

**CASTLE PINES NORTH METROPOLITAN DISTRICT  
SPECIAL MEETING MINUTES  
December 12, 2023 – 5 p.m.**

**HELD:** Tuesday, December 12, 2023 at 5 p.m. via Zoom

**ATTENDEES:** Directors Tera Radloff, Jason Blanckaert, Jana Krell, Leah Enquist, Nathan Travis, District Manager; Alex Page, Kennedy Jenks, and Kim Seter.

**CONFLICTS:** None.

**QUORUM:** Present.

**CALL MEETING TO ORDER:** The Meeting was called to order at approximately 5:00 p.m.

**CONSIDERATION OF AGENDA OF THE MEETING OF THE BOARD OF**

**DIRECTORS:** Upon motion by Director Radloff, the agenda was approved unanimously as presented.

**BID PRESENTATION:** District Manager Travis had distributed a memorandum with the bid tabulations for each item bid and a background and summary discussion of Kennedy Jenks review of the contractors and bids.

Director Krell enquired if CGRS does more contact self-performing than the other bidder. Alex has not worked with them but is familiar with their work in Ft. Collins. They have also done many projects of which she is aware. Director Krell notes that the Glacier bid was not even in line with other bidders and so she agrees with the selection of CGRS.

Director Radloff confirms bids were compliant, there is familiarity with CGRS and they have performed work Ms. Page is familiar with.

Director Blanckaert moved the board to acknowledge CGRS as the apparent low bidder and authorize the President to execute a construction contract once signed by CGRS and after receipt of bonds, insurance certificates and any other documents required for the final contract within 45 days.

The Directors also advised Mr. Travis to contact the unsuccessful bidder and advise it to keep its bid open until final contract approval.

Director Radloff seconded and the motion passed unanimously.

**ADJOURN:** The meeting adjourned at approximately 5:08 p.m.