

**CASTLE PINES NORTH METROPOLITAN DISTRICT  
2021 BUDGET WORK SESSION MEETING MINUTES  
OCTOBER 19, 2020 – 4:15 p.m.**

**HELD:** Monday, October 19, 2020 at 4:15 p.m. at the Castle Pines North Community Center, 7404 Yorkshire Drive, Castle Pines, Colorado.

**ATTENDEES:** Directors David McEntire, Robert Merritt, Charles Lowen, and Denise Crew were present. Also present were District Manager, Jim Worley; District Employees, Cory Williams and Craig Miller, District Finance Director, Eric Harris; Ken Smith, Director of Communications.

The Board discussed the 2021 Castle Pines North Metropolitan District Draft Budget.

There was no official action taken by the Board.

The Work Session ended at 5:45 p.m.

**CASTLE PINES NORTH METROPOLITAN DISTRICT  
REGULAR MEETING MINUTES  
OCTOBER 19, 2020 – 6:00 p.m.**

**HELD:** Monday, October 19, 2020 at 6:00 p.m. at the Castle Pines North Community Center, 7404 Yorkshire Drive, Castle Pines, Colorado.

**ATTENDEES:** Directors Robert Merritt, Charles Lowen, and Denise Crew were present. Director Chris Lewis was present virtually. Also present were District Manager, Jim Worley; District Legal Counsel, Kim J. Seter, Esq.; District Finance Director, Eric Harris; Ken Smith, Director of Communications; Corby Wise and Terrence Lovett, Communications Team; Deborah Mulvey, Castle Pines City Council's Designated Liaison to CPNMD.

**CONFLICTS:** None.

**QUORUM:** Present.

**CONSIDERATION OF AGENDA OF THE OCTOBER 19, 2020 REGULAR MEETING OF THE BOARD OF DIRECTORS AND THE MINUTES OF REGULAR MEETING OF SEPTEMBER 21, 2020:**

Upon motion by Director Lowen and second by Director Crew, the agenda of the October 19, 2020 regular meeting and the minutes of the September 21, 2020 regular meeting were approved as presented.

Director Merritt thanked Director Lewis for his virtual participation in the meetings from an undisclosed location per his active-duty military service.

**PUBLIC COMMENT:** There was no public comment.

**PROJECT UPDATES AND INSIGHTS FROM THE CITY OF CASTLE PINES:**

Councilwoman Mulvey discussed that the City Council will not discuss what the District plans to do with the revenues of its mill levy concerning the pipeline under Castle Pines Parkway. She discussed that staff proposed that the proceeds of the Lagae land donated to the City could fund City road projects. She noted that COVID numbers are increasing and the City falls into the State mask mandate rules. She reported that schools are returning to in-person learning.

**OPEN SPACE MANAGER'S REPORT:** District Manager, Jim Worley, presented the open space manager's report. He announced the first community clean-up at Coyote Ridge Park. Roughly 21 residents have signed up to participate and the event is planned to be held quarterly.

Director Lowen discussed the open space trails and the cost of asphalt versus concrete.

## **FINANCE DIRECTOR'S REPORT:**

District Finance Director, Eric Harris, presented the financial report. He noted that the District is in great financial health and is projected to meet all current and future, foreseeable financial obligations. The Board reviewed and discussed the District financial report for the period ending September 31, 2020. Upon discussion, a motion was made by Director Lowen to accept the financial report as presented. The motion was seconded by Director Lewis and was approved 4-0.

The Board considered checks numbered 25517- 25581 for approval/ratification. Pursuant to discussion amongst the Board, a motion was made by Director Crew to approve/ratify the current payables through the month of September 2020 as presented. The motion was seconded by Director Lowen and was approved 4-0.

## **LEGAL COUNSEL'S REPORT:**

Legal Counsel, Kim Seter, presented the legal status report. He discussed the PWSD inclusion negotiation. He noted that a draft inclusion agreement has been sent to legal counsel for PWSD, and he plans to present the draft inclusion agreement to the Board at the November meeting.

Mr. Seter discussed the proposed resolution to amend the Rules and Regulations to comport with the park signs. He noted that the Rules and Regulations note the parks were open from dawn until dusk, while the park signs state the parks are open from 6:00 am to 6:00 pm November to March and 6:00 am to 8:00 pm April to October. Pursuant to discussion amongst the Board, a motion was made by Director Merritt to approve the resolution amending the Rules and Regulations as presented by Mr. Seter. The motion was seconded by Director Lewis and was approved 4-0.

## **DISTRICT MANAGER'S REPORT:**

The District Manager, Jim Worley, presented his report. He discussed that the District office will be an election polling center. He also noted that the location of the City Wide Bank lock box for payment of District invoices is moving. Finally, he discussed the physical location for the "Smokey the Bear" fire danger sign. He met with representatives of Douglas County regarding the proper location for "Smokey." Director Lewis noted the cooperation between the government entities regarding sign placement. Councilwoman Mulvey expressed that the matter has not been brought to City Council's attention formally, but she believes it will be considered soon.

## **DIRECTORS' MATTERS: Consider RESOLUTION 2020-10-19-01 in Support of the City of Castle Pines Ballot Question 2A:**

Director Lowen noted that he believes the roads should only be torn up once as opposed to several times. Director Crew reported that this combined effort seems to be

the fiscally responsible way to accomplish the City's Castle Pines Parkway project and the District's waterline project under the middle of the Castle Pines Parkway. Director Lewis noted that the symbiotic relationship will benefit both governmental entities and residents. Director Merritt noted that the District has been budgeting for its waterline capital expenditure for several years.

Pursuant to discussion amongst the Board, a motion was made by Director Merritt to approve Resolution 2020-10-19-01 in support of the City of Castle Pines' Ballot Question 2A and, if voter approved, concerning CPNMD's offer to work with the City to simultaneously deliver two essential capital infrastructure projects next year, thereby saving taxpayers millions of dollars in bond-repayment costs. The motion was seconded by Director Lowen and was approved 4-0.

**ADJOURN:** With all other business to come before the Board having been addressed, Director Crew moved that the meeting be adjourned at 6:55 p.m. The motion was seconded by Director Lewis and was approved 4-0.