

**CASTLE PINES NORTH METROPOLITAN DISTRICT
REGULAR MEETING MINUTES
August 21, 2017 – 6:00 p.m.**

HELD: Monday, August 21, 2017 at 6:00 p.m. at the Castle Pines North Community Center, 7404 Yorkshire Drive, Castle Rock, Colorado.

ATTENDEES: Directors Kathy Rosenkrans, Stephen Allen and Dave Brennan were present. Director Eric Anderssen was absent (excused). Also present were District Manager, Jim Nikkel, District Parks & Open Space Manager, Craig Miller and District Administrator Janet Burnham. Also in attendance were finance consultant Amanda Castle of Pinnacle Consulting Group, district legal counsel Joan Fritsche, communications consultant Sean Walsh, and Sara O'Keefe of Turn Corps. Three guests were present, as well as former Director, recently retired, Keith Dodd.

CONFLICTS: None

QUORUM: Present

APPROVAL OF AGENDA: A motion was made by Director Allen to approve the agenda. The motion was seconded by Director Rosenkrans and was approved unanimously.

PUBLIC COMMENT: Resident Anna Mallinson addressed the Board endorsing director candidate David Necker to fulfill the vacancy resulting from the resignation of Keith Dodd. Resident Barb Saenger provided the Board with a re-cap of the successful fire mitigation project with the goats and thanked the Board for their support.

ACTION ITEMS:

A motion was made by Director Allen to appoint Director Kathy Rosenkrans as Acting President of the Board. The motion was seconded by Director Brennan and was approved unanimously.

A motion was made by Director Rosenkrans to approve the minutes of the regular meeting held July 17, 2017. The motion was seconded by Director Allen and was approved unanimously.

Finance Manager Amanda Castle presented the financial statements and reviewed the budget highlights for the period. She noted that the 2016 audit was complete and recommended that, for 2017, a change in auditor be made due to a decline in service from the current auditor firm. Amanda further recommended that the Board consider engaging Rubin Brown. A motion was made by Director Allen to accept the financial report and items from the Finance Manager. The motion was seconded by Director Brennan and was approved unanimously.

A motion was made by Director Rosenkrans to approve/ratify the payables in the total amount of \$456,549.04 which includes \$273,639.56 for the General Fund/Debt Service and \$120,383.33 for the

Enterprise Fund (check numbers 22961 through 23030) and all electronic payments (totaling \$62,526.15). The motion was seconded by Director Allen and was approved unanimously.

Although he was not able to be present at the meeting, the Board considered the appointment of David Necker to the Board. Director Rosenkrans noted that David had been interviewed at the previous meeting and that she had also had extensive discussions with him regarding the position. Pursuant to discussion, a motion was made by Director Allen to appoint David Necker to the Board to serve a term expiring in 2020 but for which he will need to run for election at the 2018 regular election in May. The motion was seconded by Director Brennan and was approved unanimously. Manager Jim Nikkel will contact Necker and make arrangements for him to be sworn in prior to the September meeting.

The Board requested Keith Dodd's presence at the dais and each Director expressed their appreciation for his service and diligence while serving on the Board. Keith was presented with a commemorative plaque and appreciation gift.

With regard to the HOA 1 fence encroachment issue, Manager Jim Nikkel presented a timeline of fence-related actions. Two options present themselves – the District could remove the fence where it encroaches on District property, or, there could be coordination between the District, the City, and the Master Home Owners Association to suggest to HOA 1 that they address the problem on their own terms by either enacting a special assessment so that the HOA can repair the fence or making fence maintenance the responsibility of the individual homeowners. Pursuant to discussion, the Board concurred that the District has spent enough time and money on the issue and needs to remove itself from the debate. Further, the Board supported the drafting of a letter to HOA 1 to be signed by the three entities suggesting same.

Sara O'Keefe of Turn Corps updated the Board with regard to public outreach endeavors, including the Water Wise-Up program and the upcoming Party in the Park.

Parks and Open Space Manager Craig Miller reviewed his monthly report updating the Board with regard to ongoing open space management projects and new employee, Nat Maldonado, who started July 24, 2017.

Manager Nikkel reviewed his monthly report and provided the Board with updates on various issues including status of the 2018 budget, the Chatfield Reallocation Project, the Lagae development and the PCWRA Wastewater Treatment Facility Capacity Increase Study.

Counsel Joan Fritsche informed the Board that she had been working on the Lagae easements and the temporary water lines.

DIRECTOR COMMENTS: Director Allen expressed his thanks to resident Barb Saenger for giving a re-cap of the fire mitigation project.

PUBLIC COMMENTS: None

Castle Pines North Metro District
Minutes of Regular Meeting
August 21, 2017

With all other business to come before the Board having been addressed, the meeting was adjourned at 7:27 p.m.