

CASTLE PINES NORTH METROPOLITAN DISTRICT

REGULAR MEETING MINUTES

July 16, 2007

HELD: Monday, July 16, 2007 at 7:00 p.m. at the Castle Pines North Community Center, 7404 Yorkshire Drive, Castle Rock, Colorado.

ATTENDEES: Directors Ted Lohr, Bruce Thompson, Carl Lowman, Cortney Brand and Mark Shively were present. Also in attendance were District Manager Jim McGrady, District Administrator Janet Burnham, District Counsel John Hayes, District Parks and Open Space Manager Charlie Fagan, and Utilities Supervisor Andrew Romano. Communications Specialist Denise Bassett was present as well as accountant Jason Carroll and Howard Masini of Wagner, Burke & Barnes, LLP.

CONFLICTS: None

APPROVAL OF AGENDA: Approved

QUORUM: Present

PUBLIC COMMENT: A representative for the North Lynx HOA asked if there had been any decision with regard to the posting of the no solicitation signs as was addressed at the previous meeting. The issue is still being reviewed but a response is anticipated by the next meeting.

ACTION ITEMS:

Director Thompson made a motion to approve the minutes of the regular meeting held June 27, 2007. The motion was seconded by Director Lowman and was approved 4-0 with Director Brand abstaining.

Director Thompson moved to approve the June 2007 financial report. The motion was seconded by Director Lowman and was approved by all.

A motion was made by Director Thompson to approve the June 2007 payables in the amount of \$476,036.04. The check for Layne Christiansen will be held pending a successful conclusion to the pump problem at Well A-2. Director Lowman seconded the motion and all voted in favor.

Following a presentation on the 2006 audit by Howard Masini of Wagner, Burke & Barnes LLP, Director Lowman moved to approve application for a 2-month extension to

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file the audit based on a need to amend, via resolution, the 2006 Debt Service fund budget. The resolution will be adopted at the next meeting so that the audit can be approved. The motion was seconded by Director Thompson and all voted in favor.

A motion was made by Director Brand to award a bid to American Infrastructure Inc. in the amount of \$69,725 to construct a 16" wastewater force main from Monarch Boulevard to the existing force main located adjacent to Timber Trail School to serve the development of Castle Pines North Filing 29. The motion includes approval of the transfer of \$69,725 from the Wastewater Capital Reserve Account to the Wastewater Capital Account. Director Thompson seconded the motion and all voted in favor.

DISCUSSION ITEMS:

Parks and Open Space Manager Fagan informed the Board that the previously approved Winterberry Hill erosion project will start on July 23rd and will take approximately four days to complete.

Manager McGrady informed the Board that the Well A-5 pump failed on July 15th due to sand issues. Staff will determine whether or not the pump is salvageable. Additionally, staff will meet with Layne Christensen and John Halepaska to determine next steps with the hope of salvaging the well.

With regard to the purchase of a new utility service vehicle, the Board was satisfied with the three bids received for the new service vehicle and directed staff to proceed with the award of the purchase to Burt Chevrolet.

In his PCWA report, Manager McGrady let the Board know that a brochure is being developed regarding the addition of a water authority to the PCWA charter.

Communications Specialist Bassett informed the Board that the bill stuffer regarding the wastewater rate restructuring was sent with the most recent bill. The annual Consumer Confidence Report is currently at the printer and will be mailed to all residents in the next several days.

The Board concurred that it would be beneficial to have an off-site Board workshop to discuss budget items and upcoming projects. Manager McGrady will follow up with the Board regarding possible dates and venues.

All business to come before the Board having been addressed, the meeting was adjourned at 8:40 p.m.