CASTLE PINES NORTH
METROPOLITAN DISTRICT™

Memorandum

From: Nathan J. Travis
To: CPNMD Board of Directors
Date: 10/22/2023
Re: District Manager's Report

Public Engagement/ Communications

- The Capital projects page of our website has been completed, and the timelines that were requested by director mulvey have been added.
- Castle Pines Connection, This Month's ad features a kickoff of the Capital projects at the water treatment plant and notifies residents of the completion of two of our projects.
- Holdover: I plan to reach out to our various HOA's and begin attending meetings, with the goal of touching base at each, once a year, again to get more face time with our community. Spread awareness and get in better touch with our community.
- Pending the approval of the budget, I'm excited to engage with our new public relations firm. More details to follow in the coming months!

Staffing

- No Updates

Lift Station Rehab

- Multiple possible gravity main alignments have been identified. Currently, I anticipate moving forward with the decommissioning of Lift Stations 1 & 2 as part of this process.
- We are likely going to split this project into 2 separate bid packages, allowing us to move forward with greater efficiency.
- Holdover: Site drainage, and additional Concrete work is underway at the LS 3 site.
- Holdover: CPNMD Staff is working with the Hidden Pointe HOA to schedule a meeting to discuss CPNMD acquiring additional easements to facilitate the construction of a new Lift Station 5 and install new wastewater lines.
- Holdover: Final design work continues and is expected to be ready for submission to the State for review.

Conservation

- In the next month I plan to meet with a representative of Resource Central, to review our program performance from this past year, and begin formulating a plan for next year to increase the program usage and effectiveness.

SSO Violation Update

- We continue to work toward resolution of this violation. Our first round of soil and water sampling has been evaluated and accepted. Thus far, there are no indicators that we need to do any remediation. We have started phase 2 of the sampling and are waiting for final approval of our spill response plan. To date we have met all metrics ahead of schedule, and all indications are that the State is pleased with our response thus far.

Budget Presentation Date

- Meeting Dates have been set, and confirmed for the following:
  - November 15th-Budget Study session
  - November 27th- Budget Public Hearing
  - December 13th- Adopt Budget
  - The December 20th and 25th dates have been vacated, as discussed at the October 11th meeting.

Upcoming Days Off (I will not be in the office)

- November 6th and 7th
- November 29th- December 1st
- I am also anticipating surgery within the next couple of months, though this has not yet been scheduled.