated Cost in 2026
10-00-00-5223	10-35-00-5223	Office Supplies	\$ 7,226	Various Vendors - Est Inc of 4%
10-00-00-5201	10-35-00-5201	Phone/Security	\$ 23,873	American Security, Comcast, Triton Wireless, Security Central, Daupler, Avaya, Inc - Est Inc of 4%
10-00-00-5221	10-35-00-5221	Postage and Freight	\$ 16,058	Letters Plus, Pitney Bowes - Est Inc of 4%
10-00-00-5222	10-35-00-5222	Printing and Copying	\$ 67,666	Letters Plus, Xerox, DTC Print Brokers - Est Inc of 4%
10-00-00-5166	10-35-00-5166	Software Support	\$ 95,527	Continental, UB4 Implementation - Estimated Cost
10-00-00-5204	10-35-00-5204	Trash Removal	\$ 4,325	HBS Trash Service - Est Inc of 4%
		<b>Operations Support</b>		
10-00-00-5346	10-41-00-5346	SCADA	\$ 16,988	Mountain Peak Controls - Est Inc of 4%
10-00-00-5236	10-41-00-5236	Small Tools	\$ 7,167	Estimated Cost
10-00-00-5211	10-41-00-5211	Snow Removal	\$ 6,240	Broken Arrow - Est Inc of 4%
10-00-00-5361	10-41-00-5361	Underground Utility Locates	\$ 48,169	Utility Notification, Utilo LLC - Est Inc of 4%
		<b>Professional Services</b>		
10-00-00-5145	10-47-00-5145	Accounting and Payroll	\$ 303,330	Elevated Clarity - Est. \$299,130 (TBD, increased scope YOY)+ Payroll at \$350/month
10-00-00-5146	10-47-00-5146	Audit	\$ 57,240	Estimated Increase of 8%
10-00-00-5169	10-47-00-5169	Communications - Public Outreach	\$ 198,469	Castle Pines Connect, DTC Print Brokers, Sigler Communication, VIP Video Production, Misc - Est Inc of 4%
10-00-00-5231	10-47-00-5231	Election	\$ -	Not Applicable in 2026
10-00-00-5164	10-47-00-5164	Engineering Services	\$ 22,238	Level Engineering - General Consultation - Est Inc of 4%
10-00-00-5157	10-47-00-5157	Engineering Services - Mineral Rights	\$ -	Netherland, Sewell & Associates - Not Anticipated in 2026
10-00-00-5161	10-47-00-5177	GIS/Asset Management	\$ 22,908	AIMS Team LLC - Estimated Costs
10-00-00-5158	10-47-00-5158	Human Resources	\$ 15,000	Employers Council, Investigations Law, Recruiting - Estimated Costs
10-00-00-5155	10-47-00-5155	Information Technology	\$ 26,931	Greystone - Estimated Cost
10-00-00-5163	10-47-00-5163	Legal Services	\$ 276,492	Estimated - District Counsel, Minutes Preparation, Special Matters - Reduction from 2026 for IGA-Related Costs
10-00-00-5419	10-47-00-5419	Rates and Fees Study	\$ 20,000	Annual Rate Updates - Estimated Cost
		<b>Salaries and Benefits</b>		
10-00-00-5112	10-53-00-5112	Director Compensation	\$ 12,918	Estimated - 24 Meetings Estimated
10-00-00-5111	10-53-00-5111	Salaries	\$ 428,980	Estimated - Based on Payroll Forecast
10-00-00-5113	10-53-00-5113	Salaries - Hourly	\$ 55,432	Estimated - Based on Payroll Forecast
10-00-00-5114	10-53-00-5114	Salaries - OT/ Employee Bonuses	\$ 24,221	Estimated - Based on Payroll Forecast
10-00-00-5121	10-53-00-5121	PERA Employer Contribution	\$ 75,020	Estimated - Based on Payroll Forecast
10-00-00-5122	10-53-00-5122	Unemployment Insurance Taxes	\$ 210	Estimated - Based on Payroll Forecast
10-00-00-5123	10-53-00-5123	Workers' Compensation Insurance	\$ 5,000	Estimated Cost
10-00-00-5124	10-53-00-5124	Employer Contributions Health Insurance	\$ 67,995	Estimated - Based on Payroll Forecast
10-00-00-5125	10-53-00-5125	Employer Contributions Medicare	\$ 14,048	Estimated - Based on Payroll Forecast
10-00-00-5126	10-53-00-5126	PERA Matchmaker Contribution	\$ 14,532	Estimated - Based on Payroll Forecast
		<b>Staff Support</b>		
10-00-00-5219	10-59-00-5219	Professional Education/Conferences	\$ 14,453	AWWA, SDA Conference, etc. - Est Inc of 4%
10-00-00-5218	10-59-00-5218	Professional Memberships/Subscriptions	\$ 14,196	SDA, Colorado Rural Water, American Water Works, Chamber - Estimated Cost

Conservation Trust Fund				
2025 CHART OF ACCOUNTS	2026 CHART OF ACCOUNTS	DESCRIPTION	2026 ADOPTED BUDGET	COMMENTS
		<b>Revenues</b>		
20-00-00-4240	<b>20-01-00-4240</b>	Lottery Proceeds	\$ 100,000	Expected to Transfer to City in 2026 - Placeholder
20-00-00-4210	<b>20-01-00-4210</b>	Interest Earnings	\$ 500	Expected to Transfer to City in 2026 - Placeholder
		<b>Expenditures</b>		
20-00-00-5999	<b>20-23-00-5999</b>	IGA - City of Castle Pines - CTF Revenues	\$ 100,500	Expected to Transfer to City in 2026 - Placeholder

**Water Enterprise Fund**

2025 CHART OF ACCOUNTS	2026 CHART OF ACCOUNTS	DESCRIPTION	2026 ADOPTED BUDGET	COMMENTS
		<b>Water Operating Revenues</b>		
N/A	65-07-00-4255	Cross Connection Control Program	\$ 60,000	New Revenue in 2026 - 200 Units Commercial + ~200 Residential @ \$150/Annually
60-60-00-4280	65-07-00-4280	Inspection Fees	\$ -	Not Anticipated in 2026
60-60-00-4270	65-07-00-4270	Late Fees - Water Activity	\$ 20,000	Estimated
60-60-00-4250	65-07-00-4250	Miscellaneous	\$ 15,000	Estimated
60-60-00-4220	65-07-00-4220	Reimbursable Costs	\$ 31,200	Estimated - Associated with CPTCMD Development
60-60-00-4404	65-07-00-4404	Water Customer Charges	\$ 642,582	Results of Cost of Service Study
60-60-00-4412	65-07-00-4412	Water Service Revenue	\$ 3,415,360	Results of Cost of Service Study
		<b>Water Operating Expenditures - Direct</b>		
		<b>Annual Charges/Assessments</b>		
60-60-00-5372	65-15-00-5372	Centennial Capacity Readiness	\$ 400,000	Estimated - Same Cost as 2024 and 2025
60-60-00-7725	65-15-00-5371	Chatfield Reservoir Mitigation Annual Assessment	\$ 168,000	Estimated Increase of 5%
60-60-00-5311	65-15-00-5311	Ditch Operating Assessments	\$ 50,343	Groundwater Mgmt., Well Augmentation - Est Inc of 5%
60-60-00-5309	65-15-00-5309	Reuter-Hess Maintenance Obligations	\$ 7,578	Parker Water & Sanitation Dist. - Est Inc of 5%
60-60-00-5156	65-15-00-5156	Sensus USA Annual Software Support	\$ 3,885	Estimated Increase of 5%
60-60-00-5240	65-15-00-5240	South Metro Water Supply Authority Dues	\$ 15,152	Actual upcoming 2026 FY Dues
60-60-00-5243	65-15-00-5243	South Platte Recovery Program	\$ -	No Costs Since 2022 - Not Anticipated in 2026
		<b>Centennial Delivery Charges</b>		
60-60-00-5374	65-18-00-5374	Centennial Delivery Charges	\$ 350,000	7 Months Delivery Charges at the District's Interconnect (Oct. - April)
		<b>Operations</b>		
60-60-00-5345	65-38-00-5345	Chemicals	\$ 106,478	Semcor, USA Blue Book - Est Inc of 4%
60-60-00-5316	65-38-00-5316	Ditch/Land Rights Operating Expenses	\$ 17,447	Jehn Water Consultants - Hook Hocking Invoices - Est Inc of 4%
60-60-00-7763	65-38-00-5355	IPS Surge Modifications	\$ 46,826	Level Engineering - Surge Tank Evaluation - Est Inc of 4%
60-60-00-5168	65-38-00-5168	Laboratory Testing	\$ 3,109	Radiation Pros LLC - Est Inc of 4%
60-60-00-5341	65-38-00-5341	Leak Detection	\$ 70,200	QP Services - Est Inc of 4%
60-60-00-5147	65-38-00-5147	Operations Staffing Contract	\$ 272,938	Semcor - Est Inc of 4%
60-60-00-5346	65-38-00-5346	SCADA	\$ 30,993	Mountain Peak Controls - Est Inc of 4%
60-60-00-5302	65-38-00-5302	Vehicle Fuel and Mileage	\$ 2,000	Estimated Cost
60-60-00-5301	65-38-00-5301	Vehicle Repairs and Maintenance	\$ 2,000	Estimated Cost
60-60-00-5226	65-38-00-5366	Water Meters	\$ 180,000	Core & Main - Additional Costs 883 MXU Radios to M Radios
60-60-00-5170	65-38-00-5176	Water Programs	\$ 6,701	Resource Central - Est Inc of 4%
60-60-00-5347	65-38-00-5347	Water Quality Testing	\$ 16,306	Semcor, USA Blue Book - Est Inc of 4%
		<b>Professional Services</b>		
60-60-00-5417	65-47-00-5417	Backflow Program	\$ 52,979	Backflow Secure - \$12k/Month + "Cost +" for Repairs
60-60-00-5164	65-47-00-5164	Engineering Services	\$ 31,200	Kennedy Jenks - Est Inc of 4%
60-60-00-5165	65-47-00-5178	Engineering Services Reimbursable	\$ 150,000	Kennedy Jenks - Est Inc of 4% - Offset by Reimbursable Costs Revenue
60-60-00-5171	65-47-00-5171	Water Auditing	\$ 103,733	Resource Central - No Costs Since 2023 - Not Anticipated in 2026
60-60-00-7771	65-47-00-5153	Water Resource Study	\$ 12,498	Dominion Water and Sanitation (Vendor - Stantec)
60-60-00-5167	65-47-00-5167	Water Rights Consultants	\$ -	Jehn Water Consultants - Est Inc of 4%
60-60-00-5400	65-47-00-5179	Water Rights Legal Services	\$ 50,000	Hamre - Est Inc of 4%
60-60-00-7755	65-47-00-5152	WTP Site Plan / O&M Manual Development	\$ 183,093	Kennedy Jenks - Increase to Match existing contract
		<b>Repairs and Maintenance</b>		
N/A	65-50-00-5425	Grounds Maintenance	\$ 30,000	Broken Arrow Landscape - New Line 2026 (Formerly in WTP Repairs)
60-60-00-5332	65-50-00-5332	Valve, Hydrant and PRV Maintenance	\$ 256,427	Distribution System Resources - Est Inc of 4%
60-60-00-5360	65-50-00-5360	Water Distribution Repairs	\$ 750,000	Emergency Pipe Repair, TW Summit Corp, etc. - Estimated Cost
60-60-00-5330	65-50-00-5330	Water Treatment Plant Repairs	\$ 75,000	Principle Electric, Semcor, etc. - Estimated Cost
60-60-00-5320	65-50-00-5320	Wells Expenditures	\$ 500,000	Layne, Principle Electric, Mountain Peak Controls, etc. - Est Cost
		<b>Salaries and Benefits - Water Specific</b>		
60-60-00-5110	65-56-00-5110	Salaries	\$ 57,410	Estimated Cost - Field Services Technician - 80%
N/A	65-56-00-5116	Salaries - OT/ Employee Bonuses	\$ 2,296	Estimated Cost - Field Services Technician - 80%
60-60-00-5128	65-56-00-5128	PERA Employer Contribution	\$ 9,071	Estimated Cost - Field Services Technician - 80%
60-60-00-5129	65-56-00-5129	Unemployment Insurance Taxes	\$ 34	Estimated Cost - Field Services Technician - 80%
N/A	65-56-00-5131	Employer Contributions Health Insurance	\$ 18,132	Estimated Cost - Field Services Technician - 80%
60-60-00-5130	65-56-00-5130	Employer Contributions Medicare	\$ 1,665	Estimated Cost - Field Services Technician - 80%
N/A	65-56-00-5132	PERA Matchmaker Contribution	\$ 1,722	Estimated Cost - Field Services Technician - 80%
		<b>Utilities</b>		
60-60-00-5208	65-64-00-5208	Electricity for Booster Pump Station	\$ 27,218	CORE Electric - Est Inc of 4%
60-60-00-5209	65-64-00-5209	Electricity for IPP Pumping Costs	\$ 34,252	CORE Electric - Est Inc of 4%
60-60-00-5207	65-64-00-5207	Electricity for Water Treatment Plant	\$ 118,193	CORE Electric - Est Inc of 4%
60-60-00-5206	65-64-00-5206	Electricity for Well Pumping	\$ 1,043,125	CORE Electric - Est Inc of 4%
60-60-00-5201	65-64-00-5201	Phone/Security	\$ 19,314	Century Link, Comcast, Security Central - Est Inc of 4%
		<b>Water Non-Operating Revenues</b>		
60-60-00-4405	65-04-00-4405	Capital Improvement Fees	\$ 2,032,505	Results of Cost of Service Study
60-60-00-4415	65-04-00-4415	Connect Fees	\$ -	Not Anticipated in 2026
60-60-00-4210	65-04-00-4210	Interest Earnings	\$ 1,750,000	Estimated
60-60-00-4240	65-04-00-4250	Miscellaneous	\$ 1,000	Estimated
60-60-00-4406	65-04-00-4406	Renewable Water Resources Fees	\$ -	Not Anticipated in 2026
		<b>Water Non-Operating Expenditures</b>		
60-60-00-7740	65-32-00-7740	Arapahoe Wells Re-Drill	\$ 250,000	Estimated based upon 2026 CAPEX Forecast
N/A	65-32-00-7732	Booster Pump Station	\$ 20,000	Estimated based upon 2026 CAPEX Forecast
60-60-00-7447	65-32-00-7447	Castle Pines Parkway Waterline Replacement - Phase II	\$ 1,800,000	Estimated based upon 2026 CAPEX Forecast
N/A	65-32-00-7445	Interconnect Pump Station - Surge Protection System	\$ 135,000	Estimated based upon 2026 CAPEX Forecast
60-60-00-7767	65-32-00-7767	Monarch Waterline Replacement - Phase III	\$ 800,000	Estimated based upon 2026 CAPEX Forecast
60-60-00-7753	65-32-00-7753	Sampling Station Installation	\$ 200,000	Estimated based upon 2026 CAPEX Forecast
N/A	65-47-00-7734	System Condition Assessment - Distribution	\$ 140,000	Estimated based upon 2026 CAPEX Forecast
N/A	65-32-00-6517	Transfer to Wastewater Enterprise Fund	\$ 4,800,000	Transfer to Wastewater Enterprise
N/A	65-32-00-7733	Water Tank Project - Rehabilitation	\$ 450,000	Estimated based upon 2026 CAPEX Forecast
N/A	65-32-00-7442	Well Electrical Equipment Replacement	\$ 75,000	Estimated based upon 2026 CAPEX Forecast
60-60-00-7756	65-32-00-7756	WTP Filter Rehabilitation Program	\$ 4,500,000	Estimated based upon 2026 CAPEX Forecast

Wastewater Enterprise Fund				
2025 CHART OF ACCOUNTS	2026 CHART OF ACCOUNTS	DESCRIPTION	2026 ADOPTED BUDGET	COMMENTS
<b>Wastewater Operating Revenues</b>				
60-61-00-4450	68-07-00-4450	Golf Course Water Delivery	\$ 198,856	Estimated - Pending Results of Cost of Service Study
60-61-00-4270	68-07-00-4270	Late Fees - Sewer Activity	\$ -	Estimated
60-61-00-4250	68-07-00-4250	Miscellaneous	\$ 1,000	Estimated
60-61-00-4404	68-07-00-4404	Sewer Customer Charges	\$ 781,115	Estimated - Pending Results of Cost of Service Study
60-61-00-4418	68-07-00-4418	Sewer Service Charges	\$ 2,057,618	Estimated - Pending Results of Cost of Service Study
<b>Wastewater Operating Expenditures - Direct</b>				
<b>Operations</b>				
60-61-00-5410	68-38-00-5410	Collection - Chemical Treatment	\$ 18,420	Elevated Restoration Services - Est Inc of 4%
60-61-00-5362	68-38-00-5362	Collection - Main Inspection and Cleaning	\$ 306,812	QP Services - Est Inc of 4%
60-61-00-5350	68-38-00-5351	Collection - Wet Well Cleaning	\$ 27,409	QP Services - Est Inc of 4%
60-61-00-5147	68-38-00-5147	Operations Staffing Contract	\$ 132,396	Semocor - Est Inc of 4%
60-61-00-5346	68-38-00-5346	SCADA	\$ 10,688	Mountain Peak Controls - Est Inc of 4%
60-61-00-5302	68-38-00-5302	Vehicle Fuel and Mileage	\$ 400	Estimated Cost
60-61-00-5301	68-38-00-5301	Vehicle Repairs and Maintenance	\$ 400	Estimated Cost
<b>PCWRA Sewer Fees</b>				
60-61-00-5180	68-44-00-5180	PCWRA Sewer Fees	\$ 777,200	7.2 % Increased Estimated Based Upon RE: 10/22/2025 PCWRA Meeting
<b>Professional Services</b>				
60-61-00-5164	68-47-00-5164	Engineering Services	\$ 13,736	Kennedy Jenks - Est Inc of 4%
60-61-00-5415	68-47-00-5415	Professional Services - S.S.M.H. Condition Assess	\$ -	QP Services - 2024 Project - Not Anticipated in 2026
<b>Repairs and Maintenance</b>				
60-61-00-5365	68-50-00-5365	Collection - Emergency Response	\$ 54,528	Kennedy Jenks, QP Services, etc. - Est Inc of 4%
60-61-00-5370	68-50-00-5370	Collection - Repairs and Maintenance	\$ 207,879	Principle Electric, QP Services, Semocor, etc. - Est Inc of 4%
N/A	68-50-00-5425	Grounds Maintenance	\$ 20,000	Broken Arrow Landscape - Estimated Cost
60-61-00-5340	68-50-00-5340	Lift Station - Generator Repairs and Maintenance	\$ 27,864	Power Systems West - Est Inc of 4%
<b>Salaries and Benefits - Wastewater Specific</b>				
60-61-00-5110	68-56-00-5110	Salaries	\$ 14,353	Estimated Cost - Field Services Technician - 20% Allocation
N/A	68-56-00-5116	Salaries - OT/ Employee Bonuses	\$ 144	Estimated Cost - Field Services Technician - 20% Allocation
60-61-00-5128	68-56-00-5128	PERA Employer Contribution	\$ 2,268	Estimated Cost - Field Services Technician - 20% Allocation
60-61-00-5129	68-56-00-5129	Unemployment Insurance Taxes	\$ 8	Estimated Cost - Field Services Technician - 20% Allocation
N/A	68-56-00-5131	Employer Contributions Health Insurance	\$ 4,533	Estimated Cost - Field Services Technician - 20% Allocation
60-61-00-5130	68-56-00-5130	Employer Contributions Medicare	\$ 416	Estimated Cost - Field Services Technician - 20% Allocation
N/A	68-56-00-5132	PERA Matchmaker Contribution	\$ 431	Estimated Cost - Field Services Technician - 20% Allocation
<b>Utilities</b>				
60-61-00-5209	68-64-00-5209	Electricity for Wastewater Pumping	\$ 94,831	CORE Electric - Est Inc of 4%
60-61-00-5210	68-64-00-5210	Natural Gas for Lift Stations	\$ 4,539	Xcel - Est Inc of 4%
60-61-00-5201	68-64-00-5201	Phone/Security	\$ 562	American Security - LS3 Quarterly Monitoring - Est Inc of 4%
60-61-00-5205	68-64-00-5205	Reuse Pumping	\$ 60,420	PCWRA - Golf Course Water Delivery - Est Inc of 4% (Water Fund 2025)
<b>Wastewater Non-Operating Revenues</b>				
60-61-00-4415	68-04-00-4415	Connect Fees	\$ -	Not Anticipated in 2026
60-61-00-4210	68-04-00-4210	Interest Earnings	\$ 100,000	Estimated
60-61-00-4410	68-04-00-4410	Sale of Mineral Rights	\$ -	Not considered for 2026
60-61-00-4341	68-04-00-4341	Transfer In - General Fund	\$ -	Not Applicable in 2026
N/A	68-04-00-4345	Transfers In - Water Fund	\$ 4,800,000	Transfer in from Water Enterprise
<b>Wastewater Non-Operating Expenditures</b>				
60-61-00-7510	68-32-00-7510	Debt Service	\$ 344,690	Debt Service Schedule
N/A	68-32-00-7773	Flume Replacement - Daniels Gate	\$ 300,000	Flume Replacement - Daniels Gate
60-61-00-7766	68-32-00-7766	Lift Station Renovations	\$ 5,465,000	Estimated based upon 2026 CAPEX Forecast
N/A	68-32-00-7775	PCWRA Golf Course Improvements Cash Funding	\$ 1,152,295	Estimated based upon 2026 PCWRA Forecast (Phase I DS & Phase II Cash Fund)
N/A	68-32-00-7774	PCWRA Golf Course Improvements Debt Service	\$ 47,343	Estimated based upon 2026 PCWRA Forecast (Phase I DS & Phase II Cash Fund)
N/A	68-32-00-7772	Pond Lining Reuse System	\$ 200,000	Reuse Pond Lining - Cost Share - CP Lining
60-61-00-7116	68-32-00-7116	Vehicle Purchase	\$ -	Not Applicable in 2026

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**MEMORANDUM**

TO: Castle Pines North Metropolitan District

FROM: Seter, Vander Wall & Mielke, P.C., Paul Polito, Esq. and Kim J. Seter, Esq.

DATE: January 16, 2026

RE: Legal Status Report for the January 19, 2026 Work Session

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**UPDATE REPORTS ON MATTERS IN PROCESS**

**MATTER: SERVICE PLAN AMENDMENT**

**Status:** The intergovernmental agreements with the City requires CPN to amend its service plan to eliminate Park and Recreation and Stormwater services. Now that the Property transfers are near completion, counsel is drafting the Amended and Restated Service Plan and related petition for submission to the City of Castle Pines.

**Action:** None required at this time.

---

**MATTER: RAW WATER AGREEMENT – THE RIDGE GOLF COURSE**

**Status:** CPNMD will be entering an agreement with The Ridge Golf Course regarding its use of CPNMD raw water. Counsel has reviewed the agreement and amended terms, including terms to limit the delivery of water when not reasonably available, clarify the rate structure, and clarify the delivery point of the water. District Manager, Finance Director, and counsel will be attending a meeting with representatives from the Ridge, at the Ridge's request, to discuss water capacity concerns.

**Action:** None required at this time.

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**MATTER: HIDDEN POINTE METRO DISTRICT INCLUSION**

**Status:** Hidden Point Metropolitan District (HPMD) Board had originally advised Mr. Travis that it wants to move forward with an election regarding inclusion at its regular election in May, 2025. A preliminary inclusion agreement was drafted and counsel revised the preliminary inclusion agreement based on discussions with HPMD’s district manager. Counsel provided the draft agreement to HPMD’s district manager for review. HPMD responded on February 16, 2025, with proposed revisions. Counsel discussed inclusion terms with Hidden Point representatives on March 11, 2025. To date, Hidden Pointe has not accepted the terms of the agreement or held a meeting to vote on same. Counsel sent correspondence to Hidden Pointe representatives on September 12, 2025, sending a slightly revised agreement to remove the request of any outstanding fees from Hidden Pointe. Hidden Pointe’s district manager acknowledged receipt and will be in touch to discuss with counsel. Counsel will present the inclusion agreement for CPNMD board approval following Hidden Point’s authorization of the agreement.

**Action:** None required.

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**MATTER: RESEARCH RE RECOURSE FOR WELL FAILURES**

**Status:** The District had encountered multiple well failures at District wells A1 and A2. District counsel reviewed all pertinent Layne agreements and met with the District Manager to discuss potential recourse. Layne’s agreements all possess an identical Guarantee and Liability clause, providing a 12-month warranty on labor supplied under the contract, and passes on any warranties provided by the manufacturers of materials or equipment furnished under the contract.

A third-party inspection report was ultimately indeterminate as to the source of the failures, but presented suspicions that the well shafts used for the effected sites were used shafts. The company responsible for installation has agreed to cover the cost of replacement of the failed well shafts. However, in an abundance of caution, counsel has requested the details of the manufacturer’s warranty from Layne representatives. Counsel has followed up with Layne representatives multiple times and was directed to their Layne’s counsel. Counsel has requested warranty information from Layne’s counsel and will file any required document with Layne to reserve the District’s rights.

**Action:** None required.

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**MATTER: RULES AND REGULATIONS UPDATE**

**Status:** The Board requested the District’s rules and regulations be updated to account for more limited district functions regarding parks, trails, and open spaces. Legal counsel is currently revising the District’s rules to account for more limited operations, as well as to update administrative enforcement requirements regarding backflow program.

**Action:** None required.

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**MATTER: PARKS, OPEN SPACE AND RECREATIONAL FACILITIES IGA  
PROPERTY CONVEYANCES**

**Status:** The Board approved conveyance of properties in all 5 Batches that have nearly been completed.

Quitclaim deed documents related to the Parks, Open Space, and Recreational Facilities IGA property conveyances have been drafted and reviewed for execution. These deeds specifically address parcels without utilities within the District. The District is executing these documents. Counsel continues to collaborate with City counsel to finalize all necessary documentation to complete the conveyances.

**Action:** None required.

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**MATTER: JAM RANCH INCLUSION REQUEST**

**Status:** The property owner has requested inclusion into the District and has submitted the required documents in accordance with the provided checklist and form. The District manager and legal counsel met with representatives for Jam Ranch on March 5, 2025 to discuss the recently passed Renewable Water Resolution and its potential implications on Jam Ranch’s proposed inclusion.

Jam Ranch is moving forward with its development and desires to be included within the District. It is currently exploring the potential provision of water supply to the project using the properties’ current water rights through a potential future metropolitan district. Jam Ranch desires to include within the District for sanitary sewer service. The District Manager and legal counsel met with representatives for the Jam Ranch project during the week of April 28, 2025, to discuss the potential inclusion. Jam Ranch is currently assessing its options and will inform the District of its intentions once decided.

**Action:** None required at this time.

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**MATTER: SALE OF FARM PROPERTIES**

**Status:** The District has received a contract and offer of \$469,504.00 for “36.68 estimated mineral acres.” Legal counsel communicated with the potential buyer to determine the extent of “mineral acres.” This is a price of \$12,800.00 per acre but counsel is not certain the buyer is offering anything for the surface rights. This offer is being revised and will increase substantially.

District personnel, including general counsel, water law counsel, district manager, and financial manager, held a conference on March 18, 2025, to discuss ideal timing and efficacy of potential sales of farm property, mineral rights, and water conveyance agreements pertaining to farm properties. General counsel and district manager will continue to update the board as potential sale opportunities arise.

**Action:** None required.

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**MATTER: REVISIT MEMORANDA OF UNDERSTANDING BETWEEN CASTLE PINES METRO DISTRICT AND CASTLE PINES NORTH METRO DISTRICT RE WATER RIGHTS**

**Status:** We drafted a Memoranda of Understanding (MOUs) between CPNMD and CPMD regarding the joint use of shared water rights as part of the effort to include in Parker Water. It was not executed once the Parker Water and Sanitation District inclusion was terminated.

We are revisiting the MOUs and discussing them with the water attorneys to ensure clarity, proper documentation, and resolution and will restart discussions with CPMD at that time.

**Action:** None required.

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**CASTLE PINES NORTH METROPOLITAN DISTRICT  
WORK SESSION MINUTES  
November 17, 2025 – 5:30 p.m.**

**HELD:** Monday, November 17, 2025, at 5:30 p.m. at 7404 Yorkshire Drive, Castle Pines, CO 80108.

**ATTENDEES:** Directors Jason Blanckaert, James Mulvey, Tera Radloff, Jana Krell, and Leah Enquist were present. Also present were: Eric Harris, Elevated Clarity; Nathan Travis, District Manager; Erik Helgeson, Bartle & Wells (via Zoom); Kim Seter, Seter, Vander Wall & Mielke, P.C. (via Zoom); Bryn Webster and Chuck Montera, Sigler Communications; Lisa Schwien, Kennedy Jenks (via Zoom); and Will Parker, Semocor, Inc.

**CONFLICTS:** None.

**QUORUM:** Present.

**CALL MEETING TO ORDER:** The Work Session was called to order at 5:30 p.m.

## **FINANCE**

### **Review: Monthly Claims for Payments Made from October 16, 2025, to November 13, 2025**

Finance Director Eric Harris reviewed the monthly disbursements totaling \$1,255,195.94. Mr. Harris highlighted a payment to Core Electric of approximately \$112,000, noting that he is working with District Manager Nathan Travis to analyze the rate structure and high voltage utility costs. He also noted a check to the City of Castle Pines for approximately \$529,000 related to the Monarch Boulevard project, a final payment to Community Resource Services for billing services, and payments to Kennedy Jenks and Myers and Sons for capital projects.

Director Mulvey asked for clarification on the Core Electric payment, and Mr. Harris and Mr. Travis confirmed it covers total electric costs for all facilities, specifically high voltage utilities driven by the wells and seasonality.

### **Regional Rate Survey Presentation**

Erik Helgeson of Bartle & Wells presented the benchmarking survey results, which compared the District's costs to neighboring agencies, including Pinery Water and Wastewater District, the Town of Castle Rock, and Roxborough Water and Sanitation

District. Mr. Helgeson noted that regarding water rates, the Pinery was the least expensive, followed by Castle Pines North, with Roxborough being the highest.

Director Mulvey asked why Pinery's costs were significantly lower. Mr. Helgeson explained that Pinery has higher use per account (17,000 gallons vs. roughly 10,000 for others) and more raw water sales, which reduces overall cost per unit. He concluded that the District's costs are competitive and in line with peers, noting that the District has the lowest cost on a per-account basis among the respondents.

### **Review: 2026 Proposed Budget**

Mr. Harris opened the floor for discussion on the 2026 budget. He outlined key revenue changes, including a proposed 4% rate increase for water fees, a 6% increase for wastewater fees, and the implementation of a new cross-connection fee of \$150 per year. He also noted a proposed increase in the hydrant meter deposit from \$3,500 to \$5,500 to align with program costs.

Director Mulvey requested a summary comparison of professional service contracts showing the delta between the previous year and the proposed year. Mr. Harris agreed to provide a summary page for the next board meeting.

## **LEGAL**

### **Review of the Amended and Restated Agreement with the Ridge Golf Course**

District Counsel Kim Seter was present via Zoom. Mr. Travis provided context on the agreement, stating that modifications are needed to address rates and fees, moving from a volumetric charge to a fixed-base charge. The agreement will also include contractual maximums to help manage usage.

## **REVIEW OF 2026 PROFESSIONAL SERVICE PROPOSED CONTRACTS & AGREEMENTS**

### **Elevated Clarity**

Mr. Harris presented the 2026 proposal for finance and accounting services. The proposal includes three new items: assistance with UB4 implementation, Blackbaud system improvements, and an allotment of hours to organize the District's electronic records. Director Enquist asked for clarification on the electronic records scope, ensuring it was not for document scanning but for organization, which Mr. Harris confirmed.

### **Sigler Communications**

Bryn Webster and Chuck Montera presented the 2026 scope of work, noting it aligns with the calendar year and includes new scope for key messaging on rates, backflow, and a Water Treatment Plant tour. Director Mulvey requested a graphic or interactive map for the website to inform residents about ongoing capital projects and equipment locations to reduce inquiries. Ms. Webster agreed to look into this solution.

### **Kennedy Jenks General Engineering Agreement**

Lisa Schwien presented the general engineering proposal, noting the budget remains the same as 2025 at \$75,000. Director Mulvey requested a summary of the rate increases, and Ms. Schwien estimated a 4-5% increase, agreeing to provide a specific summary to Mr. Harris.

### **Semocor Inc.**

Will Parker presented the Semocor renewal, requesting a 2% increase. Director Radloff confirmed that Semocor had not raised rates in previous years. The Board thanked Mr. Parker for his services.

## **REVIEW OF EXPENDITURE REQUESTS**

### **Filter Bed Rehab Project Engineering Services for Design and Construction**

Mr. Travis presented a contract amendment for Kennedy Jenks for Phase 3 construction phase services, totaling a budget augmentation of \$340,190. He explained this covers the project through construction closeout and owner manuals.

### **Access Control System for Water Treatment Plant**

Mr. Travis presented a request for an access control system from First Rate Fence & Access Control for approximately \$64,000 (including fence repair). Directors Krell and Enquist expressed concern regarding the high cost for securing ten doors and requested more comparative pricing or a representative to explain the costs. Director Mulvey asked technical questions regarding the security of the keycards and integration with police and fire. The Board agreed that while security is a priority, more information is required before approval.

## **PLUM CREEK WATER RECLAMATION AUTHORITY**

### **PCWRA Resolution 2025-1 Approving Loan**

Mr. Travis presented the resolution approving a loan from the Colorado Water Resources and Power Development Authority for the PCWRA reuse project. Mr. Harris clarified this funds the first capital round for the project.

**Construction Contract – GSE Construction Company Inc.**

Mr. Travis presented the construction contract for GSE Construction, noting they were the low bidder and have worked with the District previously.

**ADJOURNMENT**

There being no further business to come before the Board, the Work Session was adjourned.

**CASTLE PINES NORTH METROPOLITAN DISTRICT  
REGULAR BOARD MEETING MINUTES  
November 24, 2025 – 6:00 p.m.**

**HELD:** Monday, November 24, 2025, at 6:00 p.m.

**ATTENDEES:** Directors Jason Blanckaert, James Mulvey, Tera Radloff, and Leah Enquist were present. Director Jana Krell was absent. Also present were: Eric Harris and Molly Janzen, Elevated Clarity; Nathan Travis, District Manager; Paul Polito, Seter, Vander Wall & Mielke, P.C.; Erik Helgeson, Bartle & Wells (via Zoom); Lisa Sigler, Chuck Montera, and Bryn Webster, Sigler Communications; Troy Buechler, CPNMD Field Services Technician; and members of the public.

**CONFLICTS:** None.

**QUORUM:** Present.

**CALL MEETING TO ORDER:** The Regular Meeting was called to order at approximately 6:00 p.m. by President Blanckaert.

**PUBLIC COMMENT PERIOD**

President Blanckaert opened the public comment period.

Castle Pines resident Steve Dawes, 5703 Jasper Point Circle, addressed the Board regarding the contracts presented for approval. Mr. Dawes noted that governmental entities cannot have indemnification clauses enforced against them. He recommended striking the indemnification clauses from the Elevated Clarity (paragraph 5) and Semocor (paragraph IX) contracts. Additionally, he noted that the Kennedy Jenks contract (paragraph 18) cited California as the applicable law and suggested revising this to Colorado.

Molly with the Castle Pines Connection addressed the Board to express gratitude for the continued partnership with the District.

## **CONSENT AGENDA**

Director Mulvey made a motion to remove Item D, the *Kennedy Jenks Filter Bed Rehab Project Amendment*, from the Consent Agenda to address the legal concerns raised during public comment. The motion was seconded and unanimously carried. The Board agreed to move this item to Section XI (Review of 2026 Professional Service Proposed Contracts & Agreements).

Director Radloff moved to approve the remaining items on the Consent Agenda:

A. Approve October 20, 2025, Board Work Session Minutes.

B. Approve October 27, 2025, Regular Board Meeting Minutes.

C. Ratify claims for payment including check numbers 29406-29449 and electronic payments issued from October 16, 2025, to November 13, 2025, totaling \$1,255,195.94.

E. Ratify PCWRA Resolution 2025-1 Approving Loan from the Colorado Water Resources and Power Development Authority.

F. Ratify PCWRA construction contract for Reuse reservoir lining and pump station awarded to GSE Construction.

Upon motion duly made, seconded, and unanimously carried, the Board approved the Consent Agenda items A, B, C, E, and F.

## **AGENDA APPROVAL**

Upon motion duly made, seconded, and unanimously carried, the Board approved the Board Meeting Agenda dated November 24, 2025.

## **NEW EMPLOYEE INTRODUCTION**

District Manager Nathan Travis introduced Troy Buechler, the District's new Field Services Technician. Mr. Travis noted that Mr. Buechler joins the District with experience from Inverness and Cottonwood. The Board welcomed Mr. Buechler.

## **COMMUNICATIONS DIRECTOR'S REPORT**

Lisa Sigler, Bryn Webster, and Chuck Montera of Sigler Communications presented the Fall 2025 report. Mr. Montera highlighted recent efforts, including 45 social media posts, 10 monthly ads in the *Castle Pines Connection*, and the completion of the website

reorganization to improve user experience and ADA compliance. He also noted the creation of a Crisis Communications Plan.

Mr. Montera reviewed infographics created to explain the proposed 2026 rates, illustrating that approximately 50% of every dollar received goes toward capital projects and reserves. Ms. Webster presented findings from the City of Castle Pines survey and the District's specific survey. Key takeaways included high satisfaction with emergency alerts but a need for continued education regarding rates and the budget. The preferred methods of communication remain e-newsletters and bill inserts.

Director Mulvey commended the team for the digestible presentation but suggested that future infographics include more detail on specific future capital projects to show residents where the budget is being allocated. He also reiterated a request for an interactive map on the website detailing construction projects. Director Radloff requested that the Board of Directors be added to the contact list within the Crisis Communications Plan.

## **FINANCE DIRECTOR'S REPORT**

Molly Janzen of Elevated Clarity presented the financial report. She noted the 2026 Proposed Budget includes a 4.00% rate increase for the Water Enterprise Fund and a 6.00% increase for the Wastewater Enterprise Fund. Ms. Janzen also updated the Board on current projects, including the implementation of the UB4 billing system and Blackbaud system enhancements.

## **2025 BUDGET AMENDMENT**

Ms. Janzen reviewed the need to amend the 2025 Budget.

- **General Fund:** An amendment is required due to the change in accounting models where combined costs are now accounted for in the General Fund. The projected actuals show total expenditures of \$2,717,202.
- **Conservation Trust Fund:** An amendment is required to account for the pass-through of funds to the City of Castle Pines.

President Blanckaert opened the public hearing on the 2025 Budget Amendment. Hearing no public comment, the public hearing was closed.

Upon motion duly made, seconded, and unanimously carried, the Board adopted the 2025 Budget Amendment as presented.

## 2026 BUDGET AND RATES

Ms. Janzen presented the 2026 Proposed Budget.

- **General Fund:** Projected ending funds available of \$448,117. Variances include increased salaries/benefits due to the Deputy District Manager position, offset by decreases in professional services and firm commitments.
- **Water Enterprise Fund:** Operating revenues are projected to decrease slightly due to lower anticipated water service revenue and the transfer of golf course water delivery revenue to the Wastewater Fund. Expenses include a \$200,000 increase in Centennial delivery charges and costs for the backflow program. The fund is intentionally utilizing reserves for capital projects.
- **Wastewater Enterprise Fund:** Includes a 6% rate increase. Non-operating expenditures are projected to increase significantly due to capital projects, including a loan from the Water Fund.

Erik Helgeson of Bartle & Wells summarized the rate study. He recommended a 4% increase to water revenues and a 6% increase to wastewater revenues to maintain balanced budgets and keep pace with inflation. He noted this was the first full cost-of-service evaluation conducted since at least 2019.

President Blanckaert opened the public hearing for the 2026 Budget and Rate Structure.

Steve Dawes addressed the Board, noting that the detailed explanation of the rates was helpful. He requested that in future years, the detailed rate study information be published on the website more than two days in advance of the vote.

There being no further public comment, the hearing was closed.

Upon motion duly made, seconded, and unanimously carried, the Board adopted the 2026 Proposed Rate Structure as presented.

Upon motion duly made, seconded, and unanimously carried, the Board adopted the 2026 Budget as presented.

## REVIEW OF 2026 PROFESSIONAL SERVICE PROPOSED CONTRACTS & AGREEMENTS

The Board reviewed the following contracts:

- **Elevated Clarity:** Includes an hourly rate adjustment to \$147.50 and additional hours for software implementation.
- **Sigler Communications:** Nominal change in scope year-over-year.
- **Semocor Inc.:** Includes a 2% escalation consistent with the contract terms.

- **Kennedy Jenks (General Engineering):** Scope reduced by removing water treatment plant on-call work; rates increased by approximately 5%.
- **Kennedy Jenks (Filter Bed Rehab):** This item was moved from the Consent Agenda.

Mr. Polito confirmed that the Board could approve the contracts conditionally, subject to the removal of indemnification clauses and the update of applicable law to Colorado, as requested during public comment.

Upon motion duly made, seconded, and unanimously carried, the Board approved all professional service agreements listed under Item 11 and the Kennedy Jenks Filter Bed Rehab agreement, conditional upon removing indemnification clauses from all contracts and updating the jurisdiction to Colorado.

## **LEGAL COUNSEL REPORT**

### **Review of the Amended and Restated Agreement with the Ridge Golf Course**

Mr. Polito presented the amended agreement. Key changes include a new rate structure with a higher fixed cost (\$22,562 per month during the 7-month irrigation season) and a lower volumetric rate (\$0.51 per 1,000 gallons). The agreement also incorporates a daily maximum delivery of 0.325 million gallons per day (MGD) to manage consumption.

Upon motion duly made, seconded, and unanimously carried, the Board approved the Ridge Water Service Agreement, pending review by the Ridge Golf Course with no substantive changes. The Board designated District Manager Nathan Travis to approve non-substantive changes if necessary.

### **Resolution regarding Colorado Open Records Act (CORA) Rules and Policy**

Mr. Polito presented a resolution updating the District's CORA policy to increase the research and retrieval fee to \$41.37 per hour, in line with statutory adjustments. The first hour remains free of charge.

Upon motion duly made, seconded, and unanimously carried, the Board adopted the Resolution of the Board of Directors of Castle Pines North Metropolitan District regarding Colorado Open Records Act Rules and Policy.

## **DISTRICT MANAGER REPORT**

### **Stantec Regional Water Supply Study**

Mr. Travis presented an update on the Northwest Douglas County Regional Water Opportunities study involving Dominion, Centennial, and Castle Pines Metro. The study identified 12 regional opportunities.

Mr. Travis highlighted "Opportunity 1," which involves sharing excess WISE water from Dominion/Highlands Ranch. This opportunity requires limited infrastructure and could allow the District to meet winter demands with renewable water by retiming Chatfield rights. The next phase of the study will focus on quantitative data and firm water yields.

### **Deputy District Manager Position**

Mr. Travis reported that the position has been advertised and three candidates are under review. The listing will be expanded to the RMSAWWA and SDA job boards.

### **December Schedule**

Mr. Travis noted that with the approval of the budget and resolutions tonight, there is no pressing business requiring a December meeting.

Upon motion duly made, seconded, and unanimously carried, the Board voted to vacate the Board Meeting scheduled for December 2025.

### **DIRECTORS' MATTERS**

None.

### **ADJOURNMENT**

There being no further business to come before the Board, and upon motion duly made, seconded and unanimously carried, the meeting was adjourned.

**First Rate Fence & Access Control**

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**FIRST RATE**  
FENCE & ACCESS CONTROL

**BILL TO**  
Nathan Travis  
Castle Pines North Metro District  
7437 Village Square Drive  
Castle Pines, Colorado 80108

**SHIP TO**  
Nathan Travis  
Castle Pines North Metro District  
7437 Village Square Drive  
Castle Pines, Colorado 80108

INVOICE #	DATE	TOTAL DUE	DUE DATE	TERMS	ENCLOSED
2258		\$56,605.92			

**JOB NAME**

WTP Access Control and repair

DATE	DESCRIPTION	QTY	RATE	AMOUNT
	<b>Contractor Services</b> Access Control System for Water Treatment Plant --Card readers for ten doors and one gate. --Electrified lever locksets for ten doors with storeroom function --CAPXM Smart video intercom for the existing cantilever gate. Requires internet and an annual subscription -- Centralized door controllers and PSU station. Requires internet and the same subscription - -Door closers supplied and installed for any doors that are not currently equipped -- Forty clamshell special-order access cards (credentials) --Knox key switches and master key for existing knox box	11	5,145.9927273	56,605.92

Pay invoice

SUBTOTAL	56,605.92
TAX	0.00
TOTAL	56,605.92
BALANCE DUE	<b>\$56,605.92</b>