

**CASTLE PINES NORTH METROPOLITAN DISTRICT  
REGULAR MEETING MINUTES  
SEPTEMBER 21, 2020 – 6:00 p.m.**

**HELD:** Monday, September 21, 2020 at 6:00 p.m. at the Castle Pines North Community Center, 7404 Yorkshire Drive, Castle Pines, Colorado.

**ATTENDEES:** Directors David McEntire, Robert Merritt, Charles Lowen, and Denise Crew were present. Director Chris Lewis was present virtually. Also present was District Manager, Jim Worley; District Legal Counsel, Kim J. Seter, Esq.; District Finance Director, Eric Harris; Ken Smith, Director of Communications; Corby Wise and Terrence Lovett, Communications Team; Deborah Mulvey, Castle Pines City Council’s Designated Liaison to CPNMD; and District residents Marilyn and Blair Marsden.

**CONFLICTS:** None.

**QUORUM:** Present.

**CONSIDERATION OF AGENDA OF THE SEPTEMBER 21, 2020 REGULAR MEETING OF THE BOARD OF DIRECTORS AND THE MINUTES OF REGULAR MEETING OF AUGUST 17, 2020:**

Upon motion by Director Lowen and second by Director Merritt, the agenda of the September 21, 2020 regular meeting and the minutes of the August 17, 2020 regular meeting were approved as presented.

**SPECIAL THANKS TO MARILYN AND BLAIR MARSDEN:** Director McEntire thanked District residents Marilyn and Blair Marsden for their exemplary leadership and volunteerism for cleaning the graffiti from District open space. Marilyn and Blair Marsden discussed the impacts of graffiti and suggested a quarterly Castle Pines clean-up day.

**PUBLIC COMMENT:** There was no public comment.

**PROJECT UPDATES AND INSIGHTS FROM THE CITY OF CASTLE PINES:**

Councilwoman Mulvey discussed that motion sensor lights may help to quell the graffiti issue. She suggested a grant or cost-sharing effort to fund the lighting. She noted that the County has seen a slight increase in COVID-19 cases and discussed the current “Safer at Home” standard. She discussed the Gallagher Amendment repeal effort on the ballot. She discussed road ballot measure 2A and thanked the District for its offer to coordinate Castle Pines Parkway road construction and District water main construction to achieve efficiencies and cost savings.

**OPEN SPACE MANAGER'S REPORT:** District Manager, Jim Worley, presented the open space manager's report. Director Merritt inquired regarding the trash pick-up schedule, location, and size of trash bins in Coyote Ridge Park. Mr. Worley responded that trash collection occurs at least three times a week.

Mr. Worley noted that all District trees to be removed have been tagged for removal. Some of the trees were removed by District staff and some were removed by contractor. He commented that the amount of graffiti in the District has decreased with schools being back in session.

#### **FINANCE DIRECTOR'S REPORT:**

District Finance Director, Eric Harris, presented the financial report. He discussed the process for the district budget and updates to the strategic plan, with an expectation to distribute the 2021 draft budget in early October and adopt the budget at the November board meeting. Director McEntire requested a presentation from Mr. Harris at a future meeting regarding the District's response to the Gallagher Amendment in budgeting.

The Board reviewed and discussed the District financial report for the period ending August 31, 2020. Upon discussion, a motion was made by Director Lowen to accept the financial report as presented. The motion was seconded by Director Crew and was approved 5-0.

The Board considered checks numbered 25451- 25516 for approval/ratification. Pursuant to discussion amongst the Board, a motion was made by Director Lowen to approve/ratify the current payables through the month of July 2020 as presented. The motion was seconded by Director Crew and was approved 5-0.

#### **LEGAL COUNSEL'S REPORT:**

Legal Counsel, Kim Seter, presented the legal status report. He discussed the PWSD inclusion negotiation. He noted that a draft inclusion agreement has been sent to legal counsel for PWSD. Mr. Seter discussed the process for the inclusion and election with an election anticipated to be held in May.

#### **DISTRICT MANAGER'S REPORT:**

The District Manager, Jim Worley, presented his report. He discussed the 2004 water rights in the Plum Creek Reservoir to establish the absolute nature of the decree. He discussed a possible agreement with Castle Pines Metro District concerning both Districts' storage and water rights. He also discussed the positive working relationship between the District and the City of Castle Pines.

He noted that a resident recently installed a new fence along Castle Pines Parkway. He will continue to encourage that the new fence should be stained. He noted that the City has begun updating its monumentation. One proposed monument may be located on

District property. Director McEntire requested a meeting with the City to discuss the request to use District property for the City's monument.

**DIRECTORS' MATTERS:**

Director McEntire discussed that with the budget process in the immediate future, all water metering should be accounted for on city owned land and at neighborhood entryways.

Director McEntire next discussed possible mitigation strategies for the graffiti and vandalism issue in Coyote Ridge Park. He noted that the Board will consider mechanisms to modify the existing improvements to mitigate vandalism and the budget for 2021 will reflect an effort to pursue a master plan for Coyote Ridge and efforts to mitigate vandalism. He discussed the cost to install tennis and pickle ball courts, noting the funds are available for 2021.

Director McEntire noted the effects of the drought have been heavy in 2020. He announced that the District's drought plan is ready for debut.

Director Merritt noted the need for a special meeting with the City to discuss improvements to the roads and parking lot leading to the Coyote Ridge Park. Director McEntire responded that he would like to review the recommendations of the experts. Director Crew requested a presentation on the costs for the various vandalism mitigation options.

**ADJOURN:** With all other business to come before the Board having been addressed, Director Lewis moved that the meeting be adjourned at 8:10 p.m. The motion was seconded by Director Crew and was approved 5-0.