

CASTLE PINES NORTH



METROPOLITAN DISTRICT

Board Meeting Agenda

Monday, March 24th, 2025, at 6:00 p.m.
7404 Yorkshire Drive, Castle Pines, CO 80108

- I. Welcome. Call meeting to order. Pledge of Allegiance.
- II. Roll call. Determination of quorum. Disclosure of potential conflicts.
- III. Public comment period. (Three-minute maximum per person).
- IV. Consent Agenda: *The items listed below are a group of items to be acted on with a single motion, second and vote by the Board to expedite the handling of limited routine matters. The Board has previously received information on these matters and/or discussed them at a prior study session. **Any board member may move an item from the consent agenda to the meeting agenda at this time.***
 - A. Consider approving the February 19th, 2025, Work Session Minutes.
 - B. Consider approving the February 24th, 2025, Board Meeting Minutes.
 - C. Consider approving the January 27th, 2025, Board Meeting Minutes.
 - D. Consider moving Study Sessions to the Monday prior to the Regular Board Meeting to be held at 5:30pm, 7404 Yorkshire Drive.
 - E. Ratify claims for payment including check numbers 29090 – 29109 and electronic payments issued from February 15th, 2025 to March 14th, 2025 totaling \$916,762.85
 - F. Consider: Amended Resolution Requiring 100% Renewable Water for new inclusions.
 - G. Consider approving contracts/proposals presented at the March 19th, 2025 Work Session:
 - Sigler Communications
 - Layne Proposal for Well A2
- V. Consider approving March 24th, 2025, board meeting agenda.
- VI. New employee introduction. Jenifer Fieber, Kimberly Moore
- VII. Communication Director's report.
- VIII. Finance Director's report.

- A. Update on finance and accounting transition.
 - B. General fund activity.
- IX. Legal Counsel's report.
- X. District Manager's report.
 - A. Monarch Waterline Phase 2.
 - B. Well A3 failure
 - C. Certified Public Manager Program.
- XI. Director's Matters.
- XII. Adjourn.

**CASTLE PINES NORTH METROPOLITAN DISTRICT
WORK SESSION MEETING MINUTES
February 19, 2025 – 5:30 p.m.**

HELD: Wednesday, February 19, 2025 at 5:30 p.m.

ATTENDEES: Directors Jason Blanckaert, Leah Enquist, Jana Krell, James Mulvey and Tera Radloff were present. Nathan Travis, District Manager; Paul Polito, Seter, Vander Wall & Mielke; Eric Harris, H2 Advisors was present.

CONFLICTS: None.

QUORUM: Present.

CALL MEETING TO ORDER: The Regular Meeting was called to order at approximately 5:30 p.m.

CONSIDERATION OF AGENDA OF THE WORK SESSION: The Board approved the agenda as presented.

COMMUNICATIONS DIRECTOR PROPOSAL PRESENTATIONS

Sigler Communications, Inc.

Lisa Sigler presented the executive summary and highlighted the firm's extensive experience in public relations and digital communications, including community engagement initiatives such as surveys, monthly billing inserts, and annual reporting documents. Sigler Communications provided a total budget estimate of \$107,870, which includes support for one District event, but excludes costs for media buys, surveys, and design costs for events. Lisa emphasized their experience with transparency and accurate public information dissemination. Director Enquist highlighted the importance of stakeholder analysis and a communications audit to assess gaps in the District's communications outreach, and discussed different criteria with Ms. Sigler to gauge successful outreach efforts. Director Radloff raised concerns regarding potential conflicts of interest given the firm's work with other water districts, which Sigler addressed by emphasizing confidentiality and a strict information separation between clients.

Catalyst Public Affairs

Sara Goodwin presented for Catalyst Public Affairs, emphasizing the firm's special district experience and local connections within Castle Pines. She described Catalyst's approach to messaging and community engagement, suggesting improvements to simplify and clarify district messaging on digital platforms. Catalyst proposed enhancing public relations, increasing the digital presence, and possibly establishing a regular newsletter to improve district-resident engagement. Directors Mulvey and Enquist raised questions about simplifying district messaging and enhancing community interaction, to which Sara

responded by proposing website improvements and increased direct community outreach.

DISCUSSION: DISTRICT MANAGER ANNUAL REVIEW AND CONTRACT PROCESS

Director Enquist presented a draft annual review process for the District Manager. The proposed schedule included a self-evaluation by the District Manager on December 1, board consolidation of feedback in early January, an executive session review, and board contract approval in January. For the current year, the review was proposed to start March 1, 2025. The board discussed considering the District Manager's performance comprehensively since August 2022. Director Enquist shared proposed annual review prompts, including (i) performance against goals; (ii) challenges and obstacles; (iii) key accomplishments; (iv) lessons learned; and (v) goals for next year.

EXPENDITURE AND CONTRACT REVIEW DISCUSSION

Financial Controls Policy Section 1.g.

Mr. Polito presented proposed changes to the District's financial controls policy to the Board. Director Krell noted that she would prefer to see numbers of actual bids required for capital projects. Director Radloff requested clarification on Section 4 of the resolution regarding board approval requirements for real estate transactions and related contractual obligations. Eric Harris suggested additional clarification on terms and process timing, specifically defining invoicing dates versus payment dates. The board agreed to review and finalize changes at an upcoming regular meeting.

Review of Monthly Claims for Payments

Mr. Harris reviewed the draft of a proposed bi-weekly bill pay notice format and monthly cash disbursements from November 21, 2024, through February 14, 2025. Discussion included enhancing financial reporting clarity, potentially implementing automated updates for key financial indicators, and improving transparency in expenditure authorizations versus actual spending. Directors Enquist and Mulvey emphasized the need for a summarized "Key Insights" section and clearer performance metrics. Further discussion and action to be continued at the next regular board meeting.

Review of Contracts

Mr. Travis presented a review of contract updates to the board:

Semocor Operations Contract

Mr. Travis discussed revisions to Semocor's scope of work, including removing managerial fees and modifying the meter reading clause. Director Mulvey questioned the automatic 2% rate increase, which counsel confirmed would automatically take effect, subject to annual appropriations. Director Blanckaert asked about the acceptability of the mediation clause, with counsel confirming same. The board requested Semocor's justification of certain contract costs at the next regular meeting.

Kennedy Jenks General Engineering Proposal

Mr. Travis reported receiving a detailed cost breakdown as previously requested by the board, which the board found satisfactory.

QP Services Collection System Maintenance

Mr. Travis noted the contract amount will increase approximately \$20,000 due to expanded evaluations. He projected significant future cost reductions following increased implementation of SL Rat Acoustic Assessment technology. Directors agreed on potential future comparative due diligence for similar services.

Distribution System Resources (DSR) Distribution System Maintenance Proposal

Mr. Travis provided projected estimated costs is \$130,568, slightly below the actual contract cost amount. Additional expenses, such as hydrant repairs, may further increase costs. DSR's low overhead cost structure was noted. The board discussed potential cost-saving measures regarding hydrant repairs and asked for ongoing progress reports.

CLOSING DISCUSSION

The board considered implementing a consent agenda for future meetings to streamline operations.

ADJOURN

The Work Session adjourned at approximately 7:41 p.m.

**CASTLE PINES NORTH METROPOLITAN DISTRICT
REGULAR BOARD MEETING MINUTES
February 24, 2025 – 6:00 p.m.**

HELD: Monday, February 24, 2025 at 6:00 p.m.

ATTENDEES: Directors Jason Blanckaert, Leah Enquist, Jana Krell, James Mulvey and Tera Radloff were present. Nathan Travis, District Manager; Paul Polito, Seter, Vander Wall & Mielke; Eric Harris and Molly Janzen, H2 Advisors were present.

CONFLICTS: Director Radloff disclosed an indirect professional relationship with Sara Goodwin from Catalyst Public Affairs. Although the relationship does not pose a conflict, Director Radloff wanted to disclose the professional relationship in the interest of openness and transparency to the Board and the public.

QUORUM: Present.

CALL MEETING TO ORDER: The Regular Meeting was called to order at approximately 6:00 p.m.

CONSIDERATION OF AGENDA OF THE MEETING OF THE BOARD OF DIRECTORS: The Board approved the agenda as presented.

PUBLIC COMMENT PERIOD

Mr. Dawes commented on the notice requirements for termination processes.

CONSENT AGENDA

Director Mulvey requested corrections to the January 27, 2025 minutes to ensure accurate figures from the presented given by Michael Penny, City Manager for Castle Pines. The minutes will be corrected and presented at the next meeting. Upon motion, second, and unanimous vote, the Board approved the consent agenda items as amended, including:

- January 23, 2025 Work Session Minutes
- Ratification of claims for payment (check numbers 28961–29089, electronic payments November 21, 2024 – February 14, 2025)
- Approval of District Manager Review Process
- Approval of contracts from February 19, 2025 Work Session: QP Services, Kennedy Jenks, Distribution System Resources.

HEARING: APPEAL OF PENALTY ASSESSED

District Manager, Mr. Travis, presented evidence of a water meter bypass violation at 6271 Kenzie Circle, per Article 17.2.2 of the District's rules. He explained the estimation of unbilled water usage and associated labor costs. The homeowner provided testimony regarding the events and requested waiver of the \$500 penalty while agreeing to pay the estimated water usage cost of \$437. After discussion, Director Radloff moved to waive the \$500 penalty, seconded by Director Krell. Directors Blanckaert, Enquist, Radloff, and Krell approved the waiver; Director Mulvey opposed. The motion to approve the waiver of the \$500 penalty passed. The homeowner shall pay the estimated water usage cost of \$437.

SEMOCOR OPERATIONS STAFFING CONTRACT DISCUSSION

Will Parker, Semocor owner, explained the scope and costs associated with Semocor's contract, clarifying service hours and removed fees. Mr. Parker also mentioned the discounts provided to the District via waiver of ORC fee and managerial fee for certain work performed. Director Enquist moved to approve the Semocor contract; the motion passed unanimously.

COMMUNICATION DIRECTOR'S REPORT

The communications director provided an update on the revised budget and marketing metrics. There were 46,602 website visits recorded. Director Blanckaert inquired about recent service interruption communications, with Mr. Travis outlining steps taken to notify residents and manage calls, and discussed updating the website to provide the public with the summary of the recent service interruption.

FINANCE DIRECTOR'S REPORT

Finance Director Eric Harris presented comprehensive financial reports through December 2024. He detailed ongoing efforts to implement robust monthly financial processes designed to enhance administrative efficiency and ensure timely presentation of current financial statements to the Board.

Mr. Harris confirmed the successful collection of all property taxes budgeted for the year, noting the receipt of additional state funds, resulting in collections exceeding initial certification. He provided a detailed overview of budget versus actual revenue figures, highlighting notable variances in water and wastewater service revenues. Mr. Harris explained factors contributing to increased water service revenues and the corresponding decrease in wastewater service revenues during the 2024 calendar year.

The Board reviewed a detailed summary of disbursements and claims, during which Mr. Harris expressed confidence in the district's current bill payment processes, affirming that all bank accounts are fully reconciled and accurately reflect financial activities.

Additionally, Mr. Harris provided an update on H2 Advisors' internal transition plan, emphasizing that specific items requested by the Board are actively being tracked and addressed to ensure a smooth operational shift.

Director Mulvey raised a question regarding the correlation between water and sewer rate structures, asking Mr. Harris if the current data appeared logical and consistent. Mr. Harris confirmed the general accuracy and coherence of the available data but noted that H2 Advisors had limited access to the detailed historical data, approximately two weeks at the time of reporting. He assured the Board of his commitment to conducting a thorough analysis of the entire 2024 calendar year's financial data to ensure accuracy and consistency of inflows and outflows.

District Manager Nathan Travis complemented the report by mentioning that the district conducts annual acoustic leak detection on district lines, which will continue this year as part of proactive infrastructure management.

Director Enquist thanked Mr. Harris for his detailed presentation and thorough reporting.

LEGAL COUNSEL'S REPORT

District counsel, Mr. Polito, presented the legal status report, including an update on the Hidden Pointe Metropolitan District inclusion.

DISTRICT MANAGER'S REPORT

District Manager Nathan Travis provided updates on several ongoing initiatives and upcoming activities.

AWWA ACE presentation accountment. Mr. Travis announced that the District would be presenting at the upcoming AWWA ACE conference, highlighting the district's proactive engagement and leadership in the water community.

Customer Service Specialist, new employees. Mr. Travis reported the successful hiring of new customer service specialists, noting that onboarding and training processes are underway.

Well A2 Update. Regarding Well A2 located on Monarch Blvd, south of Castle Pines Parkway, Mr. Travis provided an update on ongoing investigations and repair proposals. The District has received a contractor's proposal, which has been referred to Kennedy Jenks for detailed pricing review. Alternatives are also being explored through discussions with Semocor and Kennedy Jenks. Mr. Travis assured the Board that current assessments indicate the well does not require redrilling, significantly reducing the potential repair costs.

Asset Management Update. Mr. Travis discussed enhancements to the District's asset management program. He outlined plans to establish useful life dates for assets, improving the accuracy of long-term replacement cost projections. He emphasized the

collaborative effort with Finance Director Harris to integrate this information into future financial planning.

Director Radloff raised concerns about transitioning the District toward more proactive rather than reactive asset management. Mr. Travis explained this transition as a sliding scale, where proactive strategies would increasingly reduce the need for reactive measures over time.

Director Enquist questioned why the current leak detection surveys fail to identify certain deficiencies within the system. Mr. Travis described limitations inherent to existing leak detection methods, explaining that while current technology effectively identifies existing leaks, it does not predict imminent failures. He highlighted the possibility of implementing live leak detection devices, noting recent cost reductions in such technologies. Additionally, in response to Director Enquist's query about mapping district pipes, Mr. Travis confirmed partial capabilities currently exist.

Director Mulvey encouraged Mr. Travis to stay informed of emerging technologies that could benefit the District, expressing interest in leveraging innovative solutions.

SL RAT collections system maintenance review. Mr. Travis concluded his report by presenting a video demonstration of the Sewer Line Rapid Assessment Tool (SL-RAT), showcasing advanced methods for efficient sewer line assessments.

EXECUTIVE SESSION

At approximately 7:20 p.m., upon motion, second, and two-thirds vote, the Board entered Executive Session under CRS Section 24-6-402(4)(e) to determine positions relative to matters that may be subject to negotiations regarding communications proposals. The Executive Session concluded at approximately 7:41 p.m.

POST-EXECUTIVE SESSION ACTION

Director Krell moved for the District Manager to continue negotiations with the communications director candidates, seconded by Director Radloff; the motion carried unanimously.

DIRECTOR'S MATTERS

No additional matters discussed.

ADJOURN

The meeting adjourned at approximately 7:43 p.m.

**CASTLE PINES NORTH METROPOLITAN DISTRICT
REGULAR BOARD MEETING MINUTES
January 27, 2025 – 6:00 p.m.**

HELD: Monday, January 27, 2024 at 6:00 p.m.

ATTENDEES: Directors Jason Blanckaert, Leah Enquist, Jana Krell, James Mulvey and Tera Radloff were present. Nathan Travis, District Manager; Paul Polito, Seter, Vander Wall & Mielke; Eric Harris and Molly Janzen, H2 Advisors were present.

CONFLICTS: None.

QUORUM: Present.

CALL MEETING TO ORDER: The Regular Meeting was called to order at approximately 6:00 p.m.

CONSIDERATION OF AGENDA OF THE MEETING OF THE BOARD OF DIRECTORS: The Board approved the agenda as presented.

CONSIDERATION OF PAST MEETING MINUTES:

Director Radloff requested a revision to the November 20, 2024 study session minutes to clarify that no action was taken at the study session. Director Radloff also noted that the name provided for a representative from the Castle Pines Connection needed correction. Upon motion by Director Radloff, second by Director Krell and unanimous vote, the Board approved the minutes from the November 20, 2024 special work session and the November 25, 2024 regular meeting as amended.

PRESENTATION & DISCUSSION RE: THE POSSIBILITY OF THE DISTRICT MERGING WITH THE CITY OF CASTLE PINES:

Michael Penny, City Manager for Castle Pines, presented to the Board on the prospect of the District joining with the City of Castle Pines, focusing on water and wastewater operations. He noted that the City and CPNMD share a desire for a 100% renewable water supply, which could be achieved via a straightforward Intergovernmental Agreement (IGA), given that much of the required infrastructure is already in place. Director Enquist inquired about oversight if the City were to become the service provider, and Mr. Penny affirmed that expectations and performance standards could be enumerated in the IGA. Director Mulvey asked how the City could be prevented from raising mills in the future; Mr. Penny explained that most metropolitan districts in the area were approved for 19 mills. When formed, CPNMD was originally approved for 19 mills (but only collected 16). Mr. Penny explained why the City currently collects 12 mills, which is under its current maximum 19 millage rate, to account for a potential future merger with Parker Water, so that a future metropolitan district board would have its full 7 mills

available. (CPNMD currently has a maximum millage rate of 7 mills, although CPNMD does not utilize the maximum millage rate). In that light, that City has “tightened its belt” and current contractor contract requirements prohibit the City from entering into a contract for a single contractor to utilize economies of scale. Moreover, the City has about \$3.6 million left in its improvement fund. He added that the City might rely on bonding or reserve funds for future capital expenditures. The Board also discussed whether an IGA would streamline or duplicate governmental functions. Director Enquist asked if the District would remain an attractive candidate for future consolidation after entering an IGA; Mr. Penny responded that the District’s water rights hold real value, whereas the aging infrastructure presents mixed assets and liabilities

COMMUNICATION DIRECTOR’S REPORT:

Communication Director presented her report, highlighting that District residents respond particularly well to email communications, which appear to drive strong engagement. She suggested “personifying” emails—using a more personal, conversational tone—and providing more information about Board study sessions to enhance transparency. The Communications Director proposed the possibility of hosting monthly “lunch with the Board” events, enabling residents to interact more informally with District leadership.

Director Mulvey referenced page 43 of the report, requesting that future communications include specific cost figures for various capital projects to improve clarity. Director Radloff asked about the most effective communication channel, and the communications director confirmed that email yields the best results. However, Directors Krell and Mulvey expressed concerns about the number of emails sent (six in December), noting that it felt excessive. Director Enquist concurred and proposed limiting emails to a once-per-month newsletter. Director Radloff questioned whether residents desired to receive less emails. The Communications Director observed that email open rates remain high, suggesting continued interest, and Director Blanckaert recommended ongoing monitoring of engagement metrics to balance resident needs with communication frequency.

FINANCE DIRECTOR’S REPORT:

Finance Director Eric Harris gave an overview of his memorandum regarding the District’s ongoing financial services transition. He reported that work is progressing smoothly on migrating all financial records and data to H2 Advisors’ systems. Mr. Harris is coordinating with CRS to gather any remaining documentation and close out financial processes. Director Mulvey asked whether any upcoming filing deadlines might be affected by delayed document transfers, to which Mr. Harris confirmed no material deadlines would be affected. Mr. Harris explained that while he has obtained a portion of the necessary files, he is still awaiting final materials before completing year-end closures. Director Radloff inquired about ways the District could support the transition. Mr. Harris underscored the importance of ensuring the utility billing system is fully closed out, reconciling remaining bank accounts, and maintaining process continuity.

LEGAL COUNSEL’S REPORT: Mr. Polito delivered the legal counsel report.

2025 Election Update / Resolution Appointing the Designated Election Official: Counsel reminded the Board that the District's regular election is scheduled for May 6, 2025, and presented a resolution appointing a Designated Election Official (DEO) to oversee the process. The resolution authorizes the DEO to publish all required notices, ensure statutory deadlines are met, verify candidate qualifications, and handle related administrative responsibilities. It also allows for canceling the election if there are no contested seats or more candidates than positions. After brief discussion, the Board unanimously approved the resolution.

Financial Controls Resolution: Counsel presented a resolution adopting financial controls and spending authority guidelines for the District Manager, explaining edits to the resolution resulting from the Board's consideration of the resolution at its prior regular meeting. Upon vote, second, and unanimous approval, the Board approved the resolution adopting financial controls.

Amendment to District Rules and Regulations Requiring New Developments Wishing to Include to Provide Renewable Water Rights: Counsel presented a draft amendment to the district's rules and regulations, mandating that any new developments seeking inclusion must provide 100% renewable water rights as a condition of inclusion. After a short discussion, the Board unanimously approved the amendment.

Annual Administrative Resolution: Counsel introduced and explained the contents of the 2025 Annual Administrative Resolution, which formalizes routine District procedures for the coming year. The resolution designates official posting locations for public notices, confirms the District's regular meeting schedule, and authorizes various administrative functions—such as establishing the District's depository, approving ongoing legal and engineering services, and reaffirming compliance with relevant state statutes. By adopting this resolution, the District ensures transparency in governance and clarifies day-to-day operational responsibilities. After reviewing its provisions, the Board unanimously passed the resolution.

DISTRICT MANAGER'S REPORT: Mr. Travis presented his report to the Board.

Customer Service Position: District Manager Nathan Travis advised that the current Customer Service Specialist has resigned. To maintain coverage and mitigate disruptions, he recommends reverting to an older staffing model of two part-time employees. Directors discussed whether part-time hiring would be more or less challenging than recruiting a single full-time replacement. Mr. Travis acknowledged a short transition period but assured the Board a plan is in place to maintain service.

Unlimited PTO Proposal: Mr. Travis proposed an unlimited paid time off policy for District staff, citing recent studies supporting the policy's effects on District liabilities and employee morale. Directors raised questions regarding accountability, potential legal implications, and overall benefit to both employees and the District. Director Radloff

requested additional data on liability; Mr. Travis will provide more specifics before seeking formal Board action.

Mountain States Employers Council Discussion: Mr. Travis briefed the Board on a proposal to supplement existing HR services with resources from the Mountain States Employers Council. Director Enquist asked if this would duplicate efforts; Mr. Travis clarified that it would add expertise in areas like labor law compliance and staff training, complementing the District's current HR functions.

Conservation Program Update: Mr. Travis reported on the Resource Central contract, noting that the District pays a baseline fee for conservation services, but he would prefer a model more closely tied to actual resident participation. He intends to gather more data and potential alternatives, with a detailed update for the Board at the next meeting.

Monarch Waterline Project Phase 2 Update: Construction on Phase 2 remains on track. Mr. Travis is coordinating with contractors and staff to reduce service disruptions and expects the work to be finished according to the previously approved schedule and budget.

Filter Rehab Project Selection Committee Appointment: Kennedy Jenks recommended the Board appoint a liaison to oversee the upcoming filter rehabilitation project. By Board consensus, Director Krell will serve as the District's liaison to help evaluate proposals and ensure alignment with water quality and infrastructure objectives.

Asset Management Program Update: Mr. Travis explained that the District is refining its asset management software to improve depreciation scheduling and capital forecasting. The District's pipe inventory is already highly detailed, reducing the need for outside data collection.

Level Engineering General Agreement (2025 Professional Services Rates): Mr. Travis presented a modest rate increase for 2025. After brief discussion and upon motion and second, the Board unanimously approved the updated agreement for professional services.

Kennedy Jenks Agreement for Services: Mr. Travis presented Kennedy Jenks' Agreement for Services. Director Krell noted she liked the proposed hourly rates but requested that Kennedy Jenks clarify how each phase of work would be broken down in more detail.

Semocor Agreement for Operations Services (2025 Budget): The Board reviewed preliminary differences between Semocor's estimated 2024 costs and its proposed 2025 charges. Director Mulvey would prefer to see an itemized cost breakdown.

Utilo Proposal for Locate Services: Mr. Travis recommended switching to Utilo, citing a significant cost advantage and reliable response times compared to the current provider. Directors inquired about coverage for emergency locate requests, and Mr. Travis

confirmed the new service meets the District's needs. Upon motion, second, and unanimous vote, the Board approved proceeding with the Utilo proposal.

Review of Current Contractors and Service Agreements: Mr. Travis presented an overview of all active contractor and service agreements. No questions were raised, and the Board acknowledged the review as complete.

EXECUTIVE SESSION

At approximately 8:27pm, upon motion by Director Blanckaert, second by Director Enquist, and two-thirds majority vote, the Board entered Executive Session to discuss negotiation terms related to the District Manager's employment contract, as allowed by Sections 402(3)(a) and 402(4)(e)(1), Colorado Revised Statutes.

The Board reconvened in open session at approximately 8:50pm.

DISCUSS NECESSITY OF FEBRUARY STUDY SESSION:

The directors discussed whether the February study session is warranted. Mr. Travis noted the recently adopted financial controls resolution, and questioned whether he would have certain expenditures that require Board consideration at the next study session. The Directors agreed to leave the meeting in place, with the option for the District Manager to notify the Board if the meeting is not required.

DIRECTOR'S MATTERS:

Director Radloff noted the community's curiosity regarding the Emergency Meeting held on January 14. Director Radloff clarified that the meeting was to address accounting staff vacancies after both of the District's assigned accountants resigned on short notice.

Director Mulvey referenced the recent presentation delivered to the Board regarding the filter pilot project, and asked whether there was any opportunity to extend filter tests to measure flow rate over a long period of time until filter failure. Mr. Travis noted that the tests were not conducted to failure, and noted that the tests typically provide a maximum flow rate rather than a failure rate. Mr. Travis noted that performing filter tests to failure may be cost-prohibitive.

Director Mulvey also noted that he would like more details on the reconfiguration of the pump hammer at a certain lift station. Mr. Travis noted that the project is budgeted for the upcoming year and Mr. Travis will be submitting a Request for Proposal for it soon, and noted that the District may be able to abandon the system if it is deemed redundant.

ADJOURN: The regular Board meeting adjourned at approximately 9:02 p.m.

**CASTLE PINES NORTH METROPOLITAN DISTRICT
DOUGLAS COUNTY, COLORADO**

Resolution No. 2025-01-_____

**A RESOLUTION OF THE BOARD OF DIRECTORS TO AMEND THE DISTRICT'S
RULES AND REGULATIONS**

Recitals

- A. The Castle Pines North Metropolitan District (the “**District**”) was organized as a special district pursuant to an Order of the District Court in and for Douglas County, Colorado; and
- B. The District is authorized by C.R.S. § 32-1-1001(1)(m) to adopt rules and regulations for the management, control and operations of its water and sanitary sewer system; and
- C. The District adopted Rules and Regulations dated October 15, 2015 (the “Rules and Regulations”) subject to later amendments; and
- D. It is the policy of the District's Board of Directors that "growth and development within the District's boundaries, or areas to be included within the District's boundaries, must pay for itself." *See* Rules and Regulations, Section 1.2 - Policy. The future health, safety and welfare of the District and its residents will likely depend on acquiring renewable water resources.

NOW THEREFORE, the District Board has adopted this Resolution to amend the Rules and Regulations and it is RESOLVED as follows.

- I. Paragraph 2.6.1 is added to Article 2, Definitions stating:

2.6.1 *Comprehensive Water Report*: An expert report containing all of the information required by Section 3.11 and any other information required by the District's legal counsel, Engineer or Manager.

- II. Paragraph 6.3 is amended to add the following sentence:

All property not currently receiving District service and seeking to include into the District Boundary must provide a Comprehensive Water Report of water resources and demonstrate ownership of, and legal right to convey to the District renewable water, as determined in the sole discretion of the District. The Comprehensive Water Report shall demonstrate that the renewable water resources identified are sufficient to serve the inclusion property without detriment to the District's existing water supply or financial resources. The Comprehensive Water Report shall further demonstrate that the inclusion property will be fully (100%) served by renewable water, as determined in the sole discretion of the District.

- III. Paragraph 7.3.3 is amended by deleting subparagraph 10 and replacing it with the following:

10. "Other water rights associated with the property" required by subparagraph 5 shall include sufficient renewable water resources to serve the inclusion property as determined by the District in its sole discretion upon review of the water demand study required by subparagraph 9.

11. Any additional information required by the District.

IV. These amendments take precedence over any inconsistent or ambiguous provisions of the Rules and Regulations concerning the same subject matter.

V. The amendments shall be incorporated into the Rules and Regulations and the cover page shall indicate that the Rules and Regulations were adopted and amended by this Resolution effective immediately upon adoption.

ADOPTED AND APPROVED THIS 24th DAY of MARCH, 2025.


CASTLE PINES NORTH METROPOLITAN DISTRICT

By: _____
President / Chair

ATTEST:

By: _____
Secretary

Approved as to Form:

By:  _____
Paul J. Polito, Jr., Atty No. 60353

CERTIFICATION

I, Nathan Travis, Manager of the Castle Pines North Metropolitan District, do hereby certify that the attached and foregoing Resolution is a true copy from the records of the proceedings of the Board of said District, on file with Seter & Vander Wall, P.C., legal counsel to the District.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the District, at Douglas County, Colorado, this _____ day of _____, 2025.

Secretary / Assistant Secretary

[S E A L]

**INDEPENDENT CONTRACTOR AGREEMENT
COMMUNICATIONS SUPPORT**

This INDEPENDENT CONTRACTOR AGREEMENT, including any and all exhibits attached hereto (the “**Agreement**”), is entered into as of March 24, 2025, by and between CASTLE PINES NORTH METROPOLITAN DISTRICT, a political subdivision of the State of Colorado (the “**District**”), and SIGLER COMMUNICATIONS, INC., a Colorado corporation (the “**Contractor**”). The District and Contractor are collectively referred to herein as the “**Parties**.”

RECITALS

WHEREAS, the District desires to engage Sigler Communications, Inc. to provide professional communications services; and

WHEREAS, Contractor represents it has the professional experience, skill, and resources to perform the services described herein.

NOW, THEREFORE, in consideration of the mutual covenants and stipulations set forth herein, the Parties agree as follows:

TERMS AND CONDITIONS

1. SCOPE OF SERVICES. Contractor shall provide communications support and related services as described in **Exhibit A** attached hereto and incorporated herein by reference (“**Services**”). Contractor shall perform Services in a professional manner, to the satisfaction of the District, using the degree of skill and knowledge customarily employed by other professionals performing similar services. Contractor shall perform Services within the time period and pursuant to the Scope of Services specified in **Exhibit A**. In the event of any conflict between terms set forth in the body of this Agreement and terms set forth in **Exhibit A**, the terms in the body of this Agreement shall govern. Contractor shall have no right or authority, express or implied, to take any action, expend any sum, incur any obligation, or otherwise obligate the District in any manner whatsoever, except to the extent specifically provided in this Agreement (including **Exhibit A**) or through other authorization expressly delegated to or authorized by the District through its Board of Directors.

2. COMPENSATION.

a. Compensation. Contractor shall invoice the District monthly, based on actual hours worked and materials used. Contractor’s hourly rates range from \$140 to \$200 per hour as outlined in **Exhibit A**. Payment shall be made within thirty (30) days of receipt of the monthly invoice. The total compensation under this Agreement shall not exceed \$100,000 over the initial 12-month contract period beginning on March 24, 2025. The “not-to-exceed” amount excludes media buy costs, printing, mailing costs, survey costs, or design costs for event support.

b. Task Orders. At the request of the District and upon agreement of the Parties, Contractor may perform additional services that are beyond the scope of existing services specified in **Exhibit A**. Such additional services and compensation to be paid for the additional

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services will be set forth in a new Task Order executed by the Parties, in substantially the form provided in **Exhibit B**. Any new Task Order shall be subject to the terms and conditions set forth in this Agreement. This Agreement shall supersede any inconsistent provisions contained in the Task Order. No Task Order shall be authorized and executed by the District unless sufficient funds have been appropriated by the District for payment of the Contractor's compensation. Contractor shall have no right or authority, express or implied, to take any action, expend any sum, incur an obligation, or otherwise obligate the District in any manner whatsoever, except to the extent specifically provided in this Agreement. Contractor shall at all times conform to the stated policies established and approved by the District.

3. INDEPENDENT CONTRACTOR STATUS. The Contractor is an independent contractor and nothing in this Agreement shall constitute or designate the Contractor or any of its employees or agents as employees or agents of the District. The Contractor shall have full power and authority to select the means, manner and method of performing its duties under this Agreement, without detailed control or direction from the District, and shall be responsible for supervising its own employees or subcontractors. The District is concerned only with the results to be obtained. The District shall not be obligated to secure, and shall not provide, any insurance coverage or employment benefits of any kind or type to or for the Contractor or its employees, sub-consultants, contractors, agents, or representatives, including coverage or benefits related but not limited to: local, state or federal income or other tax contributions, insurance contributions (e.g. FICA taxes), workers' compensation, disability, injury, health or life insurance, professional liability insurance, errors and omissions insurance, vacation or sick-time benefits, retirement account contributions, or any other form of taxes, benefits or insurance. The Contractor shall be responsible for its safety, and the safety of its employees, sub-contractors, agents, and representatives. All personnel furnished by the Contractor will be deemed employees or sub-contractors of the Contractor and will not for any purpose be considered employees or agents of the District. The Contractor is not entitled to worker's compensation benefits or unemployment insurance benefits, unless unemployment compensation coverage is provided by the Contractor or some other entity other than the District, and the Contractor is obligated to pay federal and state income taxes on moneys by it earned pursuant to this Agreement.

4. CONFIDENTIALITY. Contractor shall maintain confidentiality for all non-public information provided by or gathered or developed for the District. All materials or data developed by Contractor pursuant to this Agreement shall be the property of the District. The Contractor shall not disclose the Agreement and will adhere to the signed non-disclosure agreement. The Contractor agrees that any of its employees, agents or subcontractors with access to any information designated thereunder as confidential information of the District shall agree to be bound by the terms of such confidentiality agreement.

5. TERM AND TERMINATION. This Agreement shall commence on March 24, 2025, and remain in effect until terminated, subject to annual appropriations. Either Party may terminate this Agreement by providing thirty (30) days written notice. Upon termination, Contractor shall deliver all District property in its possession.

6. INDEMNIFICATION.

a. The Contractor shall defend, indemnify and hold harmless the District and each of its directors, officers, contractors, employees, agents and consultants (collectively, the “**District Indemnitees**”), from and against any and all claims, demands, losses, liabilities, actions, lawsuits, damages, and expenses (the “**Claims**”), including reimbursement of legal expenses and attorneys’ fees actually incurred, by the District Indemnitees arising directly or indirectly, in whole or in part, out of the errors or omissions, negligence, willful misconduct, or any criminal or tortious act or omission of the Contractor or any of its subcontractors, officers, agents or employees, in connection with this Agreement and/or the Contractor’s performance of the Services or work pursuant to this Agreement. Notwithstanding anything else in this Agreement or otherwise to the contrary, the Contractor is not obligated to indemnify the District Indemnitees for the negligence of the District or the negligence of any other District Indemnitee, except the Contractor. Except as otherwise provided by applicable law, this indemnification obligation will not be limited in any way by any limitation on the amount or types of damages, compensation or benefits payable by or for the Contractor under workers’ compensation acts, disability acts or other employee benefit acts, provided that in no event shall the Contractor be liable for special/consequential or punitive damages.

b. In the event the Contractor fails to assume the defense of any Claims under this Section 15 within fifteen (15) days after notice from the District of the existence of such Claim, the District may assume the defense of the Claim with counsel of its own selection, and the Contractor will pay all reasonable expenses of such counsel. Insurance coverage requirements specified in this Agreement shall in no way lessen or limit the liability of the Contractor under the terms of this indemnification obligation.

7. NOTICES. All notices required hereunder must be in writing, and shall be effective upon personal delivery, certified mail delivery, or email confirmation. Notices shall be addressed as follows:

To the District: Castle Pines North Metropolitan District
District Manager
7404 Yorkshire Drive
Castle Pines, CO 80108
Phone: (303) 242-3262
Email: nathan@cpnmd.org

With a copy to: Seter, Vander Wall & Mielke, P.C.
7400 E. Orchard Road, Suite 3300
Greenwood Village, CO 80111
Attention: Paul J. Polito
Phone: (303) 770-2700
Email: ppolito@svwpc.com

To Contractor: Sigler Communications, Inc.
1324 S. University Blvd

Denver, CO 80210
Attention: Lisa Sigler
Phone: (303) 916-2257
Email: lisa@siglerinc.com

8. DEFAULT. If either Party fails to perform in accordance with the terms, covenants and conditions of this Agreement, or is otherwise in default of any of the terms of this Agreement, the non-defaulting party shall deliver written notice to the defaulting party of the default, at the address specified in Section 7 above, and the defaulting party will have ten (10) days from and after receipt of the notice to cure the default. If the default is not of a type which can be cured within such ten (10)-day period and the defaulting party gives written notice to the non-defaulting party within such ten (10)-day period that it is actively and diligently pursuing a cure, the defaulting party will have a reasonable period of time given the nature of the default following the end of the ten (10)-day period to cure the default, provided that the defaulting party is at all times within the additional time period actively and diligently pursuing the cure. If any default under this Agreement is not cured as described above, the non-defaulting party will, in addition to any other legal or equitable remedy, have the right to terminate this Agreement and enforce the defaulting party's obligations pursuant to this Agreement by an action for injunction or specific performance.

9. ENTIRE AGREEMENT. This Agreement constitutes the entire agreement between the Parties hereto relating to the Services, and sets forth the rights, duties, and obligations of each to the other as of this date, and hereby supersedes any and all prior negotiations, representations, agreements or arrangements of any kind with respect to the Services, whether written or oral. Any prior agreements, promises, negotiations, or representations not expressly set forth in this Agreement are of no force and effect. This Agreement may not be modified except by a writing executed by both the Contractor and the District.

10. GOOD FAITH OF PARTIES. In the performance of this Agreement, or in considering any requested approval, acceptance, consent, or extension of time, the Parties agree that each will act in good faith and will not act unreasonably, arbitrarily, capriciously, or unreasonably withhold, condition, or delay any approval, acceptance, consent, or extension of time required or requested pursuant to this Agreement.

11. SEVERABILITY. If any portion of this Agreement is declared by any court of competent jurisdiction to be invalid, void or unenforceable, such decision shall not affect the validity of any other portion of this Agreement which shall remain in full force and effect, the intention being that such portions are severable. In addition, in lieu of such void or unenforceable provision, there shall automatically be added as part of this Agreement a provision similar in terms to such illegal, invalid or unenforceable provision so that the resulting reformed provision is legal, valid and enforceable.

12. GOVERNING LAW. This Agreement shall be governed by Colorado law, and venue shall be exclusive to the District Court for Douglas County, Colorado.

13. SUBJECT TO ANNUAL APPROPRIATION AND BUDGET. The District does not intend hereby to create a multiple-fiscal year direct or indirect debt or other financial obligation whatsoever. The Contractor expressly understands and agrees that the District's obligations under this Agreement shall extend only to monies appropriated for the purposes of this Agreement by the Board and shall not constitute a mandatory charge, requirement or liability in any ensuing fiscal year beyond the then-current fiscal year. No provision of this Agreement shall be construed or interpreted as a delegation of governmental powers by the District, or as creating a multiple-fiscal year direct or indirect debt or other financial obligation whatsoever of the District or statutory debt limitation, including, without limitation, Article X, Section 20 or Article XI, Section 6 of the Constitution of the State of Colorado. No provision of this Agreement shall be construed to pledge or to create a lien on any class or source of District funds. The District's obligations under this Agreement exist subject to annual budgeting and appropriations, and shall remain subject to the same for the entire term of this Agreement.

14. GOVERNMENTAL IMMUNITY. Nothing in this Agreement shall be construed to waive, limit, or otherwise modify, in whole or in part, any governmental immunity that may be available by law to the District, its respective officials, employees, contractors, or agents, or any other person acting on behalf of the District and, in particular, governmental immunity afforded or available to the District pursuant to the Colorado Governmental Immunity Act, §§ 24-10-101, et seq., C.R.S.

[Signature pages follow].

IN WITNESS WHEREOF, the Parties have executed this Agreement on the date first above written. By the signature of its representative below, each Party affirms that it has taken all necessary action to authorize said representative to execute this Agreement.

DISTRICT:
CASTLE PINES NORTH METROPOLITAN
DISTRICT

Signature

Printed Name

Title

ATTEST:

APPROVED AS TO FORM:

SETER, VANDER WALL & MIELKE, P.C.
Attorneys at Law

General Counsel for the District

CONTRACTOR:

Signature

Printed Name

Title

STATE OF COLORADO)

) ss.

COUNTY OF _____)

The foregoing instrument was acknowledged before me this _____ day of _____,
2024, by _____, as the _____ of

Witness my hand and official seal.

My commission expires: _____

Notary Public

EXHIBIT A
SCOPE OF SERVICES



Letter of Agreement with Castle Pines North Metropolitan District

Sigler Communications, Inc. is pleased to provide communications support to Castle Pines North Metropolitan District. The following agreement details the terms of our professional engagement starting January 9, 2025. This letter, when signed by you, will confirm that Castle Pines North Metropolitan District has retained the services of Sigler Communications, Inc.

Scope of Work and Budget -- See attached.

AGREEMENT TERMS

For these services, Sigler Communications, Inc. will bill time and materials. Our team's hourly rates vary from \$140 to \$200 per hour, depending on the person assigned to a task. If additional work is requested from our proposal or work outside the parameters of this agreement, the client and Sigler Communications, Inc. will execute a written Change Order, which will describe the additional services to be provided and the agreed-upon fees.

Billing

Sigler Communications, Inc. will provide the client with an invoice at the end of each month. The invoice describes the work performed and includes out-of-pocket expenses incurred by Sigler Communications, Inc. Our payment terms are Net 30 or sooner.

Confidentiality

Sigler Communications, Inc. will maintain confidentiality for all information provided to the client that is not in the public domain or previously known. All materials or data developed by the client will remain the property of the Castle Pines North Metropolitan District. Sigler will not disclose the agreement with the Castle Pines North Metropolitan District and will adhere to the signed non-disclosure agreement.

Additional Terms

Sigler Communications, Inc. shall indemnify and hold its officers, employees, directors and subcontractors harmless from any actions of third parties not a party to this Agreement.

This Agreement and any Change Order will be in effect until terminated by either party by providing 30 days' written notice. This Agreement contains the entire agreement between Sigler Communications, Inc. and Castle Pines North Metropolitan District. Changes will be made in writing.

Accepted and agreed to by the following authorized persons.

Castle Pines North Metropolitan District

Name:

Title:

Signature: _____

Date: _____

Sigler Communications, Inc.

Name: Lisa A. Sigler, APR

Title: President

Signature:

A handwritten signature in black ink that reads "Lisa A. Sigler".

Date: March 7, 2025

Sigler Communications, Inc.
Scope and Budget to Castle Pines North Metropolitan District
Submitted March 7, 2025

Following is a budget for 12 months. Sigler Communications bills on an hourly rate. Each consultant's rates are based on their experience level. Our hourly rates are as follows:

Lisa Sigler, \$200
Chuck Montera, \$180
Janet Rummel, \$175
Bryn Webster, \$150
Graphic Design, \$140

Following is an estimated budget using a blended rate of \$180 per hour based on the scope of work in the RFP.

Strategic Communication Plan:

Comprehensive Plan (review of existing plan, meeting to discuss goals, interviews with a few key stakeholders). Develop messages to align with organization goals. Imbed tracking matrix including media coverage, Google Analytics, social media and customer response tracking, review of customer surveys.

40 hours = \$7,200

Monthly Report: Develop a template format, write and present report.

4 hours for template; 5 hours per report x 12 = \$11,520

Public Relations:

Media Engagement: (including press releases and announcements)

6 hours per month x 12 = \$12,960

Advertising with Castle Pines Connection/Chamber of Commerce:

6 hours writing and coordination; 8 hours design (\$140/ hour) total = \$2,220 (does not include media buy)

Digital Communications:

Social media, Website and Email Communications Campaign:

13 hours per month x 12 = \$28,080

Community Engagement: Organize and participate in community events and workshops. Create surveys, bill inserts, annual CCRs, budget and rate communications documents.

Events: 25 hours (design costs not included) = \$4,500

Surveys: TBD (based on qualitative/quantitative and format)

Monthly Inserts: Writing, approvals, and design. (Not printing)

6 hours per insert writing x 12; 6 x 12 hours design x \$140 = \$23,040

Annual Consumer Confidence Report (up to 10 pages): 10 hours writing; 20 hours design (\$140/hour) = \$4,600

Budget and Rate Communications Document: 6 hours writing; 6 hours design (\$140/hour) = \$1,920

Crisis Communications: Ongoing engagement and develop plan.

Crisis Communication Plan development: 10 hours = \$1,800

Crisis Support: \$2,160

Total: \$100,000 * (does not include media buy costs, printing, mailing costs, survey costs or design costs for event support)

EXHIBIT B

TASK ORDER FORM

**CASTLE PINES NORTH METROPOLITAN DISTRICT
INDEPENDENT CONTRACTOR AGREEMENT TASK ORDER**

AGREEMENT TITLE _____

AGREEMENT NO. _____ **AGREEMENT DATE** _____ **TASK ORDER NO.** _____

CONTRACTOR _____

TASK ORDER REFERENCE: Task Order _____ Submittal (attached)

TASK ORDER NAME: _____

BASIS OF COMPENSATION: _____

SCHEDULE: _____

AGREEMENT PRICE RECONCILIATION:

Previously Approved Change Orders/ Amendments/Task Orders _____

Task Order Price – Task Order No. _____

Total of Agreement Prices including this Task Order _____

AGREEMENT TERMS AND CONDITIONS

All other terms and conditions of the Agreement remain unchanged and in full force and effect.

This Task Order constitutes written assurance by the Metro District (if a Metro District Agreement) that lawful appropriations have been made to cover the cost of the Task Order, pursuant to Section 24-91-103.6, C.R.S.

APPROVALS REQUIRED:

To be effective, this Task Order must be approved according to the Agreement.

Recommended by _____ Date _____

Approved by _____ Date _____

The undersigned agrees to the above terms and conditions:

Consultant _____ Date _____

Authorized Agent _____ Title _____

CASTLE PINES NORTH



METROPOLITAN DISTRICT™

Memorandum

From: Nathan J. Travis

To: CPNMD Board of Directors

Date: 3/19/2025

Re: Well A-2 Repair and Installation

Vendor: Layne Enterprises

Contract Amount: \$129,300.00

Need and Purpose of Expenditure

Well A-2, located on the east side of Monarch Blvd south of Castle Pines Parkway, has failed. The driveshaft of the well sheered, rendering the well inoperable. This is a high producing well, and as such is a key asset utilized heavily for water production in the summer months.

The existing pump will be sent to a facility in Wyoming for inspection, and repair as necessary prior to re-installation. We will be installing a larger diameter drive shaft, and replacement seal to make the well equipment more robust.

Alternative Means

Re-Drilling: This would have a much higher cost of around 1.5 to 2 million dollars. We have inspected the well column to ensure that there are no conditions that would require the well to be re-drilled and are confident that moving forward with the repair is the appropriate course of action.

Purchase new equipment instead of refurbishing: This option was discussed and considered with input from Kennedy Jenks. Because the equipment is relatively new, inspecting and refurbishing the equipment is the best option.

Warranty Repair: Because of the age of the equipment (about 2 years old) we also submitted the failure to the manufacturer to see if these repairs could be completed under warranty, however this request was denied because there is no evidence of a failure due to workmanship, or material defects. Both Layne Enterprises and Kennedy Jenks agree with this conclusion.

Alternative Proposals

No alternative proposals were sought. However, this proposal has been evaluated by the district engineer, Kennedy Jenks, and it is their recommendation that we move forward with approval, noting that the cost is in line with expectations for the work being performed, and that there is not a significant value in prolonging the repair, in search for a better price.

KJ performed a comprehensive evaluation including failure data, well trending data, mechanical components, electrical supply, pump curves, and communications information. Ultimately determining that the most likely cause of the failure is a programming issue with the electrical supply. In the simplest terms, the well appears to have been starting and stopping too quickly. As such, we will also be re-programming the drive and adding some additional fail-safe's in both the drive, and our communications programs.

Long Term Planning Considerations

This well is vital to continuing operations and water production. We anticipate that this will extend the life of the asset an additional 10 years, standard for this type of equipment.



Office
5810 East 77th Avenue
Commerce City, CO 80022

T (303-755-1281)
graniteconstruction.com

2/18/25

Castle Pines North Metropolitan District
7404 Yorkshire Drive
Castle Pines, CO 80108

Attn: Mr. Nathan Travis

Subj: A2 Seal Replacement and Install

Dear Mr. Travis:

Change order request for replacement pump seal and installation.

- Pump Inspection and Upgrade - \$8,500.00
 - o Load/Deliver pump to Casper, WY for inspection
 - o Provide pump inspection details
 - o Replacement pump base to match seal
- Upgraded pump seal - \$42,800.00
 - o Seal shaft and base increased for
 - o Seal base and shaft
- Mobilize/Demobilize 50T pump rig for installation - \$13,000.00
- Install permanent pumping equipment \$62,000.00
- Perform startup - \$3,000.00

Total = \$129,300.00

This proposal is subject to the following attached terms and conditions. If acceptable, please sign below and the work will be scheduled. If you have any questions, please contact our office. Layne Christensen Company has appreciated this opportunity to be of service.

Sincerely,
LAYNE CHRISTENSEN COMPANY

Nathan L. Anderson, Account Manager

Accepted: _____ Date: _____



Office
5810 East 77th Avenue
Commerce City, CO 80022

T (303-755-1281)
graniteconstruction.com

LIABILITY OF CONTRACTOR: Contractor shall not be liable for any bodily injury, death, or injury to or destruction of tangible property except, as the same may have been caused by the negligence of Contractor. In no event shall Contractor be liable for any delays or special, indirect, incidental or consequential damages. Purchaser agrees that the total limit of Contractor's liability (whether based on negligence, warranty, strict liability or otherwise) hereunder, shall not exceed the aggregate amount due Contractor for services rendered under this contract. All claims, including claims for negligence or any other cause whatsoever, shall be deemed waived unless made in writing and received by Contractor within one (1) year after Contractor's completion of work hereunder.

INSURANCE: Contractor shall provide worker's compensation insurance, public liability and property damage insurance covering its employees and operation. Purchaser, at its option, may maintain such insurance as will protect it against claims arising out of the work.

TERMS: Net 30 days from date of invoice. For extended projects, Contractor shall submit invoices on a monthly basis for any and all work completed, and materials or equipment provided during the previous month. Past due invoices shall be subject to a delinquency charge.

MATERIAL SHORTAGES AND COST INCREASES: If any portion of materials or equipment which Contractor is required to furnish becomes unavailable, either temporarily or permanently, through causes beyond the control and without the fault of Contractor, then in the case of temporary unavailability any completion time frames shall be extended for such period of time as Contractor shall be delayed by such above-described unavailability, and in the case of permanent unavailability Contractor shall be excused from the requirement of furnishing such materials or equipment. Purchaser agrees to pay Contractor any increase in cost between the cost of the materials or equipment, which become permanently unavailable and the cost of the closest substitute, which is then reasonably available.

DELAYS: If Contractor is delayed at any time in the progress of work by labor disputes, fire, unusual delays in transportation, unavoidable casualties, weather, or any cause beyond Contractor's reasonable control, then any completion time frames shall be extended by a reasonable period of time, at least equal to the period of delay.

CHANGED CONDITIONS:

- a. The discovery of any hazardous waste, substances, pollutants, contaminants, underground obstructions or utilities on or in the jobsite which were not brought to the attention of Contractor prior to the date of this contract will constitute a materially different site condition entitling Contractor, at its sole discretion to immediately terminate this contract without further liability.
- b. In the event adequate circulation cannot be properly maintained by Contractor for two (2) consecutive hours, the Client will be notified, and drilling operations will immediately revert to Contractor's negotiated hourly and material rates. After circulation has been adequately maintained, the drilling operation will revert back to the contracted footage rate. Should circulation be lost again, the hourly rate will start immediately at Contractor's negotiated hourly and material rates.
- c. In the event subsurface and/or geologic conditions slow the drilling rate below 5 feet per hour, the client will be notified, and drilling operations will revert to contractor's negotiated hourly and material rate. When the drilling rate moves above 5' per hour and is adequately maintained, the drilling operation will revert back to the footage rate.

GUARANTEE AND LIABILITY: Contractor warrants that its labor supplied hereunder shall be free from defect and shall conform to the standards of care in effect in its industry at the time of performance of such labor for a period of twelve (12) months after substantial completion of Contractor's work.

Contractor agrees, to the extent it is permitted, to pass on any warranties provided by the manufactures of materials and/or equipment furnished under this contract. Contractor itself provides no warranty, express, implied or otherwise, on any such materials or equipment. Contractor will not be responsible for; work done, material or equipment furnished, or repairs or alterations made by others.

For any breach hereunder, Contractor shall be liable only for the values of the installation work or, if it wrongfully fails to install, then its liability is limited to the difference between the contract price herein, and the value of other similar installation work. If Contractor's breach damages any materials or equipment furnished hereunder,



Contractor shall only be liable for the value of such materials or equipment. Under no circumstances will Contractor be liable for consequential, special or indirect damages, including without limitation, any crop loss or damage to other equipment, structures or property, nor for any other similar or dissimilar damages or losses whether due to delay, failure to furnish or install, delay in installation, defective material or equipment, defective workmanship, defective installation, delay in replacing, nor for any cause or breach whatsoever. In any event, Contractor's total liability towards Purchaser for alleged faulty performance or nonperformance under this contract shall be limited to the total contract price. No materials, equipment or services contracted herein carries any guarantee not mentioned in this contract. THE ABOVE WARRANTY IS IN LIEU OF ALL OTHER WARRANTIES, EXPRESS OR IMPLIED, INCLUDING, BUT NOT LIMITED TO, WARRANTIES OR MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE, WHICH ARE HEREBY DISCLAIMED.

Water well rehabilitation or well repair may require the use of strong chemical agents and/or mechanical techniques that impart higher than normal stresses on the well. This is necessary to effectively repair the well casing or disperse and distribute the chemicals to breakdown any mineral build up, biofouling or encrustation. Layne will use standard industry practices available to repair or rehabilitate the well; however, it is possible due to poor construction practices, poor construction materials, pre-existing conditions, etc. that damage may occur. Impairment is very unlikely, and rarely occurs, but should such events such as gas production, increased sand production, reduced capacity, casing damage, surface subsidence, water quality changes or complete well failure occur, Layne Christensen will not be held liable for any damage due to these repair or rehabilitation processes.

TITLE AND OWNERSHIP: In case of default on Purchaser's part, Contractor shall have the right to enter the premises upon which any material or equipment furnished herein have been installed and retake such goods not then paid for and pursue any further remedy provided by law, including recovery of attorney's fees and any deficiency to the maximum extent and in the manner provided by law. Such materials and equipment shall retain their character as personal property of Contractor until Contractor receives payment in full, regardless of their mode of attachment. Unless prior specific written instructions are received to the contrary, surplus and replaced materials and equipment resulting from repair of installation work shall become the property of Contractor.

DELIVERY: Shipment schedules and dates, express or implied, are contingent on normal conditions. Contractor will not be responsible for any delays in shipment or completion caused by factors beyond its control such as, but not limited to, suppliers' failures, accidents, work stoppages or operation of or changes in the law. Shipments will be made as promptly as Contractor's ability to obtain materials and/or equipment and scheduling will permit. No delay in shipments or variances from shipping schedule shall be cause of cancellation or any claim for damage. Any changes in layout or design requested after acceptance of this contract will be made at Purchaser's additional cost. Any such change and/or time taken to supply engineering data or to approve drawings will automatically extend shipping schedules.

Equipment will be shipped "knocked down" to the extent Contractor considers necessary, with small parts stripped from equipment and crated. On and after delivery to the carrier for transportation to the Purchaser's site, Purchaser shall be responsible for all loss or damage to materials or equipment due to any cause, including but not limited to loss or damage resulting from casualty.

INDEMNIFICATION: Purchaser agrees to indemnify and hold Contractor, its directors, officers, stockholders, employees, agents and subcontractors, harmless from and against any and all claims, demands, causes of action (including third party claims, demands or causes of actions for contribution or indemnification), liability and costs (including attorneys' fees and other costs of defense) asserted and/or filed by Purchaser or any third party(ies), including without limitation Purchaser's employees, and arising out of or as a result of: (i) the presence of Contractor or its subcontractors at the job-site, (ii) the work performed by Contractor or its subcontractors, or (iii) any negligent act or omission of Purchaser, its employees, agents, consultants, or other contractors or any person or entity under Purchaser's control; except to the extent that such claims, demands, causes of action, liabilities or costs are caused by the negligence of Contractor or its subcontractors.

INTERPRETATION: This contract shall be governed by and construed in accordance with the laws of the state of the job-site location. In any term, provision or condition contained herein shall, to any extent, be invalid or unenforceable, pursuant to state law or otherwise, the remainder of the terms, provisions and conditions herein (or the application of such term, provision, or condition to persons or circumstances other than those in respect of which it is invalid or unenforceable) shall not be affected thereby, and each term, provision and condition of this contract shall be valid and enforceable to the fullest extent permitted by law.



ASSIGNMENT AND SUBLETTING: Purchaser shall not have the right to transfer or assign its rights and/or obligations under this contract to any third party, related or unrelated, without the express written consent of Contractor. Contractor shall have the right to transfer, assign or sublet all or any portion of its rights or obligations hereunder, but such transfer, assignment or subletting shall not relieve Contractor from its full obligations to Purchaser unless such transfer, assignment or subletting is pursuant to the sale of Contractor, or the division of Contractor responsible for this contract, to a third party.

LOST CIRCULATION: Contractor agrees to maintain its' equipment in good condition at all times and shall use reasonable means to prevent losses and maintain the integrity of the borehole. However, in the event adequate circulation cannot be properly maintained by Contractor for two (2) consecutive hours, the Client will be notified, and drilling operations will immediately revert to Contractor's currently published hourly rates. After circulation has been adequately maintained for one (1) consecutive hour, the drilling operation will revert back to the contracted footage rate. Should circulation be lost again, the hourly rate will start immediately at Contractor's currently published hourly rates. Client will be invoiced for all drilling fluids, additives, special equipment, tooling, or the like that is required to correct and/or maintain adequate circulation, at Contractor's cost plus 20%.

In the event that Contractor is required to drill through or encounters formations or conditions that result in stuck and/or broken drill pipe and tools, Contractor will make every effort to notify the Client and to remove the tooling for a period of 8 hours. During that time, all work will revert to the Contractor's currently published hourly rate. The Contractor will work in a reasonable and safe manner to remove the tooling for a period up to an additional 32 hours (40 hours total). If Contractor is not successful in removing the tooling at that point, Client may direct Contractor to proceed with the recovery effort. Otherwise, the tooling will be deemed as lost. If the tools are lost due to formation or geologic conditions, or due to uncontrollable lost circulation, or due to an inadequate water supply, and not due to Contractor's sole negligence, then the Client agrees to compensate Contractor for all work completed at the applicable contracted rates, for any special tooling and equipment mobilized to the jobsite for use or possible use in the recovery or conditioning process, and for the replacement value (at cost) of all tooling and equipment damaged and/or lost.

WELL CONDITIONS and "FISHING": Purchaser having custody and control of the well and superior knowledge of the conditions in and surrounding it, shall provide Contractor with all necessary information to enable Contractor to perform its services safely and efficiently. Contractor's services are designed to operate under conditions normally encountered in the well bore; however, if hazardous or unusual conditions exist, Purchaser shall notify Contractor in advance and make special arrangements for servicing such wells.

In the event any of Contractor's and/or Contractor's subcontractors tooling are lost or lodged in a well, the Purchaser shall recover them without cost to Contractor and/or Contractor's subcontractor or shall pay the full replacement value. In the event any wireline cable is lost or damaged in the well or during a recovery effort, Purchaser shall pay the full replacement cost of a winch spool of cable. Contractor has certain "fishing" tools available on a rental basis as needed. In case it is necessary for the Purchaser to "fish" for any of Contractor's/Contractor's subcontractor downhole equipment, Purchaser assumes the entire responsibility for such operation, but Contractor will, if so desired by Purchaser, without any responsibility or liability on Contractor's part, render assistance in an advisory capacity for the recovery of such equipment and instruments. None of Contractor's employees is authorized to do anything other than advise and consult with Purchaser in connection with such "fishing" operations, and Contractor shall not be liable or responsible for any damage that City may incur or sustain through its use of any "fishing" tools furnished by Contractor or by reason of such advice or assistance rendered by Contractor's agents or employees, irrespective of cause.

MISCELLANEOUS: The terms and conditions set forth herein constitute the entire understanding of the parties relating to the work to be performed, and materials and equipment to be provided, by Contractor for the Purchaser. All previous proposals offers and other communications relative to the provisions of the subject work, oral or written, are hereby superseded, except to the extent that they have been expressly incorporated herein. Any modifications or revisions of any provisions herein or any additional provisions contained in any purchase order, acknowledgement, or other form of the Purchaser are hereby expressly objected to by Contractor and shall not operate to modify this contract. This contract shall take effect upon acceptance and execution by both parties.

CASTLE PINES NORTH



METROPOLITAN DISTRICT

TO: Board of Directors – Castle Pines North Metropolitan District
FROM: Eric Harris, H2 Advisors (H2)
DATE: March 24, 2025
RE: Financial Report – March 2025 Board of Directors Meeting

Update on Finance and Accounting Transition

H2 developed a transition plan for Board review to transfer records and duties from the current financial services provider to H2. H2 received financial documentation from CRS Colorado on February 11, 2025. The records retained are essential for continuing Finance and Accounting functions for the District as well as aligning with current records retention policies. The Transition Project is currently 34% complete with most tasks ongoing. The timing of certain tasks has been adjusted to April; however, almost all tasks are in the final phases of completion.

As previously mentioned, H2 is in the process of developing enhancements to the monthly Financial Report and Finance Functions. H2 will communicate to the Board of Directors as these enhancements are prepared and implemented.

Currently Community Resources Services (CRS) is scheduled to continue providing utility billing services to the District under their existing contract.

Updates on the Finance and Accounting Transition will be removed from the next Financial Report.

General Fund Activity

As of January 2025, the District received \$19,702 in Douglas County property tax revenues and \$6,480 in Specific Ownership Tax Revenues as of January 31, 2025. This represents 1.9% of the budgeted property taxes from the District's mill levy year-to-date. This is as expected since the bulk of the property taxes are collected by the County and remitted to the District later in the year.

H2 is presently conducting a review of the 2024 budget and expenditures with District Staff and Consultants and expects to propose amendments to certain budgets to address additional appropriations necessary based on 2024 actual expenditures at the April 2025 Board of Directors Meeting.

Enterprise Fund Activity

Billed water usage in the month of January 2025 was 20,222,000 gallons, a 0.00% increase from water usage in January 2024.

	Total Billable Usage (Gallons)							
	2022	Cumulative	2023	Cumulative	2024	Cumulative	2025	Cumulative
January	20,046,000	20,046,000	26,439,000	26,439,000	20,217,000	20,217,000	20,222,000	20,222,000
February	20,853,100	40,899,100	17,334,000	43,773,000	16,844,000	37,061,000		20,222,000
March	16,836,000	57,735,100	17,766,000	61,539,000	17,744,000	54,805,000		20,222,000
April	41,324,000	99,059,100	24,839,000	86,378,000	25,517,000	80,322,000		20,222,000
May	84,723,000	183,782,100	37,307,000	123,685,000	44,494,000	124,816,000		20,222,000
June	111,124,000	294,906,100	45,739,003	169,424,003	104,276,000	229,092,000		20,222,000
July	105,870,004	400,776,104	82,846,000	252,270,003	111,770,000	340,862,000		20,222,000
August	77,481,009	478,257,113	77,494,000	329,764,003	90,502,000	431,364,000		20,222,000
September	73,357,011	551,614,124	69,434,000	399,198,003	93,912,000	525,276,000		20,222,000
October	46,674,005	598,288,129	61,514,000	460,712,003	72,133,000	597,409,000		20,222,000
November	29,710,000	627,998,129	20,852,000	481,564,003	22,591,000	620,000,000		20,222,000
December	29,684,000	657,682,129	17,116,000	498,680,003	20,563,000	640,563,000		20,222,000

Water services revenues (volumetric charges) for January 2025 were \$127,394. Wastewater services revenues (volumetric charges) for the same period were \$144,236. Wastewater service charges are assessed and set based upon the winter usage for individual account holders.

The following table summarizes year-to-date accounts receivable and revenues activity:

YTD ACCOUNTS RECEIVABLE AND REVENUES (unaudited)				
	BEGINNING BALANCE	REVENUES	PAYMENTS/ ADJUSTMENTS	ENDING BALANCE
1/31/2024	\$ 585,017	\$ 515,917	\$ (531,603)	\$ 569,331
2/29/2024	569,331	488,526	(486,945)	570,912
3/31/2024	570,912	488,285	(503,301)	555,896
4/30/2024	555,896	522,496	(501,217)	577,175
5/31/2024	577,175	616,206	(524,679)	668,702
6/30/2024	668,702	1,028,767	(582,588)	1,114,881
7/31/2024	1,114,881	1,042,124	(938,347)	1,218,658
8/31/2024	1,218,658	891,549	(1,061,700)	1,048,507
9/30/2024	1,048,507	908,544	(922,825)	1,034,226
10/31/2024	1,034,226	859,072	(900,653)	992,645
11/30/2024	992,645	535,415	(846,016)	682,044
12/31/2024	682,044	515,548	(621,579)	576,013
1/31/2025	576,013	551,258	(527,392)	599,878
YTD		\$ 8,963,707	\$ (8,948,845)	

The District's Water and Wastewater Funds had the following expense variances:

- CRMC Annual Assessments – (\$61,966)
- Well Control Vault Rehab – (\$36,105)

Additionally, the District did not budget for Oil Royalty Revenues or Lease Revenues in 2025; however, the District has already received and will continue to receive these revenues in 2025. H2 will include annual budget projections for these revenues as well as all other revenues and expenditures on a quarterly basis for the Board's consideration.

Cash and Investment Activity

As of March 2025, the District closed its 1st Bank Account and transferred funds to the District's Operating Checking Account. The following table summarizes the District's Monthly Cash Position:

CASH BALANCE BY MONTH - unaudited				
	CITYWIDE	COLOTRUST	1ST BANK	TOTAL
12/31/2024	\$ 918,477	\$ 49,770,637	\$ 99,985	\$ 50,789,099
1/31/2025	1,028,293	47,944,536	99,985	49,072,814

Accounts Payable Activity

The following table summarizes the District's year-to-date monthly disbursements summary:

YEAR-TO-DATE DISBURSEMENTS SUMMARY (unaudited)		
BOARD MEETING MONTH	DATES	TOTAL
JANUARY	11/23/23-1/17/24	\$ 2,411,664.17
FEBRUARY	1/18/24-2/20/24	320,025.45
MARCH	2/21/24-3/20/24	928,382.08
APRIL	3/21/24-4/17/24	853,659.13
MAY	4/18/24-5/20/24	2,024,326.64
JUNE	5/21/24-6/19/24	1,012,160.09
JULY	6/20/24-7/18/24	585,041.19
AUGUST	7/19/24-8/21/24	897,004.78
SEPTEMBER	8/22/24-9/19/24	508,843.64
OCTOBER	9/19/24-10/22/24	3,579,452.80
NOVEMBER	10/23/24-11/20/24	1,881,491.95
FEBRUARY 2025	11/21/24-2/14/25	4,175,691.54
MARCH 2025	2/15/24-3/14/25	916,762.85
		\$ 20,094,506.31

District Staff and Consultants presented \$916,762.85 in expenditures for review at the work session held on March 19, 2025. These expenditures were brought to the attention of the Board for consideration of ratification at the Board of Directors Meeting to be held March 24, 2025.

Current Projects

Currently, H2 is formalizing and documenting the District's closing schedule related to its financial processes as well as working with District employees on implementing the following process changes and projects:

- a.) Implement a monthly Operational System Balancing of the District's water distribution system as a component of the monthly closing process. This is expected to be implemented in April 2025. A review of 2024 will be completed utilizing the same methodology.
- b.) Complete review of all 2024 general ledger activity and post any final adjustments necessary in preparation for the District's audit to commence in May 2025.
- c.) Meet with consultants to discuss proposals for upgrading the utilization of Financial Edge NXT (the District's Accounting System).
- d.) Coordinate the District's upcoming full cost of service rates study.
- e.) Prepare for Upcoming Budget Amendment Presentation.
- f.) Coordinate the District's upcoming 2024 financial audit.
- g.) Review District ownership of Land and Mineral Rights with District Counsel.
- h.) Transition to a Monthly BillPay Process in April 2025.
- i.) Coordinate the updated Governance Reporting with the upcoming potential Work Session meeting changes.
- j.) Forecast the need for a simplified payroll system to be implemented later in 2025.
- k.) Review and propose changes related to the District's Financial Control's Policy to encompass the following:
 - a. Differences between Regular Firm Commitments (i.e. Utilities) and Expenditures that fall under an Approval Matrix
 - b. Differences between Invoices, Contracts, Check Approvals and auto ETFs
 - c. Allowances for District Manager Approvals that necessitate the Operations and Maintenance/Emergency Response needs of the District
 - d. Deferring notices to a potential two-member finance committee/Board representatives
 - e. Governance review that all items covered under the policy are reviewed at a work session and in a subsequent Board Meeting are ratified
 - f. Necessary Contract Reviews that must be approved by the Board of Directors
 - g. Potentially including a standard Terms and Conditions template for execution
 - h. Ensuring adequate, systematic and timely notices are provided to the Board of Directors (or Board Representatives) to comply with the Policy

Anticipated Upcoming Schedule (subject to change)

March 31, 2025 – Projected Completion of Transition Process from CRS Colorado

April 23, 2025 – Board Work Session; Financial Topic – Cash Management and Investments

April 28, 2025 – Board Meeting – Hearing to Amend the 2024 Budget for General Fund and Conservation Trust Fund Activity, February 2025 Statements of Revenues and Expenditures with Budgets

May 21, 2025 – Board Work Session; Financial Topic – Mill Levies, Assessed Valuation and §§ 29-1-1701 to -1705, C.R.S. Implications / Qualified Property Tax Revenue

May 6, 2025 – Regular Election (*Canceled*)

May 26, 2025 – Audit Fieldwork Starts

May 27, 2025 – Board Meeting; March 2025 Quarterly Financial Statements Including Annual Projections of Revenues and Expenditures

CASTLE PINES NORTH



METROPOLITAN DISTRICT

STATEMENTS OF REVENUES AND EXPENDITURES

BUDGETARY (NON-GAAP) BASIS

2024 Adopted Budget, Year-to-Date Actual and Variance Through December 31, 2024

2025 Adopted Budget, Year-to-Date Actual and Variance Through January 31, 2025

Castle Pines North Metropolitan District
STATEMENTS OF REVENUES AND EXPENDITURES WITH BUDGETS
BUDGETARY (NON-GAAP) BASIS
December 31, 2024 Actual, Budget and Variance
Year-to-Date Actual, Budget and Variance Through January 31, 2025

General Fund						
DESCRIPTION	2024 ADOPTED BUDGET	12/31/2024 ACTUALS	2024 ACTUAL VARIANCE	2025 ADOPTED BUDGET	1/31/2025 ACTUALS	2025 ACTUAL VARIANCE
Revenues						
General Property Taxes	\$ -	\$ 1,098,843	\$ 1,098,843	\$ 988,516	\$ 19,702	\$ (968,814)
Specific Ownership Taxes	-	72,908	72,908	79,110	6,480	(72,630)
Interest	-	493	493	-	-	-
Total Revenues	\$ -	\$ 1,172,244	\$ 1,172,244	\$ 1,067,626	\$ 26,182	\$ (1,041,444)
COUNTY TREASURER COLLECTIONS	\$ -	\$ 16,491	\$ (16,491)	\$ 14,829	\$ 296	\$ 14,533
TRANSFER TO OTHER FUNDS	\$ -	\$ 1,120,586	\$ (1,120,586)	\$ 1,012,797	\$ 25,101	\$ 987,696
Change in Fund Balance	-	35,167	35,167	40,000	785	(39,215)
Beginning Fund Balance	-	-	-	-	35,167	35,167
GENERAL FUND - RESTRICTED FOR TABOR	\$ -	\$ 35,167	\$ 35,167	\$ 40,000	\$ 35,952	\$ (4,048)

Conservation Trust Fund						
DESCRIPTION	2024 ADOPTED BUDGET	12/31/2024 ACTUALS	2024 ACTUAL VARIANCE	2025 ADOPTED BUDGET	1/31/2025 ACTUALS	2025 ACTUAL VARIANCE
Revenues						
Lottery Proceeds	\$ 50,000	\$ 79,464	\$ 29,464	\$ -	\$ -	\$ -
Interest	200	67	(133)	-	18	18
Total Revenues	\$ 50,200	\$ 79,531	\$ 29,331	\$ -	\$ 18	\$ 18
Expenditures						
IGA - City of Castle Pines	\$ 50,200	\$ 79,531	\$ (29,331)	\$ -	\$ 18	\$ (18)
Total Expenditures	\$ 50,200	\$ 79,531	\$ (29,331)	\$ -	\$ 18	\$ (18)
Change in Funds Available	-	-	-	-	-	-
Beginning Funds Available	-	-	-	-	-	-
ENDING FUNDS AVAILABLE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Castle Pines North Metropolitan District
STATEMENTS OF REVENUES AND EXPENDITURES WITH BUDGETS
BUDGETARY (NON-GAAP) BASIS
December 31, 2024 Actual, Budget and Variance
Year-to-Date Actual, Budget and Variance Through January 31, 2025

Combined Enterprise Funds - Water and Wastewater						
DESCRIPTION	2024 ADOPTED BUDGET	12/31/2024 ACTUALS	2024 ACTUAL VARIANCE	2025 ADOPTED BUDGET	1/31/2025 ACTUALS	2025 ACTUAL VARIANCE
Water Operating Revenues						
Water Service Revenue	\$ 3,250,000	\$ 3,541,667	\$ 291,667	\$ 2,996,000	\$ 127,394	\$ (2,868,606)
Golf Course Water Delivery	120,000	166,270	46,270	128,400	-	(128,400)
Customer Charges - Water Activity	530,000	579,834	49,834	653,786	51,493	(602,293)
Late Fees - Water Activity	-	30,600	30,600	-	2,475	2,475
Inspection Fee	25,000	28,600	3,600	25,000	-	(25,000)
Reimbursable Costs	-	145,607	145,607	-	-	-
Miscellaneous	15,000	7,385	(7,615)	15,000	222	(14,778)
Bulk Water Sales	15,000	-	(15,000)	15,000	-	(15,000)
Total Water Operating Revenues	\$ 3,955,000	\$ 4,499,963	\$ 544,963	\$ 3,833,186	\$ 181,584	\$ (3,651,602)
Wastewater Operating Revenues						
Sewer Service Charges	\$ 1,470,000	\$ 1,582,556	\$ 112,556	\$ 1,731,423	\$ 144,236	\$ (1,587,187)
Sewer Customer Charges	620,000	681,612	61,612	735,855	61,408	(674,447)
Wastewater Customer Credit Card Fees	40,000	-	(40,000)	-	-	-
Reimbursable Income	10,000	-	(10,000)	-	-	-
Miscellaneous	2,000	4,220	2,220	2,000	222	(1,778)
Total Wastewater Operating Revenues	\$ 2,142,000	\$ 2,268,388	\$ 126,388	\$ 2,469,278	\$ 205,866	\$ (2,263,412)
Total Operating Revenues	\$ 6,097,000	\$ 6,768,351	\$ 671,351	\$ 6,302,464	\$ 387,450	\$ (5,915,014)
Operating Expenditures						
Salaries and Benefits						
Salaries	\$ 327,000	\$ 302,472	\$ 24,528	\$ 537,600	\$ 22,028	\$ 515,572
Salaries - Hourly	-	17,192	(17,192)	-	5,152	(5,152)
Salaries - OT/ Employee Bonuses	20,000	-	20,000	20,000	-	20,000
PERA Employer Contribution	32,700	45,803	(13,103)	54,770	3,907	50,863
Unemployment Insurance Taxes	1,000	968	32	2,100	54	2,046
Workers' Compensation Insurance	1,200	381	819	5,000	4,122	878
Employer Contributions Health Insurance	42,600	40,727	1,873	55,482	3,658	51,824
Employer Contributions Medicare	25,000	4,635	20,365	7,800	394	7,406
PERA Matchmaker Contribution	6,600	7,566	(966)	10,128	637	9,491
Total Salaries and Benefits	\$ 456,100	\$ 419,744	\$ 36,356	\$ 692,880	\$ 39,952	\$ 652,928
Other						
Accounting and Payroll	\$ 270,000	\$ 458,092	\$ (188,092)	\$ 451,500	\$ 43,751	\$ 407,749
Audit	75,000	63,651	11,349	78,750	-	78,750
Bank Fees	80,000	44,421	35,579	81,900	1,138	80,762
Building Cleaning Expenses	8,000	9,433	(1,433)	9,240	788	8,452
Building Expenses/Supplies	5,000	-	5,000	5,250	252	4,998
Building Repairs and Maintenance	20,000	14,398	5,602	18,900	-	18,900
Building Utilities	15,000	11,066	3,934	15,750	146	15,604
Centennial Capacity Readiness	400,000	400,000	-	400,000	400,000	-
Centennial Delivery Charges	100,000	299,120	(199,120)	315,000	52	314,948
Chemicals	-	6,073	(6,073)	150,000	-	150,000
Collection - Chemical Treatment	88,000	6,724	81,276	42,000	-	42,000
Collection - Repair and Maintenance	200,000	408,246	(208,246)	262,500	-	262,500
Collection - Wet Well Cleaning	35,000	36,020	(1,020)	36,750	-	36,750
Communications - Public Outreach	184,000	204,983	(20,983)	170,000	14,100	155,900
Consulting Svcs - Public Relations	-	-	-	-	-	-
Director Compensation	11,000	8,005	2,995	11,550	760	10,790
Ditch Operating Assessments	10,000	44,442	(34,442)	45,150	42,880	2,270
Ditch/Land Rights Operating Expenses	15,000	16,508	(1,508)	15,750	-	15,750
Election Expenses	-	-	-	45,000	741	44,259

Castle Pines North Metropolitan District
STATEMENTS OF REVENUES AND EXPENDITURES WITH BUDGETS
BUDGETARY (NON-GAAP) BASIS
December 31, 2024 Actual, Budget and Variance
Year-to-Date Actual, Budget and Variance Through January 31, 2025

Combined Enterprise Funds - Water and Wastewater (Continued)						
DESCRIPTION	2024 ADOPTED BUDGET	12/31/2024 ACTUALS	2024 ACTUAL VARIANCE	2025 ADOPTED BUDGET	1/31/2025 ACTUALS	2025 ACTUAL VARIANCE
Other (Continued)						
Electricity for Booster Pump Station	\$ 20,700	\$ 21,080	\$ (380)	\$ 21,740	\$ 2,161	\$ 19,579
Electricity for IPP Pumping Costs	140,940	163,789	(22,849)	159,600	6,357	153,243
Electricity for Well Pumping	826,200	783,795	42,405	708,750	56,536	652,214
Electricity for WTP	86,400	100,427	(14,027)	90,720	6,121	84,599
Engineering	120,000	111,674	8,326	126,000	1,297	124,703
Engineering Services Reimbursable	15,000	12,089	2,911	15,750	2,576	13,174
IGA Expenditures	-	506,013	(506,013)	75,000	2,340	72,660
Laboratory Testing	20,000	-	20,000	30,000	-	30,000
Leak Detection	-	-	-	30,000	-	30,000
Legal Services	111,000	179,137	(68,137)	142,800	23,203	119,597
Lift Station - Generator Repairs and Maint	21,000	21,490	(490)	22,050	-	22,050
Misc. Expense	11,150	15,264	(4,114)	13,920	383	13,537
Natural Gas for Lift Stations	6,260	4,138	2,122	6,570	-	6,570
Office Equipment Repairs and Maintenance	2,000	-	2,000	2,160	-	2,160
Office Furniture/Equipment	3,000	2,167	833	22,570	-	22,570
Operating Supplies	20,000	9,833	10,167	21,500	814	20,686
Operations Staffing Contract	394,490	392,225	2,265	372,102	-	372,102
PCWRA - Oxidation Ditch Payment	5,000	-	5,000	-	-	-
Postage & Freight	23,500	27,871	(4,371)	24,700	10	24,690
Printing & Copying	20,500	15,932	4,568	21,520	725	20,795
Professional Education/Conferences	29,000	9,331	19,669	29,000	287	28,713
Professional Memberships/Subscriptions	3,500	2,677	823	3,680	-	3,680
Prof Svcs - S.S.M.H. Condition Assess	60,000	92,525	(32,525)	-	-	-
Professional Services - Water Rights	785,000	802,863	(17,863)	788,000	60,696	727,304
Professional Services- GIS/Asset Mgmt	135,000	20,200	114,800	96,600	-	96,600
Professional Svcs - Water Rights Applegate	-	-	-	-	-	-
Professional Svcs - Water Rights Hamre	140,000	156,683	(16,683)	117,600	166	117,434
Professional Svcs- Backflow Program	125,000	128,800	(3,800)	131,250	-	131,250
Professional Svcs- Rates and Fees Study	35,000	26,995	8,005	110,000	-	110,000
Property & Liability Insurance	90,000	-	90,000	111,930	114,669	(2,739)
Reuse Pumping	42,000	52,793	(10,793)	44,100	-	44,100
Reuter-Hess Maintenance Obligations	-	9,348	(9,348)	-	-	-
S. Platte Recovery Program	4,500	-	4,500	4,730	-	4,730
SCADA	-	-	-	140,000	750	139,250
Small Tools	6,800	1,219	5,581	15,000	103	14,897
Snow Removal	-	900	(900)	-	-	-
Software Support	30,000	34,703	(4,703)	31,510	7,432	24,078
Telephone/Alarms	23,000	76,228	(53,228)	28,000	18,774	9,226
Trash Removal	3,000	4,083	(1,083)	3,890	342	3,548
Underground Utility Locates	70,000	67,944	2,056	78,750	234	78,516
Valve, Hydrant & PRV Maintenance	-	-	-	240,000	-	240,000
Vehicle Fuel Expense	-	-	-	6,900	-	6,900
Vehicle Repairs and Maintenance	-	-	-	3,000	-	3,000
Water Auditing	5,000	-	5,000	5,250	-	5,250
Water Distribution Repairs	700,000	710,319	(10,319)	337,500	174,698	162,802
Water Meters	90,000	43,375	46,625	31,500	-	31,500
Water Rebates	120,000	20,529	99,471	75,000	-	75,000
Water Treatment Plant Repairs	400,000	342,683	57,317	100,000	2,231	97,769
Wells Expenditures	450,000	397,701	52,299	472,500	-	472,500
Total Expenditures - Other	\$ 6,709,940	\$ 7,400,005	\$ (690,065)	\$ 7,068,132	\$ 987,513	\$ 6,080,619
Total Operating Expenditures	\$ 7,166,040	\$ 7,819,749	\$ (653,709)	\$ 7,761,012	\$ 1,027,465	\$ 6,733,547

Castle Pines North Metropolitan District
STATEMENTS OF REVENUES AND EXPENDITURES WITH BUDGETS
BUDGETARY (NON-GAAP) BASIS
December 31, 2024 Actual, Budget and Variance
Year-to-Date Actual, Budget and Variance Through January 31, 2025

Combined Enterprise Funds - Water and Wastewater (Continued)						
DESCRIPTION	2024 ADOPTED BUDGET	12/31/2024 ACTUALS	2024 ACTUAL VARIANCE	2025 ADOPTED BUDGET	1/31/2025 ACTUALS	2025 ACTUAL VARIANCE
Water Non-Operating Revenues						
Property Taxes	\$ 730,021	\$ -	\$ (730,021)	\$ -	\$ -	\$ -
Specific Ownership Taxes	58,400	-	(58,400)	-	-	-
Interest	250,000	2,431,581	2,181,581	763,000	167,231	(595,769)
Oil Royalty Revenue	-	-	-	-	23,626	23,626
Cell Phone Lease	-	32,851	32,851	-	2,738	2,738
Capital Improvement Fee	1,500,000	1,823,860	323,860	1,929,204	162,220	(1,766,984)
Miscellaneous	16,250	-	(16,250)	-	-	-
Renewable Water Investment Revenue	1,000,000	667,700	(332,300)	121,400	-	(121,400)
Transfer from General Fund	-	840,439	840,439	658,318	16,316	(642,002)
Water Connect Fee	1,000,000	1,260,600	260,600	229,200	-	(229,200)
Total Water Non-Operating Revenues	\$ 4,554,671	\$ 7,057,031	\$ 2,502,360	\$ 3,701,122	\$ 372,131	\$ (3,328,991)
Wastewater Non-Operating Revenues						
Property Taxes	\$ 252,295	\$ -	\$ (252,295)	\$ -	\$ -	\$ -
Specific Ownership Taxes	20,200	-	(20,200)	-	-	-
Oil Royalty Revenue	8,750	597,919	589,169	-	12,721	12,721
Cell Phone Lease Revenue	-	30,276	30,276	-	2,804	2,804
Interest	50,000	270,177	220,177	118,000	18,581	(99,419)
Sale of Mineral Rights	-	-	-	1,000,000	-	(1,000,000)
Transfer from General Fund	-	280,147	280,147	354,479	8,785	(345,694)
Wastewater Connect Fee	500,000	326,348	(173,652)	59,336	-	(59,336)
Total Wastewater Non-Operating Revenues	\$ 831,245	\$ 1,504,867	\$ 673,622	\$ 1,531,815	\$ 42,891	\$ (1,488,924)
Total Enterprise Non-Operating Revenues	\$ 5,385,916	\$ 8,561,898	\$ 3,175,982	\$ 5,232,937	\$ 415,022	\$ (4,817,915)
Non-Operating Expenditures						
25 Sampling Stations	\$ -	\$ -	\$ -	\$ 200,000	\$ -	\$ 200,000
Arapahoe Well Re-Drill	240,000	-	240,000	1,800,000	-	1,800,000
Backwash Reclaim Tank Upgrade	-	240,892	(240,892)	100,000	-	100,000
Chatfield Reservoir Mitigation	50,000	90,540	(40,540)	100,000	161,966	(61,966)
County Treasurer Fees	14,734	-	14,734	-	-	-
Denver Wells Repair/Rehab	240,000	-	240,000	-	-	-
Monarch Waterline Replacement	3,250,000	3,597,087	(347,087)	1,250,000	2,570	1,247,430
Vehicle Purchase	-	-	-	50,000	-	50,000
Wastewater - Debt Service	350,000	345,698	4,302	347,852	-	347,852
Wastewater - Lift Station Renovations	3,250,000	537,656	2,712,344	2,900,000	5,692	2,894,308
Water - Utility Easement	92,000	-	92,000	-	-	-
Water Loss/ PCAP	100,000	-	100,000	75,000	-	75,000
Well Control Vault Rehab Program	520,000	481,888	38,112	100,000	136,105	(36,105)
WTP Bldg Construction/ Filter room/ Office	150,000	153,149	(3,149)	-	-	-
WTP Filter Rehabilitation Program	500,000	287,428	212,572	3,340,000	17,476	3,322,524
WTP HVAC	-	12,020	(12,020)	-	-	-
WTP Liquid Ammonia Sulfate	1,150,000	154,749	995,251	100,000	24,322	75,678
WTP Process Tank Rehab	900,000	538,927	361,073	-	-	-
WTP Site Plan / O&M Manual Development	500,000	139,743	360,257	200,000	7,304	192,696
Yorkshire Water Line	990,000	891,711	98,289	-	-	-
Total Water Non-Operating Expenditures	\$ 12,296,734	\$ 7,471,488	\$ 4,825,246	\$ 10,562,852	\$ 355,435	\$ 10,207,417
Change in Funds Available	(7,979,858)	39,012	8,018,870	(6,788,463)	(580,428)	6,208,035
Beginning Funds Available	50,139,096	49,603,620	(535,476)	46,719,850	49,642,632	2,922,782
ENDING FUNDS AVAILABLE	\$ 42,159,238	\$ 49,642,632	\$ 7,483,394	\$ 39,931,387	\$ 49,062,204	\$ 9,130,817

Castle Pines North Metropolitan District
STATEMENTS OF REVENUES AND EXPENDITURES WITH BUDGETS
BUDGETARY (NON-GAAP) BASIS
December 31, 2024 Actual, Budget and Variance
Year-to-Date Actual, Budget and Variance Through January 31, 2025

Water Enterprise Fund						
DESCRIPTION	2024 ADOPTED BUDGET	12/31/2024 ACTUALS	2024 ACTUAL VARIANCE	2025 ADOPTED BUDGET	1/31/2025 ACTUALS	2025 ACTUAL VARIANCE
Water Operating Revenues						
Water Service Revenue	\$ 3,250,000	\$ 3,541,667	\$ 291,667	\$ 2,996,000	\$ 127,394	\$ (2,868,606)
Golf Course Water Delivery	120,000	166,270	46,270	128,400	-	(128,400)
Customer Charges - Water Activity	530,000	579,834	49,834	653,786	51,493	(602,293)
Late Fees - Water Activity	-	30,600	30,600	-	2,475	2,475
Inspection Fee	25,000	28,600	3,600	25,000	-	(25,000)
Reimbursable Costs	-	145,607	145,607	-	-	-
Miscellaneous	15,000	7,385	(7,615)	15,000	222	(14,778)
Bulk Water Sales	15,000	-	(15,000)	15,000	-	(15,000)
Total Water Operating Revenues	\$ 3,955,000	\$ 4,499,963	\$ 544,963	\$ 3,833,186	\$ 181,584	\$ (3,651,602)
Water Operating Expenditures						
Salaries and Benefits						
Salaries	\$ 213,000	\$ 196,607	\$ 16,393	\$ 349,400	\$ 14,318	\$ 335,082
Salaries - Hourly	-	11,175	(11,175)	-	3,349	(3,349)
Salaries - OT/ Employee Bonuses	13,000	-	13,000	13,000	-	13,000
PERA Employer Contribution	21,300	29,772	(8,472)	35,597	2,540	33,057
Unemployment Insurance Taxes	500	629	(129)	1,365	35	1,330
Workers' Compensation Insurance	600	248	352	3,250	2,679	571
Employer Contributions Health Insurance	21,300	26,172	(4,872)	36,065	2,378	33,687
Employer Contributions Medicare	16,300	3,013	13,287	5,070	256	4,814
PERA Matchmaker Contribution	4,300	4,918	(618)	6,578	414	6,164
Total Water Salaries and Benefits	\$ 290,300	\$ 272,534	\$ 17,766	\$ 450,325	\$ 25,969	\$ 424,356
Other - Water						
Accounting and Payroll	\$ 175,500	\$ 297,760	\$ (122,260)	\$ 278,250	\$ 28,438	\$ 249,812
Audit	48,750	41,373	7,377	51,190	-	51,190
Bank Fees	40,000	22,284	17,716	42,000	592	41,408
Building Cleaning Expenses	5,200	6,131	(931)	6,300	512	5,788
Building Expenses/Supplies	3,250	-	3,250	3,410	164	3,246
Building Repairs and Maintenance	13,000	11,349	1,651	13,650	-	13,650
Building Utilities	9,750	9,058	692	10,240	99	10,141
Centennial Capacity Readiness	400,000	400,000	-	400,000	400,000	-
Centennial Delivery Charges	100,000	299,120	(199,120)	315,000	52	314,948
Chemicals	-	6,073	(6,073)	150,000	-	150,000
Communications - Public Outreach	120,000	134,609	(14,609)	110,500	9,165	101,335
Director Compensation	7,150	5,203	1,947	7,510	494	7,016
Ditch Operating Assessments	10,000	44,442	(34,442)	45,150	42,880	2,270
Ditch/Land Rights Operating Expenses	15,000	16,508	(1,508)	15,750	-	15,750
Election Expenses	-	-	-	29,250	482	28,768
Electricity for Booster Pump Station	20,700	21,080	(380)	21,740	2,161	19,579
Electricity for IPP Pumping Costs	48,600	69,210	(20,610)	63,000	-	63,000
Electricity for Well Pumping	826,200	783,795	42,405	708,750	56,536	652,214
Electricity for WTP	86,400	100,427	(14,027)	90,720	6,121	84,599
Engineering	75,000	71,909	3,091	78,750	1,297	77,453
Engineering Services Reimbursable	15,000	10,310	4,690	15,750	2,576	13,174
IGA Expenditures	-	266,426	(266,426)	50,000	1,521	48,479
Laboratory Testing	20,000	-	20,000	30,000	-	30,000
Leak Detection	-	-	-	30,000	-	30,000
Legal Services	91,000	116,439	(25,439)	95,550	15,082	80,468
Miscellaneous	9,750	10,948	(1,198)	10,240	251	9,989
Office Equipment Repairs and Maintenance	1,300	-	1,300	1,370	-	1,370

Castle Pines North Metropolitan District
STATEMENTS OF REVENUES AND EXPENDITURES WITH BUDGETS
BUDGETARY (NON-GAAP) BASIS
December 31, 2024 Actual, Budget and Variance
Year-to-Date Actual, Budget and Variance Through January 31, 2025

Water Enterprise Fund (Continued)						
DESCRIPTION	2024 ADOPTED BUDGET	12/31/2024 ACTUALS	2024 ACTUAL VARIANCE	2025 ADOPTED BUDGET	1/31/2025 ACTUALS	2025 ACTUAL VARIANCE
Other - Water (Continued)						
Office Furniture/Equipment	\$ 1,950	\$ 1,298	\$ 652	\$ 21,520	\$ -	\$ 21,520
Operating Supplies	13,000	6,329	6,671	14,150	529	13,621
Operations Staffing Contract	256,490	259,774	(3,284)	242,000	-	242,000
Postage & Freight	15,275	18,116	(2,841)	16,040	10	16,030
Printing & Copying	13,325	10,356	2,969	13,990	471	13,519
Professional Education/Conferences	19,000	6,330	12,670	19,000	187	18,813
Professional Memberships/Subscriptions	2,275	1,740	535	2,390	-	2,390
Professional Services - Water Rights	60,000	74,515	(14,515)	63,000	-	63,000
Professional Services- GIS/Asset Mgmt	85,000	13,130	71,870	89,250	-	89,250
Professional Services - Water Rights Applegate	32,000	-	32,000	-	-	-
Professional Services - Water Rights Hamre	15,000	5,003	9,997	12,600	-	12,600
Professional Services - Backflow Program	125,000	128,800	(3,800)	131,250	-	131,250
Professional Services - Rates and Fees Study	22,750	17,547	5,203	71,500	-	71,500
Property & Liability Insurance	58,500	-	58,500	72,720	74,535	(1,815)
Reuse Pumping	42,000	52,793	(10,793)	44,100	-	44,100
Reuter-Hess Maintenance Obligations	-	9,348	(9,348)	-	-	-
SCADA	-	-	-	140,000	750	139,250
Small Tools	1,800	1,003	797	10,000	67	9,933
Snow Removal	-	585	(585)	-	-	-
Software Support	19,500	23,333	(3,833)	20,480	6,126	14,354
South Platte Recovery Program	4,500	-	4,500	4,730	-	4,730
Telephone/Alarms	15,000	52,081	(37,081)	18,200	14,405	3,795
Trash Removal	1,950	2,654	(704)	2,310	222	2,088
Underground Utility Locates	45,000	44,164	836	52,500	152	52,348
Valve, Hydrant & PRV Maintenance	-	-	-	240,000	-	240,000
Vehicle Fuel Expense	-	-	-	4,500	-	4,500
Vehicle Repairs and Maintenance	-	-	-	2,000	-	2,000
Water Auditing	5,000	-	5,000	5,250	-	5,250
Water Distribution Repairs	550,000	579,896	(29,896)	180,000	58,524	121,476
Water Meters	90,000	43,375	46,625	31,500	-	31,500
Water Rebates	120,000	20,529	99,471	75,000	-	75,000
Water Treatment Plant Repairs	400,000	342,683	57,317	100,000	2,231	97,769
Wells Expenditures	450,000	397,701	52,299	472,500	-	472,500
Total Water Expenditures - Other	\$ 4,605,865	\$ 4,857,537	\$ (251,672)	\$ 4,846,550	\$ 726,632	\$ 4,119,918
Total Water Operating Expenditures	\$ 4,896,165	\$ 5,130,071	\$ (233,906)	\$ 5,296,875	\$ 752,601	\$ 4,544,274
Water Non-Operating Revenues						
Property Taxes	\$ 730,021	\$ -	\$ (730,021)	\$ -	\$ -	\$ -
Specific Ownership Taxes	58,400	-	(58,400)	-	-	-
Interest	250,000	2,431,581	2,181,581	763,000	167,231	(595,769)
Cell Phone Lease	-	32,851	32,851	-	2,738	2,738
Oil Royalty Revenue	-	-	-	-	23,626	23,626
Capital Improvement Fee	1,500,000	1,823,860	323,860	1,929,204	162,220	(1,766,984)
Miscellaneous	16,250	-	(16,250)	-	-	-
Renewable Water Investment Revenue	1,000,000	667,700	(332,300)	121,400	-	(121,400)
Transfer from General Fund	-	840,439	840,439	658,318	16,316	(642,002)
Water Connect Fee	1,000,000	1,260,600	260,600	229,200	-	(229,200)
Total Water Non-Operating Revenues	\$ 4,554,671	\$ 7,057,031	\$ 2,502,360	\$ 3,701,122	\$ 372,131	\$ (3,328,991)

Castle Pines North Metropolitan District
STATEMENTS OF REVENUES AND EXPENDITURES WITH BUDGETS
BUDGETARY (NON-GAAP) BASIS
December 31, 2024 Actual, Budget and Variance
Year-to-Date Actual, Budget and Variance Through January 31, 2025

Water Enterprise Fund (Continued)						
DESCRIPTION	2024 ADOPTED BUDGET	12/31/2024 ACTUALS	2024 ACTUAL VARIANCE	2025 ADOPTED BUDGET	1/31/2025 ACTUALS	2025 ACTUAL VARIANCE
Water Non-Operating Expenditures						
25 Sampling Stations	\$ -	\$ -	\$ -	\$ 200,000	\$ -	\$ 200,000
Arapahoe Well Re-Drill	240,000	-	240,000	1,800,000	-	1,800,000
Backwash Reclaim Tank Upgrade	-	240,892	(240,892)	100,000	-	100,000
Chatfield Reservoir Mitigation	50,000	90,540	(40,540)	100,000	161,966	(61,966)
County Treasurer Fees	10,950	-	10,950	-	-	-
Denver Wells Repair/Rehab	240,000	-	240,000	-	-	-
IPS Surge Modifications	-	-	-	75,000	-	75,000
Monarch Waterline Replacement	3,250,000	3,597,087	(347,087)	1,250,000	2,570	1,247,430
Vehicle Purchase	-	-	-	32,500	-	32,500
Water - Utility Easement	92,000	-	92,000	-	-	-
Water Loss/ PCAP	100,000	-	100,000	-	-	-
Well Control Vault Rehab Program	520,000	481,888	38,112	100,000	136,105	(36,105)
WTP Bldg Construction/ Filter Room/ Office	150,000	153,149	(3,149)	-	-	-
WTP Filter Rehabilitation Program	500,000	287,428	212,572	3,340,000	17,476	3,322,524
WTP HVAC	-	12,020	(12,020)	-	-	-
WTP Liquid Ammonia Sulfate	1,150,000	154,749	995,251	100,000	24,322	75,678
WTP Process Tank Rehab	900,000	538,927	361,073	-	-	-
WTP Site Plan / O&M Manual Development	500,000	139,743	360,257	200,000	7,304	192,696
Yorkshire Water Line	990,000	891,711	98,289	-	-	-
Total Water Non-Operating Expenditures	\$ 8,692,950	\$ 6,588,134	\$ 2,104,816	\$ 7,297,500	\$ 349,743	\$ 6,947,757
Change in Funds Available	(5,079,444)	(161,211)	4,918,233	(5,060,067)	(548,629)	4,511,438
Beginning Funds Available	44,859,761	44,123,147	(736,614)	41,174,195	43,961,936	2,787,741
WATER - ENDING FUNDS AVAILABLE	\$ 39,780,317	\$ 43,961,936	\$ 4,181,619	\$ 36,114,128	\$ 43,413,307	\$ 7,299,179

Castle Pines North Metropolitan District
STATEMENTS OF REVENUES AND EXPENDITURES WITH BUDGETS
BUDGETARY (NON-GAAP) BASIS
December 31, 2024 Actual, Budget and Variance
Year-to-Date Actual, Budget and Variance Through January 31, 2025

Wastewater Enterprise Fund						
DESCRIPTION	2024 ADOPTED BUDGET	12/31/2024 ACTUALS	2024 ACTUAL VARIANCE	2025 ADOPTED BUDGET	1/31/2025 ACTUALS	2025 ACTUAL VARIANCE
Wastewater Operating Revenues						
Sewer Service Charges	\$ 1,470,000	\$ 1,582,556	\$ 112,556	\$ 1,731,423	\$ 144,236	\$ (1,587,187)
Sewer Customer Charges	620,000	681,612	61,612	735,855	61,408	(674,447)
Wastewater Customer Credit Card Fees	40,000	-	(40,000)	-	-	-
Reimbursable Income	10,000	-	(10,000)	-	-	-
Miscellaneous	2,000	4,220	2,220	2,000	222	(1,778)
Total Wastewater Operating Revenues	\$ 2,142,000	\$ 2,268,388	\$ 126,388	\$ 2,469,278	\$ 205,866	\$ (2,263,412)
Wastewater Operating Expenditures						
Salaries and Benefits						
Salaries - Salaried	\$ 114,000	\$ 105,865	\$ 8,135	\$ 188,200	\$ 7,710	\$ 180,490
Salaries - Hourly	-	6,017	(6,017)	-	1,803	(1,803)
Salaries - OT/ Bonuses	7,000	-	7,000	7,000	-	7,000
PERA Employer Contribution	11,400	16,031	(4,631)	19,173	1,367	17,806
Unemployment Insurance Taxes	500	339	161	735	19	716
Workers' Compensation Insurance	600	133	467	1,750	1,443	307
Employer Contributions Health Insurance	21,300	14,555	6,745	19,417	1,280	18,137
Employer Contributions Medicare	8,700	1,622	7,078	2,730	138	2,592
PERA Matchmaker Contribution	2,300	2,648	(348)	3,550	223	3,327
Total Wastewater Salaries and Benefits	\$ 165,800	\$ 147,210	\$ 18,590	\$ 242,555	\$ 13,983	\$ 228,572
Other - Wastewater						
Accounting and Payroll	\$ 94,500	\$ 160,332	\$ (65,832)	\$ 173,250	\$ 15,313	\$ 157,937
Audit	26,250	22,278	3,972	27,560	-	27,560
Bank Fees	40,000	22,137	17,863	39,900	546	39,354
Building Cleaning Expenses	2,800	3,302	(502)	2,940	276	2,664
Building Expenses/Supplies	1,750	-	1,750	1,840	88	1,752
Building Repairs and Maintenance	7,000	3,049	3,951	5,250	-	5,250
Building Utilities	5,250	2,008	3,242	5,510	47	5,463
Collection - Chemical Treatment	56,000	6,724	49,276	42,000	-	42,000
Collection - Emergency Response	125,000	151,680	(26,680)	105,000	166	104,834
Collection - Main Inspection and Cleaning	150,000	130,423	19,577	157,500	116,174	41,326
Collection - Repair and Maintenance	200,000	408,246	(208,246)	262,500	-	262,500
Collection - Wet Well Cleaning	35,000	36,020	(1,020)	36,750	-	36,750
Communications - Public Outreach	64,000	70,374	(6,374)	59,500	4,935	54,565
Director Compensation	3,850	2,802	1,048	4,040	266	3,774
Election	-	-	-	15,750	259	15,491
Electricity for Wastewater Pumping	92,340	94,579	(2,239)	96,600	6,357	90,243
Engineering Services	45,000	39,765	5,235	47,250	-	47,250
Engineering Services Reimbursable	-	1,779	(1,779)	-	-	-
IGA Expenditures	-	239,587	(239,587)	25,000	819	24,181
Legal Services	20,000	62,698	(42,698)	47,250	8,121	39,129
Lift Station - Generator Repairs and Maint	21,000	21,490	(490)	22,050	-	22,050
Miscellaneous	1,400	4,316	(2,916)	3,680	132	3,548
Natural Gas for Lift Stations	6,260	4,138	2,122	6,570	-	6,570
Office Equipment Repairs and Maintenance	700	-	700	790	-	790
Office Furniture/Equipment	1,050	869	181	1,050	-	1,050
Operating Supplies	7,000	3,504	3,496	7,350	285	7,065
Operations Staffing Contract	138,000	132,451	5,549	130,102	-	130,102
PCWRA - Oxidation Ditch Payment	5,000	-	5,000	-	-	-
PCWRA Sewer Fees	725,000	728,348	(3,348)	725,000	60,696	664,304

Castle Pines North Metropolitan District
STATEMENTS OF REVENUES AND EXPENDITURES WITH BUDGETS
BUDGETARY (NON-GAAP) BASIS
December 31, 2024 Actual, Budget and Variance
Year-to-Date Actual, Budget and Variance Through January 31, 2025

Wastewater Enterprise Fund						
DESCRIPTION	2024 ADOPTED BUDGET	12/31/2024 ACTUALS	2024 ACTUAL VARIANCE	2025 ADOPTED BUDGET	1/31/2025 ACTUALS	2025 ACTUAL VARIANCE
Other - Wastewater						
Postage & Freight	\$ 8,225	\$ 9,755	\$ (1,530)	\$ 8,660	\$ -	\$ 8,660
Printing & Copying	7,175	5,576	1,599	7,530	254	7,276
Professional Education & Conferences	10,000	3,001	6,999	10,000	100	9,900
Professional Membership/Subscriptions	1,225	937	288	1,290	-	1,290
Professional Services - Rates and Fees Study	12,250	9,448	2,802	38,500	-	38,500
Professional Services - S.S.M.H. Condition Assess	60,000	92,525	(32,525)	-	-	-
Professional Services- GIS/Asset Mgmt	50,000	7,070	42,930	7,350	-	7,350
Property & Liability Insurance	31,500	-	31,500	39,210	40,134	(924)
Small Tools	5,000	216	4,784	5,000	36	4,964
Snow Removal	-	315	(315)	-	-	-
Software Support	10,500	11,370	(870)	11,030	1,306	9,724
Telephone/Alarms	8,000	24,147	(16,147)	9,800	4,369	5,431
Trash Removal	1,050	1,429	(379)	1,580	120	1,460
Underground Utility Locates	25,000	23,780	1,220	26,250	82	26,168
Vehicle Fuel Expense	-	-	-	2,400	-	2,400
Vehicle Repairs and Maintenance	-	-	-	1,000	-	1,000
Total Wastewater Expenditures - Other	\$ 2,104,075	\$ 2,542,468	\$ (438,393)	\$ 2,221,582	\$ 260,881	\$ 1,960,701
Total Wastewater Operating Expenditures	\$ 2,269,875	\$ 2,689,678	\$ (419,803)	\$ 2,464,137	\$ 274,864	\$ 2,189,273
Wastewater Non-Operating Revenues						
Property Taxes	\$ 252,295	\$ -	\$ (252,295)	\$ -	\$ -	\$ -
Specific Ownership Taxes	20,200	-	(20,200)	-	-	-
Cell Phone Lease Revenue	-	30,276	30,276	-	2,804	2,804
Oil Royalty Revenue	8,750	597,919	589,169	-	12,721	12,721
Interest	50,000	270,177	220,177	118,000	18,581	(99,419)
Sale of Mineral Rights	-	-	-	1,000,000	-	(1,000,000)
Transfer from General Fund	-	280,147	280,147	354,479	8,785	(345,694)
Wastewater Connect Fee	500,000	326,348	(173,652)	59,336	-	(59,336)
Total Wastewater Non-Operating Revenues	\$ 831,245	\$ 1,504,867	\$ 673,622	\$ 1,531,815	\$ 42,891	\$ (1,488,924)
Wastewater Non-Operating Expenditures						
County Treasurer Fees	\$ 3,784	\$ -	\$ 3,784	\$ -	\$ -	\$ -
Vehicle Purchase	-	-	-	17,500	-	17,500
Wastewater - Debt Service	350,000	345,698	4,302	347,852	-	347,852
Wastewater - Lift Station Renovations	3,250,000	537,656	2,712,344	2,900,000	5,692	2,894,308
Total Wastewater Non-Operating Expenditures	\$ 3,603,784	\$ 883,354	\$ 2,720,430	\$ 3,265,352	\$ 5,692	\$ 3,259,660
Change in Funds Available	(2,900,414)	200,223	3,100,637	(1,728,396)	(31,799)	1,696,597
Beginning Funds Available	5,279,335	5,480,473	201,138	5,545,655	5,680,696	135,041
WASTEWATER - ENDING FUNDS AVAILABLE	\$ 2,378,921	\$ 5,680,696	\$ 3,301,775	\$ 3,817,259	\$ 5,648,897	\$ 1,831,638

SUPPLEMENTAL INFORMATION

Name	Description	Latest Comment	Approver	Approval Assigned To	Start Date	End Date	New End Date	Change	Task Status	% Complete	Milestone % C	Date Completed	Date Closed
H2A-10105	High priority submission created by Eric Harris on 01/21/25 11:43 AM									0%	0		
* H2A-10105 - CPNMD - Finance - MD *	Castle Pines North - Transition from existing Service Provider to H2 Advisors			Eric Harris	01/20/25	03/31/25		0	In Progress	34%	34%		
Planning	Planning			Eric Harris	01/20/25	03/31/25		0	In Progress	3%	66%		
Documentation of Transition Plan	Documentation of Transition Plan			Eric Harris	01/20/25	03/31/25		0	Complete	33%	100%	02/18/25	
Planning Meeting with CPNMD	Meet with CPNMD staff to discuss immediate issues			Eric Harris	01/20/25	03/31/25		0	Complete	33%	100%		
Setup File Structure	Setup H2A File Structure			Eric Harris	01/20/25	03/31/25		0	In Progress	0%	0%		
Transition Items	Immediate Transition Items			Eric Harris	01/20/25	03/31/25		0	In Progress	4%	78%		
System Accesses	Coordinate with Nathan on Accesses			Eric Harris	01/20/25	03/31/25		0	In Progress	78%	86%		
Banking and Investment Accounts	Retain Account Access, Bank Contact and all performed Bank Reconciliations			Eric Harris	01/20/25	03/31/25		0	Complete	33%	100%	02/18/25	
City-Wide Banks	Retain Account Access, Bank Contact and all performed Bank Reconciliations			Eric Harris	01/20/25	03/31/25		0	Complete	33%	100%	02/18/25	
ColoTrust	Retain Account Access, Bank Contact and all performed Bank Reconciliations			Eric Harris	01/20/25	03/31/25		0	Complete	33%	100%	02/18/25	
First Bank	Retain Account Access, Bank Contact and all performed Bank Reconciliations			Eric Harris	01/20/25	03/31/25		0	Complete	34%	100%	02/18/25	
Debt and Trust Accounts	Retain Account Access, Bank Contact and all performed Bank Reconciliations			Eric Harris	01/20/25	03/31/25		0	Complete	33%	100%	03/20/25	
JPM Chase	Retain Account Access, Bank Contact and all performed Bank Reconciliations			Eric Harris	01/20/25	03/31/25		0	Complete	100%	100%	03/20/25	
IT Systems Accesses	System Accesses			Eric Harris	01/20/25	03/31/25		0	In Progress	20%	60%		
Financial Edge NXT	System Accesses			Eric Harris	01/20/25	03/31/25		0	Complete	20%	100%	01/23/25	
Payroll System	System Accesses			Eric Harris	01/20/25	03/31/25		0	Complete	20%	100%	02/06/25	
CUSI	System Accesses			Eric Harris	01/20/25	03/31/25		0	In Progress	0%	0%		
S: Drive Access	System Accesses			Eric Harris	01/20/25	03/31/25		0	In Progress	0%	0%		
H2A to Setup SharePoint Website	Evaluate if it is necessary			Eric Harris	01/20/25	03/31/25		0	Complete	20%	100%	02/18/25	
Debt Covenants	Review all Debt Covenants			Eric Harris	01/20/25	03/31/25		0	In Progress	0%	0%		
Review latest Debt Covenant Filing	Review latest JPM Chase Debt Covenant Filing			Eric Harris	01/20/25	03/31/25		0	In Progress	0%	0%		
Continuity of Services - District				Eric Harris	01/20/25	03/31/25		0	In Progress	12%	83%		
Compliance	Compliance			Eric Harris	01/20/25	03/31/25		0	In Progress	33%	66%		
Local	Compliance			Eric Harris	01/20/25	03/31/25		0	In Progress	0%	0%		
Review any Local Filings	Annual Report filed with the CP?			Eric Harris	01/20/25	03/31/25		0	In Progress	0%	0%		
State	Compliance			Eric Harris	01/20/25	03/31/25		0	Complete	33%	100%	03/20/25	
Annual Budget Filing	Review and Confirm Annual Budget Filing will be Completed			Eric Harris	01/20/25	03/31/25		0	Complete	50%	100%	03/20/25	
State Payroll Filings	Review and Confirm			Eric Harris	01/20/25	03/31/25		0	Complete	50%	100%	03/20/25	
Federal	Compliance			Eric Harris	01/20/25	03/31/25		0	Complete	33%	100%	02/18/25	
Payroll Filings Complete	Review and Confirm			Eric Harris	01/20/25	03/31/25		0	Complete	50%	100%	02/18/25	
1099 Filings Complete	Confirm if 1099's are filed and/or completed			Eric Harris	01/20/25	03/31/25		0	Complete	50%	100%	02/18/25	
Payroll	Review Payroll Process			Eric Harris	01/20/25	03/31/25		0	Complete	50%	100%	02/18/25	
Obtain and Run Payroll for District - 1/31/2025	Obtain necessary information to run pay period payroll on 1/31/24			Eric Harris	01/20/25	03/31/25		0	Complete	100%	100%	02/18/25	
Review of Documentation and Accounting Ledger				Eric Harris	01/20/25	03/31/25		0	In Progress	4%	7%		
Financial Analysis	Analyze, Retain and Prepare Necessary Documentation			Eric Harris	01/20/25	03/31/25		0	In Progress	0%	0%		
Review Chart of Accounts	Review Chart of Accounts and Mapping from 2023, 2024 and updates for 2025 Budget			Eric Harris	01/20/25	03/31/25		0	In Progress	0%	0%		
Review 2024 and 2025 Budgets	Review			Eric Harris	01/20/25	03/31/25		0	In Progress	0%	0%		
Review Equity Rollforward from 12/31/2024	Review and Complete			Eric Harris	01/20/25	03/31/25		0	In Progress	0%	0%		
Review Control Environment	Review SOD, Close Process, Global System Accesses			Eric Harris	01/20/25	03/31/25		0	In Progress	0%	0%		
Legal Analysis	Review			Eric Harris	01/20/25	03/31/25		0	In Progress	7%	70%		
Review Current Legal Matters	Review Current Legal Matters			Eric Harris	01/20/25	03/31/25		0	Complete	20%	100%		
Review Service Plan Changes	Review Service Plan and Proposed Changes			Eric Harris	01/20/25	03/31/25		0	Complete	20%	100%		
Review Resolutions	Review all Resolutions			Eric Harris	01/20/25	03/31/25		0	In Progress	0%	0%		
Review Transparency Notice	Review Transparency Notice			Eric Harris	01/20/25	03/31/25		0	Complete	20%	100%	02/18/25	
Review District Policies	PII, Financial, Necessary Operational, etc.			Eric Harris	01/20/25	03/31/25		0	Complete	10%	100%	03/20/25	
Review and Document current Voter Authorizations	Review and Document current Voter Authorizations			Eric Harris	01/20/25	03/31/25		0	In Progress	0%	0%		
Contracts	Obtain and Document all Contracts			Eric Harris	01/20/25	03/31/25		0	In Progress	0%	0%		
Review Existing Service and Capital Contracts	Review applicable service agreements and existing capital projects			Eric Harris	01/20/25	03/31/25		0	In Progress	0%	0%		
Review Lease and Revenue Generation Contracts	Review			Eric Harris	01/20/25	03/31/25		0	In Progress	0%	0%		
Review Current IGAs	Review			Eric Harris	01/20/25	03/31/25		0	In Progress	0%	0%		
Communication Plan	Review and Coordinate			Eric Harris	01/20/25	03/31/25		0	In Progress	0%	0%		
Deliverables for Communication Plan	Meet with Bailey Budnik on Upcoming Deliverables Necessary for existing communications plan			Eric Harris	01/20/25	03/31/25	04/30/25	30	In Progress	0%	0%		
Review Financial Information on CPNMD Website	Review and coordinate updates to Financial Information on CPNMD Website			Eric Harris	01/20/25	03/31/25	04/30/25	30	In Progress	0%	0%		
Development of Monthly Task List	Develop Month Financial Checklist for Board of Director Meeting and Financial Period Closing			Eric Harris	01/20/25	03/31/25		0	In Progress	0%	0%		
Coordination with Service Providers				Eric Harris	01/20/25	03/31/25		0	Complete	5%	100%	02/06/25	
Coordination with Auditor (Rubin Brown)	Meet with Rubin Brown to Discuss Timeline on Audit and obtain accesses and necessary documentation			Eric Harris	01/20/25	03/31/25		0	Complete	33%	100%	01/23/25	
Coordination with Rates Analyst (Bartle & Wells)	Notify and Meet with Bartle and Wells			Eric Harris	01/20/25	03/31/25		0	Complete	33%	100%	02/06/25	
Blackbaud	Added to Account with Blackbaud			Eric Harris	01/20/25	03/31/25		0	Complete	34%	100%	01/23/25	
Governance Reporting				Eric Harris	01/20/25	03/31/25		0	Complete	5%	100%	03/20/25	
Development of Monthly Reporting	Development of Monthly Reporting			Eric Harris	01/20/25	03/31/25		0	Complete	50%	100%	03/20/25	
Coordination of Intra-Month Board of Director Reporting	Coordination of Intra-Month Board of Director Reporting			Eric Harris	01/20/25	03/31/25		0	Complete	50%	100%	03/20/25	
Proposed Changes	Review and Expand			Eric Harris	01/20/25	03/31/25		0	In Progress	0%	4%		
Board Packet Changes	Proposed Changes to Board Packet Preparation and Timeframe			Eric Harris	01/20/25	03/31/25		0	In Progress	4%	17%		
Budget to Actual Reporting	Create Revised Budgetary Basis Reporting			Eric Harris	01/20/25	03/31/25		0	Complete	17%	100%		
Utilities Analysis	Utilities Analysis (SIMPLIFIED)			Eric Harris	01/20/25	03/31/25	04/30/25	30	In Progress	0%	0%		
Contract/Project/CAPEX Reporting	Requested by Board of Directors, Project to date Reporting (By Vendor, Contract, Project)			Eric Harris	01/20/25	03/31/25		0	In Progress	0%	0%		
Review and Organize District Financial Records	Propose Organizing District Records			Eric Harris	01/20/25	03/31/25		0	In Progress	0%	0%		

CASTLE PINES NORTH METROPOLITAN DISTRICT
Property Tax Reconciliation
2025

	Property Tax	Delinquent Tax, Rebates, Exempt Abatements, backfill	Specific Ownership Tax	Interest	Treasurer's Fees	Total Amount Received	% of Levied Property Tax Received	
							Monthly	Y-T-D
January	\$ 20,337.63	\$ (635.29)	\$ 6,480.06		\$ (296.39)	\$ 25,886.01	1.99%	1.99%
February						-	0.00%	1.99%
March						-	0.00%	1.99%
April						-	0.00%	1.99%
May						-	0.00%	1.99%
June						-	0.00%	1.99%
July						-	0.00%	1.99%
August						-	0.00%	1.99%
September						-	0.00%	1.99%
October						-	0.00%	1.99%
November						-	0.00%	1.99%
December						-	0.00%	1.99%
TOTAL	\$ 20,337.63	\$ (635.29)	\$ 6,480.06	\$ -	\$ (296.39)	\$ 25,886.01	1.99%	1.99%

CUMULATIVE TAXES 2025
25,886.01
25,886.01
25,886.01
25,886.01
25,886.01
25,886.01
25,886.01
25,886.01
25,886.01
25,886.01
25,886.01
25,886.01
25,886.01
25,886.01
25,886.01
25,886.01

2024		
Property Tax Received	% of Levied Property Tax Received	
	Monthly	Y-T-D
\$ 5,697.10	0.52%	0.52%
397,879.15	36.21%	36.73%
46,836.18	4.26%	40.99%
147,399.85	13.41%	54.40%
170,069.16	15.48%	69.88%
320,954.46	29.21%	99.09%
8,163.40	0.74%	99.83%
582.59	0.05%	99.88%
653.01	0.06%	99.94%
596.66	0.05%	99.99%
197.91	0.02%	100.01%
(186.56)	-0.02%	99.99%
\$ 1,098,842.91	99.99%	99.99%

Property Tax from Mill Levy
 General Fund

Assessed Valuation	Mill Levy	Amount Levied	% of Levied	Amount Received	% Amount Received to Amount Levied
\$ 282,433,210	3.500	\$ 988,516	100.00%	\$ 19,702.34	1.99%

**Castle Pines North Metropolitan District
Disbursements Summary
For the Period February 15, 2025 - March 14, 2025
PRESENTED FOR APPROVAL**

CHECKS - 29090 through 29109

Amount

Voucher Checks - February 15, 2024 - March 14, 2025	\$ 877,444.22
One-Time Checks - February 15, 2024 - March 14, 2025	-

TOTAL CHECKS PRESENTED FOR Review	<u>\$ 877,444.22</u>
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ELECTRONIC PAYMENTS

February 15, 2025 - March 14, 2025	\$ 39,318.63
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TOTAL ELECTRONIC PAYMENTS PRESENTED FOR RATIFICATION	<u>\$ 39,318.63</u>
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Total Payments Presented for Approval	<u><u>\$ 916,762.85</u></u>
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**Castle Pines North Metropolitan District
Electronic Payments Report
For the Period February 15, 2025 - March 14, 2025
PRESENTED FOR APPROVAL**

	<u>Amount</u>
<u>Electronic Payments</u>	
Xcel	\$ 545.61
Payroll & payroll related items	29,403.36
Bank Service Charges	1,331.57
United Healthcare	4,292.04
Citywide Visa Credit Card Payment	3,376.65
Total Electronic Payments	\$ <u>38,949.23</u>
<u>Castle Pines North Board of Directors</u>	
J. Blanckaert - Payment for Meeting Attendance	\$ 92.35
T. Radloff - Payment for Meeting Attendance	92.35
J. Krell - Payment for Meeting Attendance	92.35
L. Enquist - Payment for Meeting	92.35
J. Mulvey - No payment	-
Total payments to Board of Directors	\$ <u>369.40</u>
Total Electronic Payments Presented for Approval - All funds	\$ <u><u>39,318.63</u></u>

Castle Pines North Metro. District

Cash Disbursement Journals

Payee	Trans. Type Trans. No.	Trans. Date	Post Date Post Status	Amount	Account Number	Description	Debit Amount	Credit Amount
360 Underground Ltd	Computer Check 29090	02/24/2025	02/24/2025 Posted	\$5,860.00	60-00-00-1127	Citywide Bank	\$0.00	\$5,860.00
					60-00-00-2100	Accounts Payable Co	\$5,860.00	\$0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description		Amount
25021	02/10/2025	Locate Service-January	\$5,860.00	\$5,860.00	60-60-00-5361	Underground Utility Locates		\$3,809.00
25021	02/10/2025	Locate Service-January	\$5,860.00	\$5,860.00	60-61-00-5361	Underground Utility Locates		\$2,051.00
						<i>Totals:</i>		\$5,860.00
AIMS Team LLC	Computer Check 29091	02/24/2025	02/24/2025 Posted	\$12,360.00	60-00-00-1127	Citywide Bank	\$0.00	\$12,360.00
					60-00-00-2100	Accounts Payable Co	\$12,360.00	\$0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description		Amount
CPNMD-2023-08	02/19/2025	AIMS Road Map 2023-	\$12,360.00	\$12,360.00	60-60-00-5161	Professional Services		\$12,360.00
						<i>Totals:</i>		\$12,360.00
American Security Professional	Computer Check 29111	03/12/2025	03/12/2025 Not yet posted	\$1,192.00	60-00-00-1127	Citywide Bank	\$0.00	\$1,192.00
					60-00-00-2100	Accounts Payable Co	\$1,192.00	\$0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description		Amount
517	03/01/2025	Alarm Monitoring-BPS	\$135.00	\$135.00	60-60-00-5201	Telephone/Alarms		\$135.00
						<i>Totals:</i>		\$135.00
596	03/01/2025	Alarm Monitoring-IPS-	\$135.00	\$135.00	60-60-00-5201	Telephone/Alarms		\$135.00
						<i>Totals:</i>		\$135.00
610	03/01/2025	Alarm Monitoring-LS 3	\$135.00	\$135.00	60-61-00-5201	Telephone/Alarms		\$135.00
						<i>Totals:</i>		\$135.00
636	03/01/2025	Alarm Monitoring-WTF	\$135.00	\$135.00	60-60-00-5201	Telephone/Alarms		\$135.00
						<i>Totals:</i>		\$135.00
646	03/01/2025	Alarm Monitoring & Se	\$517.00	\$517.00	60-60-00-5201	Telephone/Alarms		\$336.05
646	03/01/2025	Alarm Monitoring & Se	\$517.00	\$517.00	60-61-00-5201	Telephone/Alarms		\$180.95
						<i>Totals:</i>		\$517.00
760	03/01/2025	Alarm Monitoring-WTF	\$135.00	\$135.00	60-60-00-5201	Telephone/Alarms		\$135.00
						<i>Totals:</i>		\$135.00
AtoZ Complete Home Repair	Computer Check 29092	02/24/2025	02/24/2025 Posted	\$1,466.25	60-00-00-1127	Citywide Bank	\$0.00	\$1,466.25
					60-00-00-2100	Accounts Payable Co	\$1,466.25	\$0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description		Amount
24-2174	02/10/2025	HVAC System-WTP	\$1,466.25	\$1,466.25	60-60-00-5330	Water Treatment Plant Repairs		\$1,466.25
						<i>Totals:</i>		\$1,466.25
AtoZ Complete Home Repair	Computer Check 29112	03/12/2025	03/12/2025 Not yet posted	\$567.15	60-00-00-1127	Citywide Bank	\$0.00	\$567.15
					60-00-00-2100	Accounts Payable Co	\$567.15	\$0.00

Castle Pines North Metro. District

Cash Disbursement Journals

Payee	Trans. Type Trans. No.	Trans. Date	Post Date Post Status	Amount	Account Number	Description	Debit Amount	Credit Amount
<u>Invoice #</u>	<u>Invoice Date</u>	<u>Description</u>	<u>Invoice Amount</u>	<u>Amount Paid</u>	<u>Account Number</u>	<u>Account Description</u>		<u>Amount</u>
24-2188	03/06/2025	WTP-Drain Pipe Repair	\$267.15	\$267.15	60-60-00-5330	Water Treatment Plant Repairs		\$267.15
						<i>Totals:</i>		\$267.15
24-2102	03/12/2025	Electric Cord Reel Insta	\$300.00	\$300.00	60-60-00-7769	WTP Liquid Ammonia Sulfate		\$300.00
						<i>Totals:</i>		\$300.00
Backflow Secure; Management	Computer Check 29113	03/12/2025	03/12/2025 Not yet posted	\$9,000.00	60-00-00-1127 60-00-00-2100	Citywide Bank Accounts Payable Co	\$0.00 \$9,000.00	\$9,000.00 \$0.00
<u>Invoice #</u>	<u>Invoice Date</u>	<u>Description</u>	<u>Invoice Amount</u>	<u>Amount Paid</u>	<u>Account Number</u>	<u>Account Description</u>		<u>Amount</u>
839	03/01/2025	Backflow Services Prog	\$9,000.00	\$9,000.00	60-60-00-5417	Professional Svcs - Backflow Prog		\$9,000.00
						<i>Totals:</i>		\$9,000.00
Broken Arrow Landscape & De	Computer Check 29114	03/12/2025	03/12/2025 Not yet posted	\$7,300.00	60-00-00-1127 60-00-00-2100	Citywide Bank Accounts Payable Co	\$0.00 \$7,300.00	\$7,300.00 \$0.00
<u>Invoice #</u>	<u>Invoice Date</u>	<u>Description</u>	<u>Invoice Amount</u>	<u>Amount Paid</u>	<u>Account Number</u>	<u>Account Description</u>		<u>Amount</u>
0007-2025	02/27/2025	Snow Removal, WTP Cl	\$7,300.00	\$7,300.00	60-60-00-5211	Snow Removal		\$2,925.00
0007-2025	02/27/2025	Snow Removal, WTP Cl	\$7,300.00	\$7,300.00	60-60-00-5235	Office Furniture/Equipment		\$1,072.50
0007-2025	02/27/2025	Snow Removal, WTP Cl	\$7,300.00	\$7,300.00	60-60-00-5330	Water Treatment Plant Repairs		\$1,150.00
0007-2025	02/27/2025	Snow Removal, WTP Cl	\$7,300.00	\$7,300.00	60-61-00-5211	Snow Removal		\$1,575.00
0007-2025	02/27/2025	Snow Removal, WTP Cl	\$7,300.00	\$7,300.00	60-61-00-5235	Office Furniture/Equipment		\$577.50
						<i>Totals:</i>		\$7,300.00
Castle Pines Connection	Computer Check 29115	03/12/2025	03/12/2025 Not yet posted	\$2,200.00	60-00-00-1127 60-00-00-2100	Citywide Bank Accounts Payable Co	\$0.00 \$2,200.00	\$2,200.00 \$0.00
<u>Invoice #</u>	<u>Invoice Date</u>	<u>Description</u>	<u>Invoice Amount</u>	<u>Amount Paid</u>	<u>Account Number</u>	<u>Account Description</u>		<u>Amount</u>
14736	03/01/2025	Full Page Ad	\$2,200.00	\$2,200.00	60-60-00-5169	Communications - Public Outrea		\$1,430.00
14736	03/01/2025	Full Page Ad	\$2,200.00	\$2,200.00	60-61-00-5169	Communications - Public Outrea		\$770.00
						<i>Totals:</i>		\$2,200.00
CenturyLink	Computer Check 29116	03/12/2025	03/12/2025 Not yet posted	\$153.42	60-00-00-1127 60-00-00-2100	Citywide Bank Accounts Payable Co	\$0.00 \$153.42	\$153.42 \$0.00
<u>Invoice #</u>	<u>Invoice Date</u>	<u>Description</u>	<u>Invoice Amount</u>	<u>Amount Paid</u>	<u>Account Number</u>	<u>Account Description</u>		<u>Amount</u>
334174650	02/25/2025	Fire Alarm Phone Line-	\$153.42	\$153.42	60-60-00-5201	Telephone/Alarms		\$153.42
						<i>Totals:</i>		\$153.42
City of Castle Pines	Computer Check 29093	02/24/2025	02/24/2025 Posted	\$2,340.00	60-00-00-1127 60-00-00-2100	Citywide Bank Accounts Payable Co	\$0.00 \$2,340.00	\$2,340.00 \$0.00
<u>Invoice #</u>	<u>Invoice Date</u>	<u>Description</u>	<u>Invoice Amount</u>	<u>Amount Paid</u>	<u>Account Number</u>	<u>Account Description</u>		<u>Amount</u>
EST-25-0007	01/03/2025	CPNMD Parcel Transfe	\$2,340.00	\$2,340.00	60-60-00-5999	Parks, Trails and Open Space - IG		\$1,521.00

Castle Pines North Metro. District

Cash Disbursement Journals

Payee	Trans. Type Trans. No.	Trans. Date	Post Date Post Status	Amount	Account Number	Description	Debit Amount	Credit Amount
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	
EST-25-0007	01/03/2025	CPNMD Parcel Transfe	\$2,340.00	\$2,340.00	60-61-00-5999	Parks, Trails and Open Space - IG		\$819.00
<i>Totals:</i>								\$2,340.00
Clarity For Your Chaos Inc	Computer Check 29094	02/24/2025	02/24/2025 Posted	\$2,293.00	60-00-00-1127 60-00-00-2100	Citywide Bank Accounts Payable Co	\$0.00 \$2,293.00	\$2,293.00 \$0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	
ES-10248	02/21/2025	Office Setup	\$2,293.00	\$2,293.00	60-60-00-5235	Office Furniture/Equipment		\$1,490.45
ES-10248	02/21/2025	Office Setup	\$2,293.00	\$2,293.00	60-61-00-5235	Office Furniture/Equipment		\$802.55
<i>Totals:</i>								\$2,293.00
Colorado Special Districts	Computer Check 29117	03/12/2025	03/12/2025 Not yet posted	\$233.00	60-00-00-1127 60-00-00-2100	Citywide Bank Accounts Payable Co	\$0.00 \$233.00	\$233.00 \$0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	
35156	02/05/2025	Trailer Addition	\$233.00	\$233.00	60-60-00-5220	Insurance Property & Liability		\$151.45
35156	02/05/2025	Trailer Addition	\$233.00	\$233.00	60-61-00-5220	Property & Liability Insurance		\$81.55
<i>Totals:</i>								\$233.00
Comcast Business	Computer Check 29095	02/24/2025	02/24/2025 Posted	\$783.10	60-00-00-1127 60-00-00-2100	Citywide Bank Accounts Payable Co	\$0.00 \$783.10	\$783.10 \$0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	
001001820229	02/03/2025	Ethernet Internet-7404	\$783.10	\$783.10	60-60-00-5201	Telephone/Alarms		\$509.02
001001820229	02/03/2025	Ethernet Internet-7404	\$783.10	\$783.10	60-61-00-5201	Telephone/Alarms		\$274.08
<i>Totals:</i>								\$783.10
Comcast Business	Computer Check 29118	03/12/2025	03/12/2025 Not yet posted	\$783.10	60-00-00-1127 60-00-00-2100	Citywide Bank Accounts Payable Co	\$0.00 \$783.10	\$783.10 \$0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	
001001899408	03/03/2025	Ethernet Internet-7404	\$783.10	\$783.10	60-60-00-5201	Telephone/Alarms		\$509.02
001001899408	03/03/2025	Ethernet Internet-7404	\$783.10	\$783.10	60-61-00-5201	Telephone/Alarms		\$274.08
<i>Totals:</i>								\$783.10
COMCAST	Computer Check 29119	03/12/2025	03/12/2025 Not yet posted	\$428.65	60-00-00-1127 60-00-00-2100	Citywide Bank Accounts Payable Co	\$0.00 \$428.65	\$428.65 \$0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	
8497202420365418	02/18/2025	HS Internet-WTP	\$428.65	\$428.65	60-60-00-5201	Telephone/Alarms		\$428.65
<i>Totals:</i>								\$428.65
Community Resource Services	Computer Check	02/24/2025	02/24/2025	\$16,764.75	60-00-00-1127	Citywide Bank	\$0.00	\$16,764.75

Castle Pines North Metro. District

Cash Disbursement Journals

Payee	Trans. Type Trans. No.	Trans. Date	Post Date Post Status	Amount	Account Number	Description	Debit Amount	Credit Amount
	29096		Posted		60-00-00-2100	Accounts Payable Co	\$16,764.75	\$0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description		Amount
	02/01/2025	Finance & Billing-Janu:	\$16,764.75	\$16,764.75	60-60-00-5145	Accounting and Payroll		\$10,897.09
	02/01/2025	Finance & Billing-Janu:	\$16,764.75	\$16,764.75	60-61-00-5145	Accounting and Payroll		\$5,867.66
		<i>Totals:</i>						\$16,764.75
Community Resource Services	Computer Check 29120	03/12/2025	03/12/2025 Not yet posted	\$13,948.50	60-00-00-1127 60-00-00-2100	Citywide Bank Accounts Payable Co	\$0.00 \$13,948.50	\$13,948.50 \$0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description		Amount
	02/28/2025	Finance & Billing-Febr	\$13,948.50	\$13,948.50	60-60-00-5145	Accounting and Payroll		\$9,066.53
	02/28/2025	Finance & Billing-Febr	\$13,948.50	\$13,948.50	60-61-00-5145	Accounting and Payroll		\$4,881.97
		<i>Totals:</i>						\$13,948.50
CORE Electric Coop	Computer Check 29121	03/12/2025	03/12/2025 Not yet posted	\$60,753.02	60-00-00-1127 60-00-00-2100	Citywide Bank Accounts Payable Co	\$0.00 \$60,753.02	\$60,753.02 \$0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description		Amount
23793000	03/04/2025	Electrical Service	\$60,753.02	\$60,753.02	60-60-00-5202	Electricity & Natural Gas		\$296.87
23793000	03/04/2025	Electrical Service	\$60,753.02	\$60,753.02	60-60-00-5206	Electricity for Well Pumping		\$46,281.26
23793000	03/04/2025	Electrical Service	\$60,753.02	\$60,753.02	60-60-00-5207	Electricity for WTP		\$5,984.36
23793000	03/04/2025	Electrical Service	\$60,753.02	\$60,753.02	60-60-00-5208	Electricity for Booster Pump Stati		\$2,019.00
23793000	03/04/2025	Electrical Service	\$60,753.02	\$60,753.02	60-60-00-5330	Water Treatment Plant Repairs		\$105.06
23793000	03/04/2025	Electrical Service	\$60,753.02	\$60,753.02	60-61-00-5202	Electricity & Natural Gas		\$159.85
23793000	03/04/2025	Electrical Service	\$60,753.02	\$60,753.02	60-61-00-5209	Electricity for Wastewater Pumpir		\$5,906.62
		<i>Totals:</i>						\$60,753.02
Distribution System Resources	Computer Check 29097	02/24/2025	02/24/2025 Posted	\$53,274.98	60-00-00-1127 60-00-00-2100	Citywide Bank Accounts Payable Co	\$0.00 \$53,274.98	\$53,274.98 \$0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description		Amount
6436	02/10/2025	2025 Valve Exercising f	\$49,334.30	\$49,334.30	60-60-00-5332	Valve, Hydrant & PRV Mainten		\$49,334.30
		<i>Totals:</i>						\$49,334.30
6442	02/20/2025	Hydrant & Valve Repai	\$3,940.68	\$3,940.68	60-60-00-5332	Valve, Hydrant & PRV Mainten		\$3,940.68
		<i>Totals:</i>						\$3,940.68
DTC Print Brokers	Computer Check 29098	02/24/2025	02/24/2025 Posted	\$795.00	60-00-00-1127 60-00-00-2100	Citywide Bank Accounts Payable Co	\$0.00 \$795.00	\$795.00 \$0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description		Amount
2413	02/06/2025	Bill Inserts-1/31/25	\$795.00	\$795.00	60-60-00-5169	Communications - Public Outrea		\$516.75
2413	02/06/2025	Bill Inserts-1/31/25	\$795.00	\$795.00	60-61-00-5169	Communications - Public Outrea		\$278.25
		<i>Totals:</i>						\$795.00

Castle Pines North Metro. District

Cash Disbursement Journals

Payee	Trans. Type Trans. No.	Trans. Date	Post Date Post Status	Amount	Account Number	Description	Debit Amount	Credit Amount
DTC Print Brokers	Computer Check 29122	03/12/2025	03/12/2025 Not yet posted	\$3,195.00	60-00-00-1127	Citywide Bank	\$0.00	\$3,195.00
					60-00-00-2100	Accounts Payable Co	\$3,195.00	\$0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description		Amount
2430	03/11/2025	Window Envelopes-Bill	\$3,195.00	\$3,195.00	60-60-00-5222	Printing & Copying		\$2,076.75
2430	03/11/2025	Window Envelopes-Bill	\$3,195.00	\$3,195.00	60-61-00-5222	Printing & Copying		\$1,118.25
						<i>Totals:</i>		\$3,195.00
Elara Creatives	Computer Check 29123	03/12/2025	03/12/2025 Not yet posted	\$6,550.00	60-00-00-1127	Citywide Bank	\$0.00	\$6,550.00
					60-00-00-2100	Accounts Payable Co	\$6,550.00	\$0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description		Amount
2770DD99-0017	03/01/2025	Digital Marketing, Corr	\$6,550.00	\$6,550.00	60-60-00-5169	Communications - Public Outrea		\$4,257.50
2770DD99-0017	03/01/2025	Digital Marketing, Corr	\$6,550.00	\$6,550.00	60-61-00-5169	Communications - Public Outrea		\$2,292.50
						<i>Totals:</i>		\$6,550.00
EPR	Computer Check 29099	02/24/2025	02/24/2025 Posted	\$41,575.71	60-00-00-1127	Citywide Bank	\$0.00	\$41,575.71
					60-00-00-2100	Accounts Payable Co	\$41,575.71	\$0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description		Amount
3925	02/07/2025	Raw Water Line Repair	\$20,364.86	\$20,364.86	60-60-00-5320	Wells R&M		\$20,364.86
						<i>Totals:</i>		\$20,364.86
3927	02/07/2025	Well A-5 Isolation Valv	\$21,210.85	\$21,210.85	60-60-00-7760	Well Control Vault Rehab Progra		\$21,210.85
						<i>Totals:</i>		\$21,210.85
EPR	Computer Check 29125	03/12/2025	03/12/2025 Not yet posted	\$18,219.41	60-00-00-1127	Citywide Bank	\$0.00	\$18,219.41
					60-00-00-2100	Accounts Payable Co	\$18,219.41	\$0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description		Amount
3939	02/28/2025	Exeter & Monarch	\$18,219.41	\$18,219.41	60-60-00-5360	Water Distribution Repairs		\$18,219.41
						<i>Totals:</i>		\$18,219.41
ENLIVE tv Services LLC	Computer Check 29110	02/25/2025	02/25/2025 Posted	\$200.00	60-00-00-1127	Citywide Bank	\$0.00	\$200.00
					60-00-00-2100	Accounts Payable Co	\$200.00	\$0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description		Amount
0165	02/01/2025	CDN-Board Meetings-l	\$200.00	\$200.00	60-60-00-5169	Communications - Public Outrea		\$130.00
0165	02/01/2025	CDN-Board Meetings-l	\$200.00	\$200.00	60-61-00-5169	Communications - Public Outrea		\$70.00
						<i>Totals:</i>		\$200.00
ENLIVE tv Services LLC	Computer Check 29124	03/12/2025	03/12/2025 Not yet posted	\$200.00	60-00-00-1127	Citywide Bank	\$0.00	\$200.00
					60-00-00-2100	Accounts Payable Co	\$200.00	\$0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description		Amount

Castle Pines North Metro. District

Cash Disbursement Journals

Payee	Trans. Type Trans. No.	Trans. Date	Post Date Post Status	Amount	Account Number	Description	Debit Amount	Credit Amount
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	
0166	03/03/2025	CDN-Board Meetings-l	\$200.00	\$200.00	60-60-00-5169	Communications - Public Outrea		\$130.00
0166	03/03/2025	CDN-Board Meetings-l	\$200.00	\$200.00	60-61-00-5169	Communications - Public Outrea		\$70.00
<i>Totals:</i>								\$200.00
Family Support Registry	Computer Check 29100	02/24/2025	02/24/2025 Posted	\$286.50	60-00-00-1127 60-00-00-2100	Citywide Bank Accounts Payable Co	\$0.00 \$286.50	\$286.50 \$0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	
	02/15/2025	Wage Garnishment-FS	\$286.50	\$286.50	60-00-00-2110	Misc Accounts Payable		\$286.50
<i>Totals:</i>								\$286.50
Family Support Registry	Computer Check 29126	03/12/2025	03/12/2025 Not yet posted	\$286.50	60-00-00-1127 60-00-00-2100	Citywide Bank Accounts Payable Co	\$0.00 \$286.50	\$286.50 \$0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	
	02/28/2025	Wage Garnishment-FS	\$286.50	\$286.50	60-00-00-2110	Misc Accounts Payable		\$286.50
<i>Totals:</i>								\$286.50
Greystone Technology Group	Computer Check 29127	03/12/2025	03/12/2025 Not yet posted	\$2,131.86	60-00-00-1127 60-00-00-2100	Citywide Bank Accounts Payable Co	\$0.00 \$2,131.86	\$2,131.86 \$0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	
94543	02/13/2025	Cloud Service-January	\$174.36	\$174.36	60-60-00-5166	Software Support		\$113.33
94543	02/13/2025	Cloud Service-January	\$174.36	\$174.36	60-61-00-5166	Software Support		\$61.03
<i>Totals:</i>								\$174.36
94841	03/01/2025	IT Service-March	\$1,957.50	\$1,957.50	60-60-00-5166	Software Support		\$1,272.38
94841	03/01/2025	IT Service-March	\$1,957.50	\$1,957.50	60-61-00-5166	Software Support		\$685.12
<i>Totals:</i>								\$1,957.50
H2 Advisors Corporation	Computer Check 29128	03/12/2025	03/12/2025 Not yet posted	\$9,824.14	60-00-00-1127 60-00-00-2100	Citywide Bank Accounts Payable Co	\$0.00 \$9,824.14	\$9,824.14 \$0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	
101098	02/28/2025	Accounting & Finance	\$9,824.14	\$9,824.14	60-60-00-5145	Accounting and Payroll		\$6,385.69
101098	02/28/2025	Accounting & Finance	\$9,824.14	\$9,824.14	60-61-00-5145	Accounting and Payroll		\$3,438.45
<i>Totals:</i>								\$9,824.14
Hamre Rodriguez Ostrander	Computer Check 29101	02/24/2025	02/24/2025 Posted	\$1,092.00	60-00-00-1127 60-00-00-2100	Citywide Bank Accounts Payable Co	\$0.00 \$1,092.00	\$1,092.00 \$0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	
1367	02/03/2025	Legal Service-Water Ri	\$1,092.00	\$1,092.00	60-60-00-5400	Professional Svcs - Water Rights		\$1,092.00
<i>Totals:</i>								\$1,092.00

Castle Pines North Metro. District

Cash Disbursement Journals

Payee	Trans. Type Trans. No.	Trans. Date	Post Date Post Status	Amount	Account Number	Description	Debit Amount	Credit Amount
Hamre Rodriguez Ostrander	Computer Check 29129	03/12/2025	03/12/2025 Not yet posted	\$716.00	60-00-00-1127	Citywide Bank	\$0.00	\$716.00
					60-00-00-2100	Accounts Payable Co	\$716.00	\$0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description		Amount
1676	03/03/2025	Legal Service-Water Ri	\$716.00	\$716.00	60-60-00-5400	Professional Svcs - Water Rights I		\$716.00
						<i>Totals:</i>		\$716.00
HBS	Computer Check 29130	03/12/2025	03/12/2025 Not yet posted	\$341.50	60-00-00-1127	Citywide Bank	\$0.00	\$341.50
					60-00-00-2100	Accounts Payable Co	\$341.50	\$0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description		Amount
FR5109859	02/28/2025	Trash Service-7404 Yor	\$341.50	\$341.50	60-60-00-5204	Trash Removal		\$221.98
FR5109859	02/28/2025	Trash Service-7404 Yor	\$341.50	\$341.50	60-61-00-5204	Trash Removal		\$119.52
						<i>Totals:</i>		\$341.50
Highlands Ranch Metro District	Computer Check 29131	03/12/2025	03/12/2025 Not yet posted	\$53.33	60-00-00-1127	Citywide Bank	\$0.00	\$53.33
					60-00-00-2100	Accounts Payable Co	\$53.33	\$0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description		Amount
97288	02/28/2025	Pump Station	\$53.33	\$53.33	60-60-00-5374	Centennial Delivery Charges		\$53.33
						<i>Totals:</i>		\$53.33
Investigations Law Group	Computer Check 29132	03/12/2025	03/12/2025 Not yet posted	\$500.00	60-00-00-1127	Citywide Bank	\$0.00	\$500.00
					60-00-00-2100	Accounts Payable Co	\$500.00	\$0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description		Amount
5202	03/03/2025	Job Candidates Search	\$500.00	\$500.00	60-60-00-5158	Professional Services - Human Re		\$325.00
5202	03/03/2025	Job Candidates Search	\$500.00	\$500.00	60-61-00-5158	Professional Services - Human Re		\$175.00
						<i>Totals:</i>		\$500.00
JAN PRO Cleaning Systems of C	Computer Check 29133	03/12/2025	03/12/2025 Not yet posted	\$812.00	60-00-00-1127	Citywide Bank	\$0.00	\$812.00
					60-00-00-2100	Accounts Payable Co	\$812.00	\$0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description		Amount
300556	03/01/2025	Janitorial Service-CC-IV	\$812.00	\$812.00	60-60-00-5229	Building Cleaning Expenses		\$527.80
300556	03/01/2025	Janitorial Service-CC-IV	\$812.00	\$812.00	60-61-00-5229	Building Cleaning Expenses		\$284.20
						<i>Totals:</i>		\$812.00
Jehn Water Consultants Inc.	Computer Check 29134	03/12/2025	03/12/2025 Not yet posted	\$6,473.07	60-00-00-1127	Citywide Bank	\$0.00	\$6,473.07
					60-00-00-2100	Accounts Payable Co	\$6,473.07	\$0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description		Amount
125.1/3-25	03/02/2025	General Water Rights	\$5,176.25	\$5,176.25	60-60-00-5167	Professional Services - Water Rig		\$5,176.25
						<i>Totals:</i>		\$5,176.25

Castle Pines North Metro. District

Cash Disbursement Journals

Payee	Trans. Type Trans. No.	Trans. Date	Post Date Post Status	Amount	Account Number	Description	Debit Amount	Credit Amount
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	
125.6/3-25	03/02/2025	Resume Review	\$122.50	\$122.50	60-60-00-5167	Professional Services - Water Rig		\$122.50
						<i>Totals:</i>		\$122.50
871.1/3-25	03/02/2025	Hock Hocking Share-Fr	\$1,174.32	\$1,174.32	60-60-00-5316	Ditch/Land Rights Operating Exp		\$1,174.32
						<i>Totals:</i>		\$1,174.32
Kennedy Jenks Consultants Inc	Computer Check 29135	03/12/2025	03/12/2025 Not yet posted	\$83,269.02	60-00-00-1127 60-00-00-2100	Citywide Bank Accounts Payable Co	\$0.00 \$83,269.02	\$83,269.02 \$0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	
178292	02/25/2025	Lagae PA-7	\$397.67	\$397.67	60-60-00-5165	Engineering Services Reimbursab		\$397.67
						<i>Totals:</i>		\$397.67
178293	02/25/2025	Lagae Family Parcel	\$948.88	\$948.88	60-60-00-5165	Engineering Services Reimbursab		\$948.88
						<i>Totals:</i>		\$948.88
178294	02/25/2025	Lift Stations Permitting	\$11,345.19	\$11,345.19	60-61-00-7766	Waste Water - Lift Station Renov		\$11,345.19
						<i>Totals:</i>		\$11,345.19
178295	02/25/2025	Liquid Ammonia Sulfat	\$13,305.19	\$13,305.19	60-60-00-7769	WTP Liquid Ammonia Sulfate		\$13,305.19
						<i>Totals:</i>		\$13,305.19
178296	02/25/2025	Well Vaults Rehabilitati	\$6,476.64	\$6,476.64	60-60-00-7760	Well Control Vault Rehab Program		\$6,476.64
						<i>Totals:</i>		\$6,476.64
178297	02/25/2025	Facility Documentation	\$8,702.61	\$8,702.61	60-60-00-7755	WTP Site Plan / O&M Manual De		\$8,702.61
						<i>Totals:</i>		\$8,702.61
178298	02/25/2025	General Engineering	\$1,717.01	\$1,717.01	60-60-00-5175	Engineering		\$1,717.01
						<i>Totals:</i>		\$1,717.01
178299	02/25/2025	Monarch Water Line Re	\$644.78	\$644.78	60-60-00-7767	Monarch Waterline Replacement		\$644.78
						<i>Totals:</i>		\$644.78
178300	02/25/2025	Filter Beds Rehab	\$39,731.05	\$39,731.05	60-60-00-7756	WTP Filter Rehabilitation Program		\$39,731.05
						<i>Totals:</i>		\$39,731.05
Letters Plus	Computer Check 29136	03/12/2025	03/12/2025 Not yet posted	\$6,000.00	60-00-00-1127 60-00-00-2100	Citywide Bank Accounts Payable Co	\$0.00 \$6,000.00	\$6,000.00 \$0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	
	03/11/2025	Mailing & Postage Fun	\$6,000.00	\$6,000.00	60-60-00-5221	Postage & Freight		\$3,120.00
	03/11/2025	Mailing & Postage Fun	\$6,000.00	\$6,000.00	60-60-00-5222	Printing & Copying		\$780.00
	03/11/2025	Mailing & Postage Fun	\$6,000.00	\$6,000.00	60-61-00-5221	Postage & Freight		\$1,680.00
	03/11/2025	Mailing & Postage Fun	\$6,000.00	\$6,000.00	60-61-00-5222	Printing & Copying		\$420.00
						<i>Totals:</i>		\$6,000.00
Level Engineering and Inspecti	Computer Check 29102	02/24/2025	02/24/2025 Posted	\$12,385.00	60-00-00-1127 60-00-00-2100	Citywide Bank Accounts Payable Co	\$0.00 \$12,385.00	\$12,385.00 \$0.00

Castle Pines North Metro. District

Cash Disbursement Journals

Payee	Trans. Type Trans. No.	Trans. Date	Post Date Post Status	Amount	Account Number	Description	Debit Amount	Credit Amount
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	
2025-01	02/07/2025	Contract 17571-Gen C	\$12,385.00	\$12,385.00	60-60-00-5164	Engineering Services		\$1,043.25
2025-01	02/07/2025	Contract 17571-Gen C	\$12,385.00	\$12,385.00	60-60-00-5999	Parks, Trails and Open Space - IG		\$6,207.50
2025-01	02/07/2025	Contract 17571-Gen C	\$12,385.00	\$12,385.00	60-61-00-5164	Engineering Services		\$561.75
2025-01	02/07/2025	Contract 17571-Gen C	\$12,385.00	\$12,385.00	60-61-00-5400	Collection - Emergency Response		\$1,230.00
2025-01	02/07/2025	Contract 17571-Gen C	\$12,385.00	\$12,385.00	60-61-00-5999	Parks, Trails and Open Space - IG		\$3,342.50
<i>Totals:</i>								\$12,385.00
Level Engineering and Inspecti	Computer Check 29137	03/12/2025	03/12/2025 Not yet posted	\$23,611.25	60-00-00-1127 60-00-00-2100	Citywide Bank Accounts Payable Co	\$0.00 \$23,611.25	\$23,611.25 \$0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	
2025-02	03/03/2025	Contract 17571-Gen C	\$23,611.25	\$23,611.25	60-60-00-5175	Engineering		\$1,421.87
2025-02	03/03/2025	Contract 17571-Gen C	\$23,611.25	\$23,611.25	60-60-00-5400	Professional Svcs - Water Rights I		\$133.25
2025-02	03/03/2025	Contract 17571-Gen C	\$23,611.25	\$23,611.25	60-60-00-5999	Parks, Trails and Open Space - IG		\$13,792.19
2025-02	03/03/2025	Contract 17571-Gen C	\$23,611.25	\$23,611.25	60-61-00-5164	Engineering Services		\$765.63
2025-02	03/03/2025	Contract 17571-Gen C	\$23,611.25	\$23,611.25	60-61-00-5400	Collection - Emergency Response		\$71.75
2025-02	03/03/2025	Contract 17571-Gen C	\$23,611.25	\$23,611.25	60-61-00-5999	Parks, Trails and Open Space - IG		\$7,426.56
<i>Totals:</i>								\$23,611.25
Mountain Peak Controls Inc.	Computer Check 29138	03/12/2025	03/12/2025 Not yet posted	\$11,400.00	60-00-00-1127 60-00-00-2100	Citywide Bank Accounts Payable Co	\$0.00 \$11,400.00	\$11,400.00 \$0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	
30888	03/04/2025	Well Vault Upgrade W	\$10,200.00	\$10,200.00	60-60-00-7760	Well Control Vault Rehab Program		\$10,200.00
<i>Totals:</i>								\$10,200.00
30901	03/10/2025	Well Vault Upgrade W	\$1,200.00	\$1,200.00	60-60-00-7760	Well Control Vault Rehab Program		\$1,200.00
<i>Totals:</i>								\$1,200.00
Municipal Treatment Equipmer	Computer Check 29103	02/24/2025	02/24/2025 Posted	\$301.56	60-00-00-1127 60-00-00-2100	Citywide Bank Accounts Payable Co	\$0.00 \$301.56	\$301.56 \$0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	
004978	02/14/2025	Parts-WTP	\$301.56	\$301.56	60-60-00-5330	Water Treatment Plant Repairs		\$301.56
<i>Totals:</i>								\$301.56
Office Depot Business Credit	Computer Check 29104	02/24/2025	02/24/2025 Posted	\$86.29	60-00-00-1127 60-00-00-2100	Citywide Bank Accounts Payable Co	\$0.00 \$86.29	\$86.29 \$0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	
6011566601198660	02/03/2025	Office Supplies	\$86.29	\$86.29	60-60-00-5223	Operating Supplies		\$56.09
6011566601198660	02/03/2025	Office Supplies	\$86.29	\$86.29	60-61-00-5223	Operating Supplies		\$30.20
<i>Totals:</i>								\$86.29

Castle Pines North Metro. District

Cash Disbursement Journals

Payee	Trans. Type Trans. No.	Trans. Date	Post Date Post Status	Amount	Account Number	Description	Debit Amount	Credit Amount
Plum Creek Water Reclamation	Computer Check 29105	02/24/2025	02/24/2025 Posted	\$62,374.16	60-00-00-1127 60-00-00-2100	Citywide Bank Accounts Payable Co	\$0.00 \$62,374.16	\$62,374.16 \$0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description		Amount
CPNMD0125	02/03/2025	Wastewater Treatment	\$60,290.83	\$60,290.83	60-61-00-5167	PCWRA Sewer Fees		\$60,290.83
							<i>Totals:</i>	\$60,290.83
RCPN0125	02/03/2025	Pond 16-January	\$2,083.33	\$2,083.33	60-60-00-5205	Reuse Pumping		\$2,083.33
							<i>Totals:</i>	\$2,083.33
Plum Creek Water Reclamation	Computer Check 29139	03/12/2025	03/12/2025 Not yet posted	\$62,374.16	60-00-00-1127 60-00-00-2100	Citywide Bank Accounts Payable Co	\$0.00 \$62,374.16	\$62,374.16 \$0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description		Amount
CPNMD0225	03/03/2025	Wastewater Treatment	\$60,290.83	\$60,290.83	60-61-00-5167	PCWRA Sewer Fees		\$60,290.83
							<i>Totals:</i>	\$60,290.83
RCPN0225	03/03/2025	Pond 16-February	\$2,083.33	\$2,083.33	60-60-00-5205	Reuse Pumping		\$2,083.33
							<i>Totals:</i>	\$2,083.33
Principle Electric	Computer Check 29140	03/12/2025	03/12/2025 Not yet posted	\$28,281.35	60-00-00-1127 60-00-00-2100	Citywide Bank Accounts Payable Co	\$0.00 \$28,281.35	\$28,281.35 \$0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description		Amount
2710	02/28/2025	Well A1- Main Breaker	\$3,281.35	\$3,281.35	60-60-00-5320	Wells R&M		\$3,281.35
							<i>Totals:</i>	\$3,281.35
2711	02/28/2025	A1 Well Main Breaker	\$25,000.00	\$25,000.00	60-60-00-5320	Wells R&M		\$25,000.00
							<i>Totals:</i>	\$25,000.00
QP Services LLC	Computer Check 29106	02/24/2025	02/24/2025 Posted	\$116,174.40	60-00-00-1127 60-00-00-2100	Citywide Bank Accounts Payable Co	\$0.00 \$116,174.40	\$116,174.40 \$0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description		Amount
PJINV002170	01/31/2025	588 Villa Drive Repair	\$1,030.00	\$1,030.00	60-61-00-5360	Collection - Station Jetting		\$1,030.00
							<i>Totals:</i>	\$1,030.00
Pay App 1-QPS-00042	01/31/2025	2025 Sewer Rat-QPS-0	\$115,144.40	\$115,144.40	60-61-00-5360	Collection - Station Jetting		\$115,144.40
							<i>Totals:</i>	\$115,144.40
QP Services LLC	Computer Check 29141	03/12/2025	03/12/2025 Not yet posted	\$27,482.58	60-00-00-1127 60-00-00-2100	Citywide Bank Accounts Payable Co	\$0.00 \$27,482.58	\$27,482.58 \$0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description		Amount
PJINV002256-PayApp	02/28/2025	2025 Sewer Rat-QPS-0	\$21,831.95	\$21,831.95	60-61-00-5360	Collection - Station Jetting		\$21,831.95
							<i>Totals:</i>	\$21,831.95
PJINV002252	02/28/2025	412 Max Dr-Repair	\$5,650.63	\$5,650.63	60-61-00-5360	Collection - Station Jetting		\$5,650.63

Castle Pines North Metro. District

Cash Disbursement Journals

Payee	Trans. Type Trans. No.	Trans. Date	Post Date Post Status	Amount	Account Number	Description	Debit Amount	Credit Amount
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description		
						<i>Totals:</i>		\$5,650.63
Resource Central	Computer Check 29142	03/12/2025	03/12/2025 Not yet posted	\$7,518.75	60-00-00-1127 60-00-00-2100	Citywide Bank Accounts Payable Co	\$0.00 \$7,518.75	\$7,518.75 \$0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description		
6313	02/28/2025	2025 Slow the Flow De	\$7,518.75	\$7,518.75	60-60-00-5170	Water Rebates		\$7,518.75
						<i>Totals:</i>		\$7,518.75
Semocor Inc	Computer Check 29143	03/12/2025	03/12/2025 Not yet posted	\$49,878.91	60-00-00-1127 60-00-00-2100	Citywide Bank Accounts Payable Co	\$0.00 \$49,878.91	\$49,878.91 \$0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description		
7101	03/01/2025	ORC, WTP, LSs & Field	\$49,878.91	\$49,878.91	60-60-00-5147	Operations Staffing Contract		\$33,018.00
7101	03/01/2025	ORC, WTP, LSs & Field	\$49,878.91	\$49,878.91	60-60-00-5345	Chemicals		\$5,633.91
7101	03/01/2025	ORC, WTP, LSs & Field	\$49,878.91	\$49,878.91	60-60-00-5347	Water Quality Testing		\$650.00
7101	03/01/2025	ORC, WTP, LSs & Field	\$49,878.91	\$49,878.91	60-61-00-5147	Operations Staffing Contract		\$10,577.00
						<i>Totals:</i>		\$49,878.91
Seter, Vander Wall & Mielke, P.	Computer Check 29107	02/24/2025	02/24/2025 Posted	\$23,944.16	60-00-00-1127 60-00-00-2100	Citywide Bank Accounts Payable Co	\$0.00 \$23,944.16	\$23,944.16 \$0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description		
87953	01/31/2025	Legal Service	\$23,944.16	\$23,944.16	60-60-00-5163	Legal Services		\$15,082.05
87953	01/31/2025	Legal Service	\$23,944.16	\$23,944.16	60-60-00-5231	Election Expenses		\$481.65
87953	01/31/2025	Legal Service	\$23,944.16	\$23,944.16	60-61-00-5163	Legal Services		\$8,121.11
87953	01/31/2025	Legal Service	\$23,944.16	\$23,944.16	60-61-00-5231	Election Expenses		\$259.35
						<i>Totals:</i>		\$23,944.16
Seter, Vander Wall & Mielke, P.	Computer Check 29144	03/12/2025	03/12/2025 Not yet posted	\$30,622.78	60-00-00-1127 60-00-00-2100	Citywide Bank Accounts Payable Co	\$0.00 \$30,622.78	\$30,622.78 \$0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description		
88038	02/28/2025	Legal Service-February	\$30,622.78	\$30,622.78	60-60-00-5163	Legal Services		\$19,800.18
88038	02/28/2025	Legal Service-February	\$30,622.78	\$30,622.78	60-60-00-5231	Election Expenses		\$104.62
88038	02/28/2025	Legal Service-February	\$30,622.78	\$30,622.78	60-61-00-5163	Legal Services		\$10,661.64
88038	02/28/2025	Legal Service-February	\$30,622.78	\$30,622.78	60-61-00-5231	Election Expenses		\$56.34
						<i>Totals:</i>		\$30,622.78
SPOK INC.	Computer Check 29145	03/12/2025	03/12/2025 Not yet posted	\$234.49	60-00-00-1127 60-00-00-2100	Citywide Bank Accounts Payable Co	\$0.00 \$234.49	\$234.49 \$0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description		

Castle Pines North Metro. District

Cash Disbursement Journals

Payee	Trans. Type Trans. No.	Trans. Date	Post Date Post Status	Amount	Account Number	Description	Debit Amount	Credit Amount
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description		Amount
J0382663O	02/28/2025	Digital Pager	\$234.49	\$234.49	60-60-00-5201	Telephone/Alarms		\$152.42
J0382663O	02/28/2025	Digital Pager	\$234.49	\$234.49	60-61-00-5201	Telephone/Alarms		\$82.07
<i>Totals:</i>								\$234.49
Uline	Computer Check 29146	03/12/2025	03/12/2025 Not yet posted	\$3,005.05	60-00-00-1127 60-00-00-2100	Citywide Bank Accounts Payable Co	\$0.00 \$3,005.05	\$3,005.05 \$0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description		Amount
189974584	03/05/2025	Office Desk & Chairs	\$3,005.05	\$3,005.05	60-60-00-5235	Office Furniture/Equipment		\$1,953.28
189974584	03/05/2025	Office Desk & Chairs	\$3,005.05	\$3,005.05	60-61-00-5235	Office Furniture/Equipment		\$1,051.77
<i>Totals:</i>								\$3,005.05
USA Blue Book	Computer Check 29147	03/12/2025	03/12/2025 Not yet posted	\$38,347.13	60-00-00-1127 60-00-00-2100	Citywide Bank Accounts Payable Co	\$0.00 \$38,347.13	\$38,347.13 \$0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description		Amount
INV00624820	02/17/2025	Monochloramine Analy	\$38,347.13	\$38,347.13	60-60-00-7756	WTP Filter Rehabilitation Program		\$38,347.13
<i>Totals:</i>								\$38,347.13
Utility Notification Ctr CO	Computer Check 29148	03/12/2025	03/12/2025 Not yet posted	\$230.24	60-00-00-1127 60-00-00-2100	Citywide Bank Accounts Payable Co	\$0.00 \$230.24	\$230.24 \$0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description		Amount
225020366	02/28/2025	Locate Service-Februar	\$230.24	\$230.24	60-60-00-5361	Underground Utility Locates		\$149.66
225020366	02/28/2025	Locate Service-Februar	\$230.24	\$230.24	60-61-00-5361	Underground Utility Locates		\$80.58
<i>Totals:</i>								\$230.24
VIP Video Productions	Computer Check 29108	02/24/2025	02/24/2025 Posted	\$4,500.00	60-00-00-1127 60-00-00-2100	Citywide Bank Accounts Payable Co	\$0.00 \$4,500.00	\$4,500.00 \$0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description		Amount
9367	02/17/2025	Board Meetings-Video	\$4,500.00	\$4,500.00	60-60-00-5169	Communications - Public Outrea		\$2,925.00
9367	02/17/2025	Board Meetings-Video	\$4,500.00	\$4,500.00	60-61-00-5169	Communications - Public Outrea		\$1,575.00
<i>Totals:</i>								\$4,500.00
Xerox Financial Services	Computer Check 29109	02/24/2025	02/24/2025 Posted	\$470.00	60-00-00-1127 60-00-00-2100	Citywide Bank Accounts Payable Co	\$0.00 \$470.00	\$470.00 \$0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description		Amount
40179576	02/09/2025	Copy Machine Lease-F	\$470.00	\$470.00	60-60-00-5222	Printing & Copying		\$305.50
40179576	02/09/2025	Copy Machine Lease-F	\$470.00	\$470.00	60-61-00-5222	Printing & Copying		\$164.50
<i>Totals:</i>								\$470.00

Castle Pines North Metro. District Cash Disbursement Journals

Payee	Trans. Type Trans. No.	Trans. Date	Post Date Post Status	Amount	Account Number	Description	Debit Amount	Credit Amount
Grand Totals:				\$877,444.22			\$877,444.22	\$877,444.22
A total of 59 payment(s) listed								

Castle Pines North Metro. District

Cash Disbursement Journals

Account Summary

Account Number	Description	Debit Amount	Credit Amount
60-00-00-1127	Citywide Bank	\$0.00	\$877,444.22
60-00-00-2100	Accounts Payable Control	\$877,444.22	\$877,444.22
60-00-00-2110	Misc Accounts Payable	\$573.00	\$0.00
60-60-00-5145	Accounting and Payroll	\$26,349.31	\$0.00
60-60-00-5147	Operations Staffing Contract	\$33,018.00	\$0.00
60-60-00-5158	Professional Services - Human Resource:	\$325.00	\$0.00
60-60-00-5161	Professional Services	\$12,360.00	\$0.00
60-60-00-5163	Legal Services	\$34,882.23	\$0.00
60-60-00-5164	Engineering Services	\$1,043.25	\$0.00
60-60-00-5165	Engineering Services Reimbursable	\$1,346.55	\$0.00
60-60-00-5166	Software Support	\$1,385.71	\$0.00
60-60-00-5167	Professional Services - Water Rights	\$5,298.75	\$0.00
60-60-00-5169	Communications - Public Outreach	\$9,389.25	\$0.00
60-60-00-5170	Water Rebates	\$7,518.75	\$0.00
60-60-00-5175	Engineering	\$3,138.88	\$0.00
60-60-00-5201	Telephone/Alarms	\$2,628.58	\$0.00
60-60-00-5202	Electricity & Natural Gas	\$296.87	\$0.00
60-60-00-5204	Trash Removal	\$221.98	\$0.00
60-60-00-5205	Reuse Pumping	\$4,166.66	\$0.00
60-60-00-5206	Electricity for Well Pumping	\$46,281.26	\$0.00
60-60-00-5207	Electricity for WTP	\$5,984.36	\$0.00
60-60-00-5208	Electricity for Booster Pump Station	\$2,019.00	\$0.00
60-60-00-5211	Snow Removal	\$2,925.00	\$0.00
60-60-00-5220	Insurance Property & Liability	\$151.45	\$0.00
60-60-00-5221	Postage & Freight	\$3,120.00	\$0.00
60-60-00-5222	Printing & Copying	\$3,162.25	\$0.00
60-60-00-5223	Operating Supplies	\$56.09	\$0.00
60-60-00-5229	Building Cleaning Expenses	\$527.80	\$0.00
60-60-00-5231	Election Expenses	\$586.27	\$0.00
60-60-00-5235	Office Furniture/Equipment	\$4,516.23	\$0.00
60-60-00-5316	Ditch/Land Rights Operating Expenses	\$1,174.32	\$0.00
60-60-00-5320	Wells R&M	\$48,646.21	\$0.00
60-60-00-5330	Water Treatment Plant Repairs	\$3,290.02	\$0.00
60-60-00-5332	Valve, Hydrant & PRV Maintenance	\$53,274.98	\$0.00
60-60-00-5345	Chemicals	\$5,633.91	\$0.00
60-60-00-5347	Water Quality Testing	\$650.00	\$0.00
60-60-00-5360	Water Distribution Repairs	\$18,219.41	\$0.00
60-60-00-5361	Underground Utility Locates	\$3,958.66	\$0.00
60-60-00-5374	Centennial Delivery Charges	\$53.33	\$0.00

Castle Pines North Metro. District

Cash Disbursement Journals

60-60-00-5400	Professional Svcs - Water Rights Hamre,	\$1,941.25	\$0.00
60-60-00-5417	Professional Svcs - Backflow Program	\$9,000.00	\$0.00
60-60-00-5999	Parks, Trails and Open Space - IGA experi	\$21,520.69	\$0.00
60-60-00-7755	WTP Site Plan / O&M Manual Developm	\$8,702.61	\$0.00
60-60-00-7756	WTP Filter Rehabilitation Program	\$78,078.18	\$0.00
60-60-00-7760	Well Control Vault Rehab Program	\$39,087.49	\$0.00
60-60-00-7767	Monarch Waterline Replacement Project	\$644.78	\$0.00
60-60-00-7769	WTP Liquid Ammonia Sulfate	\$13,605.19	\$0.00
60-61-00-5145	Accounting and Payroll	\$14,188.08	\$0.00
60-61-00-5147	Operations Staffing Contract	\$10,577.00	\$0.00
60-61-00-5158	Professional Services - Human Resource:	\$175.00	\$0.00
60-61-00-5163	Legal Services	\$18,782.75	\$0.00
60-61-00-5164	Engineering Services	\$1,327.38	\$0.00
60-61-00-5166	Software Support	\$746.15	\$0.00
60-61-00-5167	PCWRA Sewer Fees	\$120,581.66	\$0.00
60-61-00-5169	Communications - Public Outreach	\$5,055.75	\$0.00
60-61-00-5201	Telephone/Alarms	\$946.18	\$0.00
60-61-00-5202	Electricity & Natural Gas	\$159.85	\$0.00
60-61-00-5204	Trash Removal	\$119.52	\$0.00
60-61-00-5209	Electricity for Wastewater Pumping	\$5,906.62	\$0.00
60-61-00-5211	Snow Removal	\$1,575.00	\$0.00
60-61-00-5220	Property & Liability Insurance	\$81.55	\$0.00
60-61-00-5221	Postage & Freight	\$1,680.00	\$0.00
60-61-00-5222	Printing & Copying	\$1,702.75	\$0.00
60-61-00-5223	Operating Supplies	\$30.20	\$0.00
60-61-00-5229	Building Cleaning Expenses	\$284.20	\$0.00
60-61-00-5231	Election Expenses	\$315.69	\$0.00
60-61-00-5235	Office Furniture/Equipment	\$2,431.82	\$0.00
60-61-00-5360	Collection - Station Jetting	\$143,656.98	\$0.00
60-61-00-5361	Underground Utility Locates	\$2,131.58	\$0.00
60-61-00-5400	Collection - Emergency Response	\$1,301.75	\$0.00
60-61-00-5999	Parks, Trails and Open Space - IGA experi	\$11,588.06	\$0.00
60-61-00-7766	Waste Water - Lift Station Renovations	\$11,345.19	\$0.00

MEMORANDUM

TO: Castle Pines North Metropolitan District

FROM: Seter, Vander Wall & Mielke, P.C., Kim J. Seter, Esq. and Paul Polito, Esq.

DATE: March 24, 2025

RE: Legal Status Report for the March 24, 2025 Board Meeting

UPDATE REPORTS ON MATTERS IN PROCESS

MATTER: CONSOLIDATION/INCLUSION OF HIDDEN POINTE METRO DISTRICT

Status: Hidden Point Metropolitan District (HPMD) Board advised Mr. Travis that it wants to move forward with an election regarding inclusion at its regular election in May, 2025. A preliminary inclusion agreement was drafted and counsel revised the preliminary inclusion agreement based on discussions with HPMD's district manager. Counsel provided the draft agreement to HPMD's district manager for review. HPMD responded on February 16, 2025, with proposed revisions. Counsel met with Hidden Point representatives on March 11, 2025, to discuss inclusion terms. An inclusion agreement has been finalized. Hidden Point will be calling a board meeting to discuss and authorize the inclusion agreement. Counsel will present the inclusion agreement for CPNMD board approval following Hidden Point's authorization of the agreement.

Action: None required.

MATTER: JAM RANCH INCLUSION REQUEST

Status: The property owner has requested inclusion into the District and has submitted the required documents in accordance with the provided checklist and form. The District manager and legal counsel met with representatives for Jam Ranch on March 5, 2025 to discuss the recently passed Renewable Water Resolution and its potential implications on Jam Ranch's proposed inclusion. Jam Ranch is currently evaluating its options regarding inclusion, but has no concrete plans to pursue inclusion with the District at this point.

{00794681}

Action: None required at this time.

**MATTER: PARKS, OPEN SPACE AND RECREATIONAL FACILITIES IGA
PROPERTY CONVEYANCES**

Status: The Board approved conveyance of properties in all 5 Batches that have nearly been completed.

Counsel is coordinating the conveyance of the Castle Pines North Metropolitan District (CPNMD) Administrative Building, also known as the Community Center Property, and associated property interests, including cell tower leases, to the City of Castle Pines pursuant to an Intergovernmental Agreement. Draft documents have been provided to the City for review. Under the proposed lease agreement, CPNMD will retain certain use rights, including exclusive administrative office spaces, and nonexclusive use of common areas such as restrooms, kitchen, conference room, and community room for board meetings. The lease term will initially extend through December 31, 2025, with automatic annual renewals unless terminated. CPNMD is responsible for maintenance, utilities, insurance, and taxes.

Additionally, quitclaim deed documents related to the Parks, Open Space, and Recreational Facilities IGA property conveyances have been drafted and reviewed for execution. These deeds specifically address parcels without utilities within the District. The District is executing these documents. Counsel continues to collaborate with City counsel to finalize all necessary documentation to complete the conveyance.

Action: None required.

MATTER: SALE OF FARM PROPERTIES

Status: I have received a contract and offer of \$469,504.00 for “36.68 estimated mineral acres.” I am communicating with the potential buyer to determine the extent of “mineral acres.” This is a price of \$12,800.00 per acre but am not certain the buyer is offering anything for the surface rights. This offer is being revised and will increase substantially.

District personnel, including general counsel, water law counsel, district manager, and financial manager, held a conference on March 18, 2025, to discuss ideal timing and efficacy of potential sales of farm property, mineral rights, and water conveyance agreements pertaining to farm properties. General counsel and district manager will continue to update the board as potential sale opportunities arise.

Action: None required.

MATTER: VILLA CARRIAGE AT PINERIDGE SEEPAGE AND REIMBURSEMENT REQUEST

Status: The community association manager for the Villa Carriage at Pineridge Association has requested reimbursement from the District related to alleged seepage from a District water line. The association determined that increased water seepage and sump pump activity along Pineridge Lane were caused by a leak in a Castle Pines Metro District (CPMD) irrigation line, discharging 5–10 gallons per minute. The leak was repaired on December 11, 2024. Treated water from the irrigation line purportedly infiltrated the underdrain systems of affected properties, resulting in additional costs for the Villa Carriage at Pineridge Association and residents. The Association has requested reimbursement for expenses incurred, citing the misidentification of the issue in CPMD’s initial investigation.

Legal counsel has reviewed the request and forwarded the claim to the District’s insurance carrier, and will provide an update to the Board once the insurance carrier has made a decision on the claim.

Action: None required at this time.

MATTER: REVISIT MEMORANDA OF UNDERSTANDING BETWEEN CASTLE PINES METRO DISTRICT AND CASTLE PINES NORTH METRO DISTRICT RE WATER RIGHTS

Status: We drafted a Memoranda of Understanding (MOUs) between CPNMD and CPMD regarding the joint use of shared water rights as part of the effort to include in Parker Water. It was not executed once the Parker Water and Sanitation District inclusion was terminated.

We are revisiting the MOUs and discussing them with the water attorneys to ensure clarity, proper documentation, and resolution and will restart discussions with CPMD at that time.

Action: None required.

MATTER: SERVICE PLAN AMENDMENT

Status: The intergovernmental agreements with the City require CPN to amend its service plan to eliminate the District's Park and Recreation and Stormwater services. You approved the petition at the August meeting.

We will hold this until the Property transfers are completed.

Action: None required.

CASTLE PINES NORTH



METROPOLITAN DISTRICT™

Memorandum

From: Nathan J. Travis

To: CPNMD Board of Directors

Date: 3/24/25

Re: District Manager's Report

Staffing

- I'm excited to announce that both of our part-time customer service positions have been filled. Jenifer (Jen) Fieber began working with the district on 2/24/25, and her counterpart Kimberly (Kim) Moore has started on 3/3/25. Both have a wealth of customer service experience and have quickly become valued members of our team. Both Jen and Kim plan to attend the board meeting for brief introductions.
- I will begin the process of hiring an Operations Manager and Field Services Technician in the coming months.

Conservation

- The resource central contracts have been finalized. We are lowering our financial commitment based on the performance of these programs the previous 2 years and using those funds to augment our in house conservation rebate program.

CDPHE Lab Sample invalidation

- Holdover: CDPHE notified us at the end of October that several of the water quality samples we submitted to the State Lab in 2020 were "invalidated due to a lapse in quality assurance, going on to say "at this time there is nothing you need to do. The division will reach out to you shortly and go over the next steps for your system, if applicable"

It is worth noting that the samples in question (For CPNMD) are for copper, and Total Haloacetic Acids (HAA5). Neither of these contaminants are a concern for our system, because of our source water, and relatively young system age. Several years ago, we stopped using the State Lab and have been using Colorado Analytical to do our water sample testing. The invalidated test results, although concerning, at a State Level, do not raise any concerns that our water was unsafe, as our levels are well below the water quality standards. We have never been out of compliance for copper, or HAA5. All our testing prior to the invalidated results, and since then have been well below the regulatory levels.

Capital Project Updates (for additional information please refer to the engineering report)

- Well A2 failure: Pending board approval, we will move forward with the repair as outlined in the presented Layne proposal.
- Well A3 failure: During a start-up procedure for the well vault rehab project, Well A3 failed to produce water on start-up. The well and equipment are currently being evaluated, the board has been previously notified via e-mail.

- Monarch Waterline Phase 2: Kennedy Jenks and CPNMD have reviewed the pricing and scope for this work. I have sent a letter of consent to the City of Castle Pines, and they will seek Council approval on 3/25/2024. Following the financial controls policy, this falls within my approval limit for Capital Projects, as this has gone through the City Approval and Financial process, I am confident that we are getting the best pricing available to us. The total anticipated cost to CPNMD for this project is \$1,200,000. Within the amount budgeted for the project this year.
- Filter Rehab Program: The CMGC contract documents have been posted to BidNet. We held a pre-bid meeting with 4 prospective partners present. We anticipate that the contract will be brought to the board for approval in April or May of this Year. Important to this process is the selection panel. I would like the committee to be the following: Nathan Travis District Manager, Alex Paige Project Engineer, Erica Wirski Project Engineer, District Operations Manager, and Jana Krell the appointed board member.
- Well Vault Rehab Project: Work on this project is nearing completion. This project will standardize equipment at all our well-sites, replace outdated components, increase security for our well sites, and rehabilitate aging concrete in 3 of the vaults. This does NOT impact the actual wells themselves, this work is primarily on metering and control vaults downstream of the wells themselves.
- (holdover): Documentation and Asset Management: AIMS completed uploading the data to our asset management system. A meeting with AIMS and Kennedy Jenks has been scheduled. The following task will be evaluating equipment's useful life cycles and setting depreciation curves. This is incredibly exciting and a massive leap forward in our capital planning and forecasting.
- Lift Station Rehab program: We are still waiting for final approval from CDPHE to move forward and get this project out to bid. We remain on track to get these projects out to bid this year, though it may be later in the year that we had hoped, due to the delay in the review process. Well within the CDPHE Violation Resolution Requirements.

Castle Pines Metropolitan District Tank Project

- (holdover) Castle Pines Metro is in the design phase of constructing a new water tank near our Treatment Plant. This will require relocation of the two large diameter water mains that feed our tanks. This will be completed at no cost to our District. CPMD will work with Kennedy Jenks to approve the design changes to our existing waterlines. We will also inspect the construction of these lines; those costs will also be the responsibility of CPMD.

University of Colorado Certified Public Manager Program

- I have been formally accepted to attend the Colorado Certified Public Manager Program. Classes will begin in May, and I anticipate that it will take approximately 1 year to complete the program.

Program Overview:

- The Colorado Certified Public Manager® (CPM) program is designed to offer public sector professionals an opportunity to develop and improve their management and leadership skills, while earning a nationally recognized, professional certificate. Courses are taught by academic and practice-focused faculty to bring theory and practice together with the existing experience of attendees. Attendees come from all levels and areas of government, which offers a unique classroom experience wherein students connect with and learn from the experiences and perspectives of other professionals. The program culminates in a student-developed capstone project.

Upcoming Days Off (I will not be in the office)

- No planned days off in the upcoming month.

CASTLE PINES NORTH



METROPOLITAN DISTRICT™

3/21/2025

City of Castle Pines
7437 Village Square Drive, #200
Castle Pines, CO 80108
RE: Letter of consent, 2025 Monarch Blvd Phase 2
ESI Bid Number DL224780

CC: Cody Stoyke, Project Manager, Elite Surface Infrastructure (ESI)

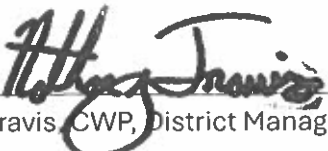
Nathan Travis, District Manager
Castle Pines North Metropolitan District
7404 Yorkshire Drive
Castle Pines, CO 80108

Castle Pines North Metropolitan District (CPNMD) Staff, and District Engineer, Kennedy Jenks, have reviewed the attached schedule: Number: DRL224780 dated 2/07/2025. We have determined the pricing and material quantities outlined are accurate and acceptable.

This letter grants formal approval to move forward with the installation of the waterline. Work may begin on construction of the waterline as outlined in the bid and contract documents. Kennedy Jenks will perform regular inspections on the installation of the waterline. ESI is expected to coordinate these inspections directly with Kennedy Jenks.

As there is no direct contractual agreement between CPNMD and ESI, the City of Castle Pines shall sign the contract. CPNMD will reimburse the City of Castle Pines as per the cost sharing guidelines outlined in the IGA associated with the 2025 Monarch Blvd Reconstruction Project Phase 2, to include Schedule B, and 30% of the paving costs to the extent of the waterline installation.

Approved by:

Signature: 
Nathan Travis, CWP, District Manager

Date: 3/21/2025



CORPORATE OFFICE
 115 Inverness Dr. East, Suite 100
 Englewood, CO 80112
 PHONE: 303-841-0292
 www.elitesi.com

To: City Of Castle Pines	Contact: Dole Grebenik
Address: Castle Pines, CO	Phone:
	Fax:
Project Name: 2025 Monarch Blvd Spring	Bid Number: DRL224780
Project Location: Monarch Blvd, Castle Pines, CO	Bid Date: 2/27/2025

Item #	Item Description	Estimated Quantity	Unit	Unit Price	Total Price
500	F/A Traffic Control 1	1.00	LS	\$10,000.00	\$10,000.00
505	F/A Traffic Control 2	1.00	LS	\$10,000.00	\$10,000.00
510	F/A Water Line Contingency	1.00	LS	\$25,000.00	\$25,000.00
515	F/A Overall Contract	1.00	LS	\$235,000.00	\$235,000.00
Total Price for above Items:					\$280,000.00

Schedule A

10	Clearing and Grubbing	1.00	LS	\$20,525.00	\$20,525.00
15	Removal of Inlet	1.00	EACH	\$2,220.00	\$2,220.00
30	Removal of Sidewalk	652.00	SY	\$7.65	\$4,987.80
35	Removal of Curb	4,456.00	LF	\$5.80	\$25,844.80
40	Removal of Concrete Curb Ramp	54.00	SY	\$10.35	\$558.90
45	Removal Of Concrete Pavement (7-9 " Thick)	11,093.00	SY	\$16.20	\$179,706.60
50	Removal Of Asphalt Mat	21.00	SY	\$25.00	\$525.00
55	Clean Inlet	4.00	EACH	\$1,050.00	\$4,200.00
60	Unclassified Excavation (Complete In Place)	1,365.00	CY	\$39.50	\$53,917.50
65	Proof Rolling	50.00	HR	\$140.00	\$7,000.00
70	Potholing	250.00	HR	\$310.00	\$77,500.00
75	Topsoil (Native W/ Amendment)	90.00	CY	\$55.50	\$4,995.00
85	Silt Fence	1,500.00	LF	\$1.45	\$2,175.00
90	Concrete Washout Structure	4.00	EACH	\$2,095.00	\$8,380.00
91	Storm Drain Inlet Protection (Type 1)	3.00	EACH	\$425.00	\$1,275.00
92	Remove/Dispose Of Sediment (Labor)	50.00	HR	\$54.00	\$2,700.00
93	Remove/Dispose Of Sediment (Equipment)	60.00	HR	\$125.00	\$7,500.00
94	Sweeping (Sediment Removal)	60.00	HR	\$213.00	\$12,780.00
95	Erosion Control Management	80.00	DY	\$131.50	\$10,520.00
100	Reset Ground Signs	11.00	EACH	\$212.00	\$2,332.00
101	Reset Pedestal Pole	9.00	EACH	\$640.00	\$5,760.00
105	Adjust Manhole	1.00	EACH	\$575.00	\$575.00
110	Adjust Valve	4.00	EACH	\$425.00	\$1,700.00
115	Seeding (Native)	0.10	ACRE	\$15,000.00	\$1,500.00



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To: City Of Castle Pines	Contact: Dole Grebenik
Address: Castle Pines, CO	Phone:
	Fax:
Project Name: 2025 Monarch Blvd Spring	Bid Number: DRL224780
Project Location: Monarch Blvd, Castle Pines, CO	Bid Date: 2/27/2025

Item #	Item Description	Estimated Quantity	Unit	Unit Price	Total Price
120	Aggregate Base Course (Class 6)	98.00	CY	\$86.00	\$8,428.00
121	Reconditioning (Subgrade)(12 Inch)	13,506.00	SY	\$3.45	\$46,595.70
125	Cement Treated Subgrade (5%)(12")	12,914.00	SY	\$13.35	\$172,401.90
130	Hot Mix Asphalt (Grading S)(100)(PG 64-22)	2,195.00	TON	\$101.50	\$222,792.50
135	Hot Mix Asphalt (Grading Sx)(100)(PG 64-22)	1,570.00	TON	\$108.50	\$170,345.00
140	Concrete Pavement (8 Inch)	218.00	SY	\$145.00	\$31,610.00
150	18 Inch Reinforced Concrete Pipe	8.00	LF	\$640.00	\$5,120.00
175	Inlet Type R L 5 (5 Foot)	1.00	EACH	\$10,375.00	\$10,375.00
190	Concrete Sidewalk (6 In)	794.00	SY	\$84.35	\$66,973.90
195	Concrete Curb Ramp	79.00	SY	\$151.40	\$11,960.60
200	Detectable Warning	206.00	SF	\$40.50	\$8,343.00
210	Curb And Gutter Type 2 (Special)	4,400.00	LF	\$26.15	\$115,060.00
215	Gutter Type 2 (6 Foot)	316.00	LF	\$132.00	\$41,712.00
225	Sanitary Facility	2.00	EACH	\$1,800.00	\$3,600.00
230	Construction Survey	1.00	LS	\$45,000.00	\$45,000.00
231	Geotechnical Testing - Schedule A	1.00	LS	\$30,250.00	\$30,250.00
235	Schedule A - Mobilization	1.00	LS	\$160,000.00	\$160,000.00
240	Epoxy Pavement Marking	130.00	GAL	\$195.00	\$25,350.00
245	Preformed Thermoplastic Pavement Marking	617.00	SF	\$34.00	\$20,978.00
255	Flagging (per Flagger)	200.00	HR	\$60.25	\$12,050.00
260	Traffic Control Inspection	100.00	DY	\$301.25	\$30,125.00
265	Traffic Control Management (TCS W/ Flaggers)	20.00	DY	\$1,220.00	\$24,400.00
270	Traffic Control Devices	100.00	DY	\$1,065.00	\$106,500.00
275	Portable Variable Message Sign (3ea)	100.00	DY	\$670.00	\$67,000.00
280	Advance Warning Flashing Or Sequencing Arrow Panel (2ea)	200.00	DY	\$181.00	\$36,200.00
285	Temporary Traffic Signal X3	100.00	DY	\$542.25	\$54,225.00
290	Traffic Control Mobilization & TCPs	1.00	LS	\$15,325.00	\$15,325.00
295	Neighborhood Signs	1.00	EACH	\$0.00	\$0.00
330	F/A Smoothness	1.00	FA	\$100,000.00	\$100,000.00
330	F/A Sprinklers	1.00	FA	\$20,000.00	\$20,000.00



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To: City Of Castle Pines	Contact: Dole Grebenik
Address: Castle Pines, CO	Phone:
	Fax:
Project Name: 2025 Monarch Blvd Spring	Bid Number: DRL224780
Project Location: Monarch Blvd, Castle Pines, CO	Bid Date: 2/27/2025

Item #	Item Description	Estimated Quantity	Unit	Unit Price	Total Price
Total Price for above Schedule A Items:					\$2,101,898.20

Schedule B

335	Schedule B Mobilization	1.00	LS	\$57,500.00	\$57,500.00
340	16-inch AWWA C900 DR 18 PVC Pipe	1,660.00	LF	\$166.00	\$275,560.00
345	12-inch AWWA C900 DR 18 PVC Pipe	50.00	LF	\$245.00	\$12,250.00
350	10-inch AWWA C900 DR 18 PVC Pipe	106.00	LF	\$209.25	\$22,180.50
355	8-inch AWWA C900 DR 18 PVC Pipe	25.00	LF	\$225.50	\$5,637.50
360	Connect to Existing Water Line	6.00	EACH	\$2,450.00	\$14,700.00
365	Fire Hydrant Assembly	1.00	EACH	\$17,975.00	\$17,975.00
370	12-inch Gate Valve with Reducers	4.00	EACH	\$7,270.00	\$29,080.00
375	12" Gate Valve	1.00	EACH	\$5,350.00	\$5,350.00
380	10" Gate Valve	3.00	EACH	\$4,470.00	\$13,410.00
385	8-inch Gate Valve	1.00	EACH	\$3,050.00	\$3,050.00
390	16-Inch Horizontal Bend	9.00	EACH	\$2,785.00	\$25,065.00
395	16-Inch Vertical Bend	1.00	EACH	\$3,550.00	\$3,550.00
400	14-Inch Horizontal Bend	0.00	EACH	\$0.00	\$0.00
405	16-inch x 16-inch Tee	0.00	EACH	\$0.00	\$0.00
410	16-inch x 12-inch Tee	1.00	EACH	\$3,800.00	\$3,800.00
415	16-inch x 10-inch Tee	2.00	EACH	\$3,640.00	\$7,280.00
420	16-inch x 8-inch Tee	1.00	EACH	\$3,230.00	\$3,230.00
440	Abandon Existing Water Line	1.00	LS	\$16,450.00	\$16,450.00
445	Asphalt Pavement Remove & Replace	100.00	SY	\$100.50	\$10,050.00
450	Concrete Pavement Remove And Replace	500.00	SY	\$160.00	\$80,000.00
455	Concrete Curb & Gutter Remove And Replace	20.00	LF	\$60.00	\$1,200.00
460	Concrete Sidewalk Remove And Replace	20.00	LF	\$60.00	\$1,200.00
465	Controlled Low Strength Material (Flow Fill)	100.00	CY	\$210.00	\$21,000.00
470	Potholing Unidentified Utilities	9.00	EACH	\$400.00	\$3,600.00
475	Geotechnical Testing	1.00	LS	\$15,250.00	\$15,250.00
480	Construction Surveying	1.00	LS	\$18,292.00	\$18,292.00
485	F/A Rock Removal	1.00	FA	\$25,000.00	\$25,000.00



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To: City Of Castle Pines	Contact: Dole Grebenik
Address: Castle Pines, CO	Phone:
	Fax:
Project Name: 2025 Monarch Blvd Spring	Bid Number: DRL224780
Project Location: Monarch Blvd, Castle Pines, CO	Bid Date: 2/27/2025

Item #	Item Description	Estimated Quantity	Unit	Unit Price	Total Price
490	F/A Import Backfill	1.00	FA	\$10,000.00	\$10,000.00
495	F/A Dewatering	1.00	FA	\$25,000.00	\$25,000.00
Total Price for above Schedule B Items:					\$726,660.00

Total Bid Price: \$3,108,558.20

Notes:

- Due to the volatility in the oil market, Asphalt Cement (AC) suppliers are no longer providing project pricing. AC is priced to the industry monthly by suppliers with no carry over pricing. This price will be subject to Liquid AC oil increase. Firm pricing can be provided at the beginning of each month for work to be completed during the month.
- We cannot guarantee positive drainage on existing or proposed areas less than two percent (2%) slope. Any soft or unstable areas will be corrected on an hourly basis at the direction of the Owner's Representative or by others.
- EXCLUSION: DE-WATERING, JOINT SEALANT, CONCRETE BACKFILL, SHOULDERING, SUBGRADE PREP OTHER THAN SPECIFIED, IMPORT SUBGRADE MATERIAL, FROST MITIGATION, WINTER PROTECTION OR WINTER PAVING. Rock excavation, hidden hazards, frost, snow, mud, groundwater, bedrock, weather protection, winter protection, permits, licensing, fees, inspections, surveying, engineering, materials testing, cost/access to construction water, cathodic protection, waterproofing, dewatering, street cleaning, asphalt/concrete paving, traffic control, SWPPP, erosion control, cost of bond, removal of hazardous materials, landscaping, plumbing, open trench protection, texture, multiple mobilizations due to extended delays or unforeseen conditions, geotechnical investigations, irrigation, seed/mulch, utility encasements, underdrain systems, water quality & detention ponds, water meters, backflow preventer, asphalt, signage, row permits, tap fees, compaction testing, lowering of existing or proposed utilities, perimeter drains, building drainage, import/export of material, capillary/vapor barriers. Concrete material is 4500 PSI CDOT Class B/D; Winter protection including concrete blankets and/or heaters is excluded, a hot water escalator of \$4/CY is required for concrete poured between November 1st and April 1st. Concrete blankets are \$0.45/SF for flatwork & \$1.50/LF for curb & gutter; Reinforcing is excluded unless specifically noted; Pricing assumes tailgate access for pouring concrete. If pump is needed, a change order will be issued;

<p>ACCEPTED: The above prices, specifications and conditions are satisfactory and are hereby accepted.</p> <p>Buyer: _____</p> <p>Signature: _____</p> <p>Date of Acceptance: _____</p>	<p>CONFIRMED: ESI "Elite Surface Infrastructure"</p> <p>Authorized Signature: _____</p> <p>Estimator: Jon Broshear (303)-909-5262 jon.broshear@elitesi.com</p>
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March 20, 2025

Memorandum

To: Nathan Travis, District Manager
Castle Pines North Metropolitan District

From: Greg S. Sekera, P.E.

Subject: District Engineer Report for Board of Directors Meeting on March 24, 2025
Castle Pines North Metropolitan District
KJ Job No. 2546002*GENW

Briefly presented below are the items that we have been involved in during the past month as well as on-going engineering related items.

DISTRICT PROJECTS

Water Treatment Plant Upgrades – There are 3 projects currently in the planning, design or construction phases. Projects in Progress:

- **Liquid Ammonia Sulfate (LAS) Storage and Feed System Upgrade**: CGRS, the general contractor, has completed the LAS chemical feed pumps. Contractor is working on final punch list items such as glazing the chlorine room window and installation of thresholds. Contractor is anticipating completion in April.
 - Status: Active Construction, near completion.
- **Facility Documentation Program**: *No update for this past month*. The KJ Team continues progress through the various phases of the Facility Documentation Program, aiming to capture, document, and develop infrastructure, controls programming, and operational procedures related to the Water Treatment Plant. Active phases include:
 - **Electrical, Instrumentation & Controls Documentation**: KJ has finalized baseline P&IDs representing the WTP's current state. These P&IDs will serve as living documents, updated with each capital project completion.
 - **Asset Management Registry Update**: KJ has completed the development of an asset hierarchy. The District is currently updating the asset system AIMs based on this hierarchy. KJ's final step will be to develop the asset risk assessment.
- **Filter Rehabilitation Project**: KJ delivered the Preliminary Design Report and associated preliminary drawings and equipment selection for the CPN Filter Rehabilitation Project on February 28th. KJ is moving forward with the design to identify long lead time items for early procurement by the selected CMGC contractor. On the contract side, a request for proposals has been sent and several interested parties have connected with KJ regarding the project. Interested contractors are required to submit a proposal for the project by April 10th.

Memorandum

Engineer Report – Castle Pines North Metropolitan District
March 20, 2025
Page 2

Collection and Distribution Projects – Projects in Progress:

- ❖ Lift Station Upgrades – Final design and agency reviews are in progress. CDPHE requires new site applications and design reviews for the proposed lift station improvements. Final design documents for Lift Stations 1 and 5 are in process with CDPHE. Site applications for Lift Stations 3, 4, and 7 are also in review with CDPHE. We are currently at the 100% design level with plan set A – Lift Stations 1, 2, and 5. Plan set B – Lift Stations 3, 4, and 7 is at 90% design level. We are hopeful that we will have final approvals this spring. We would then initiate the bidding and construction phases.
 - Status: Currently in final design and agency reviews
 - Anticipated Bid: Plan Set A – Q2 2025. Plan Set B – Q3 2025.
- ❖ Well Vault Rehab Project – The Contractor, GSE Construction Company, is active with construction. There have been unforeseen conditions related to valve isolations, weather, delays with equipment delivery, condition of existing pumps and motors and flow meters, and existing electrical and controls equipment that have delayed the completion of the project. Those issues are being addressed and the timeline for completion is now estimated to be April. With the delays and the unanticipated conditions we have prepared an amendment to our engineering services agreement for the additional time and effort needed on our end. Nathan is currently reviewing it.
 - Status: Construction active.
 - Anticipated Construction Completion: April 2025
- ❖ Monarch Water Line Replacement (Phase 1) – All work is complete. Record drawings are complete and AIMS is adding the information to the GIS.
- ❖ Monarch Water Line Replacement (Phase 2) – Phase 2A from Glen Oaks Avenue to Berganot Trail is complete. We are preparing record drawings. Phase 2B from Berganot to Buffalo Trail and is anticipated by the City for 2025. Design of 2B is complete and ready for bid. Both phases consist of approximately 2,900 feet of new 16-inch water line.
 - Status: Phase 2A in Close-out – punch list, documentation, record drawings. Phase 2B design is at 100% level. Schedule for bidding and construction is by City and is TBD.
- ❖ CP Tank Site Water Line Relocations – CP Village is proposing a new tank adjacent to the District's water transmission mains in the Village. The proximity of the existing water lines with the new tank requires relocation of the water lines. A preliminary design has been provided to the District for review. These are the District's critical water lines from the CPN tanks and we are reviewing very critically as it will require periods where the water lines will need to be taken out of service during construction. Following the conceptual level of design submittal the CPM engineer submitted a slightly revised design. We have again provided high-level comments. A detailed review is pending.

Memorandum

Engineer Report – Castle Pines North Metropolitan District
March 20, 2025
Page 3

DEVELOPMENT PROJECTS

- ❖ JAM Ranch Inclusion Study – Property is located at northwest corner of the Happy Canyon Road and I-25 interchange and is not presently included in any water and sanitation district. The Developer has transmitted a formal request to the District to begin the inclusion process and study. Subsequently, a meeting was held on March 5 with the Developer and the District to review the inclusion requirements and process. The District's surface water requirement was the main discussion. The Developer indicated that the only water rights they currently own are Denver basin groundwater rights. As a result, the inclusion request is on hold until further notice by the Developer. We will perform a service feasibility study when, and if, the District authorizes us to.
- ❖ New Service Line Reviews – We have continued observations of new water and sewer taps and services in Lagae Ranch and Town Center for conformance to the District standards. We will continue the observations as requests are received by the District.
 - Status: Active on an as needed basis
- ❖ Lagae PA-7 Site – The water and sanitary sewer mains and service line stub-outs to the townhome buildings and future buildings are complete. The Developer continues with townhomes, and we are reviewing the meter and service lines as they request. There are three buildings left to be built. Acceptance of the project for start of conveyance is pending completion of punch work and documentation.
 - Status: Punch list and close out phase
- ❖ Castle Pines Self-Storage – The pre-construction meeting was conducted in December for the proposed self-storage on 2 Lots within the Lagae Family Parcel at Castle Pines Pkwy and Lagae Road. Start of construction of the water lines has been delayed. We will perform part-time observation on behalf of the District.
 - Status: In pre-construction. Start of construction is anticipated March 2025

Castle Pines North Systems Report February 2025

Presented by:

Semocor, Inc.

3995 Castlewood Canyon Rd.

Castle Rock CO, 80104

Distribution System- Feb. 2025

All Water Samples taken for February are good.

IPS Pipeline – Transferred 0.0 MG in Feb-Normal Operation
(2025 water YTD transfer is 241.638 gallons to the district.)

Water Tanks – Normal Operation

Serena Drive PRV – Normal Operation

Monarch Blvd PRV – Normal Operation

Hidden point PRV – Normal Operation

Zone 4 BPS – Normal Operation.

Meter Readings – Submitted 2-28-2025.

Fire Hydrants – Normal Operation

Water Mains –Major repair on Monarch from valves failing. Normal Operation

Miscellaneous

Generators Water plant. Normal Operation

Work Orders – 48

Failed Inspections – 0.

Emergency call outs - 1

Non-payment shut-offs - 0.

Tag hangings – 19.

Turn off and turn on (normal work orders) – 0.

Final and meter Re-reads – 11

Curb-stop valves/meter pit repairs – 2.

Extra work- All Well vaults undergo major rehab for old and worn parts.

Collection System

All lift stations are undergoing KJ review.

Lift stations will be cleaned and checked every three months for any Maintenance items.

All Maintenance completed on lift stations.

Lift station # 1 - Normal Operation

Lift station # 2 -Normal Operation

Lift station # 3 – Normal Operation

Lift station vs. 4 -Normal Operation

Lift station # 5 –Normal Operation

Lift station # 6 –Normal Operation

Lift station #7 -Normal Operation

Lagae LS - Normal Operation