

# CASTLE PINES NORTH



METROPOLITAN DISTRICT

## Board Meeting Agenda

Monday, February 24<sup>th</sup>, 2025, at 6:00 p.m.  
7404 Yorkshire Drive, Castle Pines, CO 80108

- I. Welcome. Call meeting to order. Pledge of Allegiance.
- II. Roll call. Determination of quorum. Disclosure of potential conflicts.
- III. Consider approving February 24<sup>th</sup>, 2025, board meeting agenda.  
\*Any board member may remove an item from the consent agenda at this time.
- IV. Public comment period. (Three-minute maximum per person).
- V. Consent Agenda: *The items listed below are a group of items to be acted on with a single motion, second and vote by the Board to expedite the handling of limited routine matters. The Board has previously received information on these matters and/or discussed them at a prior study session.*

**Proposed Motion:** *I move to approve the items as presented in the consent agenda dated February 24<sup>th</sup>, 2025.*

- A. Consider approving the January 23<sup>rd</sup>, 2025, Work Session Minutes.
- B. Consider approving the January 27<sup>th</sup>, 2025, Board Meeting Minutes.
- C. Ratify claims for payment including check numbers 28961 – 29089 and electronic payments issued from November 21<sup>st</sup>, 2024 to February 14<sup>th</sup>, 2025
- D. Consider approving District Manager Review Process.
- E. Consider approving contracts/proposals presented at the February 19<sup>th</sup>, 2025 Work Session:
  - QP Services, 2025 Collections System Maintenance Proposal
  - Kennedy Jenks 2025 General Engineering Proposal
  - Distribution System Resources, 2025 Maintenance proposal.
- VI. Hearing: Appeal of penalty assessed. 6271 Kenzie Circle, violation of District Rules and Regulations Article 17.2.2
  - A. Presentation of evidence. Nathan Travis, District Manager
  - B. Presentation of evidence. Charles Packard, homeowner.
  - C. Discuss and consider: uphold, modify, or vacate assessed penalty.

**Proposed Motion:** *I move to (uphold, modify, or vacate) the penalty assessed against 6271 Kenzie Circle for the violation of District Rules and Regulations Article 17.2.2.*

- Pursuant to District Rules and Regulations Article 18.4, written notice of the decision will be sent by certified mail within fifteen (15) days of the hearing. The Board's determination shall be the final District action.

- VII. Discuss and Consider Semocor Operations Staffing Contract. Will Parker Owner.
- VIII. Communication Director's report.
- IX. Finance Director's report.
- X. Legal Counsel's report.
  - A. Hidden Pointe MD inclusion update.
- XI. District Manager's report.
  - A. AWWA ACE presentation announcement.
  - B. Customer Service Specialist, new employees.
  - C. Well A2 update.
  - D. Asset management update.
  - E. SL RAT collections system maintenance review
- XII. Communications Director Proposals.
  - A. Executive Session, Communications Director proposal discussion.

**Proposed Motion:** *I move that the Board enter into Executive Session pursuant to Section 24-6-402(4)(e), Colorado Revised Statutes, to determine positions relative to matters that may be subject to negotiations regarding communications proposals.*
  - B. Discuss and consider: Communications Director Proposal, if necessary.
- XIII. Director's Matters.
- XIV. Adjourn.