

**CASTLE PINES NORTH METROPOLITAN DISTRICT  
REGULAR MEETING MINUTES  
June 18, 2018 – 6:00 p.m.**

**HELD:** Monday, June 18, 2018 at 6:00 p.m. at the Castle Pines North Community Center, 7404 Yorkshire Drive, Castle Pines, Colorado.

**ATTENDEES:** Directors Kathy Rosenkrans, Robert Merritt, David McEntire, Denise Crew and Norman Froman were present. Also present were District Manager Jim Nikkel, District Administrator Janet Burnham and Parks & Open Space Manager Craig Miller. Also in attendance were finance manager Amanda Castle of Pinnacle Consulting Group and District legal counsel Joan Fritsche. Russ White and Chris Daues of Rubin Brown LLP attended and District water rights attorney Austin Hamre arrived at 6:30 p.m. Approximately twelve residents also attended.

**CONFLICTS:** None

**QUORUM:** Present

**APPROVAL OF AGENDA:** Manager Nikkel requested that an executive session pursuant to §24-6-402(b) C.R.S. be added as item 12. for the purpose of receiving legal advice regarding the HOA 1 fence issue. A motion was made by Director Rosenkrans to approve the agenda, as amended. The motion was seconded by Director Froman and was approved 3-2 with Directors Merritt and Crew voting against.

**PUBLIC COMMENT:** A resident addressed the Board regarding the importance of implementing the District's Renewable Water Plan.

**ACTION ITEMS:**

A motion was made by Director Froman to approve the minutes of the regular meeting held May 21, 2018. The motion was seconded by Director Crew and was approved unanimously.

A motion was made by Director Crew to approve the minutes of the Board Retreat/Study Session held on June 4<sup>th</sup>-5<sup>th</sup> and the Study Session held on June 11<sup>th</sup>. The motion was seconded by Director Merritt and was approved unanimously.

Finance manager Amanda Castle introduced Russ White and Chris Daues of Rubin Brown LLP. Mr. White presented highlights of the draft 2017 audit noting that the audit resulted in a clean report. Questions from the Board were also addressed.

Ms. Castle presented the financial report providing details for the benefit of the new Directors. Subsequently, a motion was made by Director Rosenkrans to accept the financial report as presented. The motion was seconded by Director Crew and was approved unanimously.

A motion was made by Director Rosenkrans to ratify/approve the payables in the total amount of \$713,835.47 which includes \$35,528.70 for the General Fund/Debt Service and \$187,583.35 for the Enterprise Fund (check numbers 23622 through 23673) and all electronic payments (totaling \$490,723.42). The motion was seconded by Director Crew and was approved unanimously.

Legal counsel Joan Fritsche introduced Resolution No. 2018-006 Authorizing a Colorado Water Conservation Board (CWCB) Loan Increase for the Chatfield Reallocation Project and the engagement letter from Kutak Rock as Bond Counsel for same. Director McEntire explained for the audience the purpose of the loan increase and Manager Nikkel provided a recap of the information reviewed in the Board's study sessions, and a history of the Chatfield project. Pursuant to discussion, a motion was made by Director Crew to approve Resolution No. 2018-006 Authorizing a Colorado Water Conservation Board Loan Increase for the Chatfield Reallocation Project in the aggregate amount of up to \$1,319,464 and to approve the engagement of Kutak Rock to act as Bond Counsel for the transaction. The motion was seconded by Director Rosenkrans and was approved unanimously.

Parks & Open Space Manager Craig Miller reviewed his report of ongoing projects and addressed questions from the Board.

Manager Nikkel reviewed his monthly report including a request from the City to utilize a small amount of District land for a project along Castle Pines Parkway. Jim also provided the Board with a recap of the Parks Authority meeting held that morning in which that Board requested proposals for the design of multi-use courts to be constructed to the north of the District office. Jim provided updates on the Chatfield Reallocation Project, the Lagae development and PCWRA and addressed questions from the Board.

Legal counsel Joan Fritsche had no further report.

**DIRECTOR COMMENTS:** Discussion was held regarding possible additions to the District's website, and, in general, Board activity and communication with consultants and staff. Counsel Fritsche explained the necessity of the Board President and the District Manger working together.

**PUBLIC COMMENTS:** A resident expressed her appreciation for the Board's commitment to transparency and website upgrades.

At 8:45 p.m. a motion was made by Director Rosenkrans to go in to executive session pursuant to §24-6-402(b), C.R.S. for the purpose of receiving legal advice in regard to the HOA 1 fence issue. The motion was seconded by Director McEntire and failed 3-2 with Directors Crew, Merritt and Froman voting against. Director Rosenkrans expressed her concern that, with the failure to convene an executive session, additional expense would have to be incurred in order to have consultants update the Board with regard to the fence issue.

With all other business to come before the Board having been addressed, the meeting was adjourned at 8:47 p.m.