

**CASTLE PINES NORTH METROPOLITAN DISTRICT
REGULAR MEETING MINUTES
AUGUST 17, 2020 – 6:00 p.m.**

HELD: Monday, August 17, 2020 at 6:00 p.m. at the Castle Pines North Community Center, 7404 Yorkshire Drive, Castle Pines, Colorado.

ATTENDEES: Directors David McEntire, Robert Merritt, Charles Lowen, Denise Crew, and Chris Lewis were present. Also present was District Manager, Jim Worley; District Legal Counsel, Kim J. Seter, Esq.; District Finance Director, Eric Harris; Ken Smith, Director of Communications; Corby Wise and Terrence Lovett, communications team; and Deborah Mulvey, Castle Pines City Council's Designated Liaison to CPNMD.

CONFLICTS: None.

QUORUM: Present.

CONSIDERATION OF AGENDA OF THE AUGUST 17, 2020 REGULAR MEETING OF THE BOARD OF DIRECTORS:

Upon motion by Director Lewis and second by Director Lowen, the agenda of the August 17, 2020 regular meeting was approved as presented.

CONSIDERATION OF THE MINUTES OF REGULAR MEETING OF JULY 20, 2020:

Director McEntire requested that Deborah Mulvey clarify her report provided at the July 20, 2020 with regard to her comments on fire mitigation and the fence along Castle Pines Parkway. Upon motion by Director Merritt and second by Director Lewis the minutes of the July 20, 2020 meeting were approved as presented.

PUBLIC COMMENT: None was provided.

PROJECT UPDATES AND INSIGHTS FROM THE CITY OF CASTLE PINES:

Councilwoman Mulvey reported that the City is considering whether it will conduct a TABOR election in November to increase its mill levy for various projects, which may include road improvements and a rec center. Director McEntire noted that clear communication between the District and the City in the messaging to constituents is imperative. Director McEntire thanked Councilwoman Mulvey for her attendance at the District meetings as an envoy of the City Council.

OPEN SPACE MANAGER'S REPORT: District Manager, Jim Worley, presented the open space manager's report. He noted the increasing issue of graffiti in the District. Director McEntire discussed the District drought plan and noted that it would be very beneficial to residents.

FINANCE DIRECTOR'S REPORT:

District Finance Director, Eric Harris, presented the financial report. He noted that the water use within the District is very high with a corresponding high level of water service revenues. He noted the drastic decreases in investment earnings due to COVID-19. He noted the approval of a \$10,000 reimbursement for COVID-19 costs.

The Board reviewed and discussed the District financial report for the period ending July 31, 2020. Upon discussion, a motion was made by Director McEntire to accept the financial report as presented. The motion was seconded by Director Merritt and was approved 5-0.

The Board considered checks numbered 25356- 25450 for approval/ratification. Pursuant to discussion amongst the Board, a motion was made by Director McEntire to approve/ratify the current payables through the month of July 2020 as presented. The motion was seconded by Director Merritt and was approved 5-0.

LEGAL COUNSEL'S REPORT:

Legal Counsel, Kim Seter, presented the legal status report. He noted the clarification to the Rules and Regulations regarding the definition of "service line" to clarify the ownership of same. It was noted that the clarification does not change the current manner in which the District is operating. Upon discussion, a motion was made by Director McEntire to approve the revisions to the District Rules and Regulations. The motion was seconded by Director Lowen and was approved 5-0.

DISTRICT MANAGER'S REPORT:

The District Manager, Jim Worley, presented his report. He recommended the reinstatement of late fees and the possibility of water shut-offs which had been suspended since March due to COVID-19. He noted that the District is always open to working with customers and a potential water shut-off is a measure of last resort. He noted that he will send further information to the Board to discuss lifting the moratorium on late fees and water shut-offs.

Councilwoman Mulvey noted that the paperwork to dissolve the Master Association HOA has been completed. She noted the remaining funds of the Master HOA- \$259,000- were going to be distributed to the remaining HOAs.

Director McEntire noted that the consolidation study with Parker Water and Sanitation District is still being reviewed but the condition of the District assets appear to be in very good shape.

DIRECTORS' MATTERS:

District Manager Worley discussed the photos he sent to the Board of the graffiti in the District skate park and the golf carts on District trails. He noted he has spoken to the sheriff's department regarding same. Director Lowen discussed the possibility of removing the skate park. Councilwoman Mulvey noted that the golf cart issue is experienced in her neighborhood along with vandalism throughout the City. Director Crew discussed the high level of costs for security cameras. She also noted a wall designated for graffiti could be an option. Director Merritt inquired whether the police are patrolling the area late night to help deter the vandalism activity. Director McEntire requested that staff formulate an opinion on how the District may address the vandalism and golf cart issue to be presented at the September meeting.

Director McEntire noted the renewal of the District membership in the Castle Pines Chamber of Commerce.

ADJOURN: With all other business to come before the Board having been addressed, Director Lowen moved that the meeting be adjourned at 8:02 p.m. The motion was seconded by Director Lewis and was approved 5-0.