

**CASTLE PINES NORTH METROPOLITAN DISTRICT
SPECIAL MEETING MINUTES
November 20, 2017 – 7:00 p.m.**

HELD: Monday, November 20, 2017 at 7:00 p.m. at the Castle Pines North Community Center, 7404 Yorkshire Drive, Castle Rock, Colorado.

ATTENDEES: Directors Kathy Rosenkrans, Eric Anderssen, David Necker and Dave Brennan were present. Director Stephen Allen was absent (excused). Also present were District Parks & Open Space Manager, Craig Miller and District Administrator Janet Burnham. Also in attendance were finance consultant Amanda Castle of Pinnacle Consulting Group, District legal counsel Joan Fritsche, and communications consultants Sara O’Keefe and Bryan Blakely of Turn Corps and Sean Walsh of Sean Walsh Consulting. Four residents attended.

CONFLICTS: None

QUORUM: Present

APPROVAL OF AGENDA: A motion was made by Director Necker to approve the agenda. The motion was seconded by Director Brennan and was approved unanimously.

PUBLIC COMMENT: Resident Deborah Mulvey addressed the Board with questions and comments about the recent survey.

Finance Manager Amanda Castle reviewed the final 2018 proposed budget, including a review of the 2018 proposed rates that were presented at the previous meeting by Bartle Wells. After addressing questions from the Board, Amanda proceeded to formally present the 2018 proposed budget that incorporated final changes requested by the Board.

At 7:24 p.m. Director Rosenkrans opened the public hearing on the proposed 2018 budget.

Resident Mulvey again addressed the Board regarding specific budget line items including expenses for public relations, legal fees, and office supplies.

Resident Anthony Werner expressed his support for the budget expense to improve the acoustics in the meeting room.

No further public comments were presented. Director Rosenkrans closed the public hearing at 7:30 p.m.

ACTION ITEMS:

A motion was made by Director Brennan to approve the minutes of the work session held October 9, 2017. The motion was seconded by Director Necker and was approved unanimously.

A motion was made by Director Brennan to approve the minutes of the regular meeting held October 16, 2017. The motion was seconded by Director Anderssen and was approved unanimously.

Pursuant to discussion, a motion was made by Director Necker to approve Resolution No. 2017-010 to Adopt 2018 Rates, Fees, Penalties and Charges. The motion was seconded by Director Brennan and was approved unanimously.

Director Rosenkrans explained that the budget process takes place over many months and that she is comfortable with moving forward with the proposed budget. Director Necker expressed his opinion that the budget, as proposed, fairly represents what it takes to run the District and that staff works very diligently to keep expenses down. Subsequently, a motion was made by Director Anderssen to approve Resolution No. 2017-011 to Adopt the 2018 Budget, Appropriate Funds, and Set Mill Levies. The motion was seconded by Director Brennan and was approved unanimously.

Finance Manager Amanda Castle presented the financial statements and reviewed the budget highlights for the period. She explained that, given the status of the current budget, there would not be a need to make any amendments to the 2017 budget. Amanda further noted that the remaining historical debt would be paid off on 12/1/17.

Pursuant to discussion, a motion was made by Director Anderssen to accept the financial report and items from the Finance Manager. The motion was seconded by Director Brennan and was approved unanimously.

A motion was made by Director Rosenkrans to approve/ratify the payables in the total amount of \$531,541.14 which includes \$48,081.17 for the General Fund/Debt Service and \$374,019.37 for the Enterprise Fund (check numbers 23124 through 23195) and all electronic payments (totaling \$109,440.60). The motion was seconded by Director Necker and was approved unanimously.

Discussion was held regarding the Chatfield Reallocation Project and the increased costs that were presented to the Board at the previous meeting. The Board concurred that it was worthwhile to stay in the project to protect the investment that the District had already made as Chatfield is a key piece to the lowest cost renewable water solution for the District. A motion was made by Director Brennan to notify the Colorado Division of Natural Resources of the District's intent to stay in the Chatfield Reallocation Project. The motion was seconded by Director Anderssen and was approved unanimously. Legal counsel Joan Fritsche noted that the Board has authorized Director Rosenkrans to notify the Division of Natural Resources of its intent to stay in the project.

Joan Fritsche explained the District's position regarding the Directors' participation in PERA and the District's determination that the Directors do not meet the definition of a PERA member. Pursuant to discussion, a motion was made by Director Necker to approve Resolution No. 2017-012 Finding the Board of Directors does not meet the Requirement of Membership under PERA Statute. The motion was seconded by Director Anderssen and was approved unanimously. Joan will address this issue with the Special Districts Association.

Parks and Open Space Manager Craig Miller reviewed his monthly report updating the Board with regard to ongoing open space management projects and addressed questions from the Directors.

Sara O'Keefe of Turn Corps informed the Board that she and Bryan are working on the 2018 public outreach strategy. Sara also provided an update on the recent HOA meetings at which the District presented its renewable water plans.

Legal counsel Joan Fritsche informed the Board that she had been continuing to work on easement issues with the Lagae development. She has also been working on the CWCB loan requirements for the Chatfield Reallocation Project.

DIRECTOR COMMENTS: None

PUBLIC COMMENTS: None

With all other business to come before the Board having been addressed, the meeting was adjourned at 8:18 p.m.