

**CASTLE PINES NORTH METROPOLITAN DISTRICT
REGULAR MEETING MINUTES
August 19, 2019 – 6:00 p.m.**

HELD: Monday, August 19, 2019 at 6:00 p.m. at the Castle Pines North Community Center, 7404 Yorkshire Drive, Castle Pines, Colorado.

ATTENDEES: Directors David McEntire, Robert Merritt, Denise Crew, Charles Lowen, and Chris Lewis were present. Also present were District Manager, Jim Worley; legal counsel, Elizabeth A. Dauer, Esq.; Finance Director, Amanda Castle; Open Space Manager, Craig Miller. Approximately nine members of the public were in attendance.

CONFLICTS: None.

QUORUM: Present.

APPROVAL OF AGENDA: A motion was made by Director Merritt to approve the August 19, 2019 agenda. The motion was seconded by Director Lowen and was approved 5-0.

APPROVE MINUTES OF REGULAR MEETING OF JULY 15, 2019: A motion was made by Director Merritt to approve the minutes as presented. The motion was seconded by Director Lowen and was approved 5-0.

PUBLIC COMMENT: District resident Al Hoffman, Vice President of the Castle Pines North Master Association, presented regarding the fences along the Castle Pines Parkway. He discussed ownership of the fence and requested a plan to move forward with improvements to the fence by the District. Director McEntire addressed the plat maps as they relate to the ownership and maintenance responsibilities of the fence along Castle Pines Parkway. He noted that the Board has taken the matter under advisement and District will move forward with action in the next thirty days.

District resident Neil Worley presented regarding the condition of certain portions of the open space. He requested greater landscaping and installation of rock in certain areas. He noted that the entrances to Stonecroft looked very nice, but that there is a significant amount of trash in the open space and along the roadways.

OPEN SPACE MANAGER'S REPORT: District Open Space Manager, Craig Miller, presented his report. He addressed comments made by District resident Neil Worley by noting that the District does not mow any portion of the open space (except open space transition bands behind homes when requested) due to best management practices. He noted that the open space is a natural grassland that should not be groomed due to weed management and cost issues. Director Merritt requested that the installation of rock or some other material may help the area look more manicured. Director McEntire

noted the possibility of a installing a bio swale in certain problem areas. Mr. Miller offered to schedule a meeting with Directors Merritt and Lewis to view and discuss solutions to beautify the open space.

LEGAL COUNSEL'S REPORT: Legal Counsel presented the legal status report. Ms. Dauer presented an update on the third of four \$2,500 Renewable Water Investment Tap Fee increases, noting that the increase affects only developers and new development projects. A motion was made by Director Merritt to ratify the third renewable Water Investment Tap Fee increase in an amount of \$2,500. The motion was seconded by Director Lewis and was approved 5-0.

FINANCE DIRECTOR'S REPORT: Ms. Castle presented the District financial report for the period ending July 31, 2019. She noted that she is working on the draft budget for delivery on October 15, 2019. She recommended that the first phase one payment on the CWCB debt to be made in September. She will explore the possibility of making semi-annual payments to save on interest costs in future years. Pursuant to discussion amongst the Board, a motion was made by Director McEntire to accept the financial report as presented. The motion was seconded by Director Lowen and was approved 5-0.

Ms. Castle presented checks numbered 24499-24566 for approval/ratification. Pursuant to discussion amongst the Board, a motion was made by Director McEntire to approve/ratify the current payables through the month of July 2019 as presented. The motion was seconded by Director Lowen and was approved 5-0.

DISTRICT MANAGER'S REPORT: The District Manager presented his report and the engineer's report from Kennedy Jenks. Director Lowen inquired regarding concerns from the manager of the Castle Pines Metro District with the need to repair and upsize the interceptor line along Santa Fe. The Board stated that they will continue to consider this issue over the next thirty days and prepare a response regarding the shared interceptor.

DIRECTORS' MATTERS: Director McEntire remarked that Timber Trail Elementary School has requested a sponsorship for their Move-A-Thon. Director Lewis responded that Buffalo Trail Elementary School should also be eligible for a sponsorship for its activities. Director McEntire stated the Board will continue its consideration of the fence issue along Castle Pines Parkway. Director Lewis and Director McEntire acknowledged that a response was forthcoming pursuant to the Master Association's request for guidance on the expenditure of excess fee revenues.

CLOSING PUBLIC COMMENT: District resident, Debra Mulvey, reported that she was very impressed with the conservative budgeting being conducted by the current board of directors and District management. She also noted that Mr. Miller has offered to mow tall grass areas behind homes upon request of the residents.

ADJOURN: With all other business to come before the Board having been addressed, Director Crew moved that the meeting be adjourned at 7:23 p.m. The motion was seconded by Director Merritt and was approved 5-0.