

CASTLE PINES NORTH



METROPOLITAN DISTRICT

Board Meeting Agenda

Monday, May 22, 2023, at 6:00 p.m.

7404 Yorkshire Drive, Castle Pines, CO 80108

Note: Beginning at 4:30 p.m. CPNMD will be hosting an open house, welcoming our new board members! Light refreshments will be provided. Sitting an incoming board members and their families are encouraged to attend!

**CPNMD residents are welcome to participate either in person or via Zoom
To Zoom in, visit- www.cpnmd.org/board-meetings**

- I. Welcome. Call meeting to order. Pledge of Allegiance.
- II. Roll call. Determination of quorum. Disclosure of potential conflicts.
- III. Consider approving the May 22, 2023, board meeting agenda.
- IV. Consider approving the board's March 22, 2023, study session minutes.
- V. Consider approving March 27, 2023, board meeting minutes.
- VI. Consider approving April 24, 2023, board meeting minutes.
- VII. Public comment period. (Three-minute maximum per person).
- VIII. Finance Director's report.
 - A. Consider approving claims for payment including check numbers 27828 - 27898 and electronic payments issued from April 21, 2023 through May 18, 2023.
 - B. Update and timeline regarding 2021 and 2022 Audits.

	Approve	Ratify	Totals
General Fund/Open Space	\$11,562.48	\$53,380.46	\$64,942.94
Enterprise Funds	\$394,906.44	\$193,592.68	\$638,367.71
Electronic Payments (all funds)	\$ —	\$8,839,172.01	\$8,839,172.01
Total Expenditures	\$406,468.92	\$9,136,013.74	\$9,542,482.66

- IX. Legal Counsel's report.
 - A. Consider approval of Denver Parks Service Agreement. (if not yet reviewed by Denver parks, possible approval assuming no substantive changes)
- X. District Manager's report
- XI. Director's Matters- farewell from outgoing board members
- XII. Seating of 3 directors, following the election (Chuck Lowen, Kim Setter)
 - A. Jana Krell
 - B. Leah Enquist
 - C. James F. Mulvey
- XIII. Board selection of Director Positions
 - A. President
 - B. Vice President
 - C. Secretary
- XIV. Discuss Times for Board Orientation (two, 4 hour sessions)
- XV. Director's Matters (With the newly Seated Board Members)
- XVI. Adjourn



<i>TO:</i>	Castle Pines North Metropolitan District Board of Directors
<i>FROM:</i>	Phyllis Brown and Sadie Whitworth Community Resource Services of Colorado
<i>SUBJ:</i>	Financial Update
<i>DATE:</i>	5/22/2023

1. **Property and Specific Ownership Tax**–

- a. Douglas County Tax revenues recognized by the District through April 2023 totaled \$2,047,552.32. Property taxes collected year-to-date are 59.75 % of the total amount levied for collection in 2023 compared to 61.22% in 2022.

2. **Enterprise Fund Budget Variances** –

- a. Billed water usage in the month of April 2023 was 24,839,000, a 60% decrease over previous year. In total, usage is down 16,485,00 from prior year, resulting in decreased water service revenue. We will continue to monitor usage trends for the year and will update projected revenues as the year progresses.

	Total Billable Usage (Gallons)									
	2019	Cumulative	2020	Cumulative	2021	Cumulative	2022	Cumulative	2023	Cumulative
January	18,643,000	18,643,000	17,293,004	17,293,004	18,151,000	18,151,000	20,046,000	20,046,000	26,439,000	26,439,000
February	15,044,000	33,687,000	14,982,003	32,275,007	17,457,000	35,608,000	20,853,100	40,899,100	17,334,000	43,773,000
March	15,318,000	49,005,000	16,335,744	48,610,751	17,858,000	53,466,000	16,836,000	57,735,100	17,766,000	61,539,000
April	26,363,018	75,368,018	24,158,000	72,768,751	18,712,000	72,178,000	41,324,000	99,059,100	24,839,000	86,378,000
May	41,799,060	117,167,078	71,928,000	144,696,751	35,457,000	107,635,000	84,723,000	183,782,100	-	86,378,000
June	80,543,140	197,710,218	102,094,000	246,790,751	94,733,000	202,368,000	247,608,000	431,390,100	-	86,378,000
July	93,154,283	290,864,501	103,182,000	349,972,751	108,586,000	310,954,000	105,870,004	537,260,104	-	86,378,000
August	90,673,055	381,537,556	129,364,000	479,336,751	115,338,000	426,292,000	77,481,009	614,741,113	-	86,378,000
September	94,449,002	475,986,558	82,736,000	562,072,751	99,888,000	526,180,000	73,357,011	688,098,124	-	86,378,000
October	35,573,003	511,559,561	50,520,000	612,592,751	46,326,000	572,506,000	46,674,005	734,772,129	-	86,378,000
November	16,831,002	528,390,563	20,576,000	633,168,751	20,919,000	593,425,000	29,710,000	764,482,129	-	86,378,000
December	18,507,004	546,897,567	17,717,000	650,885,751	18,294,000	611,719,000	29,684,000	794,166,129	-	86,378,000

- b. Year to date, the District has received taps fees for 8 properties, resulting in total revenues of \$415,136.

3. Audit and Accounting Updates

- a. **AUDITS** – Rubin Brown is continuing with their work to complete the 2021 audit. CRS has answered all questions to date and has provided documents and support for their additional requests. The audit manager let us know this week that he is working on 1) review of the audit test work completed by staff, 2) review of fixed asset and work in process updates provided to them and 3) preparation of the financial statements and footnotes. CRS is getting supporting documentation prepared and updated for the 2022 audit work. CRS is on track to have everything ready to send to Rubin Brown once the 2021 audit is complete.
- b. **CITY OF CASTLE PINES PARKS & OPEN SPACE IGA** – Initial transfers of funds required under the Parks & Open Space 2023 IGA with the City of Castle Pines were completed April 28th. Under the IGA, until such time that the District ceases to impose and collect the portion of the district mill levy related to park operations, taxes received by Douglas County will be transferred monthly to the City.
- c. **ACCOUNTING AND FINANCIAL UPDATES** – CRS will post final audit adjustments and close 2021 in Financial Edge once the audit is complete. We will finalize the trial balance and reconciliations for the 2022 audit prior to audit fieldwork. We continue to record current 2023 activity in the general ledger, reconcile cash and other accounts each month.

**Castle Pines North Metropolitan District
 Monthly Disbursements Summary
 April 21, 2023 - May 18, 2023
 Checks #27828 - 27898**

Amount

General Fund/Open Space

Disbursements

April 2023 - Checks - Ratify	\$	53,380.46
May 2023 - Checks - Approve		11,562.48
Total Payments to Ratify	\$	<u>64,942.94</u>

Enterprise Funds

Disbursements

April 2023 - Checks - Ratify	\$	243,461.27
May 2023 - Checks - Approve		394,906.44
Total Payments to Ratify and Approve	\$	<u>638,367.71</u>

Total Payments to Ratify and Approve	\$	<u>703,310.65</u>
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Electronic Payments (all funds)

April 21, 2023 - May 18, 2023 Ratify	\$	8,839,172.01
Total Payments to Ratify and Approve	\$	<u>8,839,172.01</u>

Total All Funds Payments to Ratify and Approve	\$	<u>9,542,482.66</u>
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Ratify	\$	9,136,013.74
Approve		406,468.92
	\$	<u>9,542,482.66</u>

**Castle Pines North Metropolitan District
CPN Electronic Payments Report
April 21, 2023 - May 18, 2023**

	Amount
<u>Electronic Payments</u>	
Century Link	\$ 432.00
Xcel	3,667.58
Payroll & payroll related items (Month-End April)	25,577.59
Payroll & payroll related items (Mid-Month May)	11,580.76
Bank Service Charges	5,508.07
United Healthcare	3,843.38
Bluefin	75.40
Chase Bank loan payment	49,199.15
City of Castle Pines Parks & Open Space 2023 IGA payments - April 2023	6,903,702.04
City of Castle Pines Stormwater IGA payment - April 2023	1,375,963.04
City of Castle Pines Parks & Open Space 2023 - April tax payment	456,517.89
Verizon	2,643.36
Total Electronic Payments	\$ <u>8,838,710.26</u>

**Castle Pines North Metropolitan District
CPN Resident/Business Report**

Castle Pines North Board of Directors

J. Blanckaert - Payment for Meeting Attendance	\$ 92.35
T. Radloff - Payment for Meeting Attendance	92.35
D. Crew - Payment for Meeting Attendance	92.35
C. Lewis - Payment for Meeting Attendance	92.35
C. Lowen - Payment for Meeting Attendance	92.35
Total payments to Board of Directors	\$ <u>461.75</u>

Castle Pines North Metro. District Cash Disbursement Journals

Payee	Trans. Type Trans. No.	Trans. Dat	Post Date Post Status	Amount	Account Number	Account Description	Debit Amount	Credit Amount
Absolute Pest Control Inc.	Computer Check 27828	4/27/2023	4/27/2023 Posted	\$175.00	10-00-00-1127 10-00-00-2100	Centennial Bank Accounts Payable Control	\$0.00 \$175.00	\$175.00 \$0.00

Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount
153925	4/17/2023	Pest Control	\$175.00	\$175.00	10-00-00-5310	Building R & M	\$175.00
<i>Totals:</i>							\$175.00

Backflow Secure; Management Secure L	Computer Check 27829	4/27/2023	4/27/2023 Posted	\$4,500.00	10-00-00-1127 10-00-60-1990 60-00-00-2100 60-00-10-1990	Centennial Bank Due from Water Fund General Accounts Payable Control Due From Gen Fund Water	\$0.00 \$4,500.00 \$4,500.00 \$0.00	\$4,500.00 \$0.00 \$0.00 \$4,500.00
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Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount
688	4/15/2023	Backflow Services- 4/1 to 4/14	\$4,500.00	\$4,500.00	60-60-00-5417	Professional Svcs - Backflow P	\$4,500.00
<i>Totals:</i>							\$4,500.00

Big O Castle Pines	Computer Check 27830	4/27/2023	4/27/2023 Posted	\$135.30	10-00-00-1127 10-00-00-2100	Centennial Bank Accounts Payable Control	\$0.00 \$135.30	\$135.30 \$0.00
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Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount
6253-88144	4/11/2023	Tacoma Oil Change	\$135.30	\$135.30	10-20-00-5301	Vehicle R & M	\$135.30
<i>Totals:</i>							\$135.30

Blackbaud	Computer Check 27831	4/27/2023	4/27/2023 Posted	\$960.00	10-00-00-1127 10-00-00-2100	Centennial Bank Accounts Payable Control	\$0.00 \$960.00	\$960.00 \$0.00
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Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount
INV-0000277460	4/18/2023	FE NXT Migration Prep	\$960.00	\$960.00	10-00-00-5145	Accounting and Payroll	\$960.00
<i>Totals:</i>							\$960.00

Bobcat of the Rockies	Computer Check 27832	4/27/2023	4/27/2023 Posted	\$448.99	10-00-00-1127 10-00-00-2100	Centennial Bank Accounts Payable Control	\$0.00 \$448.99	\$448.99 \$0.00
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Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount
14236863	4/6/2023	Edger	\$448.99	\$448.99	10-20-00-5420	Grounds Operating Supplies	\$448.99
<i>Totals:</i>							\$448.99

Castle Pines North Metro. District Cash Disbursement Journals

Payee	Trans. Type Trans. No.	Trans. Dat	Post Date Post Status	Amount	Account Number	Account Description	Debit Amount	Credit Amount
Broken Arrow Landscape & Design Inc	Computer Check 27833	4/27/2023	4/27/2023	\$18,740.00	10-00-00-1127	Centennial Bank	\$0.00	\$18,740.00
			Posted		10-00-00-2100	Accounts Payable Control	\$17,172.00	\$0.00
					10-00-60-1990	Due from Water Fund General	\$1,568.00	\$0.00
					60-00-00-2100	Accounts Payable Control	\$1,568.00	\$0.00
					60-00-10-1990	Due From Gen Fund Water	\$0.00	\$1,568.00

Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount
147	4/27/2023	Landscape Projects	\$18,740.00	\$18,740.00	10-20-00-5412	Grounds Maintenance - Tree Pr	\$5,664.00
147	4/27/2023	Landscape Projects	\$18,740.00	\$18,740.00	10-20-00-5428	Grounds R&M - Other	\$3,136.00
147	4/27/2023	Landscape Projects	\$18,740.00	\$18,740.00	10-20-00-5431	Grounds R&M - Plant Material	\$2,100.00
147	4/27/2023	Landscape Projects	\$18,740.00	\$18,740.00	10-20-00-5435	Parks Services	\$1,960.00
147	4/27/2023	Landscape Projects	\$18,740.00	\$18,740.00	10-20-00-5441	Grounds R&M - Irrigation	\$4,312.00
147	4/27/2023	Landscape Projects	\$18,740.00	\$18,740.00	60-60-00-5330	Water Treatment Plant R&M	\$1,568.00
<i>Totals:</i>							\$18,740.00

Colorado Special Districts Pool	Computer Check 27834	4/27/2023	4/27/2023	\$500.00	10-00-00-1127	Centennial Bank	\$0.00	\$500.00
			Posted		10-00-00-2100	Accounts Payable Control	\$500.00	\$0.00

Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount
4A230131RPJ	4/18/2023	Deductible Claim Billing	\$500.00	\$500.00	10-20-00-5123	Workman Comp Insurance	\$500.00
<i>Totals:</i>							\$500.00

ConvergeOne Inc	Computer Check 27835	4/27/2023	4/27/2023	\$348.38	10-00-00-1127	Centennial Bank	\$0.00	\$348.38
			Posted		10-00-60-1990	Due from Water Fund General	\$348.38	\$0.00
					60-00-00-2100	Accounts Payable Control	\$348.38	\$0.00
					60-00-10-1990	Due From Gen Fund Water	\$0.00	\$348.38

Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount
IE552819	4/25/2023	Ethernet Cables	\$348.38	\$348.38	60-60-00-5169	Consulting Svcs - Communicati	\$348.38
<i>Totals:</i>							\$348.38

COVA Tree	Computer Check 27836	4/27/2023	4/27/2023	\$2,885.00	10-00-00-1127	Centennial Bank	\$0.00	\$2,885.00
			Posted		10-00-00-2100	Accounts Payable Control	\$2,885.00	\$0.00

Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount
15781	3/28/2023	Pruning & Tree Removal	\$2,885.00	\$2,885.00	10-20-00-5412	Grounds Maintenance - Tree Pr	\$2,885.00
<i>Totals:</i>							\$2,885.00

Castle Pines North Metro. District Cash Disbursement Journals

<u>Payee</u>	<u>Trans. Type</u> <u>Trans. No.</u>	<u>Trans. Dat</u>	<u>Post Date</u> <u>Post Status</u>	<u>Amount</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Debit Amount</u>	<u>Credit Amount</u>
Dana Kepner Co.	Computer Check 27837	4/27/2023	4/27/2023 Posted	\$22,366.45	10-00-00-1127 10-00-60-1990 60-00-00-2100 60-00-10-1990	Centennial Bank Due from Water Fund General Accounts Payable Control Due From Gen Fund Water	\$0.00 \$22,366.45 \$22,366.45 \$0.00	\$22,366.45 \$0.00 \$0.00 \$22,366.45

<u>Invoice #</u>	<u>Invoice Date</u>	<u>Description</u>	<u>Invoice Amount</u>	<u>Amount Paid</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Amount</u>	
1578613-00	4/13/2023	1 1/2 Meters	\$3,362.36	\$3,362.36	60-60-00-5226	Water Meters	\$3,362.36	
							<i>Totals:</i>	\$3,362.36
1578237-00	4/17/2023	Touch Reader	\$664.15	\$664.15	60-60-00-5226	Water Meters	\$664.15	
							<i>Totals:</i>	\$664.15
1579398-00	4/26/2023	1 1/2 Meters	\$16,620.30	\$16,620.30	60-60-00-5226	Water Meters	\$16,620.30	
							<i>Totals:</i>	\$16,620.30
1573267-01	4/26/2023	Curb Boxes & Lids	\$1,719.64	\$1,719.64	60-60-00-5226	Water Meters	\$1,719.64	
							<i>Totals:</i>	\$1,719.64

Design Concepts CLA Inc.	Computer Check 27838	4/27/2023	4/27/2023 Posted	\$1,621.48	10-00-00-1127 10-00-00-2100	Centennial Bank Accounts Payable Control	\$0.00 \$1,621.48	\$1,621.48 \$0.00
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<u>Invoice #</u>	<u>Invoice Date</u>	<u>Description</u>	<u>Invoice Amount</u>	<u>Amount Paid</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Amount</u>	
21679	4/5/2023	Pickleball Court Construction Observatic	\$1,621.48	\$1,621.48	10-20-00-7115	Architecture Design - Master P	\$1,621.48	
							<i>Totals:</i>	\$1,621.48

EPR	Computer Check 27839	4/27/2023	4/27/2023 Posted	\$31,070.00	10-00-00-1127 10-00-60-1990 60-00-00-2100 60-00-10-1990	Centennial Bank Due from Water Fund General Accounts Payable Control Due From Gen Fund Water	\$0.00 \$31,070.00 \$31,070.00 \$0.00	\$31,070.00 \$0.00 \$0.00 \$31,070.00
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<u>Invoice #</u>	<u>Invoice Date</u>	<u>Description</u>	<u>Invoice Amount</u>	<u>Amount Paid</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Amount</u>	
3579	4/13/2023	Tenby & Clare- Valve Box Repair	\$31,070.00	\$31,070.00	60-60-00-5360	Water Distribution R&M	\$31,070.00	
							<i>Totals:</i>	\$31,070.00

Ewing Highlands Ranch	Computer Check 27840	4/27/2023	4/27/2023 Posted	\$1,517.02	10-00-00-1127 10-00-00-2100	Centennial Bank Accounts Payable Control	\$0.00 \$1,517.02	\$1,517.02 \$0.00
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<u>Invoice #</u>	<u>Invoice Date</u>	<u>Description</u>	<u>Invoice Amount</u>	<u>Amount Paid</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Amount</u>	
19157265	4/20/2023	Irrigation Parts	\$1,517.02	\$1,517.02	10-20-00-5441	Grounds R&M - Irrigation	\$1,517.02	
							<i>Totals:</i>	\$1,517.02

Castle Pines North Metro. District Cash Disbursement Journals

<u>Payee</u>	<u>Trans. Type</u> <u>Trans. No.</u>	<u>Trans. Dat</u>	<u>Post Date</u> <u>Post Status</u>	<u>Amount</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Debit Amount</u>	<u>Credit Amount</u>
Expert Disposal and Recycling Services I	Computer Check 27841	4/27/2023	4/27/2023	\$703.00	10-00-00-1127	Centennial Bank	\$0.00	\$703.00
			Posted		10-00-60-1990	Due from Water Fund General	\$703.00	\$0.00
					60-00-00-2100	Accounts Payable Control	\$703.00	\$0.00
					60-00-10-1990	Due From Gen Fund Water	\$0.00	\$703.00

<u>Invoice #</u>	<u>Invoice Date</u>	<u>Description</u>	<u>Invoice Amount</u>	<u>Amount Paid</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Amount</u>
152391	4/20/2023	30 Yard Dump & Exchange	\$703.00	\$703.00	60-60-00-5330	Water Treatment Plant R&M	\$703.00
<i>Totals:</i>							\$703.00

Family Support Registry	Computer Check 27842	4/27/2023	4/27/2023	\$350.00	10-00-00-1127	Centennial Bank	\$0.00	\$350.00
			Posted		10-00-00-2100	Accounts Payable Control	\$350.00	\$0.00

<u>Invoice #</u>	<u>Invoice Date</u>	<u>Description</u>	<u>Invoice Amount</u>	<u>Amount Paid</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Amount</u>
	4/15/2023	Wage Garnishment	\$350.00	\$350.00	10-00-00-2110	Misc. Accounts Payable	\$350.00
<i>Totals:</i>							\$350.00

FIRSTBANK	Computer Check 27843	4/27/2023	4/27/2023	\$6,346.48	10-00-00-1127	Centennial Bank	\$0.00	\$6,346.48
			Posted		10-00-00-2100	Accounts Payable Control	\$1,748.32	\$0.00
					10-00-60-1990	Due from Water Fund General	\$4,598.16	\$0.00
					60-00-00-2100	Accounts Payable Control	\$4,598.16	\$0.00
					60-00-10-1990	Due From Gen Fund Water	\$0.00	\$4,598.16

<u>Invoice #</u>	<u>Invoice Date</u>	<u>Description</u>	<u>Invoice Amount</u>	<u>Amount Paid</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Amount</u>
4449	4/18/2023	Credit Card	\$6,346.48	\$6,346.48	10-00-00-5166	Software Support	\$859.75
4449	4/18/2023	Credit Card	\$6,346.48	\$6,346.48	10-00-00-5223	Office Supplies	\$114.99
4449	4/18/2023	Credit Card	\$6,346.48	\$6,346.48	10-20-00-5201	Telephone/Alarms	\$131.91
4449	4/18/2023	Credit Card	\$6,346.48	\$6,346.48	10-20-00-5301	Vehicle R & M	\$574.50
4449	4/18/2023	Credit Card	\$6,346.48	\$6,346.48	10-20-00-5302	Vehicle Fuel Expense	\$67.17
4449	4/18/2023	Credit Card	\$6,346.48	\$6,346.48	60-60-00-5166	Software Support	\$69.98
4449	4/18/2023	Credit Card	\$6,346.48	\$6,346.48	60-60-00-5169	Consulting Svcs - Communicati	\$123.09
4449	4/18/2023	Credit Card	\$6,346.48	\$6,346.48	60-60-00-5218	Professional Memberships/Subs	\$14.99
4449	4/18/2023	Credit Card	\$6,346.48	\$6,346.48	60-60-00-5219	Professional Education/Confere	\$354.06
4449	4/18/2023	Credit Card	\$6,346.48	\$6,346.48	60-60-00-5222	Printing & Copying	\$240.42
4449	4/18/2023	Credit Card	\$6,346.48	\$6,346.48	60-60-00-5223	Operating Supplies	\$802.78
4449	4/18/2023	Credit Card	\$6,346.48	\$6,346.48	60-60-00-5301	Vehicle R&M	\$114.97
4449	4/18/2023	Credit Card	\$6,346.48	\$6,346.48	60-60-00-5302	Vehicle Fuel Expense	\$208.00
4449	4/18/2023	Credit Card	\$6,346.48	\$6,346.48	60-60-00-5330	Water Treatment Plant R&M	\$1,564.72
4449	4/18/2023	Credit Card	\$6,346.48	\$6,346.48	60-61-00-5222	Printing & Copying	\$240.15
4449	4/18/2023	Credit Card	\$6,346.48	\$6,346.48	60-61-00-5223	Operating Supplies	\$218.80

Castle Pines North Metro. District Cash Disbursement Journals

Payee	Trans. Type	Trans. No.	Trans. Dat	Post Date	Post Status	Amount	Account Number	Account Description	Debit Amount	Credit Amount
4449	Credit Card		4/18/2023			\$6,346.48	60-61-00-5301	Vehicle R&M		\$64.20
4449	Credit Card		4/18/2023			\$6,346.48	60-61-00-5302	Vehicle Fuel Expense		\$129.54
4449	Credit Card		4/18/2023			\$6,346.48	60-61-00-5340	Lift Station - Repairs and Maint		\$452.46
<i>Totals:</i>										\$6,346.48

Glacier Construction Co	Computer Check	27844	4/27/2023	4/27/2023	Posted	\$52,158.80	10-00-00-1127	Centennial Bank	\$0.00	\$52,158.80
							10-00-60-1990	Due from Water Fund General	\$52,158.80	\$0.00
							60-00-00-2100	Accounts Payable Control	\$52,158.80	\$0.00
							60-00-10-1990	Due From Gen Fund Water	\$0.00	\$52,158.80

Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount
2343- 2	4/2/2023	HVAC System Upgrades	\$15,105.00	\$15,105.00	60-60-00-7758	WTP HVAC	\$15,105.00
<i>Totals:</i>							\$15,105.00
2241-3	4/2/2023	Backwash Reclaim Tank Rehab	\$37,053.80	\$37,053.80	60-60-00-7754	Backwash Reclaim Tank Upgr	\$37,053.80
<i>Totals:</i>							\$37,053.80

Groundwater Mgmt. Subdistrict	Computer Check	27845	4/27/2023	4/27/2023	Posted	\$1,800.00	10-00-00-1127	Centennial Bank	\$0.00	\$1,800.00
							10-00-60-1990	Due from Water Fund General	\$1,800.00	\$0.00
							60-00-00-2100	Accounts Payable Control	\$1,800.00	\$0.00
							60-00-10-1990	Due From Gen Fund Water	\$0.00	\$1,800.00

Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount
1020	3/15/2023	Reinstatement Fee	\$600.00	\$600.00	60-60-00-5311	Ditch Operating Assessments	\$600.00
<i>Totals:</i>							\$600.00
1019	3/16/2023	Reinstatement Fee	\$600.00	\$600.00	60-60-00-5311	Ditch Operating Assessments	\$600.00
<i>Totals:</i>							\$600.00
1018	3/16/2023	Reinstatement Fee	\$600.00	\$600.00	60-60-00-5311	Ditch Operating Assessments	\$600.00
<i>Totals:</i>							\$600.00

HBS	Computer Check	27846	4/27/2023	4/27/2023	Posted	\$1,147.98	10-00-00-1127	Centennial Bank	\$0.00	\$1,147.98
							10-00-00-2100	Accounts Payable Control	\$1,147.98	\$0.00

Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount
FR3053532	4/22/2023	Roll Off Trash Service	\$795.00	\$795.00	10-20-00-5435	Parks Services	\$795.00
<i>Totals:</i>							\$795.00
FR3056321	4/30/2023	Trash Service- CC	\$352.98	\$352.98	10-00-00-5204	Trash Removal	\$352.98
<i>Totals:</i>							\$352.98

Castle Pines North Metro. District Cash Disbursement Journals

Payee	Trans. Type Trans. No.	Trans. Dat	Post Date Post Status	Amount	Account Number	Account Description	Debit Amount	Credit Amount
I & C Design LLC	Computer Check 27847	4/27/2023	4/27/2023	\$12,080.00	10-00-00-1127	Centennial Bank	\$0.00	\$12,080.00
			Posted		10-00-60-1990	Due from Water Fund General	\$12,080.00	\$0.00
					60-00-00-2100	Accounts Payable Control	\$12,080.00	\$0.00
					60-00-10-1990	Due From Gen Fund Water	\$0.00	\$12,080.00

Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount
2278	4/20/2023	WTP- Actuator Testing & Set Up	\$12,080.00	\$12,080.00	60-60-00-5330	Water Treatment Plant R&M	\$12,080.00
<i>Totals:</i>							\$12,080.00

Kennedy Jenks Consultants Inc.	Computer Check 27848	4/27/2023	4/27/2023	\$65,567.48	10-00-00-1127	Centennial Bank	\$0.00	\$65,567.48
			Posted		10-00-60-1990	Due from Water Fund General	\$65,567.48	\$0.00
					60-00-00-2100	Accounts Payable Control	\$65,567.48	\$0.00
					60-00-10-1990	Due From Gen Fund Water	\$0.00	\$65,567.48

Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount
162780	4/20/2023	Facility Documentation Program	\$672.08	\$672.08	60-60-00-7755	WTP Site Plan / O&M Manual I	\$672.08
<i>Totals:</i>							\$672.08
162776	4/20/2023	Liquid Ammonia Sulfate Improvements	\$12,113.98	\$12,113.98	60-60-00-7754	Backwash Reclaim Tank Upgr	\$12,113.98
<i>Totals:</i>							\$12,113.98
162770	4/20/2023	Lagae PA-7	\$1,398.12	\$1,398.12	60-60-00-5165	Engineering Services Reimburs	\$1,398.12
<i>Totals:</i>							\$1,398.12
162771	4/20/2023	Lagae Family Parcel	\$57.17	\$57.17	60-60-00-5165	Engineering Services Reimburs	\$57.17
<i>Totals:</i>							\$57.17
162772	4/20/2023	Town Center PA-12	\$616.86	\$616.86	60-61-00-5164	Engineering Services	\$616.86
<i>Totals:</i>							\$616.86
162779	4/20/2023	Tank Rehabilitation Program	\$3,627.17	\$3,627.17	60-60-00-7757	WTP Process Tank Rehab	\$3,627.17
<i>Totals:</i>							\$3,627.17
162778	4/20/2023	CPN 2023 General Engineering	\$7,874.08	\$7,874.08	60-61-00-5164	Engineering Services	\$7,874.08
<i>Totals:</i>							\$7,874.08
162773	4/20/2023	Parkway Wtr Line Repl	\$1,197.38	\$1,197.38	60-60-00-7746	Waterline Replacement	\$1,197.38
<i>Totals:</i>							\$1,197.38
162774	4/20/2023	Lift Stations Permitting & Upgrades	\$8,564.45	\$8,564.45	60-60-00-7766	Waste Water - Lift Station Ren	\$8,564.45
<i>Totals:</i>							\$8,564.45
162784	4/20/2023	WTP HVAC System Upgrades	\$9,221.33	\$9,221.33	60-60-00-7758	WTP HVAC	\$9,221.33
<i>Totals:</i>							\$9,221.33
162777	4/20/2023	Backwash Reclaim Tank Rehabilitation	\$20,224.86	\$20,224.86	60-60-00-7754	Backwash Reclaim Tank Upgr	\$20,224.86

Castle Pines North Metro. District Cash Disbursement Journals

Payee	Trans. Type Trans. No.	Trans. Dat	Post Date Post Status	Amount	Account Number	Account Description	Debit Amount	Credit Amount
							<i>Totals:</i>	\$20,224.86
M Gilmore Electric LLC	Computer Check 27850	4/27/2023	4/27/2023 Posted	\$30,660.00	10-00-00-1127 10-00-60-1990 60-00-00-2100 60-00-10-1990	Centennial Bank Due from Water Fund General Accounts Payable Control Due From Gen Fund Water	\$0.00 \$30,660.00 \$30,660.00 \$0.00	\$30,660.00 \$0.00 \$0.00 \$30,660.00

Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	
3402	4/5/2023	WTP Project- 3/16 to 4/5	\$4,220.00	\$4,220.00	60-60-00-5330	Water Treatment Plant R&M	\$4,220.00	
							<i>Totals:</i>	\$4,220.00
3214H	4/5/2023	A4 Deep Well Project- 3/16 to 4/6	\$8,390.00	\$8,390.00	60-60-00-7740	Araphoe Wells Major Repairs	\$8,390.00	
							<i>Totals:</i>	\$8,390.00
3400	4/5/2023	CPWT North Gate	\$6,650.00	\$6,650.00	60-60-00-5330	Water Treatment Plant R&M	\$6,650.00	
							<i>Totals:</i>	\$6,650.00
3401	4/5/2023	As-Build Drawings for MCC to PLC	\$4,300.00	\$4,300.00	60-60-00-7755	WTP Site Plan / O&M Manual I	\$4,300.00	
							<i>Totals:</i>	\$4,300.00
3306A	4/18/2023	TVSS Install Completion	\$7,100.00	\$7,100.00	60-60-00-5330	Water Treatment Plant R&M	\$7,100.00	
							<i>Totals:</i>	\$7,100.00

Pathian Administrators	Computer Check 27851	4/27/2023	4/27/2023 Posted	\$37.06	10-00-00-1127 10-00-00-2100 10-00-60-1990 60-00-00-2100 60-00-10-1990	Centennial Bank Accounts Payable Control Due from Water Fund General Accounts Payable Control Due From Gen Fund Water	\$0.00 \$26.58 \$10.48 \$10.48 \$0.00	\$37.06 \$0.00 \$0.00 \$0.00 \$10.48
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Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	
150828	4/8/2023	Vision Insurance	\$37.06	\$37.06	10-00-00-2237	EE Contribution Health	\$22.08	
150828	4/8/2023	Vision Insurance	\$37.06	\$37.06	10-00-00-5124	Employer Contr. Health Insur	\$2.85	
150828	4/8/2023	Vision Insurance	\$37.06	\$37.06	10-20-00-5124	Employer Contr. Health Insur	\$1.65	
150828	4/8/2023	Vision Insurance	\$37.06	\$37.06	60-60-00-5124	Employer Contr. Health Insur	\$5.24	
150828	4/8/2023	Vision Insurance	\$37.06	\$37.06	60-61-00-5124	Employer Contr. Health Insur	\$4.19	
150828	4/8/2023	Vision Insurance	\$37.06	\$37.06	60-62-00-5124	Employer Contr. Health Insur	\$1.05	
							<i>Totals:</i>	\$37.06

SmartMailNow Inc	Computer Check 27852	4/27/2023	4/27/2023 Posted	\$22,823.87	10-00-00-1127 10-00-00-2100	Centennial Bank Accounts Payable Control	\$0.00 \$22,823.87	\$22,823.87 \$0.00
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Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount
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Castle Pines North Metro. District Cash Disbursement Journals

Payee	Trans. Type Trans. No.	Trans. Dat	Post Date Post Status	Amount	Account Number	Account Description	Debit Amount	Credit Amount
SM0419-003	4/19/2023	Election Ballots & Supplies		\$22,823.87	\$22,823.87	10-00-00-5231	Election Expenses	\$22,823.87
<i>Totals:</i>								\$22,823.87

SRH Cleaning Services LLC	Computer Check 27853	4/27/2023	4/27/2023 Posted	\$2,500.00	10-00-00-1127	Centennial Bank	\$0.00	\$2,500.00
					10-00-60-1990	Due from Water Fund General	\$2,500.00	\$0.00
					60-00-00-2100	Accounts Payable Control	\$2,500.00	\$0.00
					60-00-10-1990	Due From Gen Fund Water	\$0.00	\$2,500.00

Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount
1028	4/26/2023	WTP Cleaning	\$2,500.00	\$2,500.00	60-60-00-5330	Water Treatment Plant R&M	\$2,500.00
<i>Totals:</i>							\$2,500.00

The Poo Crew LLC	Computer Check 27854	4/27/2023	4/27/2023 Posted	\$311.99	10-00-00-1127	Centennial Bank	\$0.00	\$311.99
					10-00-00-2100	Accounts Payable Control	\$311.99	\$0.00

Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount
127920	4/15/2023	Pet Waste Removal	\$311.99	\$311.99	10-20-00-5435	Parks Services	\$311.99
<i>Totals:</i>							\$311.99

TW Summit Corporation	Computer Check 27855	4/27/2023	4/27/2023 Posted	\$8,968.80	10-00-00-1127	Centennial Bank	\$0.00	\$8,968.80
					10-00-60-1990	Due from Water Fund General	\$8,968.80	\$0.00
					60-00-00-2100	Accounts Payable Control	\$8,968.80	\$0.00
					60-00-10-1990	Due From Gen Fund Water	\$0.00	\$8,968.80

Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount
32115	4/17/2023	Hydrant Inspection 4/1 to 4/15	\$3,572.55	\$3,572.55	60-60-00-5360	Water Distribution R&M	\$3,572.55
<i>Totals:</i>							\$3,572.55
32126	4/27/2023	Valve Inspection & Valve Box Repair	\$5,396.25	\$5,396.25	60-60-00-5360	Water Distribution R&M	\$5,396.25
<i>Totals:</i>							\$5,396.25

VIP Video Productions	Computer Check 27856	4/27/2023	4/27/2023 Posted	\$3,800.00	10-00-00-1127	Centennial Bank	\$0.00	\$3,800.00
					10-00-60-1990	Due from Water Fund General	\$3,800.00	\$0.00
					60-00-00-2100	Accounts Payable Control	\$3,800.00	\$0.00
					60-00-10-1990	Due From Gen Fund Water	\$0.00	\$3,800.00

Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount
9274	4/24/2023	Board Meetings- Video & Live Stream	\$3,800.00	\$3,800.00	60-60-00-5169	Consulting Svcs - Communicati	\$1,900.00
9274	4/24/2023	Board Meetings- Video & Live Stream	\$3,800.00	\$3,800.00	60-61-00-5169	Consulting Svcs - Communicati	\$1,900.00
<i>Totals:</i>							\$3,800.00

Castle Pines North Metro. District Cash Disbursement Journals

<u>Payee</u>	<u>Trans. Type</u> <u>Trans. No.</u>	<u>Trans. Dat</u>	<u>Post Date</u> <u>Post Status</u>	<u>Amount</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Debit Amount</u>	<u>Credit Amount</u>
Well Augmentation Subdistrict	Computer Check 27857	4/27/2023	4/27/2023	\$600.00	10-00-00-1127	Centennial Bank	\$0.00	\$600.00
			Posted		10-00-60-1990	Due from Water Fund General	\$600.00	\$0.00
					60-00-00-2100	Accounts Payable Control	\$600.00	\$0.00
					60-00-10-1990	Due From Gen Fund Water	\$0.00	\$600.00

<u>Invoice #</u>	<u>Invoice Date</u>	<u>Description</u>	<u>Invoice Amount</u>	<u>Amount Paid</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Amount</u>
1017	3/16/2023	Reinstatement Fee	\$600.00	\$600.00	60-60-00-5311	Ditch Operating Assessments	\$600.00
<i>Totals:</i>							\$600.00

WEX Bank	Computer Check 27858	4/27/2023	4/27/2023	\$536.93	10-00-00-1127	Centennial Bank	\$0.00	\$536.93
			Posted		10-00-00-2100	Accounts Payable Control	\$536.93	\$0.00

<u>Invoice #</u>	<u>Invoice Date</u>	<u>Description</u>	<u>Invoice Amount</u>	<u>Amount Paid</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Amount</u>
88742605	4/23/2023	Fleet Fuel	\$536.93	\$536.93	10-00-00-5302	Vehicle Fuel Expense	\$149.51
88742605	4/23/2023	Fleet Fuel	\$536.93	\$536.93	10-20-00-5302	Vehicle Fuel Expense	\$387.42
<i>Totals:</i>							\$536.93

Window King	Computer Check 27859	4/27/2023	4/27/2023	\$550.00	10-00-00-1127	Centennial Bank	\$0.00	\$550.00
			Posted		10-00-00-2100	Accounts Payable Control	\$550.00	\$0.00

<u>Invoice #</u>	<u>Invoice Date</u>	<u>Description</u>	<u>Invoice Amount</u>	<u>Amount Paid</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Amount</u>
042023	4/20/2023	Window Cleaning- CC	\$550.00	\$550.00	10-00-00-5229	Building Cleaning Expenses	\$550.00
<i>Totals:</i>							\$550.00

Xerox Financial Services	Computer Check 27860	4/27/2023	4/27/2023	\$470.00	10-00-00-1127	Centennial Bank	\$0.00	\$470.00
			Posted		10-00-00-2100	Accounts Payable Control	\$470.00	\$0.00

<u>Invoice #</u>	<u>Invoice Date</u>	<u>Description</u>	<u>Invoice Amount</u>	<u>Amount Paid</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Amount</u>
4114064	4/11/2023	Xerox Lease	\$470.00	\$470.00	10-00-00-5222	Printing & Copying	\$470.00
<i>Totals:</i>							\$470.00

Tressa Stohs	One-Time Check 27861	4/27/2023	4/27/2023	\$80.86	10-00-00-1127	Centennial Bank	\$0.00	\$80.86
			Posted		10-00-60-1990	Due from Water Fund General	\$80.86	\$0.00
					60-00-10-1990	Due From Gen Fund Water	\$0.00	\$80.86
					60-60-00-4409	Refunds	\$80.86	\$0.00
					10-00-60-1990	Due from Water Fund General		\$80.86
					60-60-00-4409	Refunds		\$80.86
<i>Totals:</i>							\$161.72	

Castle Pines North Metro. District Cash Disbursement Journals

<u>Payee</u>	<u>Trans. Type</u> <u>Trans. No.</u>	<u>Trans. Dat</u>	<u>Post Date</u> <u>Post Status</u>	<u>Amount</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Debit Amount</u>	<u>Credit Amount</u>
Adam & Margaret Taylor	One-Time Check 27862	4/27/2023	4/27/2023	\$80.86	10-00-00-1127	Centennial Bank	\$0.00	\$80.86
			Posted		10-00-60-1990	Due from Water Fund General	\$80.86	\$0.00
					60-00-10-1990	Due From Gen Fund Water	\$0.00	\$80.86
					60-60-00-4409	Refunds	\$80.86	\$0.00
					10-00-60-1990	Due from Water Fund General		\$80.86
					60-60-00-4409	Refunds		\$80.86
<i>Totals:</i>								\$161.72

360 Underground Ltd	Computer Check 27863	5/10/2023	5/10/2023	\$4,445.00	10-00-00-1127	Centennial Bank	\$0.00	\$4,445.00
			Not yet posted		10-00-60-1990	Due from Water Fund General	\$4,445.00	\$0.00
					60-00-00-2100	Accounts Payable Control	\$4,445.00	\$0.00
					60-00-10-1990	Due From Gen Fund Water	\$0.00	\$4,445.00

<u>Invoice #</u>	<u>Invoice Date</u>	<u>Description</u>	<u>Invoice Amount</u>	<u>Amount Paid</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Amount</u>
23216	5/10/2023	Locates	\$4,445.00	\$4,445.00	60-60-00-5361	Underground Utility Locates	\$4,445.00
<i>Totals:</i>							\$4,445.00

American Security Professionals Inc	Computer Check 27864	5/10/2023	5/10/2023	\$540.00	10-00-00-1127	Centennial Bank	\$0.00	\$540.00
			Not yet posted		10-00-60-1990	Due from Water Fund General	\$540.00	\$0.00
					60-00-00-2100	Accounts Payable Control	\$540.00	\$0.00
					60-00-10-1990	Due From Gen Fund Water	\$0.00	\$540.00

<u>Invoice #</u>	<u>Invoice Date</u>	<u>Description</u>	<u>Invoice Amount</u>	<u>Amount Paid</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Amount</u>
27090	4/28/2023	WTP- Camera 8 Cable Install	\$540.00	\$540.00	60-60-00-5330	Water Treatment Plant R&M	\$540.00
<i>Totals:</i>							\$540.00

Backflow Secure; Management Secure L	Computer Check 27865	5/10/2023	5/10/2023	\$4,500.00	10-00-00-1127	Centennial Bank	\$0.00	\$4,500.00
			Not yet posted		10-00-60-1990	Due from Water Fund General	\$4,500.00	\$0.00
					60-00-00-2100	Accounts Payable Control	\$4,500.00	\$0.00
					60-00-10-1990	Due From Gen Fund Water	\$0.00	\$4,500.00

<u>Invoice #</u>	<u>Invoice Date</u>	<u>Description</u>	<u>Invoice Amount</u>	<u>Amount Paid</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Amount</u>
696	5/1/2023	Backflow Services- 4/15 to 4/30/23	\$4,500.00	\$4,500.00	60-60-00-5417	Professional Svcs - Backflow P	\$4,500.00
<i>Totals:</i>							\$4,500.00

The Castle Pines Connection	Computer Check 27866	5/10/2023	5/10/2023	\$3,600.00	10-00-00-1127	Centennial Bank	\$0.00	\$3,600.00
			Not yet posted		10-00-00-2100	Accounts Payable Control	\$3,600.00	\$0.00

<u>Invoice #</u>	<u>Invoice Date</u>	<u>Description</u>	<u>Invoice Amount</u>	<u>Amount Paid</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Amount</u>
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Castle Pines North Metro. District Cash Disbursement Journals

Payee	Trans. Type Trans. No.	Trans. Dat	Post Date Post Status	Amount	Account Number	Account Description	Debit Amount	Credit Amount
12654	Full page ad	2/1/2023		\$1,800.00	\$1,800.00	10-00-00-5169 Consulting Svcs - Communicati		\$1,800.00
							<i>Totals:</i>	\$1,800.00
12844	Full Page Ad	4/1/2023		\$1,800.00	\$1,800.00	10-00-00-5169 Consulting Svcs - Communicati		\$1,800.00
							<i>Totals:</i>	\$1,800.00
COMCAST	Computer Check 27867	5/10/2023	5/10/2023 Not yet posted	\$337.03	10-00-00-1127 10-00-60-1990 60-00-00-2100 60-00-10-1990	Centennial Bank Due from Water Fund General Accounts Payable Control Due From Gen Fund Water	\$0.00 \$337.03 \$337.03 \$0.00	\$337.03 \$0.00 \$0.00 \$337.03

Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	
8497202420365418	4/18/2023	WTP- HS Internet	\$337.03	\$337.03	60-60-00-5201	Telephone/Alarms	\$168.51	
8497202420365418	4/18/2023	WTP- HS Internet	\$337.03	\$337.03	60-61-00-5201	Telephone/Alarms	\$168.52	
							<i>Totals:</i>	\$337.03

CORE Electric Coop	Computer Check 27868	5/10/2023	5/10/2023 Not yet posted	\$58,047.82	10-00-00-1127 10-00-00-2100 10-00-60-1990 60-00-00-2100 60-00-10-1990	Centennial Bank Accounts Payable Control Due from Water Fund General Accounts Payable Control Due From Gen Fund Water	\$0.00 \$4,048.15 \$53,999.67 \$53,999.67 \$0.00	\$58,047.82 \$0.00 \$0.00 \$0.00 \$53,999.67
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Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	
20230602	5/2/2023	Electrical Service	\$58,047.82	\$58,047.82	10-00-00-5202	Building Utilities	\$332.09	
20230602	5/2/2023	Electrical Service	\$58,047.82	\$58,047.82	10-20-00-5430	Electricity Parks/Open Space	\$3,716.06	
20230602	5/2/2023	Electrical Service	\$58,047.82	\$58,047.82	60-60-00-5206	Electricity for Well Pumping	\$41,483.04	
20230602	5/2/2023	Electrical Service	\$58,047.82	\$58,047.82	60-60-00-5207	Electricity for WTP	\$4,751.41	
20230602	5/2/2023	Electrical Service	\$58,047.82	\$58,047.82	60-60-00-5208	Electricity for Booster Pump St	\$1,437.89	
20230602	5/2/2023	Electrical Service	\$58,047.82	\$58,047.82	60-60-00-5330	Water Treatment Plant R&M	\$126.42	
20230602	5/2/2023	Electrical Service	\$58,047.82	\$58,047.82	60-61-00-5209	Electricity for Wastewater Pump	\$6,200.91	
							<i>Totals:</i>	\$58,047.82

Core Solutions Company LLC	Computer Check 27869	5/10/2023	5/10/2023 Not yet posted	\$15,370.00	10-00-00-1127 10-00-60-1990 60-00-00-2100 60-00-10-1990	Centennial Bank Due from Water Fund General Accounts Payable Control Due From Gen Fund Water	\$0.00 \$15,370.00 \$15,370.00 \$0.00	\$15,370.00 \$0.00 \$0.00 \$15,370.00
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Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	
506	4/26/2023	LS 3 Set Up	\$15,370.00	\$15,370.00	60-60-00-7766	Waste Water - Lift Station Ren	\$15,370.00	
							<i>Totals:</i>	\$15,370.00

Castle Pines North Metro. District Cash Disbursement Journals

Payee	Trans. Type Trans. No.	Trans. Dat	Post Date Post Status	Amount	Account Number	Account Description	Debit Amount	Credit Amount
DTC Print Brokers	Computer Check 27870	5/10/2023	5/10/2023	\$795.00	10-00-00-1127	Centennial Bank	\$0.00	\$795.00
			Not yet posted		10-00-60-1990	Due from Water Fund General	\$795.00	\$0.00
					60-00-00-2100	Accounts Payable Control	\$795.00	\$0.00
					60-00-10-1990	Due From Gen Fund Water	\$0.00	\$795.00

Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount
1988	5/10/2023	Water Bill Inserts	\$795.00	\$795.00	60-60-00-5222	Printing & Copying	\$795.00
<i>Totals:</i>							\$795.00

EPR	Computer Check 27871	5/10/2023	5/10/2023	\$44,711.14	10-00-00-1127	Centennial Bank	\$0.00	\$44,711.14
			Not yet posted		10-00-60-1990	Due from Water Fund General	\$44,711.14	\$0.00
					60-00-00-2100	Accounts Payable Control	\$44,711.14	\$0.00
					60-00-10-1990	Due From Gen Fund Water	\$0.00	\$44,711.14

Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount
3586	5/2/2023	7452 Berkeley Cir- Curb Stop Replacem	\$3,421.48	\$3,421.48	60-60-00-5360	Water Distribution R&M	\$3,421.48
<i>Totals:</i>							\$3,421.48
3587	5/2/2023	206 Clare Dr- Curb Stop Replacement	\$3,414.05	\$3,414.05	60-60-00-5360	Water Distribution R&M	\$3,414.05
<i>Totals:</i>							\$3,414.05
3588	5/5/2023	17 Brixham Ct- Main Break	\$37,875.61	\$37,875.61	60-60-00-5360	Water Distribution R&M	\$37,875.61
<i>Totals:</i>							\$37,875.61

ENLIVE tv Services LLC	Computer Check 27872	5/10/2023	5/10/2023	\$500.00	10-00-00-1127	Centennial Bank	\$0.00	\$500.00
			Not yet posted		10-00-60-1990	Due from Water Fund General	\$500.00	\$0.00
					60-00-00-2100	Accounts Payable Control	\$500.00	\$0.00
					60-00-10-1990	Due From Gen Fund Water	\$0.00	\$500.00

Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount
117	5/1/2023	CDN Services- Board Meetings	\$200.00	\$200.00	60-60-00-5169	Consulting Svcs - Communicati	\$100.00
117	5/1/2023	CDN Services- Board Meetings	\$200.00	\$200.00	60-61-00-5169	Consulting Svcs - Communicati	\$100.00
<i>Totals:</i>							\$200.00
118	5/1/2023	CDN- Board Meetings- Website Support	\$300.00	\$300.00	60-60-00-5169	Consulting Svcs - Communicati	\$150.00
118	5/1/2023	CDN- Board Meetings- Website Support	\$300.00	\$300.00	60-61-00-5169	Consulting Svcs - Communicati	\$150.00
<i>Totals:</i>							\$300.00

Family Support Registry	Computer Check 27873	5/10/2023	5/10/2023	\$350.00	10-00-00-1127	Centennial Bank	\$0.00	\$350.00
			Not yet posted		10-00-00-2100	Accounts Payable Control	\$350.00	\$0.00

Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount
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Castle Pines North Metro. District Cash Disbursement Journals

Payee	Trans. Type Trans. No.	Trans. Dat	Post Date Post Status	Amount	Account Number	Account Description	Debit Amount	Credit Amount
	4/30/2023	Wage Garnishment- 4/30/23		\$350.00	350.00	10-00-00-2110	Misc. Accounts Payable	\$350.00
							<i>Totals:</i>	\$350.00

Glacier Construction Co	Computer Check 27874	5/10/2023	5/10/2023 Not yet posted	\$83,032.85	10-00-00-1127 10-00-60-1990 60-00-00-2100 60-00-10-1990	Centennial Bank Due from Water Fund General Accounts Payable Control Due From Gen Fund Water	\$0.00 \$83,032.85 \$83,032.85 \$0.00	\$83,032.85 \$0.00 \$0.00 \$83,032.85
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Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	
4	5/3/2023	Backwash Reclaim Tank Rehab Project	\$69,447.85	\$69,447.85	60-60-00-7754	Backwash Reclaim Tank Upgr	\$69,447.85	
							<i>Totals:</i>	\$69,447.85
3	5/3/2023	HVAC System Upgrades	\$13,585.00	\$13,585.00	60-60-00-7758	WTP HVAC	\$13,585.00	
							<i>Totals:</i>	\$13,585.00

Greystone Technology Group Inc.	Computer Check 27875	5/10/2023	5/10/2023 Not yet posted	\$1,918.41	10-00-00-1127 10-00-00-2100	Centennial Bank Accounts Payable Control	\$0.00 \$1,918.41	\$1,918.41 \$0.00
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Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	
73753	4/28/2023	Server Replacement Project	\$131.25	\$131.25	10-00-00-5166	Software Support	\$131.25	
							<i>Totals:</i>	\$131.25
73476	5/1/2023	IT Service	\$1,500.00	\$1,500.00	10-00-00-5166	Software Support	\$1,500.00	
							<i>Totals:</i>	\$1,500.00
74127	5/1/2023	Cloud Service	\$287.16	\$287.16	10-00-00-5166	Software Support	\$287.16	
							<i>Totals:</i>	\$287.16

Hamre Rodriguez Ostrander et al	Computer Check 27876	5/10/2023	5/10/2023 Not yet posted	\$1,900.10	10-00-00-1127 10-00-60-1990 60-00-00-2100 60-00-10-1990	Centennial Bank Due from Water Fund General Accounts Payable Control Due From Gen Fund Water	\$0.00 \$1,900.10 \$1,900.10 \$0.00	\$1,900.10 \$0.00 \$0.00 \$1,900.10
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Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	
12745	4/30/2023	Water Rights- Legal Service	\$1,900.10	\$1,900.10	60-60-00-5400	Professional Svcs - Water Right	\$1,900.10	
							<i>Totals:</i>	\$1,900.10

Highlands Ranch Metro District	Computer Check 27877	5/10/2023	5/10/2023 Not yet posted	\$36.50	10-00-00-1127 10-00-60-1990 60-00-00-2100 60-00-10-1990	Centennial Bank Due from Water Fund General Accounts Payable Control Due From Gen Fund Water	\$0.00 \$36.50 \$36.50 \$0.00	\$36.50 \$0.00 \$0.00 \$36.50
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Castle Pines North Metro. District Cash Disbursement Journals

Payee	Trans. Type Trans. No.	Post Date Post Status	Trans. Dat	Amount	Account Number	Account Description	Debit Amount	Credit Amount	
Invoice #	Invoice Date	Description		Invoice Amount	Amount Paid	Account Number	Account Description	Amount	
97288	4/17/2023	Pump Station		\$36.50	\$36.50	60-60-00-5374	Centennial Delivery Charges	\$36.50	
							<i>Totals:</i>	\$36.50	
Home Depot Credit Services	Computer Check 27878	5/10/2023	5/10/2023 Not yet posted	\$3,589.38	\$3,589.38	10-00-00-1127 10-00-00-2100 10-00-60-1990 60-00-00-2100 60-00-10-1990	Centennial Bank Accounts Payable Control Due from Water Fund - General Accounts Payable Control Due From Gen Fund Water	\$0.00 \$790.61 \$2,798.77 \$2,798.77 \$0.00	\$3,589.38 \$0.00 \$0.00 \$0.00 \$2,798.77
Invoice #	Invoice Date	Description		Invoice Amount	Amount Paid	Account Number	Account Description	Amount	
7747	4/28/2023	Credit Card		\$3,589.38	\$3,589.38	10-20-00-5420	Grounds Operating Supplies	\$99.66	
7747	4/28/2023	Credit Card		\$3,589.38	\$3,589.38	10-20-00-5427	Grounds R&M - Slope Repair	\$147.79	
7747	4/28/2023	Credit Card		\$3,589.38	\$3,589.38	10-20-00-5428	Grounds R&M - Other	\$352.06	
7747	4/28/2023	Credit Card		\$3,589.38	\$3,589.38	10-20-00-5441	Grounds R&M - Irrigation	\$191.10	
7747	4/28/2023	Credit Card		\$3,589.38	\$3,589.38	60-61-00-5236	Small Tools	\$2,798.77	
							<i>Totals:</i>	\$3,589.38	
JAN PRO Cleaning Systems of CO	Computer Check 27879	5/10/2023	5/10/2023 Not yet posted	\$552.00	\$552.00	10-00-00-1127 10-00-00-2100	Centennial Bank Accounts Payable Control	\$0.00 \$552.00	\$552.00 \$0.00
Invoice #	Invoice Date	Description		Invoice Amount	Amount Paid	Account Number	Account Description	Amount	
261813	5/1/2023	Janitorial Service- May 2023		\$552.00	\$552.00	10-00-00-5229	Building Cleaning Expenses	\$552.00	
							<i>Totals:</i>	\$552.00	
Jehn Water Consultants Inc.	Computer Check 27880	5/10/2023	5/10/2023 Not yet posted	\$4,947.68	\$4,947.68	10-00-00-1127 10-00-60-1990 60-00-00-2100 60-00-10-1990	Centennial Bank Due from Water Fund - General Accounts Payable Control Due From Gen Fund Water	\$0.00 \$4,947.68 \$4,947.68 \$0.00	\$4,947.68 \$0.00 \$0.00 \$4,947.68
Invoice #	Invoice Date	Description		Invoice Amount	Amount Paid	Account Number	Account Description	Amount	
125.1/5-23	5/1/2023	General Water Rights		\$3,736.25	\$3,736.25	60-60-00-5167	Professional Services - Water R	\$3,736.25	
							<i>Totals:</i>	\$3,736.25	
125.6/5-23	5/1/2023	Resume Review		\$75.00	\$75.00	60-60-00-5167	Professional Services - Water R	\$75.00	
							<i>Totals:</i>	\$75.00	
871.1/5-23	5/1/2023	Hock Hocking Share		\$1,136.43	\$1,136.43	60-60-00-5316	Ditch/Land Rights Operating E	\$1,136.43	
							<i>Totals:</i>	\$1,136.43	

Castle Pines North Metro. District Cash Disbursement Journals

Payee	Trans. Type Trans. No.	Trans. Dat	Post Date Post Status	Amount	Account Number	Account Description	Debit Amount	Credit Amount
Letters Plus	Computer Check 27881	5/10/2023	5/10/2023	\$6,000.00	10-00-00-1127	Centennial Bank	\$0.00	\$6,000.00
			Not yet posted		10-00-60-1990	Due from Water Fund General	\$6,000.00	\$0.00
					60-00-00-2100	Accounts Payable Control	\$6,000.00	\$0.00
					60-00-10-1990	Due From Gen Fund Water	\$0.00	\$6,000.00

Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount
	5/10/2023	Mailing & Postage Fund	\$6,000.00	\$6,000.00	60-60-00-5221	Postage & Freight	\$2,160.00
	5/10/2023	Mailing & Postage Fund	\$6,000.00	\$6,000.00	60-60-00-5222	Printing & Copying	\$840.00
	5/10/2023	Mailing & Postage Fund	\$6,000.00	\$6,000.00	60-61-00-5221	Postage & Freight	\$1,740.00
	5/10/2023	Mailing & Postage Fund	\$6,000.00	\$6,000.00	60-61-00-5222	Printing & Copying	\$660.00
	5/10/2023	Mailing & Postage Fund	\$6,000.00	\$6,000.00	60-62-00-5221	Postage & Freight	\$420.00
	5/10/2023	Mailing & Postage Fund	\$6,000.00	\$6,000.00	60-62-00-5222	Printing & Copying	\$180.00
<i>Totals:</i>							\$6,000.00

M Gilmore Electric LLC	Computer Check 27882	5/10/2023	5/10/2023	\$9,830.00	10-00-00-1127	Centennial Bank	\$0.00	\$9,830.00
			Not yet posted		10-00-60-1990	Due from Water Fund General	\$9,830.00	\$0.00
					60-00-00-2100	Accounts Payable Control	\$9,830.00	\$0.00
					60-00-10-1990	Due From Gen Fund Water	\$0.00	\$9,830.00

Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount
3214I	5/2/2023	A4- Final Billing	\$7,995.00	\$7,995.00	60-60-00-7740	Araphoe Wells Major Repairs	\$7,995.00
<i>Totals:</i>							\$7,995.00
3428	5/2/2023	A1, A5 & A6 Flow Meters	\$1,835.00	\$1,835.00	60-60-00-5320	Wells R&M	\$1,660.00
3428	5/2/2023	A1, A5 & A6 Flow Meters	\$1,835.00	\$1,835.00	60-60-00-5330	Water Treatment Plant R&M	\$175.00
<i>Totals:</i>							\$1,835.00

Molly Rosenmeyer Designs	Computer Check 27883	5/10/2023	5/10/2023	\$301.25	10-00-00-1127	Centennial Bank	\$0.00	\$301.25
			Not yet posted		10-00-60-1990	Due from Water Fund General	\$301.25	\$0.00
					60-00-00-2100	Accounts Payable Control	\$301.25	\$0.00
					60-00-10-1990	Due From Gen Fund Water	\$0.00	\$301.25

Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount
MR101	4/26/2023	Bill Insert Design- April	\$301.25	\$301.25	60-60-00-5169	Consulting Svcs - Communicati	\$301.25
<i>Totals:</i>							\$301.25

Mountain Peak Controls Inc.	Computer Check 27884	5/10/2023	5/10/2023	\$540.00	10-00-00-1127	Centennial Bank	\$0.00	\$540.00
			Not yet posted		10-00-60-1990	Due from Water Fund General	\$540.00	\$0.00
					60-00-00-2100	Accounts Payable Control	\$540.00	\$0.00
					60-00-10-1990	Due From Gen Fund Water	\$0.00	\$540.00

Castle Pines North Metro. District Cash Disbursement Journals

Payee	Trans. Type Trans. No.	Post Date Trans. Dat	Post Status	Amount	Account Number	Account Description	Debit Amount	Credit Amount
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Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	
30046	5/2/2023	Well Drive Startup & new Micro 1400	\$540.00	\$540.00	60-60-00-7740	Araphoe Wells Major Repairs	\$540.00	
							<i>Totals:</i>	\$540.00
Pathian Administrators	Computer Check 27885	5/10/2023	5/10/2023 Not yet posted	\$11.04	10-00-00-1127 10-00-00-2100 10-00-60-1990 60-00-00-2100 60-00-10-1990	Centennial Bank Accounts Payable Control Due from Water Fund General Accounts Payable Control Due From Gen Fund Water	\$0.00 \$3.31 \$7.73 \$7.73 \$0.00	\$11.04 \$0.00 \$0.00 \$0.00 \$7.73
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Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	
154144	5/9/2023	Vision Insurance	\$11.04	\$11.04	10-00-00-5124	Employer Contr. Health Insur	\$2.10	
154144	5/9/2023	Vision Insurance	\$11.04	\$11.04	10-20-00-5124	Employer Contr. Health Insur	\$1.21	
154144	5/9/2023	Vision Insurance	\$11.04	\$11.04	60-60-00-5124	Employer Contr. Health Insur	\$3.87	
154144	5/9/2023	Vision Insurance	\$11.04	\$11.04	60-61-00-5124	Employer Contr. Health Insur	\$3.09	
154144	5/9/2023	Vision Insurance	\$11.04	\$11.04	60-62-00-5124	Employer Contr. Health Insur	\$0.77	
							<i>Totals:</i>	\$11.04
Plum Creek Water Reclamation Auth.	Computer Check 27886	5/10/2023	5/10/2023 Not yet posted	\$63,545.51	10-00-00-1127 10-00-60-1990 60-00-00-2100 60-00-10-1990	Centennial Bank Due from Water Fund General Accounts Payable Control Due From Gen Fund Water	\$0.00 \$63,545.51 \$63,545.51 \$0.00	\$63,545.51 \$0.00 \$0.00 \$63,545.51
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Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	
CPNMD0423	5/1/2023	Wastewater Treatment	\$60,340.00	\$60,340.00	60-61-00-5167	PCWRA Sewer Fees	\$60,340.00	
							<i>Totals:</i>	\$60,340.00
RCPN0423	5/1/2023	Pond 16	\$3,205.51	\$3,205.51	60-60-00-5205	Reuse Pumping	\$3,205.51	
							<i>Totals:</i>	\$3,205.51
Principle Electric	Computer Check 27887	5/10/2023	5/10/2023 Not yet posted	\$5,895.00	10-00-00-1127 10-00-60-1990 60-00-00-2100 60-00-10-1990	Centennial Bank Due from Water Fund General Accounts Payable Control Due From Gen Fund Water	\$0.00 \$5,895.00 \$5,895.00 \$0.00	\$5,895.00 \$0.00 \$0.00 \$5,895.00
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Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	
1920	5/2/2023	Electrical Inspections- 19 Sites	\$5,895.00	\$5,895.00	60-60-00-5320	Wells R&M	\$1,965.00	
1920	5/2/2023	Electrical Inspections- 19 Sites	\$5,895.00	\$5,895.00	60-60-00-5330	Water Treatment Plant R&M	\$1,965.00	
1920	5/2/2023	Electrical Inspections- 19 Sites	\$5,895.00	\$5,895.00	60-61-00-5340	Lift Station - Repairs and Maint	\$1,965.00	

Castle Pines North Metro. District Cash Disbursement Journals

<u>Payee</u>	<u>Trans. Type</u> <u>Trans. No.</u>	<u>Trans. Dat</u>	<u>Post Date</u> <u>Post Status</u>	<u>Amount</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Debit Amount</u>	<u>Credit Amount</u>
							<i>Totals:</i>	\$5,895.00
Radiation Pros LLC	Computer Check 27888	5/10/2023	5/10/2023 Not yet posted	\$32,288.69	10-00-00-1127 10-00-60-1990 60-00-00-2100 60-00-10-1990	Centennial Bank Due from Water Fund General Accounts Payable Control Due From Gen Fund Water	\$0.00 \$32,288.69 \$32,288.69 \$0.00	\$32,288.69 \$0.00 \$0.00 \$32,288.69

<u>Invoice #</u>	<u>Invoice Date</u>	<u>Description</u>	<u>Invoice Amount</u>	<u>Amount Paid</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Amount</u>	
INV2719	4/28/2023	Rad Removal Backwash Tank	\$32,288.69	\$32,288.69	60-60-00-5330	Water Treatment Plant R&M	\$32,288.69	
							<i>Totals:</i>	\$32,288.69

Resource Central	Computer Check 27889	5/10/2023	5/10/2023 Not yet posted	\$8,250.00	10-00-00-1127 10-00-60-1990 60-00-00-2100 60-00-10-1990	Centennial Bank Due from Water Fund General Accounts Payable Control Due From Gen Fund Water	\$0.00 \$8,250.00 \$8,250.00 \$0.00	\$8,250.00 \$0.00 \$0.00 \$8,250.00
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<u>Invoice #</u>	<u>Invoice Date</u>	<u>Description</u>	<u>Invoice Amount</u>	<u>Amount Paid</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Amount</u>	
5727	4/30/2023	Slow the Flow & Lawn Replacement Pro	\$8,250.00	\$8,250.00	60-60-00-5170	Water Rebates	\$8,250.00	
							<i>Totals:</i>	\$8,250.00

Semocor Inc	Computer Check 27890	5/10/2023	5/10/2023 Not yet posted	\$39,938.51	10-00-00-1127 10-00-60-1990 60-00-00-2100 60-00-10-1990	Centennial Bank Due from Water Fund General Accounts Payable Control Due From Gen Fund Water	\$0.00 \$39,938.51 \$39,938.51 \$0.00	\$39,938.51 \$0.00 \$0.00 \$39,938.51
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<u>Invoice #</u>	<u>Invoice Date</u>	<u>Description</u>	<u>Invoice Amount</u>	<u>Amount Paid</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Amount</u>	
6208	5/1/2023	ORC, WTP & Field Operations	\$39,938.51	\$39,938.51	60-60-00-5146	Operations Staffing Contract	\$13,825.00	
6208	5/1/2023	ORC, WTP & Field Operations	\$39,938.51	\$39,938.51	60-60-00-5360	Water Distribution R&M	\$12,913.51	
6208	5/1/2023	ORC, WTP & Field Operations	\$39,938.51	\$39,938.51	60-61-00-5147	Operations Staffing Contract	\$13,200.00	
							<i>Totals:</i>	\$39,938.51

Skidder Done LLC	Computer Check 27891	5/10/2023	5/10/2023 Not yet posted	\$1,450.00	10-00-00-1127 10-00-60-1990 60-00-00-2100 60-00-10-1990	Centennial Bank Due from Water Fund General Accounts Payable Control Due From Gen Fund Water	\$0.00 \$1,450.00 \$1,450.00 \$0.00	\$1,450.00 \$0.00 \$0.00 \$1,450.00
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<u>Invoice #</u>	<u>Invoice Date</u>	<u>Description</u>	<u>Invoice Amount</u>	<u>Amount Paid</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Amount</u>	
1439	4/27/2023	Concrete Repair- 7452 Berkeley Cir	\$1,450.00	\$1,450.00	60-60-00-5360	Water Distribution R&M	\$1,450.00	
							<i>Totals:</i>	\$1,450.00

Castle Pines North Metro. District Cash Disbursement Journals

<u>Payee</u>	<u>Trans. Type</u> <u>Trans. No.</u>	<u>Trans. Dat</u>	<u>Post Date</u> <u>Post Status</u>	<u>Amount</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Debit Amount</u>	<u>Credit Amount</u>
SRH Cleaning Services LLC	Computer Check 27892	5/10/2023	5/10/2023	\$2,500.00	10-00-00-1127	Centennial Bank	\$0.00	\$2,500.00
			Not yet posted		10-00-60-1990	Due from Water Fund General	\$2,500.00	\$0.00
					60-00-00-2100	Accounts Payable Control	\$2,500.00	\$0.00
					60-00-10-1990	Due From Gen Fund Water	\$0.00	\$2,500.00

<u>Invoice #</u>	<u>Invoice Date</u>	<u>Description</u>	<u>Invoice Amount</u>	<u>Amount Paid</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Amount</u>
1029	5/10/2023	WTP Cleaning	\$2,500.00	\$2,500.00	60-60-00-5330	Water Treatment Plant R&M	\$2,500.00
<i>Totals:</i>							\$2,500.00

Streamline	Computer Check 27893	5/10/2023	5/10/2023	\$300.00	10-00-00-1127	Centennial Bank	\$0.00	\$300.00
			Not yet posted		10-00-00-2100	Accounts Payable Control	\$300.00	\$0.00

<u>Invoice #</u>	<u>Invoice Date</u>	<u>Description</u>	<u>Invoice Amount</u>	<u>Amount Paid</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Amount</u>
4DA481F0-0005	5/1/2023	Web Member- 5/1 to 6/1/23	\$300.00	\$300.00	10-00-00-5169	Consulting Svcs - Communicati	\$300.00
<i>Totals:</i>							\$300.00

TW Summit Corporation	Computer Check 27894	5/10/2023	5/10/2023	\$5,954.25	10-00-00-1127	Centennial Bank	\$0.00	\$5,954.25
			Not yet posted		10-00-60-1990	Due from Water Fund General	\$5,954.25	\$0.00
					60-00-00-2100	Accounts Payable Control	\$5,954.25	\$0.00
					60-00-10-1990	Due From Gen Fund Water	\$0.00	\$5,954.25

<u>Invoice #</u>	<u>Invoice Date</u>	<u>Description</u>	<u>Invoice Amount</u>	<u>Amount Paid</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Amount</u>
32131	4/28/2023	Hydrant Maintenance & Inspection- 4/	\$5,954.25	\$5,954.25	60-60-00-5360	Water Distribution R&M	\$5,954.25
<i>Totals:</i>							\$5,954.25

Utility Notification Ctr CO	Computer Check 27895	5/10/2023	5/10/2023	\$304.44	10-00-00-1127	Centennial Bank	\$0.00	\$304.44
			Not yet posted		10-00-60-1990	Due from Water Fund General	\$304.44	\$0.00
					60-00-00-2100	Accounts Payable Control	\$304.44	\$0.00
					60-00-10-1990	Due From Gen Fund Water	\$0.00	\$304.44

<u>Invoice #</u>	<u>Invoice Date</u>	<u>Description</u>	<u>Invoice Amount</u>	<u>Amount Paid</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Amount</u>
223040379	4/30/2023	Locate Service	\$304.44	\$304.44	60-60-00-5361	Underground Utility Locates	\$304.44
<i>Totals:</i>							\$304.44

Dennis & Elizabeth Hajduk	One-Time Check 27896	5/10/2023	5/10/2023	\$85.48	10-00-00-1127	Centennial Bank	\$0.00	\$85.48
			Not yet posted		10-00-60-1990	Due from Water Fund General	\$85.48	\$0.00
					60-00-10-1990	Due From Gen Fund Water	\$0.00	\$85.48
					60-60-00-4409	Refunds	\$85.48	\$0.00
					10-00-60-1990	Due from Water Fund General	\$85.48	\$85.48
		60-60-00-4409	Refunds		\$85.48			

Castle Pines North Metro. District Cash Disbursement Journals

Payee	Trans. Type Trans. No.	Trans. Dat	Post Date Post Status	Amount	Account Number	Account Description	Debit Amount	Credit Amount	
							<i>Totals:</i>	\$170.96	
% Orchard Title LLC	One-Time Check 27897	5/10/2023	5/10/2023	\$50.92	10-00-00-1127	Centennial Bank	\$0.00	\$50.92	
			Not yet posted		10-00-60-1990	Due from Water Fund General	\$50.92	\$0.00	
					60-00-10-1990		Due From Gen Fund Water	\$0.00	\$50.92
					60-60-00-4409		Refunds	\$50.92	\$0.00
					10-00-60-1990		Due from Water Fund General		\$50.92
					60-60-00-4409		Refunds		\$50.92
							<i>Totals:</i>	\$101.84	
Orchard Property V LLC	One-Time Check 27898	5/10/2023	5/10/2023	\$50.92	10-00-00-1127	Centennial Bank	\$0.00	\$50.92	
			Not yet posted		10-00-60-1990	Due from Water Fund General	\$50.92	\$0.00	
					60-00-10-1990		Due From Gen Fund Water	\$0.00	\$50.92
					60-60-00-4409		Refunds	\$50.92	\$0.00
					10-00-60-1990		Due from Water Fund General		\$50.92
					60-60-00-4409		Refunds		\$50.92
							<i>Totals:</i>	\$101.84	
Grand Totals:				<u>\$703,310.65</u>			<u>\$1,341,678.36</u>	<u>\$1,341,678.36</u>	
				A total of 70 payment(s) listed					

Castle Pines North Metro. District Cash Disbursement Journals

Payee	Trans. Type Trans. No.	Post Date Trans. Dat	Post Status	Amount	Account Number	Account Description	Debit Amount	Credit Amount
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Account Summary

Account Number	Description	Debit Amount	Credit Amount
10-00-00-1127	Centennial Bank	\$0.00	\$703,310.65
10-00-00-2100	Accounts Payable Control	\$64,942.94	\$64,942.94
10-00-00-2110	Misc. Accounts Payable	\$700.00	\$0.00
10-00-00-2237	EE Contribution Health	\$22.08	\$0.00
10-00-00-5124	Employer Contr. Health Insurance	\$4.95	\$0.00
10-00-00-5145	Accounting and Payroll	\$960.00	\$0.00
10-00-00-5166	Software Support	\$2,778.16	\$0.00
10-00-00-5169	Consulting Svcs - Communications	\$3,900.00	\$0.00
10-00-00-5202	Building Utilities	\$332.09	\$0.00
10-00-00-5204	Trash Removal	\$352.98	\$0.00
10-00-00-5222	Printing & Copying	\$470.00	\$0.00
10-00-00-5223	Office Supplies	\$114.99	\$0.00
10-00-00-5229	Building Cleaning Expenses	\$1,102.00	\$0.00
10-00-00-5231	Election Expenses	\$22,823.87	\$0.00
10-00-00-5302	Vehicle Fuel Expense	\$149.51	\$0.00
10-00-00-5310	Building R & M	\$175.00	\$0.00
10-00-60-1990	Due from Water Fund General	\$638,367.71	\$638,018.67
10-20-00-5123	Workman Comp Insurance	\$500.00	\$0.00
10-20-00-5124	Employer Contr. Health Insurance	\$2.86	\$0.00
10-20-00-5201	Telephone/Alarms	\$131.91	\$0.00
10-20-00-5301	Vehicle R & M	\$709.80	\$0.00
10-20-00-5302	Vehicle Fuel Expense	\$454.59	\$0.00
10-20-00-5412	Grounds Maintenance - Tree Pruning/Removal & Shr	\$8,549.00	\$0.00
10-20-00-5420	Grounds Operating Supplies	\$548.65	\$0.00
10-20-00-5427	Grounds R&M - Slope Repair	\$147.79	\$0.00
10-20-00-5428	Grounds R&M - Other	\$3,488.06	\$0.00
10-20-00-5430	Electricity Parks/Open Space	\$3,716.06	\$0.00
10-20-00-5431	Grounds R&M - Plant Material	\$2,100.00	\$0.00
10-20-00-5435	Parks Services	\$3,066.99	\$0.00
10-20-00-5441	Grounds R&M - Irrigation	\$6,020.12	\$0.00
10-20-00-7115	Architecture Design - Master Plan	\$1,621.48	\$0.00
60-00-00-2100	Accounts Payable Control	\$638,018.67	\$638,018.67
60-00-10-1990	Due From Gen Fund Water	\$0.00	\$638,367.71
60-60-00-4409	Refunds	\$349.04	\$0.00
60-60-00-5124	Employer Contr. Health Insurance	\$9.11	\$0.00
60-60-00-5146	Operations Staffing Contract	\$13,825.00	\$0.00
60-60-00-5165	Engineering Services Reimbursable	\$1,455.29	\$0.00

Castle Pines North Metro. District Cash Disbursement Journals

<u>Payee</u>	<u>Trans. Type</u> <u>Trans. No.</u>	<u>Trans. Dat</u>	<u>Post Date</u> <u>Post Status</u>	<u>Amount</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Debit Amount</u>	<u>Credit Amount</u>
60-60-00-5166	Software Support			\$69.98			\$0.00	
60-60-00-5167	Professional Services - Water Rights			\$3,811.25			\$0.00	
60-60-00-5169	Consulting Svcs - Communications			\$2,922.72			\$0.00	
60-60-00-5170	Water Rebates			\$8,250.00			\$0.00	
60-60-00-5201	Telephone/Alarms			\$168.51			\$0.00	
60-60-00-5205	Reuse Pumping			\$3,205.51			\$0.00	
60-60-00-5206	Electricity for Well Pumping			\$41,483.04			\$0.00	
60-60-00-5207	Electricity for WTP			\$4,751.41			\$0.00	
60-60-00-5208	Electricity for Booster Pump Station			\$1,437.89			\$0.00	
60-60-00-5218	Professional Memberships/Subscriptions			\$14.99			\$0.00	
60-60-00-5219	Professional Education/Conferences			\$354.06			\$0.00	
60-60-00-5221	Postage & Freight			\$2,160.00			\$0.00	
60-60-00-5222	Printing & Copying			\$1,875.42			\$0.00	
60-60-00-5223	Operating Supplies			\$802.78			\$0.00	
60-60-00-5226	Water Meters			\$22,366.45			\$0.00	
60-60-00-5301	Vehicle R&M			\$114.97			\$0.00	
60-60-00-5302	Vehicle Fuel Expense			\$208.00			\$0.00	
60-60-00-5311	Ditch Operating Assessments			\$2,400.00			\$0.00	
60-60-00-5316	Ditch/Land Rights Operating Expenses			\$1,136.43			\$0.00	
60-60-00-5320	Wells R&M			\$3,625.00			\$0.00	
60-60-00-5330	Water Treatment Plant R&M			\$73,980.83			\$0.00	
60-60-00-5360	Water Distribution R&M			\$105,067.70			\$0.00	
60-60-00-5361	Underground Utility Locates			\$4,749.44			\$0.00	
60-60-00-5374	Centennial Delivery Charges			\$36.50			\$0.00	
60-60-00-5400	Professional Svcs - Water Rights Hamre, Rodriquez e			\$1,900.10			\$0.00	
60-60-00-5417	Professional Svcs - Backflow Program			\$9,000.00			\$0.00	
60-60-00-7740	Araphoe Wells Major Repairs			\$16,925.00			\$0.00	
60-60-00-7746	Waterline Replacement			\$1,197.38			\$0.00	
60-60-00-7754	Backwash Reclaim Tank Upgrade			\$138,840.49			\$0.00	
60-60-00-7755	WTP Site Plan / O&M Manual Development			\$4,972.08			\$0.00	
60-60-00-7757	WTP Process Tank Rehab			\$3,627.17			\$0.00	
60-60-00-7758	WTP HVAC			\$37,911.33			\$0.00	
60-60-00-7766	Waste Water - Lift Station Renovations			\$23,934.45			\$0.00	
60-61-00-5124	Employer Contr. Health Insurance			\$7.28			\$0.00	
60-61-00-5147	Operations Staffing Contract			\$13,200.00			\$0.00	
60-61-00-5164	Engineering Services			\$8,490.94			\$0.00	
60-61-00-5167	PCWRA Sewer Fees			\$60,340.00			\$0.00	
60-61-00-5169	Consulting Svcs - Communications			\$2,150.00			\$0.00	
60-61-00-5201	Telephone/Alarms			\$168.52			\$0.00	
60-61-00-5209	Electricity for Wastewater Pumping			\$6,200.91			\$0.00	
60-61-00-5221	Postage & Freight			\$1,740.00			\$0.00	

Castle Pines North Metro. District Cash Disbursement Journals

<u>Payee</u>	<u>Trans. Type</u> <u>Trans. No.</u>	<u>Trans. Dat</u>	<u>Post Date</u> <u>Post Status</u>	<u>Amount</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Debit Amount</u>	<u>Credit Amount</u>
60-61-00-5222	Printing & Copying			\$900.15			\$0.00	
60-61-00-5223	Operating Supplies			\$218.80			\$0.00	
60-61-00-5236	Small Tools			\$2,798.77			\$0.00	
60-61-00-5301	Vehicle R&M			\$64.20			\$0.00	
60-61-00-5302	Vehicle Fuel Expense			\$129.54			\$0.00	
60-61-00-5340	Lift Station - Repairs and Maintenance			\$2,417.46			\$0.00	
60-62-00-5124	Employer Contr. Health Insurance			\$1.82			\$0.00	
60-62-00-5221	Postage & Freight			\$420.00			\$0.00	
60-62-00-5222	Printing & Copying			\$180.00			\$0.00	

Accounts Receivable Summary

From 04/01/2023 Through 04/30/2023

<u>OPEN BALANCE</u>				<u>Balance</u>	
	599,439.34			599,439.34	
<u>MONTHLY-Adjustment</u>	<u>Amount</u>	<u>Usage</u>		<u>Count</u>	
WATER	-4,460.59	0.00		14	
SEWER	-139.97	0.00		6	
WAT.Penalty	-25.00	0.00		1	
***Total Adjustment	-4,625.56	0.00		21	
<u>MONTHLY-Charge</u>	<u>Minimum</u>	<u>Overage</u>	<u>Usage</u>	<u>Count</u>	<u>Total</u>
WATER	0.00	134,125.08	24,839,000.00	4,013	134,125.08
SEWER	0.00	134,756.53	19,209,652.00	3,921	134,756.53
DRAINAGE	77.11	0.00	0.00	23	77.11
CAP MAINT WT	143,896.09	0.00	0.00	4,012	143,896.09
CUST CHG WTR	47,436.62	0.00	0.00	4,012	47,436.62
CUST CHG SWR	56,157.29	0.00	0.00	3,920	56,157.29
***Total Charge	247,567.11	268,881.61	44,048,652.00	19,901	516,448.72
<u>MONTHLY-Penalty</u>	<u>Amount</u>			<u>Count</u>	
WATER	3,050.00			122	
SEWER	225.00			129	
DRAINAGE	50.00			131	
CAP MAINT WT	0.00			133	
CUST CHG WTR	0.00			133	
CUST CHG SWR	0.00			129	
***Total Penalty	3,325.00			777	
<u>MONTHLY-Miscellaneous</u>	<u>Amount</u>			<u>Count</u>	
WATER Miscellaneous	173.00			5	
***Total Miscellaneous	173.00			5	
<u>MONTHLY-Payment</u>	<u>Amount</u>			<u>Count</u>	

WATER	-110,235.98	3,463	1,004,524.52
WATER Miscellaneous	-12.00		1,004,512.52
SEWER	-131,516.32	3,432	872,996.20
DRAINAGE	-19,750.79	3,238	853,245.41
CAP MAINT WT	-140,468.64	3,515	712,776.77
CAP MAINT WT Miscellaneous	-12.00		712,764.77
CUST CHG WTR	-46,303.67	3,496	666,461.10
CUST CHG SWR	-54,869.17	3,419	611,591.93
WAT.Penalty	-3,168.23		608,423.70
SEW.Penalty	-160.45		608,263.25
DRA.Penalty	-25.00		608,238.25
***Total Payments	<u>-506,522.25</u>	<u>20,563</u>	

<u>MONTHLY-Return Check</u>	<u>Amount</u>	<u>Count</u>	<u>Balance</u>
WATER	116.63	4	608,354.88
SEWER	204.13	4	608,559.01
DRAINAGE	21.25	4	608,580.26
CAP MAINT WT	131.96	4	608,712.22
CUST CHG WTR	49.93	4	608,762.15
CUST CHG SWR	60.55	4	608,822.70
***Total Return Check	<u>584.45</u>	<u>24</u>	

<u>MONTHLY-Refund</u>	<u>Amount</u>	<u>Count</u>	
WATER	615.91	3	609,438.61
***Total Refund	<u>615.91</u>	<u>3</u>	

Closing Balance 609,438.61

**CASTLE PINES NORTH METROPOLITAN DISTRICT
SPECIAL MEETING STUDY SESSION
March 22, 2023– 5:30 p.m.**

HELD: Wednesday, March 22, 2023 at 5:30 p.m. at the Castle Pines North Community Center, 7404 Yorkshire Drive, Castle Pines, Colorado.

ATTENDEES: Members of the Board, staff and visitors

CONFLICTS: Not Applicable

QUORUM: Present.

CALL TO ORDER: Director Lowen called the special meeting study session of the Board of Directors of the Castle Pines North Metropolitan District to order.

DISCUSSION ABOUT THE TERMS AND CONDITIONS OF THE PARKS, TRAILS AND OPEN SPACE INTERGOVERNMENTAL AGREEMENT DRAFT. Attorney Kim Seter and Manager Nathan Travis presented the draft intergovernmental agreement and responded to questions and comments from Directors.

No action was taken on any items.

ADJOURN: There being no further business to come before the Board, President Lowen adjourned the meeting at approximately 6:35 pm.

**CASTLE PINES NORTH METROPOLITAN DISTRICT
REGULAR MEETING MINUTES
March 27th, 2023 – 6:00 p.m.**

HELD: Monday, March 27th, 2023 at 6:00 p.m. at the Castle Pines North Community Center, 7404 Yorkshire Drive, Castle Pines, Colorado.

ATTENDEES: Directors Chuck Lowen, Tera Radloff, Jason Blanckaert and Chris Lewis were present. Nathan Travis, District Manager was present as well as Kim Seter, Legal Counsel; David Anderson, District Parks, Trails & Open Space Manager; Corby Wise, videographer; and Terrence Lovett, live stream technician.

CONFLICTS: None.

QUORUM: Present.

CONSIDERATION OF AGENDA OF THE MEETING OF THE BOARD OF DIRECTORS AND THE MINUTES OF THE: Upon motion by Director Radloff the agenda was approved unanimously. Board meeting minutes from February 22, 2023 regular and February 27, 2023's special meeting minutes were unanimously approved.

PRESENTATION OF LIFT STATION REHABILITATION FINDINGS: District engineer Greg Sekera presented the plan which was prepared in conjunction with Kennedy Jenks relating to the Lift Station Rehabilitation project. Nathan Travis, District Manager, provided comments on the plan and staff supported recommendations. The plan responded to the compliance order that the District has been under from the State.

Mr. Sekera presented his findings to the Board, explaining that he had reviewed all of the District's eight lift stations with the current regulations in mind, in particular how they are consistent (or not) with existing engineering and environmental standards. They also looked at past reviews done by past engineers. Per Mr. Sekera, the main problem to be solved is wastewater overflowing after a catastrophic event. As the lift stations currently exist, a catastrophic event would result in wastewater overflowing into drainageways, in major violation of state and local regulations, which require overflow protections.

Mr. Sekera and Mr. Travis presented two different solutions. The first is to reconnect the first and second lift station. The second would be to decommission the first and second lift stations and redirect that flow to the fifth lift station. The first solution is less expensive in the short term: it had an estimated to cost \$6.5 million, while the second solution had an estimated to cost \$9.3 million. Mr. Sekera emphasized that the timelines presented for either project were subject to change. In particular, he noted that the State has control over final approval of the project, and that he is unsure how long they might take to approve the permits/project. Further, given the fact that delivery of construction

materials, in particular electrical materials, has been plagued with delays and uncertainty.

Board members asked questions about which solution was better. Mr. Travis and Mr. Sekera both indicated their preference for the second solution. To begin, all sites require upgrades. Removing pumps #1 and #2 gives the Board an opportunity to rework a system that was poorly designed from the outset, including removing lift stations from public open spaces. In addition, because lift stations are the most expensive components of a wastewater system, reducing their quantity is always a good thing. However, removing #1 and #2 also has many unknowns: it will require obtaining permissions and easements from homeowners, and it is not clear how much space will be required to achieve these goals. The work may produce disruptions to roadways and homeowners. In addition, this path will require additional surveying and engineer work to determine what is needed in order to decommission #1 and #2 and redirect these flows.

Mr. Travis requested that the Board make a motion to move forward to final design for all lift stations except #1 and #2, and to conduct a more in-depth feasibility study for #1 and #2, with a focus on producing the least amount of delay. Director Lewis made this motion, Director Radloff seconded, and the Board approved it unanimously.

PARKS AND OPEN SPACE REPORT: David Anderson provided a parks and open space report, emphasizing preparations for summer and various tree mitigation efforts.

The Board also discuss snow removal efforts, noting the great job that David's team had done.

FINANCE DIRECTOR'S REPORT: Phyllis Brown attended by Zoom. Ms. Brown noted that there were no major updates to the audit schedule. Director Lowen emphasized the need to get the 2021 audit completed.

Ms. Brown also reported that water bill usage had increased 31% since last year. Mr. Travis posited that this increase might be due to the number of taps that were installed, which were greater than anticipated. He also noted that some tap usage wasn't being measured accurately, and that had been reconciled in the month of January.

Upon motion made, seconded and unanimously carried, the Board approved and ratified checks numbering 27641-27727 and electronic payments issued from February 23rd through March 23rd, 2023.

Across all funds, including the general fund, enterprise fund, and electronic payments the Board moved for, seconded, and voted unanimously to approve a total expenditure and ratification of \$1,299,891.37

LEGAL COUNSEL'S REPORT: Legal Counsel, Kim Seter, presented the legal status report.

To begin, Mr. Seter informed the Board that the May 2023 election would take place as there are more candidates running than seats open for election. Mr. Seter listed each candidate and outlined the process for the election.

With regard to the Parks and Recreation IGA, Mr. Seter presented his own questions on the IGA to get guidance from the Board as to their desired path forward. The Board provided Mr. Seter thorough input to contribute to negotiations with the City.

DISTRICT MANAGER REPORT: District Manager Travis presented his written report and asked for questions.

There being no questions, Mr. Travis updated the Board on the Conservation plan. He requests that the audits be completed in order to complete a full rate study. This will be a bigger conversation that can't happen until the audit.

He wants the Board to provide notice regarding a rebate expansion discussion for addition to the April agenda. Mr. Travis wants to understand how much is spent on rebate programs, in particular sod replacement rebates. Mr. Travis also suggested an April discussion item regarding the creation of mandatory watering schedules, with a particular emphasis on multi-family commercial properties.

Mr. Travis also mentioned issues stemming from the previous week's study session relating to the duty operator paging system. He updated the Board that they are in the process of transitioning to an IP phone system. He explained how these changes will enable them to respond to after-hour requests and emergencies. It will also enable the staff

Mr. Travis also discussed an event that produced a massive amount of brown water to be stirred up. In response to the events, Mr. Travis, along with his staff, determined to move the fire hydrant back to avoid being hit by semi-trucks. This change did not interrupt water service or traffic disruption. However, when the contractor came out to do the work, the fire hydrant was under pressure. They lost hundreds of thousands of gallons of water and as a result of the velocity and volume of water moving through the system, it resulted in iron being stirred up. Mr. Travis is reviewing safety protocols in order to avoid this situation in the future.

Mr. Travis lastly provided an update on the website's launch date, which could be delayed due to some issues with video information being transferred over to the new site.

DIRECTOR MATTERS: Director Lewis wanted to discuss water and sewer responsibilities, including possible future inclusion with Parker. From the District's perspective, he wanted to understand what would be best for the people of the District. He suggests that counsel investigate the process of dissolution with the City or to do an IGA with the City in order to give the City more leverage with Parker. This also furthers the goal of reducing the levels of government in the community.

Director Lowen suggested requesting a meeting with the City to see if this is something that the City would be interested in. He asked Director Radloff, based on her experience with the City, whether this is a viable option. She explained that the City does not want to be in the water business, and thus she does not think these discussions would be fruitful. Her priority is getting the two IGAs in place.

Director Lowen and Director Lewis both felt that the District is on track with its current tasks.

ADJOURN: With all other business to come before the Board having been addressed, Director Lowen adjourned the meeting at 8:33 p.m.

**CASTLE PINES NORTH METROPOLITAN DISTRICT
REGULAR MEETING MINUTES
April 24th, 2023 – 6:00 p.m.**

HELD: Monday, April 24th, 2023 at 6:00 p.m. at the Castle Pines North Community Center, 7404 Yorkshire Drive, Castle Pines, Colorado.

ATTENDEES: Directors Chuck Lowen, Tera Radloff, Jason Blanckaert, and Chris Lewis were present. Nathan Travis, District Manager was present as well as Kim Seter, Legal Counsel; David Anderson, District Parks, Trails & Open Space Manager; Corby Wise, videographer; and Terrence Lovett, live stream technician.

CONFLICTS: None.

QUORUM: Present.

CONSIDERATION OF AGENDA OF THE MEETING OF THE BOARD OF DIRECTORS AND THE MINUTES OF THE: Upon motion by Director Radloff the agenda was approved unanimously. Board meeting minutes from the March 22, 2023 Study Session were unanimously approved.

PUBLIC COMMENT: None.

PARKS AND OPEN SPACE REPORT: David Anderson provided a parks and open space report, and thanked the Board for the last 13 years of employment as he is moving to the City. The Board thanked David for his service.

Director Radloff asked whether the reported sprinkler blow outs were done by the same contractor as last year. They were not done as last year; they were completed by the district.

Director Lewis asked about the status of the Pickle Ball Courts. They are ready for surfacing as soon as the temperature and weather conditions are appropriate. Otherwise, they are ready to go.

Manager Travis recounted the years of service provided to the District by Mr. Anderson noting that he was always the earliest to work and was always available and willing to work day and night. He cannot say “that can’t be done.” He then always responds that his efforts “were not that big of a deal.” He will be missed and Mr. Travis wished him luck and presented a plaque as evidence of the District’s gratitude.

FINANCE DIRECTOR’S REPORT: Phyllis Brown attended by Zoom. Ms. Brown read aloud the claims for approval and ratification listed in the Agenda. Upon motion made,

seconded and unanimously carried, the claims were approved and ratified. This includes checks numbered 2278-2287 and electronic payments through April 20, 2023. Ms. Brown further reported that property taxes of \$1.5 million have been received. The Park and Recreation funds will be transferred to the city going forward. Billed water usage was at a 5.5% increase over the prior year up \$935,000.

Director Lewis inquired about the increase in usage from prior year tap sales.

Ms. Brown noted updates to the audit schedule. Auditors are still doing test work and asking for additional documentation. They were unable to provide an anticipated completion date but hope to have it done before starting the 2022 audit in June.

Upon inquiry Ms. Brown noted that we are agreeing on a number for funds to be transferred to the city for parks. Once the audit is done, that amount will be adjusted if necessary.

LEGAL COUNSEL'S REPORT: Legal Counsel, Kim Seter, presented the legal status report noting that an executive session is requested. The motion and statement of the purpose of the executive session was announced. Director Radloff clarified the topics as matters subject to litigation concerning the lift station and concerning employment compensation as allowed by C.R.S. 24-6-402 (4) (b), (e) and (f)(l).

The Board returned from executive session at 6:56 pm. President Lowen stated that no discussions were had outside the announced purposes and no actions were taken in executive session.

A motion was made by director Radloff for the attorney to resolve the Lagae lift station matter. Upon second and discussion the motion was approved.

District Manager Travis requested the Board approval mitigating the pay differential of Parks and Recreation Manager Anderson during the pendency of the Parks & Recs IGA. Director Lewis moved to *pro-rate* Mr. Anderson's salary as part of severance pay to make Mr. Anderson whole in exchange for his service in performance of the IGA. The motion passed unanimously.

Mr. Seter noted that Mr. Lewis appeared to want to discuss the Denver Parks IGA concerning water service to Daniel's Park. A redlined copy was in the packet. Director Lowen requested delaying for one month.

DISTRICT MANAGER REPORT: District Manager Travis presented his written report and asked for questions.

Director Radloff inquired whether the new car wash project would be required to pay all fees and expenses incurred to relocate the fire hydrant and have the attorney draft and

review the easements. Mr. Travis noted the reimbursements are required. The same is true for the auto repair facility.

Mr. Travis requested the Board to approve the expenditure of funds for the Resource Central Water Conservation Program. The program was described and discussed. Once this program is in place and functioning, we can review increasing fines and other water conservation programs. The agreement will be provided to the attorney for review but asked the Board to approve in advance so that we do not lose the opportunity to be in the program. Mr. Seter advised the Board to authorize execution upon review and approval of the manager, counsel and two Board members. Upon motion made, seconded and unanimously carried, entering into an Agreement with Resource Central was approved subject to review and approval by the District Manager, legal counsel and two Directors. A second motion was made by Director Radloff to approve a transfer of budgeted funds for Communications to the Resource Central conservation expense. After a second from Director Blanckaert, the motion was unanimously approved.

Upon inquiry from Director Lewis, Mr. Travis reported on progress in planning a Board training and retreat. Director Lowen believes this is imperative to assist the new Board members in understanding their new roles.

DIRECTOR MATTERS: Director Lowen thanked the videographers for the excellent work at the candidate forum noting there was great participation and we saw an uptick in ballots after the forum. He appreciated the comments of the candidates.

Director Lewis moved the Board to direct the attorney to explore an IGA with the City to transfer water and sewer services to the city. Director Crew seconded. Director Lowen called for discussion and Director Lewis explained the reasons he believes the city may and should be amenable to this approach. The Directors discussed the merits of this approach.

The Board discussed whether several Board members had met with the city without notice to other Directors to try to complete an inclusion into the city within 30 days. Director Lewis asked to be on the record that these allegations were not true.

After discussion, the motion was approved on a 3 to 2 vote with directors Radloff and Blanckaert voting “no.”

ADJOURN: With all other business to come before the Board having been addressed, Director Lowen adjourned the meeting at 7:49 p.m.

MEMORANDUM

TO: Castle Pines North Metropolitan District
FROM: Seter & Vander Wall, P.C.
DATE: May 19, 2023
RE: Legal Status Report for the May 22, 2023 Board Meeting

MATTER: May 2, 2023 Election

Status: Candidates Jana Krell, James F. Mulvey and Leah Enquist were elected. President Lowen may utilize the attached language from the oath of office to administer the oath live if he chooses to do so. **See attached Oath Language.**

Action: Administer the Oath if you wish to do so.

MATTER: Review and Comment on IGA with Denver Regarding Daniel's Park Water Service

Status: My redline redraft of the proposed IGA was returned to Denver. Denver had very few comments and the final copy is attached for your consideration.

Counsel recommends approval.

Action: Consider approval of the IGA.

MATTER: City/District Stormwater Services Conveyance IGA

Status: Completed and signed. The following activities are underway.

- a. Assign responsibility to the City for the Stormwater system;
- b. Notify property owners of the change;
- c. Transfer funds to the City enterprise;

{00665464}

- d. Provide a blanket easement for the operations of the stormwater system; and,
- e. Fully remove itself from all stormwater operations and responsibility.

Action: None required at this time.

MATTER: Exploration with City Regarding Water & Sewer Services

Status: The Board directed counsel to explore with the city the possibility of a take over of the District's water & sewer services.

I have not had substantive conversations with the city to date.

Action: None at this time.

MATTER: Lagae Lift Station Dispute

Status: This matter is resolved but paperwork conveying the station has not been completed.

Action: No action necessary.

STATE OF COLORADO)
) ss.
COUNTY OF _____)

Subscribed and sworn to before me this ____ day of _____, 2023 by Jana Krell.

By:

Name: _____
(Person authorized to administer oaths)

SEAL (if notary public)

STATE OF COLORADO)
) ss.
COUNTY OF _____)

Subscribed and sworn to before me this ____ day of _____, 2023 by James F. Mulvey.

By:

Name: _____
(Person authorized to administer oaths)

SEAL (if notary public)

<p>DISTRICT COURT, COUNTY DOUGLAS, STATE OF COLORADO</p> <p>Court Address: 4000 Justice Way Suite 2009 Castle Rock, Colorado 80104 Telephone No.: (303) 663-7200</p> <p>IN THE MATTER OF THE CASTLE PINES NORTH METROPOLITAN DISTRICT, COUNTY OF DOUGLAS, STATE OF COLORADO</p> <hr/> <p>Attorneys for District:</p> <p>SETER & VANDER WALL, P.C. Kim J. Seter, Esq., Atty. #: 14294 Elizabeth A. Dauer, Esq., Atty. #43606 7400 E. Orchard Rd., Suite 3300 Greenwood Village, Colorado 80111 Phone Number: (303) 770-2700 FAX Number: (303) 770-2701 E-mail: kseter@svwpc.com edauer@svwpc.com</p>	<p style="text-align: center;">COURT USE ONLY</p> <hr/> <p>Case Number: 1984CV126</p> <p>Div.: A Ctrm. _____</p>
OATH OF OFFICE	

STATE OF COLORADO)
) ss.
COUNTY OF DOUGLAS)

I, Leah Enquist, do [select one: swear, affirm or swear by the everliving God] that I will support the Constitution of the United States, the Constitution of the State of Colorado, and the laws of the State of Colorado, and will faithfully perform the duties of the office of Director of the Castle Pines North Metropolitan District Board upon which I am about to enter to the best of my ability.

Leah Enquist

STATE OF COLORADO)
) ss.
COUNTY OF _____)

Subscribed and sworn to before me this ____ day of _____, 2023 by Leah Enquist.

By: _____

Name: _____
(Person authorized to administer oaths)

SEAL (if notary public)

AMENDED AND RESTATED EXTRATERRITORIAL WATER SERVICE AGREEMENT

THIS AMENDED AND RESTATED EXTRATERRITORIAL WATER SERVICE AGREEMENT (“**Service Agreement**”), effective as of the date set forth on the signature blocks of Denver below, by and between the CASTLE PINES NORTH METROPOLITAN DISTRICT, a quasi-municipal corporation and political subdivision of the State of Colorado (“**CPNMD**”), and the CITY AND COUNTY OF DENVER, a Colorado municipality and home rule City (“**Denver**”), individually referred to herein as a “Party” and collectively as the “Parties.”

RECITALS:

A. Denver owns real property known as Daniels Park, a City designated “mountain park” consisting of approximately 1,000 acres restricted to park, open space and recreational uses (the “**Property**”). The Property is more particularly described in Exhibit A.

B. The Parties entered into an Extraterritorial Water Service Agreement, dated October 5, 2011, under which limited water service is provided to the Property by CPNMD for the sole purpose of providing water for the bison herd (the “**Original Service Agreement**”).

C. CPNMD completed improvements at Denver’s cost under the Original Service Agreement consisting of the extension of a one and one-half inch service line from CPNMD’s system through an easement to the property line for the Property, a curb stop valve, a one-inch tap, and associated meter and meter pit. CPNMD owns and maintains the meter and the service line from CPNMD’s system up to and including the curb stop valve at Amber Ridge Place (collectively, the “**CPNMD Delivery Improvements**”).

D. Under the Original Service Agreement, Denver owns and maintains the service line from the curb stop valve to the Property line and continuing through the Property.

E. Denver now desires to obtain additional water service to the Property from CPNMD on an extraterritorial basis that will require additional Improvements, as further described in Recital F this Service Agreement.

F. CPNMD is willing to provide additional water service to the Property to be used only for: 1) water for the bison herd located upon the Property; 2) domestic household use at the caretaker residence located upon the Property; 3) use at the Tallbull Memorial Grounds located upon the Property; and 4) domestic drinking water at the F. Martin homestead and historic barn area located within the Property (collectively, the “**Improvements**”).

G. The Colorado Constitution and § 29-1-203, C.R.S., permit CPNMD and Denver to enter into this Service Agreement for extraterritorial water service to the Property.

H. The Parties desire to amend and restate the Original Service Agreement in its entirety to provide for the additional water service through this Service Agreement.

FOR GOOD AND VALUABLE MUTUAL CONSIDERATION, the receipt and sufficiency of which are hereby acknowledged, the Parties agree as follows:

SECTION 1 Water Service

1.1 Provision of Water Service. CPNMD will provide metered water service for use on the Property solely for the Improvements. Water will not be used for irrigation of any type beyond domestic flower garden irrigation, nor will it be used for machinery or shop washdown except ordinary domestic wash down uses at the caretaker residence.

1.1.1. Metered water service will be delivered to the Property boundary by CPNMD through the existing CPMND Delivery Improvements (“**Water Service**”).

1.2 Fees, Rates, Tolls and Charges. Except as set forth in this Service Agreement, the Property shall be subject to CPNMD’s rules and regulations, not contrary or inconsistent with this Service Agreement, regarding the Water Service and the use of and receipt of Water Service from CPNMD Delivery Improvements, as the same may be amended from time to time, including the imposition of fees, rates, tolls, penalties, charges, and system development fees to the same extent as such fees, rates, tolls, penalties, charges, and system development fees are charged to other similarly-situated extraterritorial users of CPNMD’s facilities.

1.3 Wildfires Cooperation. In partial consideration for CPNMD providing Water Service, Denver agrees that it will include CPNMD in all relevant discussions and planning, and work cooperatively with CPNMD and other authorized jurisdictions, with respect to wildfire mitigation and wildfire fighting in and around the Property. Denver coordinates with, and participates in planning and mutual support and aid with various entities regarding wildfire matters involving the Property, including the Colorado State Forest Service, Douglas County, and South Metro Fire Rescue Authority. Subject to available funding and resources and current and anticipated agreements and arrangements with the other jurisdictions, Denver will extend such coordination and support efforts to CPNMD. Any arrangements for funding wildfire mitigation or wildfire fighting or for locating improvements on the Property for wildfire fighting may require additional agreements between the Parties and shall be subject to any existing or legally required agreements with the above-listed jurisdictions.

SECTION 2 Taxes and Fees

2.1 Mill Levy Limitations. The Property is exempt from the imposition of *ad valorem* or other taxes because it is owned by Denver. Denver will not be liable for paying or repaying any taxes or other charges exacted to defray or reduce the financial obligations of CPNMD associated with bonds or other long-term debt. This paragraph 2.1 automatically terminates upon the sale or transfer of ownership of the Property to any person or entity not entitled to a tax exemption under applicable Colorado law.

2.2 System Development Fees. In the event Denver requires enhancement or renovations of the CPMND Delivery Improvements to support, increase or improve Water Service to the Property, Denver will pay to CPNMD a system development fee established by CPNMD in accordance with the then-current rate of applicable system development fees charged to other similarly-situated entities receiving extraterritorial service from CPNMD.

2.3 Operations Fees. This Service Agreement is not intended to limit the power of CPNMD to impose and collect fees, rates, charges and penalties for the provision of Water Service to the Property in the same manner and time as it charges existing extraterritorial service customers of CPNMD, unless specifically provided herein.

SECTION 3 Improvements

3.1 Other Improvements and Services. CPNMD provides, in addition to potable and nonpotable water services, storm drainage collection, detention and diversion facilities and services, sanitary sewer collection and diversion facilities and services, park and recreation and open spaces facilities and services, and fire protection water services (“**Other Improvements and Services**”). Denver is not currently requesting, nor will CPNMD provide, Other Improvements and Services to the Property. Unless and until otherwise agreed upon pursuant to a signed intergovernmental agreement between the Parties, CPNMD shall charge no tax, assessment, system development fee, fee, rate, charge or penalty against the Property with respect to or in any manner relating to such Other Improvements and Services.

3.2 Improvements Internal to the Property. Denver is solely responsible for the cost and construction of additional service lines through the Property, along with any provided taps, as may be needed for Water Service. Notwithstanding the foregoing, service line installations shall be completed in accordance with all applicable laws and the rules and regulations of CPNMD.

3.3 Title to Property. Nothing in this Service Agreement shall, now or in the future, grant or transfer to CPNMD any property interest in the Property, including any water rights held by Denver with respect to the Property or any easement or other right to access the Property for the purpose of installing or removing improvements from the Property.

SECTION 4 General Provisions

4.1 Assignment. This Service Agreement shall not be assigned by Denver without the prior written consent of CPNMD. Any attempted assignment without such consent shall be deemed void and of no force and effect, provided, however, that said consent shall not be unreasonably withheld.

4.2 Cost Recovery and CPNMD Participation. Except as specifically set forth in this Service Agreement, no revenue received by CPNMD from the assessment of service and/or connection charges against the Property, as permitted hereunder, or to Denver or its successors

and/or assigns, as permitted by CPNMD's rules and regulations, shall afford Denver any right of offset, rebate or refund for or against any obligation created by this Service Agreement.

4.3 Enforcement. This Service Agreement may be enforced in law or in equity by decree of specific performance, actual damages, or other legal and equitable relief as may be available to either Party subject to the provisions of the statutes of the State of Colorado. However, under no circumstances may any provision of this Service Agreement or the rules and regulations of CPNMD be enforced by the creation or recording of any lien against the Property, nor may any foreclosure process be utilized to recover any moneys owed by Denver to CPNMD. In any action to enforce any provision of this Service Agreement the prevailing Party shall be entitled to recover its attorneys' fees and costs from the other Party.

4.4 Fair Dealing. In all cases where the consent or approval of one Party is required before the other Party may act, or where the agreement or cooperation of the Parties is separately or mutually required as a legal or practical matter, then in that event the Parties agree that each will act in a fair and reasonable manner with a view to carrying out the intents and goals of this Service Agreement as the same are set forth herein, subject to the terms hereof; provided, however, that nothing herein shall be construed as imposing on either Party any greater duty or obligation to the other than that which already exists as a matter of Colorado law, including but not limited to any fiduciary duty or other responsibility greater than that of reasonable parties contracting at arm's length.

4.5 Force Majeure. If a Party is delayed in the performance of its obligations hereunder due to a *force majeure* event, then the date of such Party's performance shall be extended by one (1) day for each day that such Party's performance is delayed by such *force majeure* event. A *force majeure event* is an event beyond the reasonable control of the Parties that delays, hinders, interferes with, or precludes a Party from performing its obligations hereunder (including, by way of example and not limitation, the inability to obtain utility services; moratoriums imposed by government agencies on the issuance of permits, plats, or other approvals required for the completion of improvements like the Improvements; strikes; unreasonable delays in the processing of permits, plats, or other approvals required for the completion of improvements like the Improvements; weather conditions; and other causes beyond a Party's control other than financial inability).

4.6 Governing Law. This Service Agreement is governed by and construed in accordance with the laws of the State of Colorado.

4.7 Notice. All notices required or permitted hereunder or under any related agreement or instrument will be deemed delivered when delivered personally or mailed, via recognized overnight courier, to the Parties at the addresses on file with the Colorado Division of Local Government, or to such addresses as the respective Parties may in writing hereafter direct.

4.8 Recording. This Service Agreement, and any authorizations created pursuant hereto, constitute covenants running with the Property and shall be binding on all successors, and transferees of the Property. In order that notice of this authority may be given to all property

owners, Denver agrees that, upon execution, this Service Agreement may be recorded in the real property records against the Property.

4.9 Supersedes Prior Agreements. This Service Agreement supersedes all prior agreements between the Parties with respect to the Property, including the Original Service Agreement, and shall constitute the entire agreement of the Parties concerning the subject matter herein.

4.10 Survival of Obligations. Notwithstanding the prohibition against unauthorized assignment set forth above, the provisions of this Service Agreement (except as otherwise provided in paragraph 2.1) shall be deemed to survive any sale or transfer of the Property by Denver and shall be binding upon the successors to, and/or transferees, and assigns of Denver's interest in the Property and shall likewise survive any dissolution of CPNMD and assumption of the duties and obligations of CPNMD by another governmental entity and shall be binding upon the successors to, and/or transferees, and assigns of CPNMD's interest and obligations under this Service Agreement.

4.11 Conflict of Interest. The Parties agree that no official, officer or employee of Denver shall have any personal or beneficial interest whatsoever in the services or Property described herein, and CPNMD further agrees not to hire or contract for services any official, officer or employee of Denver or any other person which would be in violation of Denver Revised Municipal Code Chapter 2, Article IV, Code of Ethics, or Denver City Charter provisions 1.2.9 and 1.2.12.

4.12 No Personal Liability. No official, officer, agent, or employee of either Party shall be charged personally or held contractually liable to the other Party or its officials, officers, agents, or employees under any term or condition of this Service Agreement or for any breach, default, or violation under this Service Agreement.

4.13 No Discrimination in Employment In connection with the performance of work under this Service Agreement, the Parties may not refuse to hire, discharge, promote, demote, or discriminate in matters of compensation against any person otherwise qualified, solely because of race, color, religion, national origin, ethnicity, citizenship, immigration status, gender, age, sexual orientation, gender identity, gender expression, marital status, source of income, military status, protective hairstyle, or disability.

4.14 Liability. At all times during the term of this Service Agreement, including any renewals or extensions, each Party shall maintain such insurance, by commercial policy or self-insurance, as is necessary to meet its liabilities under the Colorado Governmental Immunity Act, as amended, §§ 24-10-101, *et seq.* This obligation shall survive the termination of this Service Agreement.

4.15 Amendment and Restatement. This Service Agreement shall amend, replace, and restate the Original Agreement in its entirety.

4.16 Appropriations. All obligations of Denver hereunder, whether direct or contingent, which require funding, are subject to and shall extend only to prior annual appropriations of money expressly made by the Denver City Council for the purposes of this Service Agreement, encumbered for the purposes of this Service Agreement, and paid therefore into the Treasury of Denver. All obligations of CPNMD hereunder, whether direct or contingent, which require funding, are subject to and shall extend only to funds budgeted by CPNMD's governing body for the purposes of this Service Agreement, and paid therefore into the appropriate fund account of CPNMD.

4.17 Electronic Signatures and Electronic Records. CPNMD consents to the use of electronic signatures by Denver. This Service Agreement, and any other documents requiring a signature hereunder, may be signed electronically by Denver in the manner specified by the charter and ordinances of the City and County of Denver. The Parties agree not to deny the legal effect or enforceability of the Service Agreement solely because it is in electronic form or because an electronic record was used in its formation. The Parties agree not to object to the admissibility of this Service Agreement in the form of an electronic record, or a paper copy of an electronic document, or a paper copy of a document bearing an electronic signature, on the ground that it is an electronic record or electronic signature or that it is not in its original form or is not an original.

[REMAINDER OF PAGE INTENTIONALLY LEFT BLANK]

CITY:

CITY AND COUNTY OF DENVER, a Colorado municipality and home rule City

By: _____

ATTEST:

Approved as to Form:

By: _____

DISTRICT:

CASTLE PINES NORTH METROPOLITAN DISTRICT, a quasi-municipal corporation and political subdivision of the State of Colorado

By: _____
President

ATTEST:

Approved as to Form:

By: _____
Kim J. Seter



Backcountry Wilderness Area of Highlands Ranch

(Douglas County Open Space)

To Highlands Ranch

Daniels Park Rd

Grig's Rd

Tall Bull Memorial Grounds
(Use by permit only)

Northeast Bison Pasture

Daniels Park

(Denver Mountain Park)

Maintenance Area
(Closed to Public)

West Bison Pasture

Southeast Bison Pasture

AREA CLOSED

AREA CLOSED

AREA CLOSED

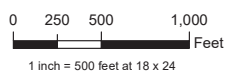
To 25

To 85

Daniels Park

Public access to park roads is prohibited at gated entrances. Bison pastures and maintenance areas are closed to the public.

- Denver Mountain Park
- Douglas County Open Space
- Multi-use Trail
- Service Road
- 100 ft Contours
- Parking
- Restroom
- Gate
- Picnic Shelter
- Bison Pasture



CASTLE PINES NORTH



METROPOLITAN DISTRICT™

Memorandum

From: Nathan J. Travis

Date: 5/22/2023

Re: District Manager's Report

Public Engagement/ Communications

Public engagement this month has been largely geared toward the election and the new conservation programs. We will be featuring our Conservation Programs in this month's Connection, as also did through our billing inserts. We have received a good deal of positive feedback from the programs so far! I anticipate fully exhausting the funds allotted for these programs.

Staffing

Amalie is no longer with CPNMD. We are well underway in hiring her replacement with the assistance of Jennifer Volmer, our HR director. We have made one offer, and have a qualified "backup" candidate for the position as well. In the interim CRS has filled the gap by keeping Allison in our office full time, I'm incredibly thankful to them for their support and ensuring that things are still running smoothly here.

Lift Station Design

We have done some work related to this project. Specifically, we are working on upgrading the communications for each site, this equipment can be used on the newly constructed lift stations as well. In addition, we have lined the "wetwell" at lift station 3 and replaced 140' of piping that brings wastewater into the station. During the lining process, we inspected the inflow piping and saw degradation that required immediate attention. We are also working on improving the drainage around the building to help with storm events impacting lift station operations.

Holdover: Final design work has begun, as well as work on further exploring the possibility to remove 2 lift stations. I don't expect any substantive updates for the next couple of months beyond that.

Capital Projects Update

We have started the process of creating all our WTP documentation, drawings, schematics, manuals, and SOP's. This work is being done in conjunction with an update to our asset management systems, so that we can get more accurate Capital Cost projections for the upcoming years as well as a 100-year outlook. This will be vital information when we complete our Audits and begin a new rate study.

Holdover: We are still working toward beginning construction on the HVAC and Backwash tank projects; however, material and equipment ordering is underway! We are also completing design work for the LAS project and look forward to getting filters moving forward soon! We have also started site visits for the well site vault rehab project and look to move toward design soon.

I will NOT be asking for additional capital funds for projects this year in our distribution system. We are designing 3 separate water line replacements to be completed in 2024-2026, in conjunction with the City of Castle Pines.

Other

- Kennedy Jenks, and CPNMD submitted an abstract for presentation at this year's Rocky Mountain Section AWWA conference (American Water Works Association). I am happy to report that our abstract has been accepted! Alex Page (Kennedy Jenks) and I will be doing a presentation talking about all of the work that has been completed at our WTP with a 2 hour presentation called "How to fly a plane while you bolt the wings on". This is a great opportunity to showcase our culture shift, as well as highlight all of those that made this huge achievement possible. We are honored and excited by the opportunity.
- I will be out of the office May 25th and 26th and June 4th- 5th for climbing and camping trips, as well as June 11-16th for ACE American Water Works international conference.
- I also anticipate being out of office the week of July 11th for ESRI User Conference (gis/mapping/asset management)

May 18, 2023

Memorandum

To: Nathan Travis, District Manager
Castle Pines North Metropolitan District

From: Greg S. Sekera, P.E.

Subject: District Engineer Report for Board of Directors Meeting on May 22, 2023
Castle Pines North Metropolitan District
KJ Job No. 2346002*GENW

Briefly presented below are the items that we have been involved in during the past month as well as on-going engineering related items.

DISTRICT PROJECTS

- Water Treatment Plant Upgrades – There are 5 projects currently in the design and construction phases. We are also developing task orders for engineering services related to several other plant upgrades that staff has requested.
 - ❖ HVAC System Upgrades – Glacier Construction Co. continues to procure equipment for this project. The current schedule is for Glacier Construction to start mobilizing to the project site in early June.
 - ❖ Backwash Reclaim Tank Rehabilitation – Glacier Construction has provided and received approval for a majority of the material submittals needed for this project. Active construction for this project is anticipated to start mid-June based on the procurement schedules for major mechanical equipment.
 - ❖ Liquid Ammonia Storage and Feed System – KJ is continuing to work on the final design documents.
 - ❖ Tank Rehabilitation Program – This program includes both the potable water storage tanks and the water tanks at the water treatment plant. KJ has completed its inspection of both storage tanks and the report to document the inspection findings and recommendations. Also, KJ is finalizing the design report for the rehabilitation of the WTP storage tanks (Raw Water, Clearwell, and Backwash Supply) in preparation for creating contract documents for bidding this summer.
 - ❖ Facility Documentation Program – KJ and the District staff have kicked off the Facility Documentation Program. This project goal is to capture, document, and/or develop the infrastructure, controls programming, and operational procedures related to the Water Treatment Plant. KJ is working with Mountain Peaks the system integrator to create P&ID's for the WTP, as well as as-built the facility electrically. KJ has also started to work with the District's third party asset management vendor to begin the process of updating the registry.

Memorandum

Engineer Report – Castle Pines North Metropolitan District
May 18, 2023
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- Lift Station Upgrades – We have initiated final design. We are coordinating with the surveyor, geotechnical engineer, and utility locate/pothole company to kick-off their work. We have also begun coordinating agency reviews.
- Yorkshire Water Line Replacement – The Yorkshire Water Line will be replaced ahead of the City's pavement restoration in Yorkshire. The survey and utility locates have been completed and we are preparing the final design plans. We anticipate bidding the project this summer and hope to complete construction this fall.

DEVELOPMENT PROJECTS

- New Service Line Reviews – We have continued observations of new water and sewer taps and services in the Town Center for conformance to the District standards. We will continue the observations as requests are received by the District.
- Lagae PA-12 Site – We continue coordination with the Developer and their utilities contractor for completion of the punch work. The sanitary sewer and water mains are complete however completion of punch list work is pending. Acceptance of the project for start of conveyance is pending completion of punch work and documentation.
- Lagae PA-7 Site – The water and sanitary sewer mains and service line stub-outs to the townhome buildings are complete. The Developer is continuing with townhomes, and we are reviewing the meter and service lines as they request. Acceptance of the project for start of conveyance is pending completion of punch work and documentation.
- Lagae Family Trust Site – No new updates for this past month. Water and sanitary sewer improvements are complete. We continue to track punch list work. The project has not been accepted for start of conveyance.
- Charter Oaks Car Wash – New car wash project requires relocating fire hydrant at Castle Pines Pkwy and Carolyn Drive, installing a new water service, and a new sewer service. Reviews and the easement have been completed.
- Service Street Auto Repair – Lot is within the Lagae Family Parcel at Castle Pines Pkwy and Lagae Road. Project only requires a new water service and a new sewer service. Our review of the water service size is completed.

STORMWATER

- MS4 Permit – No update for this past month. The plan for the City to assume ownership of the District's stormwater system has been delayed due to the City also assuming ownership of Parks, Trails & Open Space. We will continue to support the District through the transition as requested.

Castle Pines North Systems Report April 2023

Presented by:

Semocor, Inc.

3995 Castlewood Canyon Rd.

Castle Rock CO, 80104

Distribution System- April. 2023

All Water Samples taken for April are good.

IPS Pipeline – Transferred 0.0 MG in February -Normal Operation
(2023 water YTD transfer is 0 gallons to the district.)

Water Tanks – Cleaned and inspected Normal Operation

Serena Drive PRV – Normal Operation

Monarch Blvd PRV – Normal Operation

Hidden point PRV – Normal Operation

Zone 4 BPS – Normal Operation

Meter Readings – Submitted 4-28-2023.

Fire Hydrants – Fire hydrant flushing will be into May. Normal Operation

Water Mains – District Normal Operation

Miscellaneous

Generators Water plant. Normal Operation

Work Orders – 89

Failed Inspections – 1.

Emergency call outs - 9

Non-payment shut offs - 4.

Tag hangings – 47

Turn off and turn on (normal work orders) – 0.

Final and meter Re-reads – 24

Curb-stop valves/meter pit repairs – 2

Extra work-

Collection System

All lift station undergoing Kennedy Jenks review.

Lift station will be cleaned and checked every three months for any Maintenance items or needs.

Lift station # 1 -Normal Operation

Lift station # 2 -Normal Operation

Lift station # 3 new checks and upgrades to lift station still on going -Normal Operation

Lift station # 4 -Normal Operation

Lift station # 5 – Normal Operation

Lift station # 6 –Normal Operation

Lift station #7 -Normal Operation

Lagae LS - Normal Operation