

**CASTLE PINES NORTH METROPOLITAN DISTRICT
REGULAR MEETING MINUTES
June 17, 2019 – 6:00 p.m.**

HELD: Monday, June 17, 2019 at 6:00 p.m. at the Castle Pines North Community Center, 7404 Yorkshire Drive, Castle Pines, Colorado.

ATTENDEES: Directors David McEntire, Robert Merritt*, Denise Crew, Charles Lowen, and Chris Lewis were present. Also present were District Manager, Jim Worley; legal counsel, Kim J. Seter, Esq.; Finance Director, Eric Harris; Open Space Manager, Craig Miller. Approximately seven members of the public were in attendance.

CONFLICTS: None.

QUORUM: Present.

APPROVAL OF AGENDA: A motion was made by Director Lewis to approve the May 20, 2019 agenda as presented. The motion was seconded by Director Lowen and was approved 4-0.

APPROVE MINUTES OF REGULAR MEETING OF MAY 20, 2019: A motion was made by Director Lewis to approve the minutes as presented. The motion was seconded by Director Lowen and was approved 4-0.

PUBLIC COMMENT: Resident Deborah Mulvey spoke in her capacity as the City of Castle Pines representative on the Parks Authority board. She expressed thanks to Director Crew for her involvement on the Castle Pines Parks Authority board. Likewise, Director Crew thanked Ms. Mulvey for her involvement. Ms. Mulvey addressed questions from the board concerning the Parks Authority dissolution agreement. She noted that the City of Castle Pines will administer the future maintenance to the parks using the remaining funds of the Authority.

Resident, Carl Suhani, president of the Esperanza HOA board, expressed thanks to the Board, the district manager, and the open space manager for addressing questions regarding the neighborhood trail entryways off of the open space. He acknowledged the efforts of the board and district representatives to resolve several long-standing questions and the positive meeting regarding same.

* Director Merritt arrived at the meeting at this time.

OPEN SPACE MANAGER'S REPORT: District Open Space Manager, Craig Miller, presented his report. He noted that the wall repaired by Broken Arrow was completely on budget and looked phenomenal. He noted that the District plans to cobble the Esperanza entryway and plant native wild flowers at the appropriate time in the fall to take advantage of the springtime moisture.

LEGAL COUNSEL'S REPORT: Legal Counsel presented the legal status report. Director Lewis requested an additional copy of the memo regarding legal options for the District inclusion/consolidation with Parker Water and Sanitation District.

CRS PAYROLL & UTILITY BILLING CONTRACT: Director McEntire discussed the CRS Payroll & Utility Billing Contract and noted that the contract is now at a point that he is comfortable. District Manager Worley agreed that the compensation for the service contract is appropriate and that any additional work requiring additional fees will be first considered by the Board. Director Lowen moved for the approval and execution of the CRS Payroll & Billing Contract. The motion was seconded by Director Crew and was approved 5-0.

FINANCE DIRECTOR'S REPORT: Finance Director, Eric Harris presented the District financial report. Pursuant to discussion amongst the Board, a motion was made by Director McEntire to accept the financial report as presented. The motion was seconded by Director Lowen and was approved 5-0.

Mr. Harris presented an update on the second of three \$2500 Renewable Water Investment Tap Fee increases, noting that the increase would be effective upon approval. A motion was made by Director McEntire to accept the second Renewable Water Resources Fee increase in an amount of \$2500. The motion was seconded by Director Lowen and was approved 5-0.

Finance Director, Eric Harris, presented checks numbered 24370-24422 for approval/ratification. Pursuant to discussion amongst the Board, a motion was made by Director McEntire to approve/ratify the current payables through the month of May 2019 as presented. The motion was seconded by Director Lowen and was approved 5-0.

2018 DRAFT AUDIT: Russell White and Andy Anderson, with Rubin Brown presented the 2018 draft audit. They noted the support provided by the District consultants that aided in their completion of the audit. Mr. Anderson noted that the opinion is an unmodified opinion. Director McEntire thanked the auditors, District consultants, and the directors for the work in completing the audit. He noted that the Board will defer approval until the July meeting to provide the directors with additional time to review the 2018 draft audit report.

DISTRICT MANAGER'S REPORT: The District Manager presented his report. He provided a copy of the annual report of the Chatfield Reallocation Mitigation Company. He thanked the representatives of the Esperanza HOA in attendance at the meeting and addressed the positive efforts to be undertaken at the Esperanza trail entry. Director McEntire requested a report on the ownership entities in the reallocation area. Director McEntire inquired regarding the District's indemnification in relation to the Chatfield reallocation project. Legal Counsel reported that he would review the status of the District indemnification and report back to the board in the July legal status report.

DIRECTORS' MATTERS: Director Crew provided an update on the Castle Pines Parks Authority dissolution. She reported that the Parks Authority board approved the dissolution of the Castle Pines Parks Authority and it has been executed by Mayor Radloff of the City of Castle Pines. Pursuant to discussion amongst the Board, a motion was made by Director Crew to approve and execute the agreement to dissolve the Castle Pines Parks Authority. The motion was seconded by Director Merritt and was approved 5-0.

PUBLIC COMMENT: None.

ADJOURN: With all other business to come before the Board having been addressed, Director Lewis moved that the meeting be adjourned at 7:22 p.m. The motion was seconded by Director Lowen and was approved 5-0.