

**CASTLE PINES NORTH METROPOLITAN DISTRICT
REGULAR MEETING MINUTES
September 21, 2015 – 6:00 p.m.**

HELD: Monday, September 21, 2015 at 6:00 p.m. at the Castle Pines North Community Center, 7404 Yorkshire Drive, Castle Rock, Colorado.

ATTENDEES: Directors Keith Dodd, Kathy Rosenkrans, Eric Anderssen, and Stephen Allen and were present. Director Eric Edwards was absent (excused). Also present were District Manager Jim Nikkel, Parks & Open Space Manager Craig Miller, and District Administrator Janet Burnham. Also in attendance were Finance Director Peggy Dowswell of Pinnacle Consulting Group, District legal counsel Joan Fritsche, and communications consultants Pete Webb and Taunia Hottman. Fletcher Davis of Hawksley attended as well. There were three residents in the audience.

CONFLICTS: None

QUORUM: Present

APPROVAL OF AGENDA: Manager Nikkel asked to add an agenda item 5. E. to set a budget work session. A motion was made by Director Allen to approve the agenda, as amended. The motion was seconded by Director Anderssen and was approved unanimously.

PUBLIC COMMENT: None

ACTION ITEMS:

A motion was made by Director Rosenkrans to approve the minutes, as amended, of the meeting held August 17, 2015. The motion was seconded by Director Allen and was approved unanimously.

Peggy Dowswell reviewed the financial statements and addressed questions from the Board. She noted that water use and revenue was up in July and August and revenue from specific ownership tax was coming in above budget. A motion was made by Director Anderssen to accept the financial report and items from the Finance Director. The motion was seconded by Director Rosenkrans and was approved unanimously.

A motion was made by Director Dodd to approve/ratify the payables in the total amount of \$565,721.07 which includes \$102,705.78 for the General Fund/Debt Service and \$356,764.57 for the Enterprise Fund (check numbers 21312 through 21379 totaling \$459,470.35) and all electronic payments (totaling \$106,250.72). The motion was seconded by Director Anderssen and was approved unanimously.

Manager Jim Nikkel asked the Board to attend a special meeting on September 29, 2015 at 6:00 p.m. for the purpose of approving the agreements relating to the Chatfield Reallocation Project. Jim reviewed the pertinent documents that had been included in the Board packet. A motion was made

by Director Allen to set a special meeting on September 29, 2015 at 6:00 p.m. to approve the Chatfield agreements. The motion was seconded by Director Dodd and was approved unanimously.

Peggy provided the Board with a calendar for the 2016 budget. She explained that the budget could be approved either at the October or November regular meeting if they wished to avoid having a special meeting in December. Peggy requested that the Board meet for a work session to review the proposed budget. A motion was made by Director Allen to set a work session for October 12, 2015 at 6:00 p.m. The motion was seconded by Director Anderssen and was approved unanimously.

The Board concurred to delay the rate setting overview until later in the meeting in order to see if Director Edwards might arrive for that presentation. As such, Manager Nikkel presented a draft of the recently revised District Rules and Regulations. He noted that the primary change was made to the appeals process. Revised Rules and Regulations were originally adopted at the July 21, 2014 meeting and the new revisions are scheduled to be considered at the regular meeting in October.

Fletcher Davis of Hawksley presented the rate setting overview which included an explanation of the factors from which the recommended utility rates are derived.

Taunia Hottman updated the Board regarding the tasks that Webb Strategic has been working on including the PowerPoint presentation that is being created for the Board's use, an article for The Connection on vandalism, and the new website launch which is expected by the end of September or early October.

Parks and Open Space Manager Craig Miller reviewed his monthly report, including various instances of vandalism that have occurred on District property. The Board asked Craig to estimate the cost of dismantling the skate park, should that become necessary.

Manager Nikkel reviewed his monthly report and provided the Board with updates on various issues including the Chatfield Reallocation Project and the management transition at PCWRA.

Legal counsel Joan Fritsche informed the Board that she was waiting on feedback from the Ridge Golf Course on the proposed agreement and had also run in to some issues with the Lagae South negotiations.

With all other business to come before the Board having been addressed, the meeting was adjourned at 8:00 p.m.